



**REGULAR BOARD MEETING
Tuesday, March 10, 2009 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander, Chair	P. Keane
J. Courtney	J. Macri
M. DiMenna, Vice-Chair	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
N. Lau, Student Trustee	

Regrets:

C. Resendes, Student Trustee
Rev. L. Brunet, Board Chaplain

Administration:

J. Berthiaume (Resource)	E. Byrne
C. Geml	P. Littlejohns
M. Iatonna	P. Murray
P. Picard	C. Norris
L. Staudt	S. O'Hagan-Wong
J. Bumbacco	

Recorder:

D. Steffens

1. Call To Order - Chair Alexander called the meeting to order at 7:00 p.m.
2. Opening Prayer - Student Trustee Lau led the opening prayer.
3. Recording of Attendance - All trustees present. Student Trustee Resendes sent regrets due to an academic commitment. Fr. Brunet sent regrets due to his vacation schedule.
4. Approval of Agenda - Chair Alexander noted that that handout report for agenda item *11c French Immersion Advisory Committee - Terms of Reference and Summary of March 4, 2009 Meeting* is at trustee places and previously provided to trustees electronically.

Moved by Trustee DiMenna and seconded by Trustee Keane that the March 10, 2009 Regular Board meeting agenda be approved as distributed. Carried.

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations:
 - a. Student Learning - Part II - Trustees received part two of an administration presentation providing an overview of the board programs in place to support Catholic Student Learning & Achievement in secondary curriculum. Specific student success initiatives highlighted included, assessment and evaluation practices, transition strategies, differentiated instruction, Specialist High Skills Major programs, Newcomer Reception Centre partnership, International Baccalaureate Diploma program and the Mediation & Mentoring (M²) Project.
8. Delegations:
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.
9. Action Items:
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, February 24, 2009
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of February 24, 2009 be adopted as distributed. Carried.
 - ii) Minutes of Regular Meeting, February 24, 2009
Moved by Trustee Keane and seconded by Trustee Janisse that the minutes of the Regular Board meeting of February 24, 2009 be adopted as distributed. Carried.
 - b. Items from the In-Camera Meeting of March 10, 2009

Vice Chair DiMenna reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on March 10, 2009 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Soulliere and Macri declared a conflict of interest during the March 10, 2009 In-Camera Session and excused themselves from the relevant discussion items.

As a matter of record, Trustees Courtney and Macri disclosed interest in items discussed at the February 24, 2009 In-Camera Session and further indicated they were not in attendance at the meeting.

Moved by Trustee DiMenna and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of March 10, 2009 be approved. Carried.

Vice Chair DiMenna made the following announcements:

- receipt of the Administrative Staff Report, dated March 10, 2009
- termination of employment - employee #12640
- verbal report on School Administrator Succession Planning for 2009-10

10. Communications:

a. External (Associations, OCSTA, Ministry):

- i) Memorandum from B. Nolan, Shibley Righton LLP dated February 19, 2009

re: Conflict of Interest Under the *Municipal Conflict of Interest Act*

Moved by Trustee Holland and seconded by Trustee Janisse that the Board receive the Memorandum from B. Nolan, Shibley Righton LLP dated February 19, 2009 re: Conflict of Interest Under the Municipal Conflict of Interest Act as information. Carried.

b. Internal (Reports from Administration):

- i) Report: Administrative Staff Report

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated March 10, 2009 for information. Carried.

- ii) Report: Legal Services - January 2009

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the report Legal Services – January 2009 as information. Carried.

11. Unfinished Business:

- a. *Deferred* Report: Board Policy Amendments H:07 Selection Process - Principals and Vice Principals

Moved by Trustee Holland and seconded by Trustee Soulliere that the Board defer consideration of the proposed amendments to Board Policy H: 07 Selection Process Principals and Vice-Principals until the pending recommendations of the Minister of Education's Governance Review Committee are finalized. Carried.

- b. *Deferred* Report: Board Policy Amendments H: 15 Transfer of Principals and Vice Principals (*for approval in principle*)

Moved by Trustee DiMenna and seconded by Trustee Macri that the Board approve in principle Draft Amended Policy H: 15 Transfer of Principals and Vice-Principals. Carried.

- c. *Deferred* Report: French Immersion Advisory Committee - Terms of Reference and Summary of March 4, 2009 Meeting (*A handout report was distributed and previously provided to trustees electronically.*)

ORIGINAL MOTION: Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board approve the Terms of Reference for the French Immersion Advisory Committee as presented.

Discussion occurred on several amendments made to the Terms of Reference following the deferral of the report at the February 24, 2009 meeting. Additional amendments were suggested.

MOTION TO DEFER: Moved by Trustee Holland and seconded by Trustee Soulliere that the Terms of Reference for the French Immersion Advisory Committee be deferred to allow the committee time to consider additional suggestions. *Defeated.*

MOTION TO AMEND: Moved by Trustee Macri and seconded by Trustee Holland that the third paragraph of the Membership section be amended to indicate the French Immersion Advisory Committee shall include “up to” two trustees as determined by the Chair of the Board, and Senior Administration as designated by the Director. *Carried.*

Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board approve the Terms of Reference for the French Immersion Advisory Committee as amended. *Carried.*

12. New Business:

- a. Field Trips: Nil.

13. Committee Reports:

- a. Verbal Report: Ad Hoc West Windsor Accommodation Review Committee - Trustee DiMenna Chair of the Ad Hoc West Windsor Accommodation Review Committee provided an overview of the Committee’s mandate, processes and recent activities.
- b. Verbal Report: Ad Hoc East Windsor Accommodation Review Committee - Trustee Holland Chair of the Ad Hoc East Windsor Accommodation Review Committee provided an overview of the Committee’s mandate, processes and recent activities.

14. Notice of Motion:

- Trustee Janisse: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved that the Board instruct Administration to write a letter to the St. Mary Catholic School Advisory Council in regards to the clarification of the 8 points they brought to the Board at the Special Meeting of February 3, 2009. These points have been distributed and will be again to Trustee’s for their perusal. These points were clarification points administration addressed and discussed with St. Mary Catholic School Advisory Council on January 29, 2009 at a meeting held at St. Mary’s School. I will seek the Board’s approval that Administration write a letter to St. Mary Catholic School Advisory Council answering all points to the best of their ability.”*

15. Remarks and Announcements:

- a. Chairperson Alexander inquired into receiving additional information about the International Baccalaureate Programme currently offered at Assumption College Catholic High School.
- b. Director of Education Berthiaume provided comment on recent activities supporting the Board’s strategic priorities: student achievement and faith development, including the system-wide Grade 11 Faith Day on March 11 and upcoming employee development workshops. Director Berthiaume reported that the JK/SK registration numbers are slightly up from last year. Director Berthiaume congratulated elementary student Nora M., who won the local CANSPELL competition recently held at St. Thomas of Villanova Catholic High School.
- c. Board Chaplain Fr. Brunet sent regrets this evening.

16. Remarks/Questions by Trustees
- Trustee Janisse conveyed the need for administration to keep trustees informed about events affecting their school communities with as much advance notice as possible.
 - Trustee Holland requested that a letter, signed by the Chair and Director, be sent to a former Catholic trustee who is celebrating his 90th birthday this week.
 - Trustee Keane requested that further information about the City of Windsor Ward Boundary Review and that an outline of options for trustee representation for the 2010 municipal elections be presented to the Board so that information can be provided to electors.
 - Trustee Porcellini encouraged everyone to attend the April 25 Dads Matter Conference organized by the St. Mary's Family Learning Centre and the Family Support Network, and the Beauty Response to Cancer Fundraising Gala on March 20.
 - Student Trustee Lau commented on the recent Environmental Symposium held in Toronto, the system-wide Grade 11 Faith Retreat being held on March 11, and the retreat held for next year's student trustee candidates.
17. Pending Items - None.
18. Continuation of In-Camera - Not required.
19. Future Board Meetings: (unless stated otherwise, all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor with the In-Camera Session beginning at 6:00 p.m. and the Public Session beginning at 7:00 p.m.)
- Tuesday, March 31, 2009
 - Tuesday, April 14, 2009
 - Tuesday, April 28, 2009
 - Tuesday, May 12, 2009
 - Tuesday, May 26, 2009
 - Tuesday, June 9, 2009
 - **Monday**, June 22, 2009
20. Closing Prayer - The meeting closed with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of March 10, 2009 adjourned at 8:07 p.m.

Approved.

Fred Alexander
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer