



**REGULAR BOARD MEETING
Tuesday, September 23, 2008 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

| | |
|--------------------------------|-----------------|
| F. Alexander | P. Keane |
| J. Courtney, Vice-Chair | J. Macri, Chair |
| M. DiMenna | S. Porcellini |
| B. Holland | L. Soulliere |
| C. Janisse | |
| C. Resendes, Student Trustee | |
| N. Lau, Student Trustee | |
| Rev. L. Brunet, Board Chaplain | |

Administration:

| | |
|--------------------------|-----------------|
| J. Berthiaume (Resource) | J. Bumbacco |
| C. Geml | E. Byrne |
| M. Iatonna | P. Littlejohns |
| P. Picard | P. Murray |
| L. Staudt | S. O'Hagan-Wong |

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:40 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda - Chair Macri noted that the handout pertaining to agenda item 10b(iii) 2007-08 *Budget Status Report* was at trustee places.

Amendments:

- Deletion: Agenda Item 12c 2008 Capital Plan deleted for discussion at a later date.

Moved by Trustee Janisse and seconded by Trustee Alexander that the September 23, 2008 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda - None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations: None.
8. Delegations
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.
9. Action Items
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, September 9, 2008
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of September 9, 2008 be adopted as distributed. Carried.
 - ii) Minutes of Regular Meeting, September 9, 2008
Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of September 9, 2008 be adopted as distributed. Carried.
 - b. Items from the In-Camera Meeting of September 23, 2008

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on September 23, 2008 pursuant to the Education Act - Section 207, to consider specific personnel, pupil, Security of the Property of the Board matters, labour relations matters, litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Keane and Porcellini declared a conflict of interest during the September 23, 2008 In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of September 23, 2008 be approved. Carried.

Vice-Chair Courtney made the following announcements:

 - receipt of the Administrative Staff Report, dated September 23, 2008
 - the appointment of Steve Chevalier as Mathematics Department Head at Assumption College Catholic High School, effective September 1, 2008
10. Communications
 - a. External (Associations, OCSTA, Ministry): None.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee DiMenna and seconded by Trustee Holland that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated September 23, 2008 for information. Carried.
- ii) Report: 2007 - 08 Budget Status Report (*Handout distributed and previously emailed.*)
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the 2007-08 Budget Status as of September 22, 2008 as information. Carried.
- iii) Verbal Report: Education Quality and Accountability Office (EQAO) Assessment Results

Education Quality and Accountability Office (EQAO) Assessment results were presented the areas of *Reading, Writing and Mathematics - Grade 3, Reading, Writing and Mathematics - Grade 6, and Academic and Applied Mathematics - Grade 9*. The Board's assessment results meet or exceed the provincial average in all but one area. The board will continue to focus its efforts on learning strategies that will enhance student achievement in all areas.

11. Unfinished Business: None.

12. New Business:

a. Field Trips:

- i) 2008 Fall Muskoka Woods Leadership Experience
Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the 2008 Fall Muskoka Woods Leadership Experience field trip. Carried.
 - ii) 2008 Muskoka Woods Secondary Leadership Experience
Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board approve the Muskoka Woods Secondary Leadership Experience field trip of November 3 – November 7, 2008 for the following secondary schools: Assumption College Catholic High School, F.J. Brennan Catholic High School, Cardinal Carter Catholic Secondary School, Catholic Central High School, Holy Names Catholic High School, St. Anne Catholic High School, St. Joseph's Catholic High School, St. Michael's Alternative High School and St. Thomas of Villanova Catholic Secondary School. Carried.
- b. Report: Ontario Catholic Schools Trustees' Association 2008-09 Membership Fees
Moved by Trustee Keane and seconded by Trustee Janisse that the Board renew its annual membership fees with the Ontario Catholic School Trustees' Association (OCSTA) and that payment be processed for the OCSTA invoice dated September 1, 2008. Carried.
- c. Report: 2008 Capital Plan - This item was deleted from the agenda for discussion at a later date.

13. Committee Reports: None.

14. Notice of Motion:

- Trustee Courtney: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the subject of nutrition and healthy eating in our schools be referred to the Policy Coordinator to be considered as a policy development proposal. Such a policy would include our obligation as a school board under the new government legislation and would not be created until an opportunity for input was received from all stakeholders in education.”*

15. Remarks and Announcements:

- a. Chairperson Macri - No remarks this evening.
- b. Director of Education Berthiaume provided comment on the following activities that support the four pillars of the board’s strategic plan: student achievement initiatives, Catholic faith formation, community partnerships, and employee development. Director Berthiaume congratulated St. Thomas of Villanova horticulture staff and students on their school butterfly preserve that received recognition from Monarch Watch as a significant Monarch Waystation for migrating butterflies; staff and students of St. Anthony School on the success of their recent “Literacy Night” fundraising event; and, staff and students at St. Maria Goretti elementary school upon their designation as a peace school.
- c. Board Chaplain Fr. Brunet reported that Bishop Ronald Fabbro has been chosen to attend, as one of four Canadian representatives, the Synod of Bishops which will take place in the Vatican in October.

16. Remarks/Questions by Trustees

- Trustee Porcellini commented on staff and student participation in the funeral procession for Corporal Andrew Grenon’s; thanked administration for the parent information session on combined grades; and, congratulated the new school councils of St. Angela and St. Anne French Immersion schools for their collaborative efforts and support during the school start-up.
- Trustee Janisse congratulated staff and students for a great start to the new school year.
- Trustee Keane congratulated administration, school staff and students for their on-going efforts in improving student assessment scores; thanked Fr. Walsh from Assumption Parish for his reminder to faculty students of their requirements to receive a pastoral reference; inquired into staff and trustee attendance at the upcoming Faith Meets Pedagogy and CCSTA National Discussion on Catholic Education conference; congratulated a staff member at Assumption College for a recent promotion in the Canadian Armed Forces and asked a letter of congratulations be sent; and, inquired into the length of time it recently took to receive reimbursement for expenses.
- Trustee Alexander inquired into the status of negotiation talks between the University of Windsor and their faculty staff.
- Trustee Soulliere thanked administration for the parent information session on combined grades.
- Trustee Holland suggested that information on combined grades be communicated to parents in the last newsletter of the year.
- Trustee DiMenna reported on her attendance at recent school council meetings.

- Trustee Courtney asked that the fundraising policy and procedures, including the year-end reporting requirement to school councils, be reviewed with principals and thanked Frank Vergunst and the transportation departmental team for their hard work to ensure a smooth start to the new school year.
- Student Trustee Resendes invited all trustees to attend this year's Student Senate Faith Development Day on October 30.
- Student Trustee Lau reported that the OSTA-AECO Fall General Meeting will be held next week and indicated that he attended a recent Mayor's Youth Advisory Committee meeting for a discussion on issues that affect youth in the City of Windsor.

17. Pending Items - None.

18. Continuation of In-Camera - The Board reconvened to In-Camera Committee of the Whole meeting following adjournment.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor at 7:00 p.m.)

- Tuesday, October 14, 2008
- Tuesday, October 28, 2008
- Tuesday, November 11, 2008
- Tuesday, November 25, 2008
- **Tuesday, December 9, 2008 (Organizational Meeting - 7:30 p.m./Mass - 6:45 p.m.)**
- Tuesday, December 16, 2008
- Tuesday, January 13, 2009
- Tuesday, January 27, 2009
- Tuesday, February 10, 2009
- Tuesday, February 24, 2009

20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of September 23, 2008 adjourned at 8:16 p.m.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer