



REGULAR BOARD MEETING
Tuesday, February 12, 2008 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
Rev. L. Brunet, Board Chaplain	
N. Bradley, Student Trustee	
C. Resendes, Student Trustee	

Regrets:

C. Janisse

Administration:

J. Berthiaume (Resource)	J. Bumbacco
C. Geml	K. Gignac
M. Iatonna	P. Littlejohns
P. Picard	P. Murray
M. Seguin	

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:14 p.m.
2. Opening Prayer - Fr. Brunet opened the meeting with the reading of intentions and a prayer.
3. Recording of Attendance - Trustee Janisse sent regrets.
4. Approval of Agenda
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the February 12, 2008 Regular Board meeting agenda be approved as distributed. Carried.
5. Questions Pertaining to Agenda - None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - Trustee Porcellini disclosed interest in relation to agenda item 12f Notice to Bargain - Ontario English Catholic Teachers' Association (OECTA) - Windsor-Essex Occasional Teacher Bargaining Unit and 12g Notice to Bargain - Ontario English Catholic Teachers' Association (OECTA) - Windsor-Essex Elementary Unit due to the employment of her husband and did not participate in the discussion or vote on any question raised on the items. Trustee Courtney also disclosed interest in relation to 12f and 12g at the point of discussion due to the employment of her daughter and did not participate in the discussion or vote on any question raised on the items.

7. Presentations

a. St. Francis Catholic Elementary School - Lenten Project "O Ambassador Club" - Staff and students from St. Francis Catholic School were present to provide a brief overview of their school's "O Ambassadors: Globe Change Starts With Us" program. The "O Ambassadors" is a joint project of Oprah's Angel Network and Kids Can Free the Children to inspire young people to become active, compassionate and knowledgeable global citizens to create lasting change in the world. St. Francis' "O Ambassador Club" will organize activities to raise funds for their paired school in West Africa and to raise awareness of the global issues within West Africa. Their Lenten Project for this year will include fundraising for their paired school by the sale of t-shirts that showcase their "O Ambassador Club" L.E.A.D. pledge that shares their vision of leadership - to "love, educate, accept and dedicate."

8. Delegations

a. Delegation Regarding Items Not on the Agenda - None.
b. Delegations Regarding Items On the Agenda - None.

9. Action Items

a. Approval of Minutes

i) Minutes of In-Camera Meeting, January 29, 2008

Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of January 29, 2008 be adopted as distributed. Carried.

ii) Minutes of Regular Meeting, January 29, 2008

Moved by Trustee Soulliere and seconded by Trustee Holland that the minutes of the Regular Board meeting of January 29, 2008 be adopted as distributed. Carried.

b. Items From In-Camera Meeting of February 12, 2008

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on February 12, 2008 pursuant to the Education Act - Section 207, consider specific personnel, pupil, real property matters and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of February 12, 2008 be approved. Carried.

Vice-Chair Courtney made the following announcements:

- the receipt of the Administrative Staff Report, dated February 12, 2008 for information
- the approval of the County Elementary French Immersion Program to remain at the Holy Name Elementary School site for one-year, and the approval of a Committee to be struck to study the feasibility for continuation and possible expansion of the County French Immersion Program.

10. Communications

a. External (Associations, OCSTA, Ministry) - None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated February 12, 2008 for information. Carried.

ii) Report: 2007 - 2008 Budget Status as of February 4, 2008

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the 2007-08 Budget Status as of February 4, 2008 as information. Carried.

iii) Report: Legal Services - November and December 2007

Moved by Trustee Holland and seconded by Trustee Alexander that the Board receive the report *Legal Services – November and December 2007* as information. Carried.

iv) Report: School Council Liability Insurance

Trustees received a report indicating that the Board's insurance carrier, Ontario School Boards' Insurance Exchange (OSBIE), recently announced they are able to arrange Commercial General Liability coverage for School Councils for activities that would not be covered by the Board's policy. School Councils are currently being polled to determine their interest in purchasing the insurance. Administration will provide clarification to trustees and school councils on the definition of "parent" council and "school" council and will provide a comprehensive list of coverage is provided by both types of insurance policies.

Moved by Trustee Porcellini and seconded by Trustee Soulliere that the Board receive the *School Council Liability Insurance* report as information. Carried.

- v) Report: Special Education Budget Report for the Fiscal Year Ended August 31, 2007

Trustees received the annual budget report detailing the revenues and expenditures for the special education program for 2006-2007. The year-end actual expenditures of \$26,033,503 exceeded both the original budget set by the Board and the available revenues incurring a deficit of \$1,481,041. The Board has addressed the year-end deficit through the Financial and Operational Plan approved on January 15, 2008.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Special Education Budget Report as information. Carried.

- vi) Verbal Report: Long Term School Accommodation and Boundary Study - Watson & Associates - Superintendent reported that the final report is expected to be presented to trustees on March 4.

11. Unfinished Business: None.

12. New Business

a. Field Trips: None.

b. Report: Board Policy Amendments (for approval in principle): A: 19 Communicable Diseases

Trustees received a report indicating that a proposal for review and development of Board Policy A: 19 was brought to Executive Council by administration after consultation with the Joint Health and Safety Committee. The Policy Working Subcommittee and the Risk Management Committee prepared the policy development proposal with consideration for the Board motion of February 14, 2006 which directed administration to develop a Fifth Disease Policy to be presented to the Board for approval. The Draft policy will be brought back to the Board for final approval on April 1, 2008, to allow time for additional stakeholder input.

Moved by Trustee Holland and seconded by Trustee Courtney that the Board approve in principle amendments to Policy A: 19 Communicable Diseases. Carried.

c. Report: Board Policy Amendments (for approval in principle): ST:13 Safe Arrival - Elementary

Trustees received a report indicating that the policy review was conducted as part of the Board's Policy Review Plan for 2006-2007. The existing policy directs the establishment of safe arrival procedures in each elementary school which complies with Ministry Memorandum #123 dated February 2, 1999. The Policy Working Subcommittee recommends amendments to the policy to provide a process for reporting student absence in secondary schools. The Draft policy will be brought back to the Board for final approval on April 1, 2008, to allow time for additional stakeholder input.

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve in principle amendments to Policy ST: 13 Safe-Arrival - Elementary. Carried.

d. Report: 2007 - 2008 Revised Capital Renewal Program

Trustees received a report providing an overview of the revisions to the 2007 - 2008 Capital Renewal Program that were made reflect the reduction of \$655,000 from the original \$3.1 million as approved in the Financial and Operational Plan on January 15, 2008. Projects that have been deferred may be considered under future funding sources, such as Good Places to Learn Phase III when it is announced by the Ministry.

Moved by Trustee Porcellini and seconded by Trustee Holland that the Board approve the 2007 - 2008 Revised Capital Renewal Program. Carried.

e. Report: Canada Day Designation 2008

Trustees received a report indicating that the collective agreement with CUPE Local 1358.1 outlines that their members are paid for the holiday on the last scheduled day of work in June.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board approve the designation of July 1, 2008 as Canada Day with the exception of CUPE Local 1358.1 which would be June 27, 2008. Carried.

Trustee Courtney disclosed interest in items 12 f and 12 g at this point due to her daughter's employment and did not participate in the discussion or vote on any question raised on the items.

f. Report: Notice to Bargain - Ontario English Catholic Teachers' Association (OECTA) - Windsor-Essex Occasional Teacher Bargaining Unit

Trustee received notice from the Ontario English Catholic Teachers' Association (OECTA) - Windsor-Essex Occasional Teacher Bargaining Unit indicating their intent to negotiate a renewal of the current collective agreement that expires on August 31, 2008.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board enter into negotiations with the Ontario Catholic English Teachers' Association (OECTA) Windsor-Essex Occasional Teachers Bargaining Unit. Carried.

g. Report: Notice to Bargain - Ontario English Catholic Teachers' Association (OECTA) - Windsor-Essex Elementary Unit

Trustee received notice from the Ontario English Catholic Teachers' Association (OECTA) - Windsor-Essex Elementary Unit indicating their intent to negotiate a renewal of the current collective agreement that expires on August 31, 2008.

Moved by Trustee DiMenna and seconded by Trustee Holland that the Board enter into negotiations with the Ontario Catholic English Teachers' Association (OECTA) Windsor-Essex Elementary Teachers Bargaining Unit. Carried.

h. Report: Temporary Borrowing Resolution

Trustees received a report indicating that, on January 15, 2008, the Board approved a Temporary Borrowing Resolution for \$70,000,000 as a line of credit to finance the Board's expenditures for the calendar year 2008. A separate resolution is required to segregate the capital portion of the loans in the amount of \$48,000,000 for bridge financing until a debenture is issued.

Moved by Trustee Holland and seconded by Trustee Alexander that the Board approve the attached Resolution 2008:01 (deemed to be read three times) authorizing the Board to borrow \$48,000,000 to bridge finance the permanent improvements as detailed in Schedule A to Resolution 2008:01. Carried.

RESOLUTION 2008:01

A Resolution authorizing the Windsor-Essex Catholic District School Board (the "Board") to borrow money pursuant to the provisions of section 247 of the Education Act (the "Act") for the raising of funds to finance certain permanent improvements as more particularly described in this By-Law.

WHEREAS:

- A. The Board has authorized the permanent improvements as detailed in Schedule "A" attached to this Resolution;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce ("CIBC") for a capital loan for the purpose of financing the permanent improvements;
- C. The total cost of the project is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training.

THEREFORE, BE IT RESOLVED as follows:

1. The Director and the Treasurer of the Board are authorized on behalf of the Board to borrow \$48,000,000 for permanent improvements in accordance with the Act, plus interest at a rate to be agreed upon from time to time with CIBC.
2. The Director and the Treasurer are authorized for and on behalf of the Board to execute and deliver all such other documents and to do such other acts and things as may be necessary to give full effect to the Resolution.

13. Committee Reports:

- a. Verbal Report: City of Windsor / School Board Liaison Meeting Minutes of January 31, 2008

Superintendent Iatonna provided a verbal briefing of the discussion held at the City and School Board Liaison Committee meeting on January 31, 2008. Minutes of the meeting will be provided at a later date. Administration will ask that St. Anne French Immersion Elementary School be added to the list of schools to be reviewed by the task force that has been established to examine safe routes to school in high traffic areas.

14. Notice of Motion - None.
15. Remarks and Announcements
 - a. Chairperson Macri - No remarks this evening.
 - b. Director of Education Berthiaume commented on the incident involving two students at F. J. Brennan Catholic High School on February 1 and indicated the board is considering options to provide students with a way to anonymously report concerns for administrative follow-up and ways to educate school communities on board and police protocols during school lockdown situations. Director Berthiaume reported that the board's JK/SK registration website has received approximately 1,250 visitors as of today.
 - c. Board Chaplain Rev. Brunet encouraged trustees to read the Lenten pamphlets provided to them tonight.
16. Remarks/Questions by Trustees
 - Trustee Porcellini encouraged all parents to visit their local Catholic elementary school to register their child in either Junior or Senior Kindergarten.
 - Student Trustee Resendes commented on the recent Rachel's Challenge presentation she attended.
 - Student Trustee Bradley reported that the survey for student feedback on the provision of cafeteria services was distributed at the Student Senate meeting held on February 5.
17. Pending Items
 - a. DEFERRED REPORT: Children's Safety Village of Windsor and Essex County
18. Continuation of In-Camera - *The Committee of the Whole Board resumed In-Camera following adjournment of the public session.*
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
 - Tuesday, March 4, 2008 (NEW DATE)
 - Tuesday, April 1, 2008 (NEW DATE)
 - Tuesday, April 22, 2008
 - Tuesday, May 13, 2008
 - Tuesday, May 27, 2008
 - Tuesday, June 10, 2008
 - Monday, June 23, 2008
20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of February 12, 2008 adjourned at 8:04 p.m.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer