



REGULAR BOARD MEETING
Tuesday, September 15, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	P. Keane
J. Courtney	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere
C. Janisse (<i>left the meeting at 7:54 p.m.</i>)	
N. Timperio, Student Trustee	
J. Wolinski, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Administration:

J. Berthiaume (Resource)	J. Bumbacco
C. Geml	E. Byrne
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
L. Staudt	S. O'Hagan-Wong
J. Braido	

Recorder:

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:14 p.m.
2. 1 Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Amendments:

- Addition 10b (vi) Verbal Report: 2008-09 Budget Status
- Addition 12a Field Trip: 2009 Fall Muskoka Woods Leadership Experience (*Handout at trustee places and previously provided electronically*)

Moved by Trustee Holland and seconded by Trustee Keane that the September 15, 2009 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.

Trustee Porcellini disclosed interest in relation to agenda items 10b (vi) *WALK-ON Verbal Report: 2008 - 09 Budget Status* and 10b (iv) *Ministry of Education School Board Operational Review - Final Report* due to the employment of her husband and did not participate in the discussion or vote on any question raised on that item.

Trustee Macri disclosed interest in relation to agenda item 10b (vi) *WALK-ON Verbal Report: 2008 - 09 Budget Status* due to the employment of his son and did not participate in the discussion or vote on any question raised on that item. At point of discussion, Trustee Macri disclosed interest in relation to agenda item 10b (iv) *Ministry of Education School Board Operational Review - Final Report* due to the employment of his son and did not participate in the discussion or vote on any question raised on that item.

Trustee Courtney disclosed interest in relation to agenda item 10b (vi) *WALK-ON Verbal Report: 2008 - 09 Budget Status* due to the employment of her daughter and did not participate in the discussion or vote on any question raised on that item. At point of discussion, Trustee Courtney disclosed interest in relation to agenda item 10b (iv) *Ministry of Education School Board Operational Review - Final Report* due to the employment of her daughter and did not participate in the discussion or vote on any question raised on that item. As a matter of record, Trustee Courtney disclosed interest in September 1, 2009 agenda item 13b *Employee Benefits Committee Meeting Notes of June 18, 2009* due to the employment of her daughter and further indicated she was not present at the meeting.

At point of discussion, Trustee Keane disclosed interest in relation to agenda item 10b (iv) *Ministry of Education School Board Operational Review - Final Report* due to the employment of his son and daughter and did not participate in the discussion or vote on any question raised on that item.

As a matter of record, Trustee Holland disclosed interest in June 22, 2009 agenda item 10b (iv) *Summer Jobs and Focus on Youth Program 2009* due to her son's employment and further indicated she was not present at the meeting. As a matter of record, Trustee Holland disclosed interest in September 1, 2009 agenda items 13b *Employee Benefits Committee Meeting Notes of June 18, 2009* due to family ownership of an employee benefits firm and 10b (i) *Administrative Staff Report* due to personal interest in a position listed, and further indicated she was not present at the meeting.

7. Presentations:
 - a. Introduction and Blessing of 2009-10 Student Trustees - Fr. Brunet performed a Commissioning and Blessing of the 2009-10 Student Trustees Joanna Wolinski and Nadia Timperio as they commence their duties for the 2009-10 school year.
8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.

9. Action Items:

a. Approval of Minutes

- i) Minutes of In-Camera Meeting, September 1, 2009
Moved by Trustee Soulliere and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of September 1, 2009 be adopted as distributed. Carried.
- ii) Minutes of Regular Meeting, September 1, 2009
Moved by Trustee Keane and seconded by Trustee Janisse that the minutes of the Regular Board meeting of September 1, 2009 be adopted as distributed. Carried.

b. Items from the In-Camera Meeting of September 15, 2009

Vice-Chair DiMenna reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on September 15, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, real property matters, Security of the Property of the Board matters, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Keane, Macri and Porcellini declared a conflict of interest during the September 15, 2009 In-Camera Session and excused themselves from the relevant discussion items. As a matter of record, Trustee Holland disclosed interest in items discussed at the June 22, 2009 and September 1, 2009 in-camera meetings and further indicated she was not in attendance at these meetings. As a matter of record, Trustee Courtney disclosed interest in an item discussed at the September 1, 2009 in-camera meeting and further indicated she was not in attendance at the meeting.

Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of September 15, 2009 be approved. Carried.

Vice Chair DiMenna made the following announcements:

- receipt of the Administrative Staff Report on hiring, leave of absence, return from leave of absence, retirement and resignation of staff, dated September 15, 2009
- a follow-up report on the results of the Request for Proposal for Video Security Expansions at two secondary schools as approved by the Board on June 22, 2009
- approval of a parking space lease agreement pending formal approval by the second party
- a report on pending arbitration summaries pertaining to employee bargaining units
- a verbal report on the Embargoed EQAO Ontario Student Achievement Results of the 2008 - 09 Assessments of Reading, Writing and Mathematics, Primary Division (Grades 1 -3) and Junior Division (Grades 4 - 6); and, the Grade 9 Assessment of Mathematics, that will be publicly released by EQAO on September 17, 2009

10. Communications:

- a. External (Associations, OCSTA, Ministry): None.

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report
Moved by Trustee Janisse and seconded by Trustee Macri that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated September 15, 2009 for information. Carried.
- ii) Report: “*Learning for All*”, K - 12
Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the *Learning for All K - 12* report as information. Carried.
- iii) Report: Principal’s Report - Student Achievement

Trustees received a report indicating that the reporting process on the Board’s System Priorities of faith development and student achievement will include board meeting presentations by principals from both elementary and secondary schools. The principal’s report will include a brief overview of their respective school reporting on student achievement initiatives and school improvement plans.

Moved by Trustee Holland and seconded by Trustee Courtney that the Board receive the *Principal’s Report: Student Achievement* report as information. Carried.

At point of discussion: Trustee Macri disclosed interest in relation to agenda item 10b (iv) Ministry of Education School Board Operational Review - Final Report due to the employment of his son and did not participate in the discussion or vote on any question raised on that item. Trustee Courtney disclosed interest in relation to agenda item 10b (iv) Ministry of Education School Board Operational Review - Final Report due to the employment of her daughter and did not participate in the discussion or vote on any question raised on that item. Trustee Keane disclosed interest in relation to agenda item 10b (iv) Ministry of Education School Board Operational Review - Final Report due to the employment of his son and daughter and did not participate in the discussion or vote on any question raised on that item.

- iv) Report: Ministry of Education School Board Operational Review - Final Report

Trustees received the Ministry of Education School Board Operational Review - Final Report, detailing the findings and recommendations of the Operational Review of the Windsor-Essex District School Board conducted by the Ministry of Education in May 2009.

Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the *Ministry of Education School Board Operational Review – Final Report* as information. Carried.

- v) Verbal Report: External Audit Services - Request for Proposal Status

Superintendent Iatonna provided an update on the status of the External Audit Services Request for Proposal process that was approved by the Board on February 10, 2009, indicating the process will proceed following the completion of the 2008-09 audit.

vi) WALK-ON Verbal Report: 2008 - 09 Budget Status

Superintendent Iatonna provided trustees with a brief status report on the audit of the year-end 2008 - 09 fiscal-budget, indicating the external auditors are currently conducting their initial review.

11. Unfinished Business: None.

12. New Business:

a. WALK-ON Field Trip: 2009 Fall Muskoka Woods Leadership Experience

Moved by Trustee Janisse and seconded by Trustee Holland that the Board approve the 2009 Fall Muskoka Woods Leadership Experience field trip. Carried.

b. Report: Policy Amendment - Revocation of Board Policy A: 26 Alcohol Based Hand Cleaners in Schools

Superintendent Picard reported that the revocation of Board Policy A:26 is in compliance and response to the Ministry of Health and Long-Term Care's recently issued "Guidelines for the Prevention and Management of Pandemic (H1N1) 2009 in Elementary and Secondary Schools."

Moved by Trustee DiMenna and seconded by Trustee Holland that the Board revoke Policy A: 26 Alcohol Based Hand Cleaners in Schools effective immediately. Carried.

13. Committee Reports: None.

14. Notice of Motion: None.

15. Remarks and Announcements:

a. Chairperson Alexander welcomed new student trustees Joanna Wolinski and Nadia Timperio to the board table, congratulated Fr. Brunet on his new appointment as Episcopal Vicar for the Essex Deanery, and provided reminder of the administrative study session scheduled for Tuesday, October 6. Chairperson Alexander provided comment on the system-wide Together in Faith Day that occurred on September 3 and congratulated all involved in the organization of the successful event.

b. Director of Education Joseph Berthiaume provided comment on recent activities supporting the Board's strategic priorities: faith development and student achievement. Topics included: System-wide Together in Faith day that was attended by over 2,500 employees on September 3; the opportunity for students and staff to expand their faith experiences through "The One Called Jesus" Art Exhibit Tour that will be visiting each of our schools during this school year; in-service on the implementation of the Nelson Literacy resource for Grades 7 and 8 teachers; Principal Mentoring Sessions for the 2009-10 year; Safe Schools Initiative "Getting along Digitally" workshop to be held on September 25 for lead teachers on the project.

- c. Board Chaplain Fr. Brunet commented on the success of the employee Together in Faith day and indicated his support of scheduling the event at the beginning of the school year. Fr. Brunet expressed his appreciation for the Board sharing the “The One Called Jesus” Art Exhibit with local parishes on weekends.

16. Remarks/Questions by Trustees

- Trustee Janisse asked administration follow-up on the condition of the St. Anne High School Football field and left the meeting at 7:54 p.m.
- Trustee Holland expressed appreciation to staff involved in the Transition to High Schools teams for their work in ensuring students feel comfortable entering their new secondary schools.
- Trustee Soulliere commented on the Together in Faith day and indicated it was well timed at the beginning of the school year.
- Trustee Keane commended staff and administration on the work that went into preparing for the recent Ministry Operational review.
- Trustee DiMenna welcomed everyone to the new school year.
- Trustee Porcellini congratulated Fr. Brunet on his appointment as Episcopal Vicar for the Essex Deanery, welcomed student trustees to the new school year and thanked staff for the quick installation of portables at St. Anne French Immersion school site.
- Trustee Courtney congratulated Fr. Brunet on his appointment as Episcopal Vicar for the Essex Deanery, welcomed student trustees to the new school year and thanked administration for their quick response to school start up issues in her constituency area.
- Student Trustee Joanna Wolinski provided comment on the Olympia Catholic Leadership Camp.
- Student Trustee Nadia Timperio commented on the recent Student Senate meeting and reported the annual Student Faith Day has been scheduled for October 26.

17. Pending Items

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)
- b. Deferred Report (*Deferred from April 28, 2009*): Play Surface Material Standard – Rubber (P. Picard)

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: *Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*

- **Monday**, September 28, 2009 Special Meeting
(Windsor East School Accommodation Review Report - meeting to be held at F. J. Brennan Catholic High School at 7:00 p.m.)
- **Tuesday**, September 29, 2009 Special Meeting
(Windsor West School Accommodation Review Report - meeting to be held at Assumption College Catholic High School at 7:00 p.m.)
- **Tuesday**, October 13, 2009
- **Tuesday**, October 27, 2009

- Tuesday, November 10, 2009
- Tuesday, November 24, 2009
- Tuesday, December 1, 2009 (Mass at 6:45 p.m. and Organizational Meeting at 7:30 p.m.)
- Tuesday, December 8, 2009

20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of September 15, 2009 adjourned at 8:03 p.m.

Approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer