



**REGULAR BOARD MEETING
Tuesday, November 13, 2007 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

F. Alexander	C. Janisse
J. Courtney, Vice-Chair	P. Keane
M. DiMenna	J. Macri, Chair
B. Holland	L. Soulliere
Rev. L. Brunet, Board Chaplain	
N. Bradley, Student Trustee	
C. Resendes, Student Trustee	

Regrets:

S. Porcellini

Administration:

J. Berthiaume (Resource)	E. Byrne
C. Geml	K. Gignac
M. Iatonna	P. Littlejohns
P. Picard	R. Mousaly
M. Seguin	S. O'Hagan-Wong
L. Staudt	R. Sasso
J. Bumbacco	

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:42 p.m.
2. Opening Prayer - Fr. Brunet read the intentions and opened the meeting with a prayer.
3. Recording of Attendance - Trustee Porcellini sent regrets due to illness.
4. Approval of Agenda
 - DELETION: Agenda item 10b(ii) Learning Support Services Teachers (LSST) Model Interim Report #2
 - ADDITION: 12a(v) Field Trip: Catholic Central High School - Toledo Ohio (handout at trustee places)

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the November 13, 2007 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations
 - a. Day of Champions - Event Expansion

Karen Kessler, Department Head of Special Education, Cardinal Carter Catholic Secondary School and teachers Ryan Coristine and Brian Steers, presented an overview of the annual Day of Champions event which has been hosted by Cardinal Carter for students in secondary school Life Skills programs. The event promotes a sense of community among students and staff members of the Life Skills programs. This year, plans are in place to expand the event to include elementary school students in grades 6, 7 and 8. Administration will follow-up on a means to financially support transportation to and from the event.

8. Delegations
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.

9. Action Items

- a. Approval of Minutes

- i) Minutes of In-Camera Meeting, October 23, 2007

Moved by Trustee Janisse and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of October 23, 2007 be adopted as distributed. Carried.

- ii) Minutes of Regular Meeting, October 23, 2007

Moved by Trustee Soulliere and seconded by Trustee Keane that the minutes of the Regular Board meeting of October 23, 2007 be adopted as distributed. Carried.

- b. Items From In-Camera Meeting of November 13, 2007

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on November 13, 2007 pursuant to the Education Act - Section 207, to consider specific personnel, labour relations and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustee Macri declared a conflict of interest during the November 13, 2007 In-Camera Session and excused himself from the relevant discussion item.

Moved by Trustee Courtney and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of November 13, 2007 be approved. Carried.

Vice-Chair Courtney made the following announcements:

- the assignment of Bruno Limarzi to Vice-Principal - Special Assignment Safe Schools Strategy, effective December 3, 2007 to June 26, 2008
- the assignment of Luigi Baggio to the position of Acting Vice-Principal at Assumption College Catholic High School, effective December 3, 2007 to June 26, 2008

10. Communications

- a. External (Associations, OCSTA, Ministry) - None.
- b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated November 13, 2007 for information. *Carried.*

ii) Report: Learning Support Services Teachers (LSST) Model - Interim Report #2 - *Deleted from agenda.*

11. Unfinished Business - None.

12. New Business

a. Field Trips:

i) St. John de Brebeuf Catholic Elementary School - Muskoka Woods

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the St. John de Brebeuf Catholic School field trip to Muskoka Woods scheduled for June 9 to June 11, 2008. *Carried.*

ii) St. Thomas of Villanova Catholic Secondary School - Ireland and England

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the St. Thomas of Villanova Catholic High School field trip to Ireland and England May 12 - 20, 2008. *Carried.*

iii) St. Joseph's Catholic High School - Toledo, Ohio

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approved the St. Joseph's Catholic High School field trip to attend the Canadian American Security Councils (CASC) United Nations Debate in Toledo Ohio, USA from November 29 to December 1, 2007. *Carried.*

iv) Holy Names Catholic High School - Quebec City

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the Holy Names Catholic High School field trip to Quebec City, Quebec, November 29 to December 3, 2007. *Carried.*

- v) WALK-ON: Catholic Central High School - Toledo, Ohio
Moved by Trustee Alexander and seconded by Trustee Holland that the Board approved the Catholic Central High School field trip to attend the Canadian American Security Councils (CASC) United Nations Debate in Toledo Ohio, USA from November 29 to December 1, 2007. Carried.

- b. Report: Tender – Janitorial Supplies 2007

Trustee Holland indicated that neither she nor her family is affiliated with Holland Cleaning Solutions Ltd. and asked that the minutes reflect there is no conflict of interest present.

Moved by Trustee Janisse and seconded by Trustee Soulliere that the Board approve the successful tender bids for Janitorial Supplies 2007/2008 from: Holland Cleaning Solutions Ltd. for \$146,149, International Supply Systems Inc. for \$ 88,015, and Merchants Paper Company Ltd. for \$63,774;

and, that a purchase order contract be issued upon Board approval. Carried.

- c. Report: Request for Quote – Refurbished Computers

Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the successful tender bid from Dell Canada and that a purchase order contract be issued upon Board approval for 1,440 computers totalling \$395,625.60. Carried.

- d. Report: Tender - Roof Top Unit Installation at L. A. Desmarais Elementary School

Moved by Trustee Holland and seconded by Trustee Janisse that the Board approve the successful tender bid from Bryant Heating & Cooling, \$68,582.00 for the roof top unit installation at L. A. Desmarais Elementary School and that a purchase order contract be issued upon Board approval;

and, that the work be funded through an allocation of \$68,582.00 from the approved budget under Good Places to Learn Grant – Stage 2 (GPL2). Carried.

- e. Report: Tender – Roofing - “Cardinal Carter High School”

Moved by Trustee DiMenna and seconded by Trustee Courtney that the Board approve the successful tender bid from Horizon Roofing Ltd., \$635,894.00 for roofing at Cardinal Carter Secondary School and that a purchase order contract be issued upon Board approval;

and, that the work be funded through an allocation of \$635,894.00 from the approved budget under Good Places to Learn Grant – Stage 2 (GPL2). Carried.

13. Committee Reports

- a. Verbal Report: City / School Board Liaison Meeting of October 30, 2007

Superintendent Iatonna provided a briefing of the City and School Board Liaison Committee meeting held on October 30, 2007. Agenda topics included concerns related to the announcement of official results during the November 2006 elections, the establishment of a

joint task force to examine safe routes to schools in high traffic areas, identification of key issues relating to policies respecting bus bays, inventory process for city walkways essential for schools, protocols for city consultation to insure proper infrastructures in place for new school construction, and in fill housing.

14. Notice of Motion - None.

15. Remarks and Announcements

- a. Chairperson Macri commented on the recent act of vandalism to the Remembrance Day memorial at Holy Names Catholic High School and congratulated the students on their efforts to continue with the ceremony despite the damage.
- b. Director of Education Berthiaume commented on his attendance at an information session hosted by the board for faculty of education students wishing to teach in Catholic education, a session for the Principal Qualifications Program and a session for the Support Staff Leadership Course.
- c. Board Chaplain Fr. Brunet commented on the new Catholic Faith Reference Portfolio process that was developed in consultation with the local Deaneries and the Diocesan restructuring.

16. Remarks/Questions by Trustees

- Trustee Janisse thanked Auxiliary Bishop Daniels for his recent visit to St. Mary's Catholic School and invited trustees to St. Mary's Pasta Fest Fundraiser. Trustee Janisse congratulated the honour roll students that were recognized at St. Anne Catholic High School.
- Trustee Keane commented on his attendance at the Annual Assumption College Alumni Reunion and complimented Student Trustee Bradley's on her musical talents that he enjoyed at a recent event where Holy Names High School students provided the entertainment.
- Trustee Soulliere congratulated the St. Anne High School students who recognized for honour roll or other special awards.
- Trustee Holland commented on her attendance at the recent information session that was hosted by the board for faculty of education students who wish to teach in Catholic education and indicated Bishop Fabbro is considering the new Catholic Faith Reference Portfolio process for other Catholic school boards in the diocese.
- Student Trustee Bradley invited everyone to attend the Holy Names Annual Silent Auction on November 30, commented on attending the OSTA-AEGO Fall Conference and indicated the annual Student Senate faith development day has been scheduled for Thursday, November 22.
- Student Trustee Resendes commented on the November 8 High School Council meeting she attended and the Jean Vanier Forum that was held in Toronto on October 26.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, November 27, 2007
- Tuesday, December 4, 2007 (Organizational Meeting – 7:30 p.m.)
- Tuesday, December 11, 2007
- Tuesday, January 15, 2008
- Tuesday, January 29, 2008
- Tuesday, February 12, 2008
- Tuesday, February 26, 2008
- Tuesday, March 11, 2008 (TENTATIVE – March Break)
- Tuesday, March 25, 2008
- Tuesday, April 8, 2008
- Tuesday, April 22, 2008
- Tuesday, May 13, 2008
- Tuesday, May 27, 2008
- Tuesday, June 10, 2008
- Monday, June 23, 2008

20. Closing Prayer - The meeting closed with Oh Canada.

21. Adjournment - There being no further business, the Regular Board meeting of November 13, 2007 adjourned at 8:26 p.m.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer