



Windsor-Essex Catholic District School Board

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Michael B. Moher, Director of Education

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John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, October 25, 2005 at 7:00 p.m. Windsor Essex Catholic Education Centre John Paul II Boardroom

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini (electronically until 8:25 p.m.)
B. Holland	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
A. Kishak, Student Trustee	
J. Devos, Student Trustee (Alternate)	

Administration:

M. Moher (Resource)	T. Halford
J. Berthiaume	P. Littlejohns
P. Marchini	C. Marier
J. Ouellette	P. Picard
S. Freeman	E. Poirier
C. Geml	T. Robins
K. Gignac	

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:30 p.m.
2. Opening Prayer – Father Brunet opened the meeting with a prayer.
3. Recording of Attendance – All trustees present. Trustee Porcellini participated electronically and left the meeting at 8:25 p.m.
4. Approval of Agenda

Amendments:

- Addition – 10a (iii) Correspondence from CUPE Locals 1358.1 Educational Assistant Group and 1358.2 Special Services Unit

Moved by Trustee Keane and seconded by Trustee Janisse that the October 25, 2005 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda – None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

- a. Building a Culture of Excellence: Successes and Challenges Related to EQAO Achievements, 2005

Superintendent Ouellette and Kelly Power, Consultant – Assessment and Evaluation reported that annual Education Quality and Accountability Office (EQAO) test results released last week show an overall steady improvement in the achievement of grade 3, 6, and 9 students in the Windsor-Essex Catholic District School Board. In comparison to provincial results, our students continue to exceed the Average Provincial achievement. The test results will be one of the tools used to develop board level and school level improvement plans that continue to support student achievement and professional learning communities.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.
- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

- a. Approval of Minutes

- i) Minutes of In-Camera Meeting, October 11, 2005

Moved by Trustee Janisse and seconded by Trustee DiMenna that the minutes of the In-Camera meeting of October 11, 2005 be adopted as distributed. Carried.

- ii) Minutes of Regular Meeting, October 11, 2005

Moved by Trustee Holland and seconded by Trustee Soulliere that the minutes of the Regular Meeting of October 11, 2005 be adopted as distributed. Carried.

- b. Items From In-Camera Meeting of October 25, 2005

Vice-Chair Courtney reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on October 25, 2005, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its meeting of October 25, 2005 be approved. Carried.

Vice-Chair Courtney reported that at the Committee of the Whole meeting of October 11, 2005 the Board approved a ten-year lease agreement for property located at 3600 Rhodes

Drive to accommodate the Board's Continuing Adult Education Program and Work Matters Program beginning September 2006.

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Memorandum from Ontario Catholic School Trustees' Association (OCSTA) dated October 13, 2005 re: 2006 AGM & Conference Resolutions
Moved by Trustee Keane and seconded by Trustee Holland that the Memorandum from Ontario Catholic School Trustees' Association (OCSTA) dated October 13, 2005 re: 2006 AGM & Conference Resolutions be received as information Carried.

- ii) Correspondence from CAW-Canada Local 2458 (Custodial and Maintenance) and (Office, Clerical and Technicians) re Notice to Negotiate

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board enter into negotiations with CAW Custodial & Maintenance;

and, that the Board enter into negotiations with CAW Office, Clerical & Technicians. Carried.

- iii) Walk-On: Correspondence from CUPE Locals 1358.1 Educational Assistant Group and 1358.2 Special Services Unit re Notice to Negotiate

Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board enter into negotiations with CUPE Local 1358.1 – Educational Assistants;

and, that the Board enter into negotiations with CUPE Local 1358.2 – Special Services Unit. Carried.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, and resignation of staff dated October 25, 2005 for information. Carried.

- ii) Report: Report of Trustee Expenses 2004 – 2005
Moved by Trustee Holland and seconded by Trustee Alexander that the Board receive the Report of Trustees Expenses 2004 - 2005 as information. Carried.

- iii) Verbal Report: Update – Video Security Surveillance Policy Implementation

Superintendent Berthiaume reported the Board is experiencing a growing number of thefts, break-ins and incidents of vandalism at our schools. Over the next few months, administration will be exploring ways to update the security and safety measures in schools throughout the system. Tim Robins, Controller of Facilities Services provided a

summary of the Building Management System (BMS) components currently in place at the schools. The intention is to update to a digital system that provides a keyless facility entry system across the board to control access privileges and move toward a web-based technology for video surveillance by September 2006. Funding to support the initiative will be provided through the Stage 2 Good Places to Learn and School Renewal funding. Additional information will be provided to the Board as the project moves forward. Specific security measures at board facilities will not be discussed or released publicly in order to not compromise security and safety.

Moved by Trustee Janisse and seconded by Trustee Courtney that the Board receive the Verbal Report: Update – Video Security Surveillance Policy Implementation as information. Carried.

11. Unfinished Business

- a. Deferred from August 30, 2005: Notice of Motion - Trustee Soulliere

Trustee Soulliere provided trustees with supporting information she has gathered from current Ministry documents and discussions with various parents, staff and principals within the board with respect to the psychological services currently provided to our students. Trustee Soulliere indicated that the recommendations resulting from the board's *2003 Expert Panel Review of Special Education Services* lead to the idea that the Board would require four psychologists in order to provide adequate psychological services in the new family of schools model. The Special Education Advisory Committee and administration supported this idea at the time.

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board add two (2) more psychologists to its psychology department for a total of four (4), and that the cost be applied to the general budget to offset the cost of educational assistant lunch supervision to the Special Education budget.

Trustee Porcellini left the meeting at 8:25 p.m.

Trustee Soulliere further conveyed concern about the length of time some students in need have been waiting for a psychological assessment. Some parents have proceed with arranging private assessments covered through personal health coverage while children whose families may be economically challenged remain on the Board's waiting list. Superintendent Ouellette responded to the issues raised and indicated that a new delivery model for servicing students with special education needs is in its early stages of implementation. Superintendent Ouellette recommended that a decision concerning the recruitment of permanent staff be deferred until the staffing requirements under the new model have been determined.

Moved by Trustee Alexander and seconded by Trustee Courtney that the motion be deferred for six months to provide administration with an opportunity to fully implement and assess the new service delivery model and provide a follow-up report to the Board for further discussion. Carried.

12. New Business

a. Report: Special Education Plan – 2005

Superintendent Ouellette presented the 2005 Special Education Plan that the Ministry of Education requires school boards to develop, approve and maintain every two years. The Special Education Advisory Committee approved the 2005 Special Education Plan at their meeting of October 6, 2005. A minority report from the Learning Disabilities Association of Windsor Essex County was also received by motion at this SEAC meeting. Cathy Geml, Supervisor of Special Education was present to respond to specific questions about the Minority Report and clarify the different types of programming provided by the board in terms of inclusion, contained classes and partial day programming for students with special learning needs. The 2005 Special Education Plan is available to the public on the board's website at <http://www.wecdsb.on.ca/speced>.

Moved by Trustee DiMenna and seconded by Trustee Janisse that the Board approve the 2005 Special Education Plan, and forward it to the Ministry of Education for approval;

and, that the Board receive the Minority Report regarding the 2005 Special Education Plan, from the Learning Disabilities Association of Windsor-Essex County. Carried.

b. Report: Annual Playground Equipment & Repair Program

Tim Robins, Controller of Facilities Services, reported that Playchek Services Inc was engaged by the board to conduct the 2005-2006 annual playground inspection and reported that overall the playground equipment is in fair to good order system-wide, with only five locations where minor level "A" hazards of immediate concern were identified. Other repairs were prioritized based on the age of the equipment and cost prohibitive to repair. A Request for Quotation will be initiated and a follow-up tender report will be submitted to the Board as soon as possible to commence with the repairs. In addition, a review of play surfaces at several locations across the system will be completed to ensure compliance with the Canadian Standards Association (CSA) guideline.

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board receive the Annual Playground Equipment & Repair Program report, as information. Carried.

c. Report: Quote – "Sub-Structure And Erection Of Pre-Purchased Catholic Education Centre Storage Building"

Tim Robins, Controller of Facilities Services reported that the new centralized storage building will provide a functional maintenance area as well as allow the storage items currently stored off-site such as archived documents, music podiums and stages, recycled equipment and resource materials for schools. Superintendent Marchini indicated the savings of offsite storage fees would be approximately \$45,000 to \$50,000 annually.

Moved by Trustee Janisse and seconded by Trustee Holland that the Board approve the quoted bid from Artisan Masonry and that a purchase order contract be issued upon Board approval. Carried.

d. Fieldtrips:

- i) St. Thomas of Villanova Secondary School – Orlando, Florida
Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the St. Thomas of Villanova Secondary School field trip to Orlando, Florida for May 17 to 22, 2006. Carried.
- ii) St. John de Brebeuf Catholic Elementary School – Muskoka
Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the St. John de Brebeuf Catholic Elementary School field trip to Muskoka Woods for June 7th to 9th, 2006. Carried.

13. Committee Reports

- a. Report: Special Education Advisory Committee (SEAC) Minutes of September 8, 2005
Moved by Trustee Soulliere and seconded by Trustee Holland that the Board receive the minutes of the September 8, 2005 Special Education Advisory Committee (SEAC) meeting as information. Carried.

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chairperson – No comments this evening.
- b. Director of Education Moher reminded trustees of the Blessing and Dedication of the new St. Anthony Catholic Elementary School that will be held on Friday, October 28 at 2:00 p.m. Director Moher announced that Fr. Tony Ricard, internationally known Youth Speaker, has been engaged to speak to with the board's faith ambassadors, campus ministers and secondary Catholic Studies chairpersons on Wednesday, December 7.
- c. Board Chaplain – No comments this evening.

16. Remarks/Questions by Trustees

- Trustee Janisse congratulated the St. Mary's Elementary School boys' soccer team on their recent competition and inquired into receiving a report on the savings the board has achieved since implementing the energy savings plan.
- Trustee Alexander reported that he recently attended the Ontario Modern Language Teachers Association Fall Conference that was held at Assumption College Catholic High School and congratulated Rosa Cipparone and her committee for their part in organizing the successful province-wide event.
- Trustee Soulliere reported that she attended the French Immersion public consultation meeting last night at Cardinal Carter Catholic High School. The meeting was well attended by the school community. The attendees made a lot of positive comments and she is looking forward to the next step in the process of exploring the possibility of expanding the board's elementary French Immersion Program into the county.

- Trustee Courtney recognised parent and School Council Chair Mary Sagat who is presently the regional representative for the Ontario Association of Parents in Catholic Education. Trustee Courtney thanked Ms. Sagat for her diligent work in support of Catholic education.
- Student Trustee Kishek clarified her comments made at last meeting in relation to the availability of student summer courses and encouraged students to make use of e-Learning. Student Trustee Kishek reminded trustees they are invited to attend the Student Senate Faith Development Day *Linking Leaders – Building Bridges* that will be held at the Fogolar Furlan Club on Wednesday, November 2.

17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, November 8, 2005
- Tuesday, November 22, 2005
- Tuesday, December 6, 2005
(Organizational Meeting begins at 7:30 p.m.
– Mass at 6:45 p.m. in Assumption Chapel)
- Tuesday, December 13, 2005
- Tuesday, January 17, 2006
- Tuesday, January 31, 2006
- Tuesday, February 14, 2006
- Tuesday, February 28, 2006
- Tuesday, March 28, 2006
- Tuesday, April 11, 2006
- Tuesday, April 25, 2006
- Tuesday, May 9, 2006
- Tuesday, May 23, 2006
- Tuesday, June 13, 2006
- Monday, June 26, 2006

20. Closing Prayer – Father Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board Meeting of October 25, 2005 adjourned at 9:18 p.m. at the call of the Chair.

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary