



**REGULAR BOARD MEETING**  
**Tuesday, April 14, 2009 at 7:00 p.m.**  
**Windsor Essex Catholic Education Centre**  
**John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander, Chair	P. Keane
J. Courtney( <i>electronically</i> )	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland ( <i>electronically</i> )	L. Soulliere
C. Janisse	
C. Resendes, Student Trustee	
N. Lau, Student Trustee	
Rev. L. Brunet, Board Chaplain	

**Administration:**

J. Berthiaume (Resource)	J. Bumbacco
C. Geml	E. Byrne
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
L. Staudt	S. O'Hagan-Wong

**Recorder:**

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:00 p.m.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present. Trustees Courtney and Holland participated electronically.
4. Approval of Agenda – The Chair indicated that a handout for agenda item 8a(ii) Delegation Windsor and District Labour Council – National Day of Mourning was at trustee places and previously provided to trustees electronically.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the April 14, 2009 Regular Board meeting agenda be approved as distributed. Carried.**

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.
7. Presentations:

- a. Introduction of the 2009-10 Student Trustee Designates

2009-10 Student Trustees Nadia Timperio and Joanna Wolinski were formally introduced to the Board of Trustees. The current Student Trustees will mentor the new Student Trustee designates until their term officially begins on August 1, 2009.

8. Delegations:

- a. Delegation Regarding Items Not on the Agenda

- i) Gilbert Barichello – Regarding Italian Studies Program/University of Windsor

Trustees received a delegation regarding the Italian Studies Program/University of Windsor. Gilbert Barichello was present to speak on behalf of the leaders of five local Italian-Canadian clubs to: thank the Board for what it has done in the past and present with regard to Italian language classes; seek Board support in promoting Italian studies at the secondary level; and, to continue a strong partnership between the University of Windsor and the school board to enhance interest in post secondary Italian studies.

- ii) Windsor and District Labour Council – National Day of Mourning

Trustees received a delegation regarding the April 28 National Day of Mourning which commemorates workers who have been killed, injured or suffered illness due to workplace related hazards and incidents. Rolland Marentette, representative from the Windsor and District Labour Council, provided an overview of the annual observance and petitioned the Board to share the importance of recognizing this day with school communities.

- b. Delegations Regarding Items On the Agenda – None.

9. Action Items:

- a. Approval of Minutes

- i) Minutes of In-Camera Meeting, March 31, 2009

**Moved by Trustee Janisse and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of March 31, 2009 be adopted as distributed. Carried.**

- ii) Minutes of Regular Meeting, March 31, 2009

**Moved by Trustee DiMenna and seconded by Trustee Macri that the minutes of the Regular Board meeting of March 31, 2009 be adopted as distributed. Carried.**

b. Items from the In-Camera Meeting of April 14, 2009

Vice-Chair DiMenna reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on April 14, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Porcellini, Macri and Courtney declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion items. As a matter of record, Trustee Courtney disclosed interest in an item discussed at the March 31, 2009 In-Camera Session and further indicated she was not in attendance during the discussion.

**Moved by Trustee DiMenna and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of April 14, 2009 be approved. Carried.**

Vice-Chair DiMenna made the following announcements:

- receipt of the Administrative Staff Report, dated April 14, 2009
- appointment of Chris Strong to the position of Foreperson – Maintenance Services, effective April 14, 2009

10. Communications:

a. External (Associations, OCSTA, Ministry):

- i) City of Windsor Council Report re: Ward Boundary Review, dated April 6, 2009  
**Moved by Trustee Soulliere and seconded by Trustee Porcellini that the Board receive the City of Windsor Council Report re: Ward Boundary Review, dated April 6, 2009 as information. Carried.**

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report  
**Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated April 14, 2009 as information. Carried.**
- ii) Report: Legal Services – February 2009  
**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the report Legal Services – February 2009 as information. Carried.**

11. Unfinished Business – None.

12. New Business:

a. Field Trips:

- i) Catholic Central High School - Cedar Point  
**Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve the Catholic Central High School Field trip to Cedar Point scheduled for Monday, May 18, 2009. Carried.**
- ii) St. Anne Catholic High School - Mansfield Ohio  
**Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve St. Anne's Catholic High School Field Trip to Mansfield, Ohio from Thursday, April 16, 2009 to Saturday, April 18, 2009. Carried.**

b. Report: Board Policy Amendments F:02 Purchasing / Disposal of Assets (*for approval in principle*)

Superintendent Iatonna reported that Board Policy F: 02 Purchasing of Furniture, Equipment, Supplies and Services was reviewed by a Policy Working Subcommittee as part of a scheduled policy review. As part of the policy review, the Policy Working Subcommittee reviewed three existing policies: F: 02 Purchasing of Furniture, Equipment, Supplies and Services, F: 03 Appointment of Architect for Major Projects, and A: 10 Disposal of Assets. The draft policy will be presented for final approval at the April 28, 2009 Regular Board meeting.

**Moved by Trustee Macri and seconded by Trustee Soulliere that the Board approve in principle Draft Amended Policy F: 02 Purchasing/Disposal of Assets. Carried.**

c. Report: School Year Calendar 2009 – 10

Superintendent Staudt reported that, as outlined in the Education Act, the school year must include a minimum of 194 school days of which two days must be designated as professional activity days with respect to specific provincial education priorities and up to four extra days may be designated by the board as professional activity days. This year, in order to meet the provincial regulation requirement of 194 days, two professional development days have been scheduled prior to September 7th. The professional development days were chosen in collaboration with our coterminous boards to avoid additional transportation costs.

**Moved by Trustee Macri and seconded by Trustee Keane that the Board approve the School Year Calendar – 2009-2010 for the Windsor-Essex Catholic District School Board. Carried.**

d. Report: Grass Cutting Services 2009

**Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve a one year extension to the previous one year contracts for Grass Cutting Services at the same contract prices and that Purchase Order Contracts be issued upon Board approval to Ambassador Movers for \$61,005.00 and to SKZ Landscaping for \$63,378.00. Carried.**

13. Committee Reports:

- a. Report: City School Board Liaison Draft Minutes of the January 29, 2009 Meeting  
**Moved by Trustee Porcellini and seconded by Trustee Soulliere that the Board receive the draft Minutes of the January 29, 2009 City and School Boards Liaison Committee Meeting as information. Carried.**
- b. Report: Elementary School Council Notes of the March 24, 2009 Meeting  
**Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the report for the March 24, 2009, Elementary School Council – Umbrella Group meeting as information. Carried.**
- c. Verbal Report: French Immersion Advisory Committee Meeting of April 8, 2009

Trustee Porcellini, Chair of the French Immersion Advisory Committee, reported that approved Minutes from the April 8, 2009 meeting will be forwarded to the Board at a meeting in May.

- d. Verbal Report: Ad Hoc East Windsor Accommodation Review Committee (ARC) Meeting of April 1, 2009

Trustee Holland, Chair of the Ad Hoc East Windsor Accommodation Review Committee (ARC), briefly reported on the activities of the East Windsor ARC. Trustees were provided with a copy of the proposed accommodations options the ARC intends to consider.

- e. Verbal Report: Ad Hoc West Windsor Accommodation Review Committee (ARC) Meeting of March 30, 2009

Trustee DiMenna, Chair of the Ad Hoc West Windsor Accommodation Review Committee (ARC), briefly reported on the activities of the West Windsor ARC. Trustees were provided with a copy of the proposed accommodation options the ARC intends to consider.

14. Notice of Motion – None.

15. Remarks and Announcements:

- a. Chairperson Fred Alexander briefly commented on the City of Windsor's Ward Boundary Review and encouraged trustees to attend one of the two public consultation meetings scheduled for this week by the City of Windsor.
- b. Director of Education Joseph Berthiaume provided comment on recent activities supporting the Board's strategic priorities: student achievement and faith development, congratulated student Daniel P. who earned a gold medal in the recent Windsor Regional Science, Technology and Engineering Fair and will represent the board at the Canada Wide Science Fair.
- c. Board Chaplain Rev. Brunet extended birthday wishes to Director Berthiaume and Student Trustee Resendes.

16. Remarks/Questions by Trustees

- Trustee Keane congratulated the International Baccalaureate students of Assumption College Catholic High School who will be exhibiting their art work at the Lebel Gallery, University of Windsor from April 15 to 17 as part of their IB examination and commended Fr. Brunet on the recent media coverage concerning Good Friday.
- Trustee Porcellini congratulated and welcomed 2009-10 Student Trustees Wolinski and Timperio and commented on a media article concerning a parent who is battling breast cancer.
- Trustee Holland commended Fr. Brunet for his spiritual leadership to the Board and thanked school principals for their Easter messages on their school signage.
- Trustee Courtney announced the arrival of her ninth grandchild.
- Student Trustee Resendes welcomed 2009-10 Student Trustees Wolinski and Timperio and indicated she is looking forward to working with them in their new role.
- Student Trustee Nils commented on the Student Senate meeting scheduled for tomorrow and the Media Violence Seminar following.

17. Pending Items

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (*Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*)

- Tuesday, April 28, 2009
- Tuesday, May 12, 2009
- Tuesday, May 26, 2009
- Tuesday, June 9, 2009
- **Monday**, June 22, 2009

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of April 14, 2009 adjourned at 8:26 p.m.

*Approved.*

***Fred Alexander***  
*Board Chairperson*

***Joseph Berthiaume***  
*Director of Education & Secretary-Treasurer*