



**REGULAR BOARD MEETING
Tuesday, October 23, 2007 at 7:00 p.m.
Windsor Essex Catholic Education Centre
John Paul II Boardroom**

MINUTES

PRESENT

Trustees:

| | |
|------------------------------|-----------------|
| F. Alexander | P. Keane |
| J. Courtney, Vice-Chair | J. Macri, Chair |
| M. DiMenna | S. Porcellini |
| C. Janisse | L. Soulliere |
| N. Bradley, Student Trustee | |
| C. Resendes, Student Trustee | |

Regrets:

B. Holland
Rev. L. Brunet, Board Chaplain

Administration:

| | |
|--------------------------|----------------|
| J. Berthiaume (Resource) | K. Gignac |
| C. Geml | P. Littlejohns |
| M. Iatonna | R. Mousaly |
| P. Picard | R. Sasso |
| M. Seguin | E. Byrne |
| L. Staudt | C. Norris |
| J. Bumbacco | |

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:24 p.m.
2. Opening Prayer - The meeting opened with the reading of intentions and a prayer.
3. Recording of Attendance - Trustee Holland sent regrets due to illness and Fr. Brunet sent regrets due to his attendance at the Diocese of London Pastoral Study Days.
4. Approval of Agenda - Trustee Macri indicated that a revised administrative report for agenda item 12c *Tender - Snow Removal* has been provided to replace pages 48 to 50.

Moved by Trustee Janisse and seconded by Trustee Soulliere that the October 23, 2007 Regular Board meeting agenda be approved. Carried.

5. Questions Pertaining to Agenda - None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. - None.
7. Presentations
 - a. M² Mediation Mentoring – F. J. Brennan High School/St. Jules Elementary School and Cardinal Carter Secondary School/Queen of Peace Elementary School

Teacher Mary-Lou Cortese and students Kyle Q., Billy R. and Sarah H., presented an overview of the Mentoring and Mediation: Students Supporting Students Through the Promotion of Positive Peer Relationships, a transitioning partnership between the senior secondary students at F. J. Brennan and Cardinal Carter secondary and grade seven elementary students at St. Jules and Queen of Peace elementary schools. The school partnering project provides dispute and mentoring training by the University of Windsor Faculty of Law and Mediation Services for secondary students and provides grade 7 students the opportunity, through a mentoring model working with secondary students, to learn positive interpersonal relationship and dispute resolution skills.

8. Delegations
 - a. Delegation Regarding Items Not on the Agenda - None.
 - b. Delegations Regarding Items On the Agenda - None.

9. Action Items

- a. Approval of Minutes
 - i) Minutes of In-Camera Meeting, October 9, 2007
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the minutes of the Committee of the Whole Board In-Camera meeting of October 9, 2007 be adopted as distributed. Carried. Abstained: Trustee Courtney
 - ii) Minutes of Regular Meeting, October 9, 2007
Moved by Trustee Keane and seconded by Trustee Janisse that the minutes of the Regular Board meeting of October 9, 2007 be adopted as distributed. Carried.
- b. Items From In-Camera Meeting of October 23, 2007

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on October 23, 2007 pursuant to the Education Act - Section 207, to consider specific personnel, real property matters, labour relations and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of October 23, 2007 be approved. Carried.

Vice-Chair Courtney made the following announcements:

- the appointment of Laura Porfilio to the position of Acting Secondary Vice-Principal at St. Michael's Alternate High School, effective November 5, 2007
- the appointment of Nicolina Coppola to the position of Acting Modern Languages Department Head at Catholic Central High School, effective November 5, 2007
- the three-year term appointment of Ken McCarthy to the position of Special Education Co-ordinator, effective October 29, 2007

10. Communications

a. External (Associations, OCSTA, Ministry) - None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee DiMenna and seconded by Trustee Courtney that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated October 23, 2007 for information. *Carried.*

ii) Report: Status - Policy Review and Development

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the status report on policy review and development as information. *Carried.*

11. Unfinished Business - None.

12. New Business

a. Field Trips:

i) St. Thomas of Villanova and St. Anne's Catholic High School Destinations Program - France and Italy

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the St. Thomas of Villanova and St. Anne High School field trip to France and Italy, from February 29 – March 15, 2008. *Carried.*

ii) St. Thomas of Villanova Catholic High School - Winnipeg

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the St. Thomas of Villanova High School field trip to Winnipeg to participate in the Winnipeg High School Hockey League Tournament of Champions from January 9 to January 13, 2008. *Carried.*

iii) Stella Maris Catholic Elementary Catholic School - Bark Lake, Haliburton

Moved by Trustee Janisse and seconded by Trustee Keane that the Board approve the Stella Maris Catholic Elementary School field trip to Bark Lake Leadership and Conference Centre in Haliburton, Ontario May 3 – May 5, 2008. *Carried.*

b. Report: 2007 – 2008 Capital Renewal Program

Paul Picard, Senior Manager of Facilities Services presented the 2007/2008 Capital Renewal Program that addresses the priority-based facility needs across the system. The Capital Renewal budget has been confirmed at \$3,100,000. The plan includes a \$260,000 transfer of funds to the New Pupil Place Grant Reserve Fund. It was noted that projects may be added or deferred based on emergent needs or additional Ministry funding to address capital renewal needs.

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board approve the 2007/2008 Capital Renewal Program. Carried.

c. Report: Tender – Snow Removal 2007 - 2008 - *A revised report was provided.*

Moved by Trustee Keane and seconded by Trustee Janisse that the Board approve successful tender bids for Snow Removal for the 2007/2008 period and that Purchase Order Contracts be issued to Riverside Auto Spa \$7,320 + G.S.T. per event and to Landscape Concepts \$4,530 + G.S.T. per event and to Exteriors by Wade \$13,445 + G.S.T. per event. Carried.

d. Report: Realty Representation - Request for Proposal (RFP) Process

Moved by Trustee Soulliere and seconded by Trustee Keane that the Board approve the request for proposal process for realty representation. Carried.

e. Report : Board Policy Amendments: A:02 Inclement Weather-Emergency School Closures (for final approval)

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board provide final approval to draft amendments to Policy A: 02 Inclement Weather – Emergency School Closings;

and, that the Board receive as information Procedure Pr A: 02 Inclement Weather – Emergency School Closings. Carried.

f. Report: Board Policy Amendments: SC:04 Field Trips/Excursions (for final approval)

Moved by Trustee Alexander and seconded by Trustee Janisse that the Board provide final approval to draft Policy SC: 04 Field Trips/Excursions;

and, that the Board receive as information Procedure Pr SC: 04 Field Trips/Excursions. Carried.

13. Committee Reports

a. Report: High School Council Meeting of June 7, 2007

Moved by Trustee Keane and seconded by Trustee Soulliere that the Board receive the report for the June 7, 2007 High School Council meeting as information. Carried.

- b. Report: Special Education Advisory Committee (SEAC) Minutes of June 7, 2007
Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the Minutes of the June 7, 2007 Special Education Advisory Committee meeting as information. Carried.

14. Notice of Motion - None.

15. Remarks and Announcements

- a. Chairperson Macri - No comments this evening.
- b. Director of Education Berthiaume welcomed Auxiliary Bishop Daniels to his new office located at the Catholic Education Centre and commented on the New Teacher Induction Program Mentoring event held this afternoon. Director Berthiaume reminded trustees of the 25 Year Long Service & Awards Celebration on November 23 and congratulated Trustees Keane and Macri on 25 years of service to Catholic education.
- c. Board Chaplain Fr. Brunet sent regrets this evening.

16. Remarks/Questions by Trustees

- Trustee Porcellini welcomed Emelda Byrne to her new position and thanked the organizing committee for their work on the Catholic School Council Commissioning Ceremony. Trustee Porcellini extended congratulations to Tyrone C., who was awarded the best male athlete award at the recent Windsor Essex Sport Persons of the Year awards ceremony. Administration will respond to an inquiry about the Canada South Science City.
- Trustee Janisse welcomed Emelda Byrne to her new position and congratulated Trustees Keane and Macri on 25 years of service as Catholic trustees.
- Trustee Keane reported that elementary schools in Ward 2 continue to hold monthly Mass Celebrations and he is impressed by the young people taking such an active part in the Eucharistic celebrations. He commended the teaching staff for their Catholic leadership and guidance. Trustee Keane thanked Sr. Connie Harrington for her work at St. John elementary school in organizing the school's School Stand up and Speak prayer service against poverty. Trustee Keane congratulated board members for continuing to support the commissioning of school council chairpersons and passed his condolences on to former Trustee Amedee Janisee on the recent loss of his wife. Trustee Keane congratulated the organizing team of the New Teacher commissioning ceremony that took place earlier today.
- Trustee DiMenna commented on attending the recent Peace Pole ceremony at Queen of Peace Catholic Elementary School where the school community celebrated their receipt of the Peace Pole Award from the Rotary Club of Windsor-Roseland.
- Trustee Courtney commented on attending the St. Thomas of Villanova Catholic Secondary School 20th Anniversary Reunion and congratulated members of the organizing committee for all the hard work that went into making the event a success.
- Student Trustee Bradley commented on her attendance at the recent High School Council meeting, and the upcoming Faith Meets Pedagogy and OSTA-AEGO conferences.

17. Pending Items - None.

18. Continuation of In-Camera - Not required.
19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
 - Tuesday, November 13, 2007
 - Tuesday, November 27, 2007
 - Tuesday, December 4, 2007 (Organizational Meeting – 7:30 p.m.)
 - Tuesday, December 11, 2007
 - Tuesday, January 15, 2008
 - Tuesday, January 29, 2008
 - Tuesday, February 12, 2008
 - Tuesday, February 26, 2008
 - Tuesday, March 11, 2008 (TENTATIVE – March Break)
 - Tuesday, March 25, 2008
 - Tuesday, April 8, 2008
 - Tuesday, April 22, 2008
 - Tuesday, May 13, 2008
 - Tuesday, May 27, 2008
 - Tuesday, June 10, 2008
 - Monday, June 23, 2008
20. Closing Prayer - The meeting closed with a prayer.
21. Adjournment - There being no further business, the Regular Board meeting of October 23, 2007 adjourned at 8:34 p.m.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary-Treasurer