



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Fred Alexander  
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING**  
**Tuesday, November 10, 2009 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander, Chair	P. Keane
J. Courtney	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere ( <i>Electronically</i> )
C. Janisse	
N. Timperio, Student Trustee	
J. Wolinski, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Administration:**

J. Berthiaume (Resource)	J. Braidó
C. Geml	E. Byrne
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
L. Staudt	S. O'Hagan-Wong

**Recorder:**

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:15 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer in recognition of Remembrance Day.
3. Recording of Attendance - All trustees present. Trustee Soulliere participated electronically.
4. Approval of Agenda

Amendments:

- ADDITION: 8b(i) Delegation Eleanore Sedge, Chair St. Francis School Advisory Council to speak on agenda item 12c West Windsor School Accommodation Review - ARC Recommendations for Decision (*The handout regarding agenda item 8b(i) is at trustee places and was previously provided to trustees electronically.*)
- RENUMBER Agenda item 12 c West Windsor School Accommodation Review - ARC Recommendations for Decision to 9c

- RENUMBER Agenda item 12 b *East Windsor School Accommodation Review - ARC Recommendations for Decision* to 9d

**Moved by Trustee Holland and seconded by Trustee DiMenna that the November 10, 2009 Regular Board meeting agenda be approved as amended. Carried.**

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Courtney disclosed interest in relation to agenda items 10b(v) 2008 - 09 *Community Use of Schools Annual Report* due to her employment; renumbered 9d *East Windsor School Accommodation Review - ARC Recommendations for Decision* due to her daughter's employment; and, renumbered 9c *West Windsor School Accommodation Review - ARC Recommendations for Decision* due to her daughter's employment and did not participate in the discussion or vote on any question raised on those items.

Trustee Macri disclosed interest in relation to renumbered agenda items 9d *East Windsor School Accommodation Review - ARC Recommendations for Decision* and 9c *West Windsor School Accommodation Review - ARC Recommendations for Decision* due to his son's employment and did not participate in the discussion or vote on any question raised on those items.

7. Presentations:
  - a. Principal's Report on Student Achievement - Our Lady of Mount Carmel Catholic Elementary School (*Deferred from October 27, 2009*) - Principal Rita Pallisco was present to provide an overview of the strategies and initiatives in place at Our Lady of Mount Carmel Catholic Elementary School to support student achievement and faith development.
8. Delegations:
  - a. Delegation Regarding Items Not on the Agenda - None.
  - b. Delegations Regarding Items On the Agenda
    - i. Eleanore Sedge, Chair St. Francis School Advisory Council was present to speak on agenda item *West Windsor School Accommodation Review - ARC Recommendations for Decision*.

Ms. Sedge presented information on behalf of the St. Francis school community petitioning trustees to consider the following three amendments to the recommendations concerning the West Windsor School Accommodation Review: to assure parents of each of the St. Francis students and their future children that live in the catchment area of St. Francis (and the area of the former Sacred Heart - Windsor) will have the opportunity to choose which school their children will attend; to ensure the continued bussing of these children as they will need to be grandfathered for future bussing needs; and, language to indicate the Board intention to distribute the improvement expenditures equitably to St. John and St. James based on percentage of St. Francis students received by each school.

9. Action Items:

a. Approval of Minutes

- i) Minutes of In-Camera Meeting, October 27, 2009  
**Moved by Trustee Holland and seconded by Trustee Janisse a that the minutes of the Committee of the Whole Board In-Camera meeting of October 27, 2009 be adopted as distributed. Carried.**
- ii) Minutes of Regular Board Meeting, October 27, 2009  
**Moved by Trustee Keane and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of October 27, 2009 be adopted as distributed. Carried.**

b. Items from the In-Camera Meeting of November 10, 2009

Vice Chair DiMenna reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on November 10, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney and Macri disclosed interest during the November 10, 2009 In-Camera Session and excused themselves from the relevant discussion items. As a matter of record, Trustee Courtney disclosed interest in an item discussed at the October 27, 2009 in-camera meeting and further indicated she was not in attendance at the meeting.

**Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of November 10, 2009 be approved. Carried.**

Vice Chair DiMenna made the following announcements:

- trustees heard a delegation from CAW Local 2458, Custodian & Maintenance Unit regarding a labour relations issue - CAW Grievance #40
- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated November 10, 2009
- formal confirmation of certification and appointment of Mario Iatonna as Business Supervisory Officer pending confirmation of eligibility by the Minister of Education

c. Report: West Windsor School Accommodation Review - ARC Recommendations for Decision (*Renumbered from agenda item 12c*)

Following the receipt of the St. Francis School Advisory Council delegation and the Senior Administration's follow-up Report and Recommendations with regard to Accommodation Review Committee West Windsor School Valuation Report and Recommendations, trustees engaged in debate and requested clarification on the following matters: preference of the school community, anticipated school improvements required, estimates of student retention, the potential impact of and on the implementation of the Ministry's Early Learning Program (full

day/every day JK/SK program), bussing provisions, plans for child care facilities and the impact on specialty programs currently offered at the affected schools. Following discussion and additional input from the delegation, trustees amended the recommendation and approved the following motion.

**Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive as information Senior Administration's Follow- up Report and Recommendations with regard to Accommodation Review Committee West Windsor School Valuation Report and Recommendations received by the Board on September 29, 2009;**

**and, that the Board approve the recommendations of Senior Administration as follows:**

**For the September 2010 school year, to consolidate St. Francis at the St. James site with the addition of portables and/or construction of an addition and renovation to the existing school building from within the Board's budget. St. John shall remain open and the Board shall consider including improvements to the St. John school yard from within the Board's budget. The combined budget expenditures will not exceed \$1.5 million.**

**and, that St. Francis students be afforded the opportunity to elect to attend either St. John or St. James;**

**and, that a grandfathering provision be approved for bussing for St. Francis students to either St. John or St. James;**

**and, that the total budget expenditures of \$1.5 million be allotted to St. James and St. John in proportion to the number of students who transfer from St. Francis.**

*Carried.*

*Upon request, a recorded vote was taken:* In favour: Trustees Janisse, Holland, Keane, DiMenna and Soulliere. Opposed: Trustee Porcellini. Abstained: Trustees Macri and Courtney.

- d. Report: East Windsor School Accommodation Review - ARC Recommendations for Decision (*Renumbered from agenda item 12b*)

Following the receipt of the Senior Administration's follow-up Report and Recommendations with regard to Accommodation Review Committee East Windsor School Valuation Report and Recommendations, trustees engaged in debate and requested clarification on the following matters: bussing provisions, concern over the proposed action to be taken only upon Ministry funding, the pressing need to lobby local MPPs for their support in obtaining prohibitive-to-repair funding for St. Bernard school, impact on student retention with an ambiguous school accommodation recommendation, and the potential impact of and on the implementation of the Ministry's Early Learning Program (full day/every day JK/SK program). Director Berthiaume clarified that rebuilding St. Bernard is completely dependent upon Ministry funding and in order to move forward a Board decision is required from the East Windsor School Accommodation Review process. A meeting with the local MPP to lobby for assistance in securing Ministry funding will be set up following final Board approval of the school accommodation review. Following further discussion and input from a member of the St. Jules school community, trustees amended the recommendation and approved the following motion.

**Moved by Trustee Keane and seconded by Trustee Janisse that the Board receive as information Senior Administration's Follow- up Report and Recommendations with regard to Accommodation Review Committee East Windsor School Valuation Report and Recommendations received by the Board on September 28, 2009;**

***and*, that the Board approve the recommendations of Senior Administration as follows:**

**The Board continue to pursue prohibitive to repair funding for St. Bernard and St. Jules, and St. Bernard, St. Jules and Our Lady of Lourdes remain open pending Ministry funding. Should Ministry funding be secured for a new building for St. Bernard, the Board shall consolidate Our Lady of Lourdes at the St. Bernard Site, in a new school building to be constructed on city-owned property adjacent to the St. Bernard site, provided a property transaction can be negotiated with the City.**

**Upon consolidation of Our Lady of Lourdes and St. Bernard, as detailed above, the secondary boundaries shall be adjusted so that the new school community becomes a feeder school to F.J. Brennan Catholic High School.**

***and*, that, should Ministry funding be secured, a grandfathering provision be approved for bussing for Our Lady of Lourdes students to the new school site.**

*Carried.*

*Upon request, a recorded vote was taken:* In favour: Trustees Janisse, Keane, DiMenna and Soulliere. Opposed: Trustees Holland and Porcellini. Abstained: Trustees Macri and Courtney.

10. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated October 30, 2009 re: Workshop for Potential Catholic School Board Trustees  
**Moved by Trustee Macri and seconded by Trustee DiMenna that the Board receive the Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA), dated October 30, 2009 re: Workshop for Potential Catholic School Board Trustees as information. Carried.**

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report  
**Moved by Trustee Macri and seconded by Trustee Janisse that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated November 10, 2009 for information. Carried.**
- ii) Verbal Report: Board By-Laws Review - Director Berthiaume reported that a review of the Board By-Laws is in process and indicated finalization of the review is pending Royal Assent of *Bill 177 Student Achievement and School Board Governance Act*, and the subsequent release of the associated regulations.

- iii) Report: Legal Services - September 2009  
**Moved by Trustee Courtney and seconded by Trustee Janisse that the Board receive the report Legal Services – September 2009 as information. Carried.**
- iv) Report: Legal Services Annual Report - 2008 - 09 Fiscal Year  
**Moved by Trustee Macri and seconded by Trustee Janisse that the Board receive the 2008-09 Legal Services Annual Report as information. Carried.**
- v) Report: 2008 - 09 Community Use of Schools Annual Report  
**Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the 2008 - 09 Community Use of Schools Annual Report as information. Carried.**

11. Unfinished Business:

- a. Notice of Motion: Trustee Janisse stated his intention to defer his October 27, 2009 notice of motion until such time additional dialogue has taken place at the French Immersion Advisory Committee.

12. New Business:

a. Field Trips:

- i) Assumption College Catholic High School - Chicago  
**Moved by Trustee Macri and seconded by Trustee Keane that the Board approve the Assumption College Catholic High School field trip to Chicago Illinois from Thursday, April 29, 2010 to Sunday, May 2, 2010. Carried.**
- ii) Holy Names Catholic High School - Florida  
**Moved by Trustee Macri and seconded by Trustee Keane that the Board approve the Holy Names Catholic High School field trip to Walt Disney World, Orlando, Florida from Wednesday, May 19, 2010 to Monday, May 24, 2010. Carried.**
- iii) St. Anne Catholic High School - New York City  
**Moved by Trustee Macri and seconded by Trustee Keane that the Board approve the St. Anne Catholic High School field trip to New York City, New York from Wednesday, May 19, 2010 to Saturday, May 22, 2010. Carried.**
- iv) Assumption College Catholic HS - Quebec City  
**Moved by Trustee Macri and seconded by Trustee Keane that the Board approve the Assumption College Catholic High School field trip to Quebec City, Quebec from Wednesday, February 3, 2010 to Saturday, February 6, 2010. Carried.**

- b. Report: East Windsor School Accommodation Review - ARC Recommendations for Decision  
- This item was renumbered and discussed under item 9d.
- c. Report: West Windsor School Accommodation Review - ARC Recommendations for Decision  
- This item was renumbered and discussed under item 9c.

13. Committee Reports:
- a. Report: Elementary School Council Meeting of October 20, 2009  
**Moved by Trustee Macri and seconded by Trustee Janisse that the Board receive the report of the October 20, 2009, Elementary School Council – Umbrella Group meeting as information. Carried.**
  - b. Report: French Immersion Advisory Committee Meeting of June 10, 2009  
**Moved by Trustee Courtney and seconded by Trustee Janisse that the Board receive the Minutes of the June 10, 2009 French Immersion Advisory Committee meeting as information. Carried.**
14. Notice of Motion - None.
15. Remarks and Announcements:
- a. Chairperson Alexander provided comment on the following: congratulated the students and staff at St. Joseph's Catholic High School for the work they have been doing with Veteran's Affairs Canada, his attendance at the November 2<sup>nd</sup> New Teacher Induction Program (NTIP) commissioning ceremony for new teachers and their mentors, and his attendance at the annual Bishop's Dinner. Chair Alexander conveyed his appreciation to Trustees Holland and DiMenna for their work as Chairs of the Windsor East and Windsor West Accommodation Review Committees.
  - b. Director of Education Berthiaume provided comment on recent activities supporting the Board's strategic priorities faith development and student achievement including: his speaking on Leadership in a Catholic School System at a recent Leadership Program for Support Staff session; several in-service sessions for teachers and principals, his attendance at the Annual English Catholic Council of Directors of Education, and discussions with officials of the public board to discuss implementation of the provincial Early Learning Plan. Director Berthiaume provided a reminder of the upcoming annual employee recognition event "Long Service Celebration" that is schedule for November 20 and commented on a recent community partnership initiative with the local Society of St. Vincent de Paul.
  - c. Board Chaplain Fr. Brunet commented on the Bishop's Dinner and thanked everyone on behalf of the Bishop for supporting the St. Peter's Seminary Foundation fundraising event. Fr. Brunet reported that Pope Benedict XVI has appointed Rev. William T. McGrattan, Rector of St. Peter's Seminary and Episcopal Vicar of Formation and Support for the Diocese of London, an auxiliary bishop of the Archdiocese of Toronto.
16. Remarks/Questions by Trustees
- Trustee Janisse inquired into the status of signage installation for St. Mary's French Immersion Elementary school.
  - Trustee Holland commented on Rev. McGrattan's appointment as an Auxiliary Bishop of the Archdiocese of Toronto and congratulated St. Joseph's student M. Charbonneau for being

selected as the local person who will run the final 30 metres with the torch into Riverfront Festival Plaza and light the Olympic cauldron.

- Trustee DiMenna commended the Communications Officer on the format and content of the system newsletter.
- Trustee Porcellini commented on the partnership with the Society of St. Vincent de Paul, thanked members of the Best Start committee for hosting the recent Early Years Conference, and thanked members of the St. Angela Merici Catholic Woman's League who organized a pasta dinner to raise money for boots, hats and mitts for local children in need.
- Trustee Macri thanked members of the East Windsor and West Windsor School Accommodation Committee for their dedication and work over the past year.
- Trustee Courtney commented on her participation at a read-a-thon held at Holy Cross Catholic school, inquired into hand sanitizer and hand soap supplies available in schools, and asked for information concerning principal reporting of school fundraising.
- Trustee Soulliere thanked members of the Best Start committee for hosting the recent Early Years Conference.
- Student Trustee Wolinski commented on her attendance at "The Big Night" fundraising dinner for Windsor Regional Hospital's Wellness Program For Extended Psychosis.

17. Pending Items

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
- b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber
- c. Deferred Notice of Motion (*Deferred from November 10, 2009*): Trustee Janisse - “At the next regular scheduled meeting of the Board, I will move or cause to be moved, that St. Mary and St. Anne elementary schools along with St. Anne, St. Joseph’s, Cardinal Carter and St. Thomas of Villanova secondary schools be given \$5,000 each for French Immersion programming shortfalls and proper signage to help promote our continued development of the French Immersion program.”

18. Continuation of In-Camera - The Board reconvened to In-Camera Committee of the Whole Board meeting following adjournment.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- Tuesday, November 24, 2009
- Tuesday, December 1, 2009 (Mass at 6:45 p.m. and Organizational Meeting at 7:30 p.m.)
- Tuesday, December 8, 2009
- Tuesday, January 12, 2010
- Tuesday, January 26, 2010
- Tuesday, February 9, 2010
- Tuesday, February 23, 2010
- Tuesday, March 9, 2010
- Tuesday, March 30, 2010
- Tuesday, April 13, 2010
- Tuesday, April 27, 2010



- Tuesday, May 11, 2010
- Tuesday, May 25, 2010
- Tuesday, June 8, 2010
- **Monday**, June 21, 2010

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of November 10, 2009 adjourned at 9:31 p.m. and reconvened to In-Camera Committee of the Whole Board meeting.

*Approved.*

***Fred Alexander***  
*Board Chairperson*

***Joseph Berthiaume***  
*Director of Education & Secretary-Treasurer*