



1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

REGULAR BOARD MEETING
Tuesday, June 8, 2010 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

| | |
|--------------------------------|---------------|
| F. Alexander, Chair | P. Keane |
| J. Courtney | J. Macri |
| M. DiMenna, Vice-Chair | S. Porcellini |
| B. Holland | L. Soulliere |
| C. Janisse | |
| N. Timperio, Student Trustee | |
| J. Wolinski, Student Trustee | |
| Rev. L. Brunet, Board Chaplain | |

Regrets:

Administration:

| | |
|--------------------------|-----------------|
| J. Berthiaume (Resource) | E. Byrne |
| C. Geml | P. Littlejohns |
| M. Iatonna | P. Murray |
| P. Picard | C. Norris |
| L. Staudt | S. O'Hagan-Wong |
| J. Braidon | J. Shea |
| J. Bumbacco | |

Recorder: B. Marshall

1. Call To Order - Chair Alexander called the meeting to order at 7:14 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda - Chair Alexander noted that the handout for agenda item 12f 2009-2010 Budget Status Report is at trustee places and was previously provided to trustees electronically.

Moved by Trustee DiMenna and seconded by Trustee Macri that the June 8, 2010 Regular Board meeting agenda be approved as distributed. *Carried*

5. Questions Pertaining to Agenda: None
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act: None
7. Presentations:
 - a. Values, Influences, and Peers (VIP) - VIP teacher co-ordinators Jan Murphy and Lisa Adams presented a plaque to Chief of Police Gary Smith, VIP Liaison Constable Gar Renaud, RCMP representatives Staff Sergeant Joe Kispal and Constable Larry Silver for their commitment and dedication to the board wide Grade 6 Values, Influences, and Peers program.
 - b. Outstanding School Council Chairperson Award - Paulette Littlejohns, Senior Manager of Facilities and Support Services presented the 2009-2010 Outstanding School Council Chairperson Awards to Greg Farrah from St. Thomas of Villanova Catholic Secondary School and Sheri Koscielski from Sacred Heart Catholic Elementary School.
 - c. Catholic Student Council Leadership Award - Paulette Littlejohns, Senior Manager of Facilities and Support Services presented the 2009-2010 Catholic Student Council Leadership Award to Jenna Sbrocca, Prime Minister of St. Thomas of Villanova Catholic Secondary School.
 - d. Catholic Character Development Initiative Awards "Our Journey to Holiness" - Superintendent Staudt presented awards to the following 2010 recipients:
 - o Goodness, Kindness, and Belonging to Noah Gascon, Grade One student from St. William Catholic Elementary School
 - o Compassion, Respect, and Knowledge to Sydney Brouillard-Coyle, Grade Four student from St. Rose Catholic Elementary School
 - o Wisdom and Courage to Katie Jacobs, Grade Seven student from St. Joseph Catholic Elementary School
 - o Integrity and Discipleship to Nilo Tavares, Grade Nine student from F. J. Brennan Catholic Secondary School
 - o Humility and Justice to Joshua Vezina, Grade Twelve student from Cardinal Carter Catholic Secondary School.
 - e. Recognition for the 2009-2010 Student Trustees - Superintendent Staudt congratulated the 2009-2010 Student Trustees Nadia Timperio and Joanna Wolinski for their outstanding leadership.
 - f. Premier Awards for Teaching Excellence - Superintendent Geml congratulated Assumption College Food Service and Hospitality Technology teacher Diane Nehmetallah as a recipient of the prestigious Premier Award for Teaching Excellence.
8. Delegations: None
 - a. Delegation Regarding Items Not on the Agenda
 - b. Delegations Regarding Items On the Agenda
9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, May 25, 2010

Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of May 25, 2010 be adopted as distributed. Carried

- ii) Minutes of Special In-Camera Board Meeting, May 29, 2010

Moved by Trustee DiMenna and seconded by Trustee Janisse that the minutes of the Special In-Camera Board meeting of May 29, 2010 be adopted as distributed. Carried

- iii) Minutes of Regular Board Meeting, May 25, 2010

Moved by Trustee Keane and seconded by Trustee Macri that the minutes of the Regular Board meeting of May 25, 2010 be adopted as distributed. Carried

- b. Items from the re-convened in-camera meeting of May 25, 2010 and the Special In-Camera Board Meeting of May 29, 2010 and the In-camera meeting June 8, 2010

Vice Chair DiMenna reported that the Windsor-Essex Catholic District School Board re-convened an In-Camera Committee of the Whole Board meeting on May 25, 2010 and a Special In-camera Board meeting on May 29, 2010 pursuant to the Education Act - Section 207, to consider specific personnel matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on June 8, 2010 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Courtney, Macri and Porcellini declared a conflict of interest during the June 8, 2010 In-Camera Session and excused themselves from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its re-convened in-camera meeting of May 25, 2010, Special In-camera Board meeting of May 29, 2010 and the in-camera meeting of June 8, 2010 be approved. Carried

Vice Chair DiMenna made the following announcements:

from the May 25, 2010 re-convened In-Camera meeting

- succession planning for the Director of Education position

from the May 29, 2010 Special In-camera Board meeting

- the selection of Paul Picard as the new Director of Education following the retirement of Joseph Berthiaume

from the June 8, 2010 Committee of the Whole Board in-camera meeting

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated June 8, 2010
- the following Department Head appointments effective September 1, 2010:
 1. Joseph O'Neil as English Department Head at Cardinal Carter Secondary School
 2. Lisa Mancini-Polidori as Guidance Department Head at Holy Names Catholic High School
 3. Jamie Frias as Business Studies/Co-op Department Head at Assumption Catholic

High School

4. Jackie Jamail-Lopez as Physical Education Department Head at Holy Names Secondary School
5. Nicolina Paciocco as Modern Languages Department Head at Assumption Secondary
6. Cathy Isabella as Social Science Department Head at St. Joseph Secondary School
7. Antonietta Esposito as Modern Languages Department Head at Catholic Central Secondary School. This is a lateral transfer from St. Anne Secondary School
8. Rejean Dufresne as Modern Languages Department Head at St. Anne Secondary School
9. Liana Cote Montminy as English Department Head at St. Anne Secondary School. This is a lateral transfer from St. Joseph Secondary School.
10. Daniela Koppeser as English Department Head at St. Joseph Secondary School
11. Susan Di Laudo as Science Department Head at Cardinal Carter Secondary School

10. Communications:

- a. External (Associations, OCSTA, Ministry): None
- b. Internal (Reports from Administration):
 - i) Report: Administrative Staff Report

Moved by Trustee Janisse and seconded by Trustee Macri that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated June 8, 2010 as information. Carried

- ii) Report: Annual Child Care Report

Moved by Trustee Soulliere and seconded by Trustee Holland that the Board receive the Child Care Advisory Committee Annual Report as information. Carried

11. Unfinished Business: None

12. New Business:

- a. Field Trips:
 - i) Report: St. Thomas of Villanova Catholic Secondary School - Field Trip to Monteverde Costa Rica, May 22-29, 2011

Moved by Trustee Keane and seconded by Trustee Macri that the Board approve the St. Thomas of Villanova Catholic Secondary School field trip to Monteverde, Costa Rica, May 22 to 29, 2011. Carried

- ii) Report: Cardinal Carter Catholic Secondary School - Field Trip to Europe-France, Monaco and Italy, March 10 to March 20, 2011

Moved by Trustee Keane and seconded by Trustee Macri that the Board approve the Cardinal Carter Catholic Secondary School field trip to France, Monaco and Italy, March 10 – March 20, 2011. Carried

- b. Report: Board Policy Review (*final approval*) Draft Policy ST:25 Voluntary First Nation, Métis and Inuit Self-Identification

Superintendent Staudt thanked the Original Peoples Education Committee for their assistance in developing this policy.

Moved by Trustee Soulliere and seconded by Trustee Holland that the Board provide final approval to draft new Board Policy ST: 25 Voluntary First Nation, Métis and Inuit Self-Identification Policy.

and, that the Board receive Administrative Procedure Pr ST:25 Voluntary First Nation, Métis and Inuit Self-Identification Policy as information. Carried

- c. Report: Board Policy Review (*final approval*) Draft Policy H:08 Workplace Harassment and Amended Policy H:19 Violence Prevention in the Workplace

Moved by Trustee DiMenna and seconded by Trustee Holland that the Board provide final approval to Draft Amended Board Policies H:08 Workplace Harassment and H:19 Violence Prevention in the Workplace;

and, that the Board receive Administrative Procedure Pr H:08 Workplace Harassment as information;

and, that the Board receive as information Program for Violence Prevention in the Workplace. Carried

- d. Deferred Report: Board Policy Review (*approval in principle*) Draft Policy B:08 Facility Partnerships

Moved by Trustee Holland and seconded by Trustee Janisse that the Board defer, in principle, Draft New Board Policy B:08 Facility Partnerships. Carried

- e. Report: Board Policy Review (*approval in principle*) New Policy SC:19 Environmental Education

Trustee Holland requested section 4.1 to include a faith base directive.

Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board approve, in principle, Draft New Board Policy SC:19 Environmental Education. Carried

- f. Report: 2009-2010 Budget Status Report (*Handout*)

Superintendent Iatonna reported the business department is in daily contact with the Ministry and is not yet in a position to formally report to trustees. Upon finalizing both capital and operating budgets with the Ministry, a report will be forthcoming.

Moved by Trustee Macri and seconded by Trustee Janisse that the Board receive as information the 2009-10 Budget Status Report and approve in principle, subject to final concurrence by the Ministry of Education, the revised expenditure plan to year-end as presented by administration. Carried

13. Committee Reports:

a. Verbal Report: Safety Patrol Committee

Trustee Keane provided trustees with the history and future progress of the Safety Patrol Association and acknowledged and thanked the many committee members and patrollers.

b. Report: High School Council Meeting of April 8, 2010

Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board receive the report for the April 8, 2010 High School Council meeting as information. Carried

c. Report: Special Education Advisory Committee (SEAC) Meeting of Thursday, April 15, 2010

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Minutes of the April 15, 2010 Special Education Advisory Committee meeting as information. Carried

14. Notice of Motion:

Trustee Macri: *“At the next regular scheduled meeting of the Board, Trustee Macri will move or cause to be moved, to form an enrolment committee composed of trustees and administrative staff to study and assess the issue of declining enrolment and to make recommendations to the board with respect to maintaining and increasing our enrolment compliment.”*

15. Remarks and Announcements:

a. Chairperson Alexander encouraged staff to attend the Summer Institute 2010 and informed trustees of the OCSTA Regional meeting hosted by Windsor-Essex Catholic District School Board on September 15, 2010.

b. Director of Education Berthiaume provided comment on recent activities supporting the Board’s strategic priorities namely;

Community Engagement and Partnerships: Attended United Way Director’s meeting on May 26; Go for Health Seminar May 27; Day of Champions at Cardinal Carter June 10; Principals’ dinner June 10; WECDSB Retirement Dinner June 11; Keynote Speaker at the John McGivney’s Children Treatment Centre Annual General Meeting June 22 and Holy Names Catholic Secondary School choir will be performing at the McGivney Centre’s Open House June 11 at 1:00 p.m.

Celebrating Achievements: The Council for Exceptional Children Chapter Bursary and Award Winners for 2010 are:

Student Award Winners:

- Karen Villegas from Catholic Central
- Mitchel Nelson from St. Thomas of Villanova
- Kevin Burke from St. Anne High School
- Nicole Markham from Brennan High School

Educator Award Winners

- Marija Kulas from W. J. Langlois
- Bea Patterson from Assumption High School
- Shelley Beleutz from St. James

CEC Chapter Award Winner

- Darlene Kennedy from Catholic Central Secondary School

Published in Leaders and Learners, Canadian Association of School Administrators

- Linda Staudt, Superintendent of Education
- Darlene Kennedy from Catholic Central Secondary School
- Stephanie Houlahan from Catholic Central Secondary School
- Katherine Guenette from Catholic Central Secondary School

- c. Board Chaplain congratulated Superintendent Picard on his appointment as the new Director of Education.

16. Remarks/Questions by Trustees

Trustee Janisse commented on the upcoming high school athletic events.

Trustee Keane informed Trustees that he will be attending the St. John Catholic Elementary School graduation on June 21.

Trustee Porcellini encouraged trustees to visit Catholic Central Secondary School's yard sale June 12 and she will be attending Holy Names Catholic Secondary School graduation.

Trustee Courtney congratulated the award recipients.

Student Trustee Wolinski commented on Catholic Central Secondary School Graduation, Evening of Excellence, the Veterans luncheon; St. Thomas of Villanova Secondary School charity road hockey tournament; and Assumption College School Athletic banquet.

Student Trustee Timperio mentioned the ingoing/outgoing Student Senate retreat June 9.

17. Pending Items

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
- b. Deferred Report: Play Surface Material Standard – Rubber (*deferred from April 28, 2009*)

18. Continuation of In-Camera, if required. - *The Board re-convened to In-Camera Committee of the Whole meeting following adjournment.*

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- **Monday**, June 21, 2010

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of June 8, 2010 adjourned at 8:34 p.m.

Approved

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer