



**REGULAR BOARD MEETING  
Tuesday, April 22, 2008 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
N. Bradley, Student Trustee	
C. Resendes, Student Trustee	
N. Lau, Student Trustee Designate	

**Administration:**

J. Berthiaume (Resource)	K. Gignac
C. Geml	P. Littlejohns
M. Iatonna	C. Marier
P. Picard	P. Murray
L. Staudt	S. O'Hagan-Wong
J. Bumbacco	W. Wong
E. Byrne	

**Recorder:**

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:41 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with a moment of reflection and prayer.
3. Recording of Attendance - All trustees present.
4. Approval of Agenda

Chair Macri indicated that the handouts for agenda items 10b(ii) *2007 - 2008 Budget Status Report* and 12g *Proposed Agreement with the Tecumseh Soccer Club for Use of St. Joseph's Catholic High School Soccer Fields* were at trustee places and previously provided to trustees.

AMENDMENTS:

- A revised board report regarding agenda item 12a(ii) St. James field trip request replacing page 20 was distributed and previously provided to trustees.
- Addition: 12a (iii) Field Trip Request: Holy Names Catholic High School - Cedar Point. Report was distributed and previously provided to trustees.
- Renumber agenda item 13c Verbal Report Ad Hoc County Elementary French Immersion to 9c

**Moved by Trustee DiMenna and seconded by Trustee Keane that the April 22, 2008 Regular Board meeting agenda be approved as amended. Carried.**

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.

As a matter of record, although she was not present at the April 1, 2008 Regular Board meeting, Trustee Courtney disclosed interest in relation to agenda item 12d Notice to Bargain - Ontario English Catholic Teachers' Association (OECTA) Windsor-Essex Secondary Unit due to daughter's employment as a teacher. Further, she did not vote on approval of the April 1, 2008 Minutes.

7. Presentations
  - a. **Introduction of 2008 - 2009 Student Trustee Designate** - Superintendent Staudt introduced Nils Lau who was elected, along with present Student Trustee Chynna Resendes, to the position of 2008 - 2009 Student Trustee. Nils Lau will participate as 2008 - 2009 Student Trustee Designate until his official term begins on August 1, 2008.
  - b. **Special Olympics Presentation** - Deputy Chief of Police Al Frederick, Former Chief of Police Glenn Stannard, and Constable Geoff Stotts, representatives from the Organizing Committee for the 2009 Special Olympics Provincial Summer Games, were present to provide an overview of the event that will be co-hosted by the Windsor Police Services and the City of Windsor from July 23 to July 26, 2009. Schools will be invited to be involved by volunteering for the event, hosting a "Torch Run" Walk for their school, creating a "tag line" for the 2009 Provincial Games, and by creating a Provincial Games logo.
  - c. **Opportunity Diploma Program** - Paul Boots and Chris Stollar, coordinators for the board's new Opportunity Diploma and Continuous Intake Coop programs were in attendance to provide an overview of the new program that offers an opportunity to help students, regardless of their age and who have left the secondary school system, obtain a high school diploma through co-operative education in a workplace environment. Since September 2007, 122 students have enrolled in the program. Of those students, approximately 40 have now earned their Ontario Secondary School Diploma by participating in this program. The board's *early leaver* rate has decreased from 5.1% to 2.8% due to the work of the School Success Teams and this board-wide initiative. Program participant Andis B. was present to share his experience of gaining his diploma. Dr. Finney Cherian, Assistant Professor at the University of Windsor - Faculty of Education program was present to provide an overview of the Board-University Partnership in a research project investigating and assessing the efforts of the board in its reintegration practices for early school leavers.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda - None.
- b. Delegations Regarding Items On the Agenda - None.

9. Action Items

a. Approval of Minutes

i) Minutes of In-Camera Meeting, April 1, 2008

**Moved by Trustee DiMenna and seconded by Trustee Janisse that the minutes of the Committee of the Whole Board In-Camera meeting of April 1, 2008 be adopted as distributed. Carried.**

ii) Minutes of Regular Meeting, April 1, 2008

**Moved by Trustee Keane and seconded by Trustee Soulliere that the minutes of the Regular Board meeting of April 1, 2008 be adopted as distributed. Carried.**

b. Items from In-Camera Meeting of April 22, 2008

Trustee DiMenna reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on April 22, 2008 pursuant to the Education Act - Section 207, consider specific personnel, real property matters, labour relations matters, litigation matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Courtney and Porcellini declared a conflict of interest during the April 22, 2008 In-Camera Session and excused themselves from the relevant discussion items. As a matter of record, Trustee Courtney disclosed interest in an item discussed at the March 4, 2008 In-Camera Session and further indicated she was not in attendance due to illness.

**Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of April 22, 2008 be approved. Carried.**

Vice-Chair Courtney reported the following action items from the Committee of the Whole Board In-Camera meeting of April 22, 2008:

- receipt of the Administrative Staff Report, dated April 22, 2008
- the appointment of Carl Bull as *Acting* Elementary Principal at St. John Vianney Catholic Elementary School, effective April 7, 2008
- the appointment of Dean Favero as *Acting* Vice-Principal at Immaculate Conception Catholic Elementary School, effective April 14, 2008
- receipt of Pending Arbitration Quarterly Summaries
- approval of the St. Angela Catholic Elementary School option to address capacity requirements for the 2008-2009 school year for the projected enrolment at St. Anne French Immersion Catholic Elementary School with a further report to the Board on details of the implementation; the Board will continue to meet to look after the long term needs of French Immersion in the City of Windsor and Essex County.

- c. Verbal Report: Ad Hoc County Elementary French Immersion Committee - Trustee DiMenna reported on the discussion at the Ad Hoc Committee meeting of April 9, 2008.  
**Moved by Trustee Janisse and seconded by Trustee Holland that the Board expand the mandate of the Ad Hoc County Elementary French Immersion to include the needs of the French Immersion program in the City of Windsor. Carried.**

At this point of the meeting, the Chair was approached by an audience member who requested that parents from St. Anne French Immersion Elementary School be provided an opportunity to speak on this item and on the Board's approval of a short-term solution to accommodate the 2008 - 2009 enrolment pressures at the school. The Chair granted permission with the consensus of the trustees. Trustees received several parent delegations from the St. Anne French Immersion Catholic Elementary Schools petitioning the Board to consider a single site solution at the St. Anne's site on Monmouth, site alternatives to ease the enrolment pressures at the school which would not split the student population, and to identify a long-term plan as soon as possible in order to reduce the uncertainty within the school community.

10. Communications

- a. External (Associations, OCSTA, Ministry): Nil.

- b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report  
**Moved by Trustee Soulliere and seconded by Trustee Courtney that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated April 22, 2008 for information. Carried.**

- ii) Report: 2007 - 2008 Budget Status Report *Handout was provided.*

Trustees received the 2007 - 2008 Budget Status report as of April 20, 2008. The projection of the budget to year-end previously showed a negative variance of \$1,143,300. This projection has now been adjusted to a negative variance of \$1,292,000. Budget review is ongoing to identify measures to address the negative variance during this school year.

**Moved by Trustee Janisse and seconded by Trustee Soulliere that the Board receive the 2007-08 Budget Status as of April 20, 2008 as information. Carried.**

- iii) Report: Legal Services - January 2008  
**Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the report Legal Services – January 2008 as information. Carried.**

- iv) Report: Asbestos Management Legislative Changes

As requested at the January 15, 2008 Regular Board meeting, trustees received a report on the local impact of implementing Regulation 278/05: Designated Substance - Asbestos on Construction Projects and in Buildings and Repair Operations, made under the *Occupational Health & Safety Act*, came into full effect in November of 2007.

**Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the Asbestos Management Legislative Changes report as information.**  
*Carried.*

11. Unfinished Business: Nil.

12. New Business

a. Field Trips:

i) Catholic Central High School - Cedar Point, Sandusky Ohio

**Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the Catholic Central High School Field trip to Cedar Point scheduled for Monday, May 19, 2008. Carried.**

ii) St. James Catholic Elementary School - Bark Lake Leadership Experience

**Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the St. James Catholic Elementary School field trip to Bark Lake Leadership and Conference Centre scheduled from May 7 - 9, 2008. Carried.**

iii) WALK-ON: Holy Names Catholic High School - Cedar Point, Sandusky Ohio

**Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the Holy Names High School Field trip to Cedar Point in Sandusky, Ohio scheduled for Tuesday, May 20, 2008. Carried.**

b. Board Policy Amendments: Nil.

c. Report: Tender - Roofing 2008

Superintendent Iatonna reported that a tender opening for roofing at four elementary schools took place on Tuesday, March 25, 2008. Six companies were invited to bid with all of them closing. Present at the tender opening: Pat Keane, Ken Gignac and Marc Pare. Work will be performed during July and August 2008 so as to not disrupt the school functions.

Superintendent Iatonna further indicated that the Ministry's guidelines for the use of the Good Places to Learn - Phase 3 have not yet been received as anticipated. Should the funding not be applicable to the projects, a further report will be presented to identify the funding source.

**Moved by Trustee Holland and seconded by Trustee Soulliere that the Board approve the successful tender bids from Kingsville Roofing \$188,984.25 for St. John the Baptist, Rauth Roofing \$236,092.50 for Sacred Heart, Horizon Roofing \$63,578.80 for St. Rose, and Horizon Roofing \$280,370.00 for St. Angela;**

***and, that Purchase Order Contracts be issued;***

***and, that of the total cost of \$769,025.55 be funded through an allocation from Good Places To Learn – Stage 3. Carried.***

d. Report: Tender - Grass Cutting Services 2008

Trustees received a report regarding the tender opening for grass cutting services for the 2008 season that took place on Monday, March 31, 2008. Fourteen companies were invited to bid with seven of them closing. Present at the tender opening: Pat Keane, Ian Gauld, Claude Marier, Debbie Maurice and representatives from Canadian Lawncare and SKZ Landscaping. Work will be performed from April 2008 through November 2008.

**Moved by Trustee DiMenna and seconded by Trustee Holland that the Board approve the successful tender bids for Grass Cutting Services for the 2008 season and that Purchase Order Contracts be issued upon Board approval to Ambassador Movers for \$61,005.00 and to SKZ Landscaping for \$63,378.00. Carried.**

e. Report: System - Wide Public Address (PA) Systems

Trustees received a report recommending that the Board's public address (PA) systems be upgraded and standardized and that the 2008-2009 budget allow for the completion of this rollout in a three to five year period. Three (3) schools that require immediate attention and replacement of the PA System are Sacred Heart Elementary, Stella Maris Elementary and Holy Names high school.

**Moved by Trustee Holland and seconded by Trustee Courtney that the Board approve the proposed system-wide Public Address (PA) upgrade and standardization; and, that the Board refer the proposed upgrading of the system to the 2008-2009 budget deliberations. Carried.**

f. Report: Summer Jobs 2008

**Moved by Trustee Soulliere and seconded by Trustee Keane that the Board approve the 2008 Summer Jobs projects as outlined in this report. Carried.**

g. Report: Request for Proposal (RFP) - Cafeteria Services 2008

Superintendent Iatonna reported that a request for proposal (RFP) for cafeteria services was completed on Friday, April 4, 2008 with four companies submitting bids. The contract will cover the period from September 1, 2008 through August 31, 2011 and will be renewable for additional (2) two years upon approval from both the Board and the service provider.

**Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board approve the Request for Proposal (RFP) for Cafeteria Services to Aramark for cafeteria services from September 1, 2008 through August 31, 2011 and that a contract be issued. Carried.**

h. Report: Proposed Agreement with the Tecumseh Soccer Club for Use of St. Joseph's Catholic High School Soccer Fields *Handout was provided.*

Trustees received a report advising that the Tecumseh Soccer Club recently submitted a proposal requesting the Board enter into a community use of schools agreement, waiving the normal Community Use of Schools fees for the use of the St. Joseph Catholic High School soccer fields. In return, the Club has proposed to undertake several ground maintenance

activities as outlined in the report. The Agreement would take effect April 23, 2008, until August 31, 2008. Renewal of the Agreement will be considered on an annual basis in accordance with Board policies and procedures governing Community Use of Schools.

**Moved by Trustee Holland and seconded by Trustee Janisse that the Board approve a one (1) year agreement beginning April 23, 2008 until August 31, 2008 with the Tecumseh Soccer Club for the use of two (2) soccer fields at St. Joseph Catholic High School, waiving Community of Use of Schools fees, in exchange for various considerations detailed within this report. Carried.**

13. Committee Reports

- a. Report: Special Education Advisory Committee (SEAC) Meeting Minutes of February 14, 2008 **Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the Minutes of the February 14, 2008 Special Education Advisory Committee meeting as information. Carried.**
- b. Verbal Report: Audit Committee Meetings of April 10 and 22, 2008 - Superintendent Iatonna provided a brief verbal report on the discussion held at the Audit Committee meetings of April 10 and 22, 2008.
- c. Verbal Report: Ad Hoc County Elementary French Immersion Committee - This item was renumbered and discussed under 9c.

14. Notice of Motion

- Trustee Courtney: *“At the next regular scheduled meeting of the Board, I will move or cause to be moved, that the Board reinstate the opportunity for trustee observation at contract negotiations. It is understood that the Municipal Conflict of Interest laws would apply”*

15. Remarks and Announcements

- a. Chairperson Macri - No comments this evening.
- b. Director of Education Berthiaume welcomed Nils Lau as the 2008 - 2009 Student Trustee and congratulated Chynna Resendes on her re-election as student trustee for the upcoming school year. Director Berthiaume reported he will be attending the Ontario Catholic School Trustees' Association (OCSTA) AGM and Finance Seminar later this week and indicated that Catholic Education Week begins April 27. Information on Catholic Education Week is available on the Board's website at [www.wecdsb.on.ca](http://www.wecdsb.on.ca). Director Berthiaume congratulated principal Kevin Mulvey for being recognized by the Catholic Principal Council of Ontario (CPCO) with this year's Distinguished Service Award.
- c. Board Chaplain Rev. Brunet commented on the success of the recent Elementary School and Parish Day.

16. Remarks/Questions by Trustees

- Trustee Porcellini thanked her fellow trustees for providing St. Anne French Immersion parents the opportunity to voice concerns regarding the Board's short-term and long-term plans to accommodate the enrolment at the school and thanked members of Senior Administration for meeting with St. Anne and St. Angela school councils privately and then attending a public consultation meeting at both schools. Trustee Porcellini reported she is looking forward to participating in this week's read-a-thon at St. Angela Elementary School.
- Trustee Keane reported on attending the Art Exhibit at the Label Gallery - University of Windsor featuring nine students who are enrolled in the Assumption College High School International Baccalaureate (IB) program. Trustee Keane reported congratulated the IB students and staff for their hard work during the year. Trustee Keane reported he will be attending the Ontario Catholic Schools Trustees' Association AGM this week and encouraged trustees who are not attending to submit complete the proxy form. Trustee Keane congratulated Principal Mulvey upon his CPCO Distinguished Service recognition.
- Trustee Alexander commented on the parental delegations this evening and asked administration if the parental concerns brought forward regarding the splitting up of siblings between the two sites could be addressed. Administration advised that it would be extremely difficult based on the space available and that it would require a much greater fragmenting of classrooms resulting in multiple grade levels across each site.
- Trustee Holland congratulated Principal Mulvey upon his CPCO recognition. Trustee Holland commented on the parental presentations and indicated she understands the concerns. Trustee Holland commented that she believes the short term decision will work and is comfortable that the Board will find a long-term solution that will satisfy everyone.
- Trustee Courtney asked that principals be reminded of the requirements of the Board's Fundraising Policy as it pertains to school council communication protocols.
- Student Trustee Resendes reported on the Student Senate's Social Awareness Day on April 4. Students who participated in the "Think Fast" portion of the day raised \$2,500 for homelessness in our country and country of others.
- Student Trustee Bradley reported that the "Vow of Silence" portion of the Social Awareness Day raised \$3,500 which will go toward funds to build a school in Kenya. Student Trustee Bradley reported that the next Student Senate meeting is May 22.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, May 13, 2008
- Tuesday, May 27, 2008
- Tuesday, June 10, 2008
- **Monday**, June 23, 2008



20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of April 22, 2008 adjourned at 9:26 p.m.

*Approved as amended.*

***John Macri***  
*Board Chairperson*

***Joseph Berthiaume***  
*Director of Education & Secretary-Treasurer*