



**REGULAR BOARD MEETING
Tuesday, May 27, 2008 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander	J. Macri, Chair
M. DiMenna	S. Porcellini
C. Janisse (entered at 7:25 p.m.)	L. Soulliere
P. Keane	
N. Bradley, Student Trustee	C. Resendes, Student Trustee
Rev. L. Brunet, Board Chaplain	N. Lau, Student Trustee Designate

Regrets:

J. Courtney, B. Holland

Administration:

J. Berthiaume (Resource)	E. Byrne
C. Geml	C. Norris
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
L. Staudt	S. O'Hagan-Wong
J. Bumbacco	

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:10 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Courtney sent regrets due to illness. Trustee Holland sent regrets due to a work commitment. Trustee Janisse entered the meeting at 7:25 p.m.
4. Approval of Agenda

Chair Macri noted the following reports were at trustee places:

- Handout Report pertaining to 10b(ii) 2007 - 2008 Budget Status

Amendments:

- Re-numbered Agenda Item 8a(i) Delegation - City of Windsor GreenLink Border Solution Plan to item 7a the request of the delegation. Agenda Item 7a Student Senate Presentation renumbered to 7b.

- Revised Report pertaining to 10b(iv) New Canadian Centre of Excellence Inc. and Windsor-Essex Catholic District School Board Partnership

Moved by Trustee Alexander and seconded by Trustee DiMenna that the May 27, 2008 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations
 - a. City of Windsor GreenLink Border Solution Plan - Councillors Gignac and Valentinis

City of Windsor Councillors Gignac and Valentinis were in attendance to provide an overview of the City of Windsor's GreenLink Border Crossing Solution Plan and to seek the Board's endorsement of the GreenLink Border Crossing Solution as the final design of the Windsor Essex Parkway which is currently under development by the Detroit River International Crossing team. Chair Macri thanked Councillors Gignac and Valentinis for their presentation and indicated the Board would consider their petition and advise the City of Windsor of the outcome.

Trustee Janisse entered the meeting midway of the delegates discussion on 7a at 7:35 p.m.

- b. Student Senate Presentation

Student Trustees Bradley and Resendes presented an overview of the Student Senate initiatives, school community building activities, and fundraising and social awareness events spearheaded by student leaders across the system during the school year.

8. Delegations
 - a. Delegation Regarding Items Not on the Agenda
 - i. City of Windsor GreenLink Border Solution Plan - Councillors Gignac and Valentinis - This item was renumbered and discussed under 7a.
 - b. Delegations Regarding Items On the Agenda - None.
9. Action Items
 - a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, May 13, 2008
Moved by Trustee Janisse and seconded by Trustee Keane that the minutes of the Committee of the Whole Board In-Camera meeting of May 13, 2008 be adopted as distributed. Carried.

ii) Minutes of Regular Meeting, May 13, 2008

Moved by Trustee Janisse and seconded by Trustee DiMenna that the minutes of the Regular Board meeting of May 13, 2008 be adopted as distributed. Carried.

b. Items from the Re-Convened In-Camera Meeting of May 13, 2008 and the In-Camera Meeting of May 27, 2008

Trustee DiMenna reported that the Windsor-Essex Catholic District School Board re-convened a closed Committee of the Whole Board meeting on May 13, 2008 pursuant to the Education Act - Section 207, to consider labour relations matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney, Porcellini and Keane declared a conflict of interest during the May 13, 2008 re-convened In-Camera Session and excused themselves from the relevant discussion items. In addition, the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on May 27, 2008 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations matters, and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Porcellini and Keane declared a conflict of interest during the May 27, 2008 In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its reconvened In-Camera meeting of May 13, 2008 and its In-Camera meeting of May 27, 2008 be approved. Carried.

Trustee DiMenna made the following announcements:

- receipt of the Administrative Staff Report dated May 27, 2008
- extension of the appointment of John Kern as Special Education Coordinator for an additional three (3) year term, effective September 2008 to June 2011
- extension of the appointment of Heather Pelisek as Special Education Program Planner for an additional one (1) year term, effective September 2008 to June 2009
- elementary principal and vice-principal placements effective September 2, 2008
 - **Brian Rivait** from a Ministry of Education secondment to Principal at St. William
 - **Pam Prsa** from Principal at St. William to Principal at Notre Dame
 - **David Lozinsky** from Principal at Notre Dame to Principal at St. Pius X
 - **Joseph Bachetti** from Principal at St. Mary to Principal at St. Anthony
 - **Fr. Peter Hrytsyk** from Principal at St. Anthony to Principal at St. Mary
 - **Melissa Farrand** from a leave of absence to Principal at St. John Vianney
 - **Carl Bull** from Acting Principal at St. John Vianney to Vice Principal at St. John Vianney
 - **Bill Vaillancourt** from Vice Principal at Sacred Heart to half-time Vice Principal and half-time Specialty Teacher at Immaculate Conception
 - **Dean Favero** from Vice Principal at Immaculate Conception to Vice Principal at Sacred Heart
 - **Kelly Rilley** – from Vice Principal at Our Lady of Mount Carmel and St. Gabriel Schools to half-time Vice Principal and half-time Specialty Teacher at Our Lady of Mount Carmel
 - **Brenda Stanley Dauphin** from Vice Principal at Queen of Peace and St. Louis Schools

- to half-time Vice Principal and half-time Specialty Teacher at Queen of Peace
- **Michelle Mailloux** from Vice Principal at St. John Vianney and St. Peter Schools to half-time Vice Principal and half-time Specialty Teacher at St. Louis
- **Ian Drago** from Vice Principal at St. Christopher and Notre Dame to half-time Vice Principal and half-time Specialty Teacher at St. Christopher
- secondary principal and vice-principal placements effective September 2, 2008
 - **Kevin Hamlin** from Vice Principal at Cardinal Carter Catholic Secondary School to Vice Principal at Holy Names Catholic High School
 - **Joe Charron** from Vice Principal at Holy Names Catholic High School to Vice Principal at Cardinal Carter Catholic Secondary School
 - **Michael Seguin** from a leave of absence to Principal St. Joseph's Catholic High School
 - **Kevin Mulvey** from Principal at St. Joseph's Catholic High School to Principal - Special Assignment

10. Communications

a. External (Associations, OCSTA, Ministry): None.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated May 27, 2008 for information. Carried.
- ii) Report: 2007 - 2008 Budget Status Report
Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the 2007-08 Budget Status as of May 25, 2008 as information. Carried.
- iii) Report: Report on the Annual Review of Policy A: 21 Child Care
Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board the Board receive as information the Report on the Annual Review of Policy A: 21 Child Care;

and, that the Board receive as information amended Administrative Procedure Pr A: 21 Child Care. Carried.
- iv) Report: New Canadian Centre of Excellence Inc. and Windsor-Essex Catholic District School Board Partnership - Newcomer Reception Center

Board Members of the New Canadian Centre of Excellence Inc. were present to provide an overview of the services provided to newcomers by the New Canadians' Centre of Excellence Inc., through funding from Citizenship and Immigration Canada. The Windsor-Essex Catholic District School Board will partner with the Centre in the delivery of services to assist newcomers to the Windsor-Essex area with settlement and academic needs. The Board's financial obligation through this partnership is to staff the Reception Center with an English as a Second Language (ESL) teacher from its current complement.

Moved by Trustee Alexander and seconded by Trustee Porcellini that the Board receive as information the partnership of the New Canadians' Centre of Excellence Inc. and the Windsor-Essex Catholic District School Board in the delivery of services at the Newcomer Reception Centre located at 1214 Ottawa Street. Carried.

- v) Verbal Report: St. Anne French Immersion Catholic Elementary School - Superintendent Iatonna reported that it is now projected three primary classes will be temporarily relocated to St. Angela Elementary School while the Board continues to pursue a long-term solution to accommodation needs for St. Anne French Immersion students. A Request for Proposal for a replacement child care provider will be initiated for St. Angela Elementary School since space will be available to accommodate the program at the school.

11. Unfinished Business:

- a. Deferred Notice of Motion from the Regular Board Meeting of May 13, 2008: Trustee Courtney: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the Board reinstate the opportunity for trustee observation at contract negotiations. It is understood that the Municipal Conflict of Interest laws would apply.”*

This item was deferred to the next meeting as Trustee Courtney was not present to speak to it.

12. New Business

a. Field Trips:

- i) St. Anne Catholic High School - Quebec City
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve St. Anne's Catholic High School Field Trip to Quebec City, Quebec for February 4 to 8, 2009. Carried.
- ii) St. Thomas of Villanova Catholic Secondary School - Costa Rica
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve St. Thomas of Villanova Catholic High School's Field Trip to Costa Rica from May 18 to 25, 2009. Carried.
- iii) St. Thomas of Villanova Catholic Secondary School - Bowling Green, Ohio
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve St. Thomas of Villanova Catholic High School's Field Trip to Bowling Green State University, Ohio for November 28 – 30, 2008. Carried.
- iv) St. Thomas of Villanova Catholic Secondary School - Quebec City
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve St. Thomas of Villanova High School's Field Trip to Quebec City, Quebec for February 6 – 10, 2009. Carried.

- b. Board Policy Amendments: None.

- c. Report: Request for Proposal (RFP) Process for Child Care Programs
Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board approve the Request for Proposal process for Child Care Programs established throughout our Board designed by the Best Start Committee of Windsor-Essex County and recommended by the Child Care Advisory Committee. Carried.
- d. Report: Provision of a “Before and After” Child Care Program at Our Lady of the Annunciation Elementary School
Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board approve the provision of a Before and After School Child Care Program at Our Lady of Annunciation Catholic Elementary School effective September 2008 and also approve the proposed Request for Proposal process for solicitation of a provider for this school community. Carried.

13. Committee Reports

- a. Report: Special Education Advisory Committee (SEAC) Meeting Minutes of April 10, 2008
Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Minutes of the April 10, 2008 Special Education Advisory Committee meeting as information. Carried.

- b. Verbal Report: Ad Hoc County Elementary French Immersion Committee Meeting of May 16, 2008

Trustee DiMenna briefly reported on the May 16 meeting of the Ad Hoc County Elementary French Immersion Committee and indicated the Committee passed a motion directing administration: to meet with the St. Anne’s French Immersion school community; and, to explore options to deal with overcrowding at the present site.

- c. Verbal Report: Child Care Advisory Committee Meeting of May 12, 2008

S. O’Hagan-Wong reported briefly on the May 12 meeting and indicated that the Child Care Advisory Committee will bring its Annual Report to the Board at the end of June.

14. Notice of Motion - None.

15. Remarks and Announcements

- a. Chairperson Macri thanked student trustees for their presentation on the annual activities of the Student Senate.
- b. Director of Education Joseph Berthiaume thanked all those involved in the organization of the first Annual Day of Champions for grade 6 to 8 special needs students and provided a reminder that the Day of Champions event for secondary students will be held at Cardinal Carter in Leamington on June 12. Director Berthiaume provided a reminder of the employee retirement celebration on June 13 and thanked student trustees for their presentation on this year’s Student Senate activities.

- c. Board Chaplain Rev. Brunet commented on the good works of Rev. Ken Jaggs who passed away last week.

16. Remarks/Questions by Trustees

- Trustee Porcellini congratulated the staff, students and volunteers of Catholic Central for another successful fundraising dinner, wished the St. Angela school community good luck on their last fundraising movie night and bake sale, wished the Immaculate Conception Players success with their "A Hogwarts Musical," and indicated she would be attending the Catholic Central High School prom on June 6.
- Trustee Keane congratulated all the staff, students and volunteers on the success of the First Annual Elementary Day of Champions.
- Trustee Soulliere congratulated St. William Elementary School on the success of the Literacy Expo the school hosted last Wednesday and wished Pam Prsa well on her new principal placement.
- Trustee DiMenna provided a reminder of the June 6 Friday Nite Lites fundraiser at Cardinal Carter Secondary School which will feature Jodi Raffoul and offer multi-cultural foods.
- Student Trustee Resendes commented on the upcoming leadership awards for leaders in Windsor and Essex County.
- Student Trustee Bradley provided comment on her attendance at last week's High School Council meeting.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, June 10, 2008
- **Monday**, June 23, 2008

20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of May 27, 2008 adjourned at 8:55 p.m.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer