



Windsor-Essex Catholic District School Board

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John Macri, Board Chairperson

REGULAR BOARD MEETING Monday, May 8, 2006 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
Rev. L. Brunet, Board Chaplain	
A. Kishek, Student Trustee	
J. Devos, Student Trustee (Alternate)	
L. Willson Student Trustee (Designate)	

Regrets:

C. Janisse

Administration:

J. Berthiaume (Resource)	R. Limarzi
P. Marchini	C. Marier
J. Ouellette	R. Mousaly
S. Freeman	E. Poirier
P. Littlejohns	L. Staudt
	W. Wong

Recorder:

D. Steffens

1. Call To Order – Chair Macri called the meeting to order at 7:28 p.m.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer and a special Blessing of Joseph Berthiaume as he begins his tenure as Director of Education. Fr. Brunet also said a special prayer for Rosemary Limarzi in her new role as the Board's Communications Coordinator.
3. Recording of Attendance – Trustee Janisse sent regrets.
4. Approval of Agenda
Moved by Trustee DiMenna and seconded by Trustee Keane that the May 8, 2006 Regular Board meeting agenda be approved as distributed. Carried.

5. Questions Pertaining to Agenda – None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

a. United Way 2006 Windsor-Essex County Well-Being Report

Sheila Wisdom, Executive Director of the United Way presented the findings of the United Way 2006 Windsor-Essex County Well-Being Report.

b. St. Joseph Catholic High School – Peace School Designation

Annie Touma, Department Head Catholic Studies at St. Joseph Catholic High School along with students Julio Bravo, Kaitlin Tremblay, Reem Zaia and Kristin Douglas presented an overview of the activities planned to integrate, establish relationships and build a community of peace in their new school community. Activities include public relations initiatives in the new neighbourhood, celebrations of multiculturalism and diversity, installation of a Peace Pole and the development of a Prayer Garden.

c. Cyberbullying

Lorenzo Pinazza, Consultant, Information Technology System Support Team and Diane Bédard Supervisor of Resource Centers & Webmaster provided an overview of the on going support and resources that have been developed for teachers and principals to help keep students safe and protect them from the serious and far reaching issue of cyberbullying. Trustees were provided a copy of the resource materials that have been provided to all schools.

8. Delegations

a. Delegation Regarding Items Not on the Agenda – None.

b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

i) Minutes of In-Camera Meeting, April 25, 2006

Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the In-Camera Meeting of April 25, 2006 be adopted as distributed. Carried.

ii) Minutes of Regular Meeting, April 25, 2006

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the Regular Meeting of April 25, 2006 be adopted as distributed. Carried.

b. Items From In-Camera Meeting of May 8, 2006

Vice Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on May 8, 2006 pursuant to the Education Act - Section 207, to obtain legal advice, consider specific personnel, real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act. Trustees Porcellini and Courtney declared a conflict of interest in the May 8, 2006 In-Camera Session and excused themselves from the relevant discussion item.

Moved by Trustee DiMenna and seconded by Trustee Holland that the recommendations and directions of the Committee of the Whole Board at its meeting of May 8, 2006 be approved. Carried.

Vice Chair Courtney made the following announcements from the May 8, 2006 In-Camera Committee of the Whole meeting:

- The appointment of Linda Staudt and Michael Seguin to the position of Superintendents of Education.
- Elementary Principal/Vice-Principal Transfers and Placements
 - **Zina Vivier:** from Vice-Principal St. John the Baptist to Principal Immaculate Conception
 - **Lisa Boudreau:** from Acting Principal (on-leave) to Principal W. J. Langlois
 - **Joe Bachetti:** from Acting Vice-Principal Our Lady of Perpetual Help to Vice-Principal Our Lady of Perpetual Help
 - **Ester Wilson:** from Principal St. John de Brebeuf to Principal Our Lady of the Annunciation
 - **Nancy George:** from Vice-Principal Queen of Peace to Principal Queen of Peace
 - **Carl Bull:** from teacher St. John the Baptist to Vice-Principal Queen of Peace
 - **Bill Vaillancourt:** from Acting Vice-Principal Sacred Heart to Vice-Principal Sacred Heart
 - **Velma Cochetto-Picco:** from Principal Queen of Peace to Principal Stella Maris
 - **Colleen Arfiero:** from Principal Our Lady of the Annunciation to Principal St. Angela
 - **Fr. Peter Hrytsyk:** from Vice-Principal St. Gabriel to *Acting* Principal St. Anthony
 - **AnneMarie Melito:** from Principal St. Gabriel to Principal St. Bernard (Windsor)
 - **Rino Licata:** from Principal W. J. Langlois to Principal St. Gabriel
 - **Susanna DiMeo-Easby:** from teacher/Acting Administrator St. Gabriel to *Acting* Vice-Principal St. Gabriel
 - **Carol Wilk:** from Acting Principal St. James to Principal St. James
 - **Sean Schulert:** from Principal St. Anthony to Principal St. John de Brebeuf
 - **Michelle Mailloux:** from teacher at St. John the Baptist to Vice-Principal St. John the Baptist
 - **Donna Savage:** from Acting Administrator at St. John Vianney to Vice-Principal St. John Vianney

- **Brenda Stanley-Dauphin:** from Acting Administrator at St. Peter to Vice-Principal at St. Peter
- **Gary Renaud:** from Principal St. Bernard (Windsor) to Principal St. Rose
- **Greg Jolicoeur:** from Acting Principal at St. Christopher to Principal St. Theresa
- Secondary Principal/Vice-Principal Transfers and Placements
 - **Denise Deziel:** from Vice-Principal Assumption College to Principal F. J. Brennan
 - **John Celestino:** from Vice Principal (Leave of Absence) to Vice Principal Assumption College
 - **Kathy Furlong:** from Vice Principal Special Assignment to Vice-Principal Catholic Central
 - **JoAnne Shea:** from Principal F. J. Brennan to Principal St. Thomas of Villanova
 - **Joe Ibrahim:** from Site Administrator St. Michael's Alternate High School – Essex Campus to Vice-Principal St. Michael's Alternate High School
- The appointment of the following department heads
 - Genevieve Cano as Modern Languages Department Head at Assumption College
 - Marty O'Gorman as Modern Languages Department Head at F.J. Brennan
 - Laura Porfilio as Modern Languages Department Head at Catholic Central
 - Toni Esposito as Modern Languages Department Head at St. Anne
 - Maggie Beneteau as Modern Languages Department Head at St. Thomas of Villanova
 - Grant Bergeron as Arts Department Head at Catholic Central
 - David Montminy as Arts Department Head at Cardinal Carter
 - Sean Radigan as Arts Department Head at Holy Names
 - Cindy Thornton Teti as Arts Department Head at St. Joseph
 - Gabriel Gagnon as Arts Department Head at St. Anne
 - Pam Chapman as Catholic Studies Department Head at Cardinal Carter
 - Fernando Brunone as Technological Studies Department Head at St. Thomas of Villanova
- The appointment of Mosey and Mosey as the Board's Employee Benefits Consultant for a period of five years effective from the notification date of the current provider.
- The rescinding of the March 28, 2006 Board motion appointing Joseph Berthiaume as Acting Treasurer of the Board due to Superintendent Marchini's return from medical leave.

10. Communications

a. External (Associations, OCSTA, Ministry) – None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report on hiring, retirement of staff dated May 8, 2006 for information.* Carried.

11. Unfinished Business

a. Deferred Notice of Motion from April 25, 2005

Trustee Courtney provided the rationale for the notice of motion concerning her motion that will support in writing the existing practice of the Board to purchase of clothing that is manufactured solely in fair-labour factories. It was noted that the Board's two uniform suppliers are already in compliance. Student Trustee Kishek expressed her support of the notice of motion and provided background on student trustees' work on a provincial level in developing a recommendation that will encourage all Catholic school boards to implement sweat-free school uniform policies.

Moved by Trustee Courtney and seconded by Trustee DiMenna that Administration create a policy that will comprehensively outline our Board's commitment to the purchase of clothing that is manufactured solely in fair-labour factories. The policy would also include our expectations from area suppliers, with an understanding that any retailer who does not provide authentic documentation to verify that their merchandise is "sweat-free" would not have their contract renewed.

AMENDED MOTION: Moved by Trustee Alexander and seconded by Trustee DiMenna that trustees with the assistance of administration create a policy that will comprehensively outline our Board's commitment to the purchase of clothing that is manufactured solely in fair-labour factories. The policy would also include our expectations from area suppliers, with an understanding that any retailer who does not provide authentic documentation to verify that their merchandise is "sweat-free" would not have their contract renewed. Carried.

12. New Business

a. Field Trips:

i) Holy Names Catholic High School – Cedar Point

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the Holy Names Catholic High School – Cedar Point, Ohio field trip for June 6, 2006. Carried.

b. Report: Tender – Renovations to Rhodes Drive for St. Michael's Adult Learning Centre

It was noted that the St. Michael's Adult Education Program, Leasehold Improvements were approved by the Board at the February 14, 2006 meeting. Discussion ensued with respect to all costs associated with the project, including any architectural/consultant fees, the amount of the g.s.t. rebate, renovations that are the responsibility of the landlord and the board personnel who will be managing the project. A detailed report will also be brought to the Board identifying the current status of the Board's capital financing, capital renewal financing and committed debenture payments.

Moved by Trustee Alexander and seconded by Trustee Holland that the Board approve the successful tender bid from Gulf Construction of Windsor Inc. for \$548,886.00 for renovations to Rhodes Drive for St. Michael's Adult Learning Centre, and that a purchase order contract be issued upon Board approval.

Moved by Trustee Porcellini and seconded by Trustee Holland that the motion be deferred for two weeks when a revised report will be provided and a Board capital finance report received. Carried.

- c. Report: Our Lady of Mount Carmel Catholic Elementary School – Four Classroom Addition

Superintendent Marchini reported that Our Lady of Mount Carmel Catholic Elementary School's current pupil capacity is 572 with September 2006 enrolment estimated at 619. Options including the relocation of existing portables and the construction of a permanent four (4) classroom addition were considered. Superintendent Marchini indicated that the cost of a four (4) classroom addition has been included in the Board's 2006 Capital Plan. However, if Ministry funding does not provide for the project, the Board can include it in the next debenture issuance.

Moved by Trustee Holland and seconded by Trustee Courtney that the report be deferred to the next meeting following a review of the capital financial report. Carried.

13. Committee Reports

- a. Special Education Advisory Committee Meeting – March 23, 2006
Moved by Trustee DiMenna and seconded by Trustee Holland that the Board receive the minutes of the March 23, 2006 Special Education Advisory Committee meeting as information. Carried.

14. Notice of Motion

- Trustee Porcellini: *“At the next regularly scheduled meeting of the Board, I will move or cause to be moved that the Board request Administration to revise the Elementary School Profile process to omit the “proximity to parish” criterion in any future edition of the Elementary School Profiles document.”*
- Trustee Soulliere: *“At the next regularly scheduled meeting of the Board, I will move or cause to be moved that a Special Committee of Trustees be established and immediately convene to review the provisions of the upcoming audit engagement, review the sufficiency of same, and report to the Board.”*

15. Remarks and Announcements

- a. Chairperson Macri indicated that he recently attended the Holy Names Catholic High School theatrical production of Jesus Christ Superstar and congratulated the staff and students on the success of the event.
- b. Director of Education – Interim Director Berthiaume commented on Minister of Education Sandra Pupatello's recent visit to St. Angela Catholic Elementary School and indicated that Deputy Minister Ben Levin would be visiting Immaculate Conception Catholic Elementary School on May 10. Mr. Berthiaume also thanked the staff and students for their efforts in making education week a success. Mr. Berthiaume extended his prayers to the family and

friends of John Atkinson and commended the staff, teachers, students and parents for their actions during the lock down situation. Mr. Berthiaume indicated that a boundary study is being initiated for the F. J. Brennan, St. Joseph and St. Anne's school communities in preparation for the opening of the two new high schools.

c. Board Chaplain – Fr. Brunet indicated he had no comments this evening.

16. Remarks/Questions by Trustees

- Trustee Porcellini briefly commented on Sandra Pupatello's visit to St. Angela Catholic Elementary School and congratulated the Catholic Central School Council on their recent fund raising yard sale.
- Trustee Keane commended the efforts of Janet Ouellette, Linda Staudt and JoAnne Shea for assisting in the acquisition of a greenhouse for Assumption College Catholic High School.
- Trustee Alexander inquired into the status of the report pertaining to agenda item 17c *Deferred Motion from February 28, 2006*.
- Trustee DiMenna congratulated the staff and students on the success of their Murder Mystery Dinner held at Cardinal Carter Catholic High School last week.
- Student Trustee Kishek congratulated Michael Seguin and Linda Staudt on their appointment as Superintendents of Education and briefly commented on the Board's Cyberbullying initiative and tool kit that was presented this evening. Student Trustee Kishek indicated that interested trustees may receive a copy of the presentation she recently made to the High School Council on the role of the student trustee. Student Trustee Kishek extended an invitation to trustees on behalf of the Student Involvement Day Planning Committee to attend the Catholic Stewards Day, planned for June 3rd, from 9:00 a.m. to 3:30 p.m. at Hillman March.

17. Pending Items

- a. Deferred for six months from October 25, 2005: Motion by Trustee Soulliere and seconded by Trustee DiMenna *"that the Board add two (2) more psychologists to its psychology department for a total of four (4), and that the cost be applied to the general budget to offset the cost of educational assistant lunch supervision to the Special Education budget."*
- b. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
- c. Deferred Motion from February 28, 2006: *Moved by Trustee Alexander and seconded by Trustee Holland that the administration prepare a comprehensive report detailing the process and procedures that all vendors, contractors, must use in order to become pre-qualified to be eligible to provide goods and/or services to the Windsor-Essex Catholic District School Board; and further, that the report will be complete with detailed recommendations outlining a system-wide protocol that must be used by all departments in order to maintain or employ these goods and services.*

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)
- Tuesday, May 23, 2006 (public session to begin at 6:00 p.m.)
 - Tuesday, June 13, 2006
 - Monday, June 26, 2006
20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Board Meeting of May 8, 2006 adjourned at 9:30 p.m. at the call of the Chair.

Approved.

John Macri
Board Chairperson

Joseph Berthiaume
Interim Director of Education & Secretary