



Windsor-Essex Catholic District School Board

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John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, November 14, 2006 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
L. Willson, Student Trustee	

Administration:

J. Berthiaume (Resource)	L. Staudt
M. Iatonna	C. Geml
P. Marchini	P. Littlejohns
J. Ouellette	C. Marier
M. Seguin	P. Picard

Recorder:

D. Steffens

1. Call To Order – Chair Macri called the meeting to order at 7:27 p.m.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – All trustees present.
4. Approval of Agenda
Moved by Trustee Janisse and seconded by Trustee Courtney that the November 14, 2006 Regular Board meeting agenda be approved as distributed. Carried.
5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.
7. Presentations – None.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.
- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

- i) Minutes of In-Camera Meeting, October 24, 2006

Moved by Trustee Janisse and seconded by Trustee Porcellini that the minutes of the In-Camera meeting of October 24, 2006 be adopted as amended. Carried.

Recorded Vote: In favour: Trustees Courtney, DiMenna, Janisse, Keane and Porcellini.
Opposed: Trustees Alexander, Holland and Soulliere

- ii) Minutes of Regular Meeting, October 24, 2006

Moved by Trustee Keane and seconded by Trustee Courtney that the minutes of the Regular Board Meeting of October 24, 2006 be adopted as distributed. Carried.

b. Items From In-Camera Meetings of October 24, 2006 (reconvened) and November 14, 2006

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board reconvened a closed Committee of the Whole Board meeting on October 24, 2006 pursuant to the Education Act - Section 207, to consider specific personnel issues required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act and convened a closed Committee of the Whole Board meeting on November 14, 2006 pursuant to the Education Act - Section 207, to obtain legal advice, consider specific personnel, real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Porcellini, Courtney, and Keane disclosed interest during the November 14, 2006 closed Committee of the Whole Board meeting and excused themselves from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Janisse that the recommendations and directions of the Committee of the Whole Board at its in-camera meeting of November 14, 2006 be approved. Carried.

Vice-Chair Courtney made the following announcements:

- the ratification of a two-year Collective Agreement (September 1, 2006 – August 31, 2008) between the Windsor-Essex Catholic District School Board and OECTA Occasional Teachers Bargaining Unit
- termination of employment for cause of Antonio (Tony) Raco

10. Communications

a. External (Associations, OCSTA, Ministry) – None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee Janisse and seconded by Trustee Holland that the Board receive the *Administrative Staff Report on hiring, retirement and resignation of staff dated November 14, 2006 for information. Carried.*

ii) Report: Capital Projects – Funding Proposal

Superintendent Marchini indicated that this preliminary report is being provided as a follow-up to the Final Report of the Ministry of Education's review (September 2006) and a requests made by trustees. The board has yet to place approximately \$37.4 million in debentures associated with construction projects completed. With the placement of this final debenture, the board's total for construction projects will reach \$169.6 million. As indicated in the Ministry's report, the board could face a capital cash flow deficit during the repayment period. This will require further board action through the exploration of other various revenues or cost savings options. Over the summer, administration worked with Ministry staff to develop a revenue and debenture payment schedule for the \$169.6 million in capital projects. One source of grant revenue that required additional review is the Primary Class Size Capital funding. A detailed debenture payment and New Pupil Place Grant (NPPG) revenue schedule will be presented for further discussion once administration has had an opportunity to fully explore with the Ministry the above proposals. It is anticipated that this meeting will occur in November or early December.

Moved by Trustee Holland and seconded by Trustee Janisse that the report Capital Projects-Funding Proposal be received as information. Carried.

11. Unfinished Business – None.

12. New Business

a. Field Trips:

i) St. John de Brebeuf Catholic Elementary School – Muskoka

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve St. John de Brebeuf Catholic Elementary School field trip to Muskoka for June 11 to 13, 2007. Carried.

ii) St. Joseph's Catholic High School – Quebec

Moved by Trustee Janisse and seconded by Trustee Holland that the Board approve St. Joseph's Catholic High School field trip to Quebec City, Quebec for February 4 to 7, 2007. Carried.

- b. Report: Snow Removal 2006 – 2007 – Formal Record of Tender Approval
Moved by Trustee Janise and seconded by Trustee Keane that the following Board motion be entered into the Minutes as a matter of record: “That the Board approve the successful tender bids for snow removal for the 2006 - 2007 period and that purchase order contracts be issued to Lavin Interlock and SKZ Landscaping Inc.”
Carried.
- c. Report: Prohibitive to Repair Candidates - St. Bernard Catholic Elementary School and St. Jules Catholic Elementary School

Superintendent Marchini reported that the Ministry of Education recently released 2006:SB23 Memorandum which provides an overview of the process established by the Ministry to justify a school facility as Prohibitive to Repair (PTR). PTR schools are defined by a measure of building condition (Facility Condition Index – FCI) based on estimated costs of necessary repair work in a school and its replacement value. The Ministry has defined PTR schools as those having an FCI equal to or greater than 65%. In the 2002/2003 school year, the Ministry appointed facilities management consulting company Physical Planning Technologies Incorporated (PPT) to perform a detailed inspection of each school in the province and captured results in the facilities management software RECAPP. As a result of these audits, the Ministry created a preliminary inventory of PTR candidate schools with a FCI of 65% or greater. Boards have an opportunity to add or remove facilities from the Ministry identified PTR list. Boards must identify the school as a PTR type in their capital plan and submit a request to indicate their rationale to add facilities, add sections of facilities or remove facilities from the Ministry PTR list. The Ministry’s memorandum indicates that one of the Board’s schools (St. Jules Catholic Elementary) has met the FCI benchmark based on the ReCAPP data. Superintendent Marchini indicated that since the time of the 2002/03 inspection, several repairs have been made to St. Jules school facility. Trustee Alexander indicated that the school community is very satisfied with the refurbishing and condition of the school facility. Superintendent Marchini reported that the 2002/03 ministry inspection and the subsequent facility audit conducted by the Board in 2005 of St. Bernard (Windsor) contained substantial areas that were overlooked. Superintendent Marchini indicated that the updated facility audit report for St. Bernard school, which is expected to be complete in the near future, will show the Facility Condition Index of St. Bernard well over 65% and eligible for a business case for prohibitive to repair.

Moved by Trustee Janisse and seconded by Trustee Holland that administration be directed to contract with Jacques Whitford Engineering Scientific, Planning and Management Consultants to undertake a comprehensive facility audit on St. Jules Catholic Elementary School; and, that the Board submit the attached Board Identified PTR-Candidate form for St. Bernard Catholic Elementary School; and, that the Board submit the Preliminary Identification of PTR-Candidate Category for both St. Jules and St. Bernard Catholic Elementary Schools as Category 1:Single School Solution.

MOTION WAS AMENDED AS FOLLOWS: Agreed to by the mover and seconder.
Moved by Trustee Janisse and seconded by Trustee Holland that the Board submit the attached Board Identified PTR-Candidate form for St. Bernard Catholic Elementary School; and, that the Board submit the Preliminary Identification of PTR-Candidate Category for St. Bernard Catholic Elementary School as Category 1:Single School Solution. *Carried.*

- d. Report: Public Consultation Regarding Boundary Changes for F.J. Brennan, St. Joseph's and St. Anne Catholic High Schools

Superintendent Ouellette reported that on June 13, 2006 the Board received a report from CN Watson outlining a study undertaken by that firm on future enrolment at F.J. Brennan High School, St. Joseph's High School and St. Anne High School. The report contained both short and long term recommendations for all three schools. The board undertook a public consultation process in the fall of 2006 to gather input from the three school communities. This process included a public information session on September 25, 2006 and three further meetings for public input held at F. J. Brennan High School on October 16, St. Joseph High School on October 23 and St. Anne High School on October 30. Superintendent Ouellette outlined the concerns brought forward by the community and options for board consideration. Discussion occurred on how the distance exemption would affect students at St. John the Evangelist Catholic Elementary School and their attendance at either Cardinal Carter or St. Anne high schools. Administration will explore a costing of boundary adjustment options for these students with the Transportation Consortium and report the findings to the board.

Moved by Trustee Holland and seconded by Trustee Alexander that the Board receive the report on the public consultation process regarding boundary changes for F. J. Brennan, St. Joseph's and St. Anne Catholic high schools as information.

and, that the Board make no changes to boundaries for 2007/08 school year but allow exemptions for reasons of distance. Carried.

13. Committee Reports – None.

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chairperson Macri reported that he attended the employee Long Service Awards Celebration, congratulated the employees on recognition of their milestones and thanked all the organizers for their work on the successful event.
- b. Director of Education Berthiaume congratulated trustees upon the election and reminded trustees of the December 1 system-wide Together in Faith Day.
- c. Board Chaplain Brunet congratulated trustees as they begin their new term as Catholic school trustees.

16. Remarks/Questions by Trustees

Individual trustees congratulated each other upon their new term as school trustees and indicated they look forward to working together for the next four-year term.

- Trustee Porcellini thanked Father Angyal for organizing Masses at Immaculate Conception Catholic Elementary School and commented on Bill 51 information provided by OCSTA as it pertains to the use of school portables. Trustee Porcellini asked that principals who submitted a

Social Impact Questionnaire to the Detroit River International Crossing Study (DRIC) revisit their responses to ensure it indicates special education students will be impacted at their schools.

- Trustee Janisse thanked facilities services for their work on St. Mary's school parking lot.
- Trustee Keane congratulated Student Trustee Willson and the members of the organizing committee for their work on the recent Student Senate Faith Day, commended those involved in the organization of the St. Michael's Rhodes Campus Blessing ceremony, and thanked staff members of St. Francis Elementary School in the development of their new monthly newsletter "The Hall" which focussed on healthy active living.
- Trustee Alexander thanked his fellow trustees for supporting the St. Bernard prohibitive to repair school initiative and Superintendent Marchini for his continuing work on this project.
- Trustee Holland commended F. J. Brennan High School students who have been volunteering in their school community to assist the elderly in raking leaves. Trustee Holland inquired into the schedule for receipt of the Finance Quarterly Report. Trustee Holland thanked all the candidates who ran for the position of school trustees and for their interest and support of Catholic education.
- Trustee DiMenna congratulated the Cardinal Carter Junior Boys Volleyball team for their win in the WESSA finals, commented on the Anti-Bullying Seminar she recently attended in asked for an update on the Learning Support Services Teacher (LSST) model.
- Student Trustee Willson thanked trustees and administration who were able to attend the Student Senate Faith Day and extended a special thank you to Steve Freeman for all his assistance in organizing the day.

17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
- b. Deferred Motion from October 24, 2006 to January 16, 2007: Trustee Porcellini: *"Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board establish a series of oversight committees, chaired by trustees, not limited to budget, capital, etc., to report regularly to the Board in public session."*
- c. Deferred Motion from October 24, 2006 to February 27, 2007: *"Moved by Trustee Porcellini and seconded by Trustee DiMenna that the Board, in adherence with Policy A:21 Child Care, require all daycare service providers housed in Board schools to be not-for-profit, and further, that the Board encourage those daycare service providers that are currently for profit and housed in our system, to complete the conversion process prior to March 31, 2007, after which all contracts for the provision of daycare services by any for profit providers will be terminated and subject to tender, for award and installation by July 1, 2007."*

18. Continuation of In-Camera – The Board reconvened to In-Camera Committee of the Whole Board meeting following adjournment.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, November 28, 2006
- Tuesday, December 5, 2006 (Organizational Meeting – 7:30 p.m. – preceded by Mass)

- Tuesday, December 12, 2006
- Tuesday, January 16, 2007
- Tuesday, January 30, 2007
- Tuesday, February 13, 2007
- Tuesday, February 27, 2007
- Tuesday, March 13, 2007 (tentative due to March Break)
- Tuesday, March 27, 2007
- Tuesday, April 10, 2007
- Tuesday, April 24, 2007
- Tuesday, May 8, 2007
- Tuesday, May 22, 2007
- Tuesday, June 12, 2007
- Monday, June 25, 2007

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - - There being no further business, the Regular Board Meeting of November 14, 2006 adjourned at 8:50 p.m. at the call of the Chair.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Director of Education & Secretary