



REGULAR BOARD MEETING
Tuesday, March 31, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

J. Courtney	P. Keane
M. DiMenna, Vice-Chair	J. Macri
B. Holland	S. Porcellini
C. Janisse	L. Soulliere
C. Resendes, Student Trustee	
N. Lau, Student Trustee	
Rev. L. Brunet, Board Chaplain	

Regrets:

F. Alexander, Chair

Administration:

J. Berthiaume (Resource)	J. Bumbacco
C. Geml	E. Byrne
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
L. Staudt	S. O'Hagan-Wong

Recorder:

D. Steffens

1. Call To Order - In accordance with Board By-Laws, in the absence of the Chair, Chair *Pro Tem* DiMenna called the meeting to order at 7:33 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Alexander sent regrets due to his vacation schedule.
4. Approval of Agenda – Vice Chair DiMenna noted a spelling correction to page 21 of 72.

Amendments:

- Addition: 8b (i) Delegation: C. Proctor and M. Kiteley, Parents re: Notice of Motion regarding the St. Mary Catholic Elementary School - French Immersion Program

Moved by Trustee Janisse and seconded by Trustee Macri that the March 31, 2009 Regular Board meeting agenda be approved as amended. *Carried.*

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations - None.
8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda
 - i) WALK-ON: Delegation C. Proctor and M. Kiteley, Parents re: Notice of Motion regarding the St. Mary Catholic Elementary School French Immersion Program - Delegation members, parents of children who will be transferring to the St. Mary French Immersion location from Holy Name Catholic Elementary School, were present to: indicate their continued support for the French Immersion program; provide comment on the eight points presented by the St. Mary Catholic School Advisory Council; indicate their concern over perceptions of discrimination between the English and French Immersion programs; and, provide suggestions to ensure a smooth transition for all students and families. Trustees will be provided with a transcript of the delegation, which will form part of the meeting record.
9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, March 10, 2009
Moved by Trustee Janisse and seconded by Trustee Holland that the minutes of the Committee of the Whole Board In-Camera meeting of March 10, 2009 be adopted as distributed. Carried.
 - ii) Minutes of Regular Meeting, March 10, 2009
Moved by Trustee Macri and seconded by Trustee Soulliere that the minutes of the Regular Board meeting of March 10, 2009 be adopted as distributed. Carried.
 - b. Items from the In-Camera Meeting of March 31, 2009

Trustee Keane reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on March 31, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Macri and Porcellini declared a conflict of interest during the In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee Keane and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of March 31, 2009 be approved. Carried.

Trustee Keane made the following announcements:

- receipt of the Administrative Staff Report, dated March 31, 2009

10. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Letter from the Ministry of Education re: Transportation Effectiveness and Efficiency Review, dated March 5, 2009

Moved by Trustee Macri and seconded by Trustee Soulliere that the correspondence from the Ministry of Education re: Transportation Effectiveness and Efficiency Review, dated March 5, 2009 be received and filed. Carried.

- ii) Memorandum from the Ontario Catholic Schools Trustees' Association (OCSTA) re Resolutions to be Considered at the 2009 Annual General Meeting, dated March 20, 2009
Moved by Trustee Soulliere and seconded by Trustee Porcellini that the correspondence from the Ontario Catholic Schools Trustees' Association (OCSTA) re Resolutions to be Considered at the 2009 Annual General Meeting, dated March 20, 2009 be received and filed. Carried.

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report

Moved by Trustee Janisse and seconded by Trustee Soulliere that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated March 31, 2009 for information. Carried.

- ii) Report: Appointment of Student Trustees for the 2009 – 10 School Year

Superintendent Staudt reported that an election was held to select two Student Trustees for the 2009-2010 school year. Formal introductions to the Board will be made at the next Board meeting.

Moved by Trustee Porcellini and seconded by Trustee Courtney that the Board receive the appointment of Joanna Wolinski of Catholic Central Catholic High School and the Nadia Timperio of St. Thomas of Villanova Catholic High School as Student Trustees for the 2009 – 2010 school year as information. Carried.

11. Unfinished Business:

a. Notice of Motion from March 10, 2009:

ORIGINAL MOTION: Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board instruct Administration to write a letter to the St. Mary Catholic School Advisory Council in regards to the clarification of the eight points they brought to the Board at the Special Meeting of February 3, 2009. These points have been distributed and will be again to Trustee's for their

perusal. These points were clarification points administration addressed and discussed with St. Mary Catholic School Advisory Council on January 29, 2009 at a meeting held at St. Mary's School. I will seek the Board's approval that Administration write a letter to St. Mary Catholic School Advisory Council answering all points to the best of their ability.

Trustee Janisse made reference to correspondence from the Vice-Chair of the St. Mary Catholic School Advisory Council, concerning a request for a formal written response to the eight points as brought forward at the February 3 Special Board meeting and as discussed at the "town hall" meetings held for the St. Mary and Holy Name school communities.

Extensive discussion occurred on the process for the disposition of the School Advisory Council's request to date, the mandate of the French Immersion Advisory Committee as a system-wide advisory body rather than site specific and the need to provide correspondence when the board has already provided its commitment to the program at St. Mary school site. A friendly amendment to the motion was suggested and accepted by the mover to include sending the correspondence to the Holy Name School Advisory Council.

MOTION TO DEFER: Moved by Trustee Holland and seconded by Trustee Courtney that the matter be deferred to the next meeting in order for administration to draft correspondence for Board review that takes in to consideration the information brought forward by tonight's delegation. *Defeated.*

AMENDED MOTION: Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board instruct Administration to write a letter to the St. Mary and Holy Name Catholic School Advisory Council in regards to the clarification of the eight points brought to the Board at the Special Meeting of February 3, 2009. *Carried.*

A copy of the draft correspondence will be shared with all trustees for review and input prior to being sent to both school communities. Members of the delegation were asked to provide a summary of their presentation for reference in composing the correspondence.

12. New Business:

a. Field Trips:

- i) Cardinal Carter Catholic Secondary School - Ottawa
Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve Cardinal Carter's Catholic Secondary School Field Trip to Ottawa from Monday, May 18 – Wednesday, May 20, 2009. Carried.
- ii) Cardinal Carter Catholic Secondary School - Chicago, IL
Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve Cardinal Carter's Catholic Secondary School Field Trip to Chicago from Thursday, April 23, 2009 - Saturday, April 25, 2009. Carried.
- iii) Holy Names Catholic High School - Toronto
Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve Holy Names Catholic High School Field Trip to Toronto from Thursday, May 14 – Saturday, May 16, 2009. Carried.

- iv) St. Thomas of Villanova Catholic Secondary School - New York
Moved by Trustee Macri and seconded by Trustee Porcellini that Board approve the St. Thomas of Villanova Catholic High School field trip to New York City, New York from Tuesday, May 12, 2009 to Thursday, May 14th, 2009. Carried.
 - v) St. Mary Catholic Elementary School - Cedar Point
Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve the St. Mary Catholic Elementary School field trip to Cedar Point in Sandusky, Ohio on May 28, 2009. Carried.
 - vi) Muskoka Woods Leadership Experience Spring 2009
Moved by Trustee Macri and seconded by Trustee Porcellini that the Board approve the 2009 Spring Muskoka Woods Leadership Experience field trip. Carried.
- b. Report: Board Policy Amendments H:15 Transfer of Principals and Vice Principals (*for final approval*) and Receipt of Administrative Procedure PR H:15
- Administration will review the wording of Administrative Procedure PR H:15 section 2.1, to reference the consultation that takes place during the need for transfer identification process.
- Moved by Trustee Holland and seconded by Trustee Macri that the Board provide final approval to Draft Amended Policy H: 15 Transfer of Principals and Vice-Principals;**
- and, that the Board receive as information Administrative Procedure Pr H: 15 Transfer of Principals and Vice-Principals. Carried.**
- c. Report: Selection of a “Before and After” Child Care Program at St. Alexander Catholic Elementary School
Moved by Trustee Porcellini and seconded by Trustee Soulliere that the Board enter into a three (3) year lease agreement with The Toy Box Early Education Centre for the provision of a “Before and After School” program at St. Alexander Catholic Elementary School, commencing in September 2009, with a Board option to extend the contract. Carried.

13. Committee Reports:

- a. Report: High School Council Meeting Notes of November 20, 2008
Moved by Trustee Janisse and seconded by Trustee Holland that the Board receive the report for the November 20, 2008 High School Council meeting as information. Carried.

14. Notice of Motion - None.

15. Remarks and Announcements:

- a. Chairperson (*Pro Tem*) - Vice Chair DiMenna expressed her appreciation to everyone for their thoughts and prayers during the recent loss of her mother.

- b. Director of Education Joseph Berthiaume provided comment on recent activities supporting the Board's strategic priorities: student achievement and faith development, and reported that the posting for the Elementary Principal and Vice Principal hiring pools process closed today. Trustees were asked to advise him if they are interested on participating on the interview panels.
- c. Board Chaplain Fr. Brunet provided reflection on the Easter season.

16. Remarks/Questions by Trustees

- Trustee Janisse wished everyone a happy Easter.
- Trustee Keane congratulated campus ministers, student trustees and student senate representatives on the success of the system-wide grade 11 Faith Day held on March 11.
- Trustee Porcellini thanked the organizers of the recent Arts for Aids International Social Justice student workshop.
- Trustee Macri wished everyone a happy Easter.
- Trustee Courtney commented on her attendance at a faith retreat hosted by the St. Thomas of Villanova Catholic School Advisory Council.
- Student Trustee Resendes reported on the recent Student Senate meeting, provided an overview of the upcoming "can drive" for Windsor Essex Food Banks and indicated she has received a post-secondary school scholarship.
- Student Trustee Lau wished students and teachers good luck with the upcoming International Baccalaureate Programme exams at Assumption College Catholic High School.

17. Pending Items:

- a. Draft Board Policy H:07 Selection Process - Principals and Vice Principals (*deferred March 10, 2009*)

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (*Unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.*)

- Tuesday, April 14, 2009
- Tuesday, April 28, 2009
- Tuesday, May 12, 2009
- Tuesday, May 26, 2009
- Tuesday, June 9, 2009
- **Monday**, June 22, 2009

20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of March 31, 2009 adjourned at 8:57 p.m.

Approved.

Mary DiMenna
Board Vice-Chair (Chair Pro Tem)

Joseph Berthiaume
Director of Education & Secretary-Treasurer