



1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: John Macri  
DIRECTOR OF EDUCATION: Joseph Berthiaume

**REGULAR BOARD MEETING  
Tuesday, August 28, 2007 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Boardroom**

**MINUTES**

**PRESENT**

**Trustees:**

F. Alexander	C. Janisse
J. Courtney, Vice-Chair	P. Keane
M. DiMenna	J. Macri, Chair
B. Holland	S. Porcellini
Rev. L. Brunet, Board Chaplain	
N. Bradley, Student Trustee	

**Regrets:**

L. Soulliere, C. Resendes (Student Trustee)

**Administration:**

J. Berthiaume (Resource)	L. Staudt
C. Geml	J. Bumbacco
M. Iatonna	K. Gignac
P. Picard	R. Limarzi
M. Seguin	P. Littlejohns

**Recorder:**

D. Steffens

1. Call To Order – Chair Macri called the meeting to order at 7:20 p.m.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustee Soulliere and Student Trustee Resendes sent regrets due to family commitments. Chair Macri welcomed Student Trustee Nerissa Bradley.
4. Approval of Agenda  
**Moved by Trustee Holland and seconded by Trustee DiMenna that the August 28, 2007 Regular Board meeting agenda be approved as distributed. Carried.**
5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – Trustee Courtney indicated that she was not present at the June 25, 2007 meeting and disclosed interest in the June 25

agenda item 11a Board Policy Amendments – Community Use of Schools due to her employment.

7. Presentations – None.

8. Delegations

a. Delegation Regarding Items Not on the Agenda – None.

b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

i) Minutes of In-Camera Meeting, June 25, 2007

**Moved by Trustee Holland and seconded by Trustee DiMenna that the minutes of the Committee of the Whole Board In-Camera meeting of June 25, 2007 be adopted as distributed. Carried.**

ii) Minutes of Regular Meeting, June 25, 2007

**Moved by Trustee Keane and seconded by Trustee Alexander that the minutes of the Regular Board meeting of June 25, 2007 be adopted as distributed. Carried.**

b. Items From In-Camera Meeting of August 28, 2007

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole Board meeting on August 28, 2007 pursuant to the Education Act - Section 207, to receive legal advice, to consider specific personnel, real property matters, labour relations and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of August 28, 2007 be approved. Carried.**

Vice-Chair Courtney made the following announcements:

- Elementary Principal/Vice-Principal Transfers and Placements effective September 4, 2007, as follows:
  - **Brian Marenchin:** from Vice-Principal St. John the Baptist to Vice-Principal Holy Cross
  - **Carmela Casalena:** from half-time Vice-Principal Notre Dame and half-time Vice-Principal St. Christopher to full-time Vice-Principal Holy Name
  - **Ian Drago:** from teacher St. Bernard (Windsor) to half-time Vice-Principal Notre Dame and half-time Vice-Principal St. Christopher
  - **Kelly Rilley:** from teacher St. John de Brebeuf to half-time Vice-Principal Our Lady of Mount Carmel and half-time Vice-Principal St. Gabriel
  - **Emelda Byrne:** from Principal St. William to Principal St. John the Baptist
  - **Michelle Mailloux:** from Vice-Principal Holy Name to Vice-Principal St. John the

Baptist

- **Joe Bachetti:** from *Acting* Principal St. Mary to Principal St. Mary
- **Pam Prsa:** from Vice-Principal St. William to *Acting* Principal St. William
- **Susanna DiMeo-Easby:** from half-time Vice-Principal Our Lady of Mount Carmel and half-time Vice-Principal St. Gabriel to full-time Vice-Principal St. William

10. Communications

a. External (Associations, OCSTA, Ministry) – None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

**Moved by Trustee Alexander and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report on hiring, retirement and resignation of staff dated August 28, 2007 for information. Carried.***

ii) Report: Trustee Attendance – January 2007 to June 2007

**Moved by Trustee Courtney and seconded by Trustee Janisse that the Board receive the report *Trustee Attendance – January to June 2007 as information. Carried.***

iii) Report: Legal Services – April and May 2007

**Moved by Trustee Alexander and seconded by Trustee Holland that the Board receive the report *Legal Services – April and May 2007 as information. Carried.***

iv) Verbal Report: St. Bernard Catholic Elementary School – Prohibitive to Repair Status Report

Superintendent Iatonna reported that administration has remained in contact during the summer with Ministry representatives regarding the status of St. Bernard's prohibitive to repair application. The Ministry anticipates it will make an announcement regarding all prohibitive to repair schools across the province in September.

v) Verbal Report: 2007 – 2008 Operating Budget Update

Superintendent Iatonna reported that on August 14, the Ministry announced enhanced funding to address system-wide financial issues, such as in-school leadership, in school administration, special education, supply teachers and primary class size. The Ministry is expected to provide boards with specific internal allocation of the funding within the next week. Additional funding for student transportation will be announced by the Ministry at a later date.

vi) Verbal Report: Long Term Accommodation Study (Watson & Associates) – Status Report

Superintendent Iatonna provided an update on the status of the Long Term Accommodation Study that the Board commissioned through Watson & Associates. Timelines for the completion of the study have been extended in order to incorporate the possible impact of Ministry announcements for funding to build new schools in the area, to clarify enrolment

numbers that were provided by the board, and to reassign the project within Watson & Associates due to personnel changes. Revised timelines will be established as soon as possible.

11. Unfinished Business – None.

12. New Business

a. Field Trips: Nil.

b. Report: Tender Results for the Heating Upgrade Project at St. Joseph Catholic Elementary School

Superintendent Iatonna reported that the intent is to fund the Heating Upgrade Project at St. Joseph Elementary School from the Good Places to Learn (GPL) Phase 2 allocation, with the balance coming from the GPL Phase 3 funding that is expected to be announced by the Ministry this fall. However, if provincial GPL 3 funding does not become available, the Board will need to re-allocate approved 2007-2008 Capital Renewal funds for this purpose.

**Moved by Trustee Alexander and seconded by Trustee Courtney that the Board accept the tender submission from Fahrhall Mechanical for the St. Joseph Catholic Elementary School heating upgrade project and that a purchase order contract be issued in the amount of \$409,958.97 (G.S.T. included) upon Board approval, said project to be funded from the approved Good Places to Learn Stage 2 in the amount of \$200,000 and the anticipated Good Places to Learn Stage 3 in the amount of \$209,958.97. Carried.**

c. Report: Freedom of Information & Protection of Privacy – Designation of the “Head”  
**Moved by Trustee Holland and seconded by Trustee Janisse that the Board hereby designates the Chair of the Board as “head” for the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, effective September 1, 2007;**

***and, that the Board hereby revokes all previous resolutions designating a head. Carried.***

13. Committee Reports – None.

14. Notice of Motion – None.

15. Remarks and Announcements

a. Chairperson Macri reminded trustees to provide him with input of local issues affecting education for his discussion representatives of the Ontario Catholic Schools Trustees’ Association.

b. Director of Education Berthiaume congratulated the organizing team for the success of the Summer Institute which was well attended by approximately 900 staff. Director Berthiaume thanked trustees and staff throughout the system for the support of each other through the difficulties encountered this summer. Director Berthiaume advised trustees of the Director’s meeting with principals and vice-principals August 29 and indicated they were welcome to

attend the reception that follows. Director Berthiaume thanked Paul Picard and all facilities services staff for their work to ensure schools are up and running for the start of the new school year.

- c. Board Chaplain Fr. Larry Brunet commended trustees and staff on the manner in which they supported each other and Mr. Urso's family this summer.

16. Remarks/Questions by Trustees

- Trustee Porcellini reported that the Association of Municipal Managers, Clerks and Treasurers of Ontario have formed task force to examine issues around the municipal elections process and suggested it may be good timing for the board to provide input into the process, particularly with regard to the development of the electors list and the Municipal Property Assessment Corporation (MPAC) data collection methods in relation to the school support designation of taxes.
- Trustee Courtney commented on staff participation and compassion at Mr. Urso's funeral.
- Student Trustee Bradley reported that she is happy and excited to be here to represent the students of the Board.

17. Pending Items – None.

18. Continuation of In-Camera - The Board reconvened to In-Camera Committee of the Whole Board meeting following adjournment.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, September 11, 2007
- Tuesday, September 25, 2007
- Tuesday, October 9, 2007
- Tuesday, October 23, 2007
- Tuesday, November 13, 2007
- Tuesday, November 27, 2007
- Tuesday, December 4, 2007 (Organizational Meeting – 7:30 p.m.)
- Tuesday, December 11, 2007

20. Closing Prayer - Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board meeting of August 28, 2007 adjourned at 7:44 p.m.

*Approved.*

**John Macri**  
*Board Chairperson*

**Joseph Berthiaume**  
*Director of Education & Secretary-Treasurer*