



**WINDSOR-ESSEX CATHOLIC
DISTRICT SCHOOL BOARD**

1325 California Avenue
Windsor, ON N9B 3Y6
CHAIRPERSON: Fred Alexander
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING
Tuesday, October 13, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair (<i>electronically</i>)	C. Janisse
J. Courtney	P. Keane
M. DiMenna, Vice-Chair (<i>Chair Pro Tem</i>)	J. Macri
B. Holland	L. Soulliere
N. Timperio, Student Trustee	
J. Wolinski, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

S. Porcellini

Administration:

J. Berthiaume (Resource)	J. Braid
C. Geml	J. Bumbacco
M. Iatonna	E. Byrne
P. Picard	P. Littlejohns
L. Staudt	S. O'Hagan-Wong

Recorder:

D. Steffens

1. Call To Order - As Chair Alexander participated electronically, Vice-Chair DiMenna (*Chair Pro-Tem*) called the meeting to order at 7:29 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Alexander participated electronically. Trustee Porcellini sent regrets due to a family commitment.
4. Approval of Agenda

Moved by Trustee Macri and seconded by Trustee Holland that the October 13, 2009 Regular Board meeting agenda be approved as distributed. *Carried.*

5. Questions Pertaining to Agenda - None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Holland disclosed interest in relation to agenda item 10b(iii) *Summer Programs - Focus on Youth and Summer School* due to her son's employment in the Focus on Youth Program and did not participate in the discussion or vote on any question raised on that item.

Trustee Courtney disclosed interest in relation to agenda item 10b(v) *Enrolment/Staffing School Organization Information for Elementary and Secondary Schools September 2009* due to the employment of her daughter and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda item 10b(v) *Enrolment/Staffing School Organization Information for Elementary and Secondary Schools September 2009* due to the employment of his son and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda items 9a (iii) *Minutes of Special Public Board Meeting, September 28, 2009* and 9a (iv) *Minutes of Special Public Board Meeting, September 29, 2009* and did not participate in the discussion or vote on any question raised on the items. As a matter of record, Trustee Macri disclosed interest in September 28, 2009 Special Meeting agenda item 8a *Senior Administration Report and Recommendations Regarding the Accommodation Review Committee East Windsor School Valuation Report and Recommendations (Our Lady of Lourdes, St. Bernard and St. Jules Elementary Schools)* due to his son's employment and further indicated he was not present at the meeting. As a matter of record, Trustee Macri disclosed interest in September 29, 2009 Special Meeting agenda item 8a *Senior Administration Report and Recommendations Regarding the Accommodation Review Committee West Windsor School Valuation Report and Recommendations (St. Francis, St. James and St. John Elementary Schools)* due to his son's employment and further indicated he was not present at the meeting.

7. Presentations:

a. Principal's Report on Student Achievement - St. Christopher Catholic Elementary School

Principal Doris Baggio and Vice Principal Ian Drago were present to provide an overview of the strategies and initiatives in places for student achievement at St. Christopher Catholic Elementary School. On behalf of the school community, Principal Baggio and Vice Principal Drago accepted a "Schools on the Move" plaque from the Ministry's Literacy and Numeracy Secretariat for being officially designated as one of the province's top performing schools.

8. Delegations:

a. Delegation Regarding Items Not on the Agenda - None.

b. Delegations Regarding Items On the Agenda - None.

9. Action Items:

a. Approval of Minutes

- i) Minutes of In-Camera Meeting, September 15, 2009
Moved by Trustee Soulliere and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of September 15, 2009 be adopted as distributed. Carried.
- ii) Minutes of Regular Board Meeting, September 15, 2009 (Clerical corrections were noted)
Moved by Trustee Alexander and seconded by Trustee Keane that the minutes of the Regular Board meeting of September 15, 2009 be adopted as corrected. Carried.
- iii) Minutes of Special Public Board Meeting, September 28, 2009
Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the Special Public Board meeting of September 28, 2009 be adopted as distributed. Carried.
- iv) Minutes of Special Public Board Meeting, September 29, 2009
Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the Special Public Board meeting of September 29, 2009 be adopted as distributed. Carried.

b. Items from the In-Camera Meeting of October 13, 2009

Trustee Holland reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on October 13, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, Security of the Property of the Board matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Macri and Courtney declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion item.

Moved by Trustee Holland and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of October 13, 2009 be approved. Carried.

Trustee Holland made the following announcements:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated October 13, 2009
- a verbal report on Security of the Board Property matters
- an update on Maintenance Services Structure involving personnel and labour relations matters
- a verbal report on property matters concerning St. Anne Catholic High School and the former St. Anne High School site
- a verbal report on the September 23, 2009 In-Camera Audit Committee meeting

10. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Ontario Catholic Schools Trustees' Association (OCSTA) Memorandum, dated September 18, 2009 re: 2010 AGM & Conference Resolutions
Moved by Trustee Macri and seconded by Trustee Holland that the Board receive the Ontario Catholic Schools Trustees' Association (OCSTA) Memorandum, dated September 18, 2009 re: 2010 AGM & Conference Resolutions as information. Carried.
- ii) Ontario Catholic Schools Trustees' Association (OCSTA) Memorandum, dated September 30, 2009 re: OCSTA Trustee Award of Merit
Moved by Trustee Courtney and seconded by Trustee Janisse that the Board receive the Ontario Catholic Schools Trustees' Association (OCSTA) Memorandum, dated September 30, 2009 re: OCSTA Trustee Award of Merit as information. Carried.

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report
Moved by Trustee Macri and seconded by Trustee Holland that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated October 13, 2009 for information. Carried.
- ii) Report: Legal Services - July and August 2009
Moved by Trustee Holland and seconded by Trustee Soulliere that the Board receive the report Legal Services – July and August 2009 as information. Carried.
- iii) Report: Summer Programs - Focus on Youth and Summer School
Moved by Trustee Macri and seconded by Trustee Janisse that the Board receive the Summer Programs: Focus on Youth and Summer School report as information. Carried.
- iv) Verbal Report: French Immersion Program Update - Superintendent Geml provided a verbal report on the status of the elementary French Immersion programs and capital renewal projects at St. Mary and St. Anne Catholic schools.
- v) Report: Enrolment/Staffing School Organization Information for Elementary and Secondary Schools September 2009 - Trustees received the annual report concerning enrolment, staffing, and school organization information for elementary and secondary schools for 2009-10. The report included statistics on teacher new hires, elementary combined grades, elementary class sizes and elementary pupil - teacher ratios, and specialty teacher and educational assistant allotments.

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board receive the report *Enrolment/Staffing School Organization Information of our Elementary/Secondary Schools – September 2009* as information. Carried.

- vi) Report: 2009 EQAO Assessments of Reading, Writing and Mathematics, Primary Division (Grades 1-3) and Junior Division (Grades 4-6), and the Grade 9 Assessment of Mathematics
Moved by Trustee Janisse and seconded by Trustee Holland that the Board receive the 2009 EQAO Assessments of Reading, Writing and Mathematics: Primary Division (Grades 1-3) and Junior Division (Grades 4-6), and the Grade 9 Assessment of Mathematics report as information. Carried.

11. Unfinished Business: None.

12. New Business:

a. Field Trips:

- i) St. Anne Catholic High School - Europe
Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the St. Anne Catholic High School field trip to EUROPE – France, Belgium, Netherlands and Germany from Thursday, April 15 to Sunday, April 25, 2010. Carried.
 - ii) Muskoka Woods Secondary Leadership Experience
Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the 2009 Muskoka Woods Secondary Leadership Experience field trip of November 2 to November 6, 2009 for the following secondary schools: Assumption College Catholic High School, F.J. Brennan Catholic High School, Cardinal Carter Catholic Secondary School, Catholic Central High School, Holy Names Catholic High School, St. Anne Catholic High School, St. Joseph's Catholic High School, St. Michael's Alternative High School and St. Thomas of Villanova Catholic Secondary School. Carried.
 - iii) St. Jules Catholic Elementary School - Camp Cedarwin
Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the St. Jules Catholic Elementary School field trip to Camp Cedarwin on Wednesday October 21 – Friday, October 23, 2009 to enhance Leadership development, Wilderness safety and Scientific exploration. Carried.
 - iv) W. J. Langlois Catholic Elementary School - Camp Cedarwin
Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the W.J. Langlois Catholic Elementary School field trip to Camp Cedarwin on Monday, October 19 - Wednesday October 21, 2009 to enhance Leadership development, Wilderness safety and Scientific exploration. Carried.
- b. Report: Ontario Catholic Schools Trustees' Association (OCSTA) 2009 - 10 Membership Fees
Moved by Trustee Alexander and seconded by Trustee Holland that the Board renew its annual membership fees with the Ontario Catholic School Trustees' Association (OCSTA) and that payment for the 2009-10 membership fees in the amount of \$79,927.00 be processed. Carried.

13. Committee Reports:

- a. Report: Special Education Advisory Committee Meeting of June 18, 2009
Moved by Trustee Janisse and seconded by Trustee Soulliere that the Board receive the Minutes of the June 18, 2009 Special Education Advisory Committee meeting as information. Carried.
- b. Verbal Report: City School Boards Liaison Meeting of September 24, 2009

Superintendent Iatonna provided a brief overview the discussion items at the City School Boards Liaison Meeting of September 24, 2009. Topics included bus bay funding and construction, Parking and Traffic Concerns around School Sites and Neighbourhood Communications Protocol. Minutes of the meeting will be provided at a future meeting.

14. Notice of Motion: - None.

15. Remarks and Announcements:

- a. Chairperson Fred Alexander expressed his appreciation to Director Berthiaume for his leadership in ensuring a successful start to the new school year.
- b. Director of Education Joseph Berthiaume provided comment on recent activities supporting the Board's strategic priorities of faith development and student achievement including: faith formation opportunities for staff and students, and professional development opportunities for employees. Director Berthiaume reported the Annual Commissioning & Blessing Ceremony for 2009-10 School Council Chairs has been scheduled on November 17 and invited trustees to attend this school community partnership event.
- c. Board Chaplain Fr. Brunet - No comments this evening.

16. Remarks/Questions by Trustees

- Trustee Holland asked administration to follow-up with St. Joseph's Catholic High School regarding any concerns about the number of migrating geese taking rest in the sports field area.
- Trustee Soulliere asked that concerns be brought to the attention of the Ontario Catholic Schools Trustees' Association with respect to OCSTA's initial response to the proposed legislative changes contained in Bill 177 *Student Achievement and School Board Governance Act, 2009*. Trustee Soulliere inquired into the status of the final reports of the East Windsor and West Windsor school accommodation reviews and asked if junior and senior school sites were considered during the review process.
- Trustee Keane reported that the CAA's School Safety Patrol Week will occur October 19 - 23. This year, the Windsor event recognizing the contribution of safety patrollers in the Windsor Essex schools will occur on October 23 at Our Lady of Mount Carmel Catholic School.
- Trustee DiMenna congratulated Cardinal Carter and feeder schools' students and staff who are involved in the Vancouver 2010 Olympic Torch Relay as it passes through Essex County.
- Trustee Courtney congratulated students and staff of Stella Maris, St. Bernard (Amherstburg) and St. Theresa schools on the success of their recent community can drive.

- Student Trustee Wolinski reported on the recent Student Senate meeting and invited trustees to attend the Student Faith Day on Monday, October 26 at the Fogolar Furlan Club.
 - Student Trustee Timperio provided brief comment on the upcoming OSTA-AECO Fall Meeting in Toronto and the When Faith Meets Pedagogy event that will be attended by approximately 70 students.
17. Pending Items
- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
 - b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber
18. Continuation of In-Camera - Not required.
19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*
- Tuesday, October 27, 2009
 - Tuesday, November 10, 2009
 - Tuesday, November 24, 2009
 - Tuesday, December 1, 2009 (Mass at 6:45 p.m. and Organizational Meeting at 7:30 p.m.)
 - Tuesday, December 8, 2009
 - Tuesday, January 12, 2010
 - Tuesday, January 26, 2010
 - Tuesday, February 9, 2010
 - Tuesday, February 23, 2010
 - Tuesday, March 9, 2010
 - Tuesday, March 30, 2010
 - Tuesday, April 13, 2010
 - Tuesday, April 27, 2010
 - Tuesday, May 11, 2010
 - Tuesday, May 25, 2010
 - Tuesday, June 8, 2010
 - **Monday**, June 21, 2010
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of October 13, 2009 adjourned at 8:23 p.m.

Approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer