



# Windsor-Essex Catholic District School Board

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John Macri, Board Chairperson

## REGULAR BOARD MEETING Tuesday, September 13, 2005 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

### MINUTES

#### PRESENT

##### **Trustees:**

|                                       |                 |
|---------------------------------------|-----------------|
| F. Alexander                          | P. Keane        |
| J. Courtney, Vice-Chair               | J. Macri, Chair |
| M. DiMenna                            | S. Porcellini   |
| B. Holland                            | L. Soulliere    |
| C. Janisse                            |                 |
| Fr. L. Brunet, Board Chaplain         |                 |
| A. Kishek, Student Trustee            |                 |
| J. Devos, Student Trustee (Alternate) |                 |

##### **Administration:**

|                     |                |
|---------------------|----------------|
| M. Moher (Resource) | C. Geml        |
| J. Berthiaume       | T. Halford     |
| P. Marchini         | P. Littlejohns |
| J. Ouellette        | P. Picard      |
| S. Freeman          | T. Robins      |
|                     | L. Staudt      |

##### **Recorder:**

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:26 p.m.
2. Opening Prayer And Blessing of New Student Trustee Representatives - Father Brunet opened the meeting with a prayer for the victims of Hurricane Katrina and a performed a Commissioning and Blessing service for Amy Kishek and Jennifer Devos as they commence their duties as Student Trustee representatives for the coming school year.
3. Recording of Attendance – All trustees present.
4. Approval of Agenda

**Moved by Trustee DiMenna and seconded by Trustee Keane that the September 13, 2005 Regular Board meeting agenda be approved as distributed. Carried.**

5. Questions Pertaining to Agenda – None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

- a. St. Christopher Catholic Elementary School - Natural Resources Canada Commercial Building Incentive Program (CBIP) Award

Tim Robins, Controller of Facility Services advised that the major addition and renovations to St. Christopher Catholic Elementary School have been completed. Mr. Michel Lamanque, from the Office of Energy Efficiency - National Resources Canada presented the Board and Joseph Passa Architect with a Commercial Building Incentive Program Award in recognition of St. Christopher Catholic Elementary School rated the top in Ontario for energy-efficient designed school buildings and one of the top four in all of Canada.

- b. Huron Church Road Pedestrian Overhead Bridge – Wetlands

Superintendent Ouellette reported that the structural component of the Huron Church Road Pedestrian Overhead Bridge is nearing completion. Mary Margaret Parent, principal of Assumption College Catholic High School, indicated that, in anticipation of beginning the landscaping of the board property abutting the pedestrian walkway, the high school has been working closely with representatives of the Green Corridor and the University of Windsor to develop a proposal for an Educational Wetland Project that would create a green space benefiting the education of both high school and university students. Ms. Parent will work with Superintendent Ouellette and Tim Robins, Controller of Facilities Services to develop a comprehensive feasibility report including tangible design proposals, projected initial, completion and on-going maintenance costs, curriculum sustainability and the feasibility in terms of the location.

**Moved by Trustee Janisse and seconded by Trustee Porcellini that the Huron Church Road Pedestrian Overhead Bridge – Wetlands presentation be received as information. Carried.**

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.

- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

- a. Approval of Minutes

- i) Minutes of In-Camera Meeting, August 30, 2005

**Moved by Trustee Soulliere and seconded by Trustee Janisse that the minutes of the In-Camera meeting of August 30, 2005 be adopted as distributed. Carried.**

ii) Minutes of Regular Meeting, August 30, 2005

Amendments:

- Page 2, item six *Disclosure of Interest*, amend the last sentence to read: "...; however, following consultation with the Chair and Director, it was subsequently determined by Trustees Courtney and Porcellini a conflict was not present."
- Page 4, item 10 (iv) *Guest Speaker from South Africa – Lionel Davis*, amend the last sentence to read: "It was suggested that an invitation to the diocese and pastoral ministers be extended."
- Page 5, item 12 (e) *Notice of Motion – Trustee Holland*, amend the second sentence to read, "The motion pertains to maintaining and enhancing the delivery of Catholic education in our secondary schools in the face of current realities."

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the minutes of the Regular Meeting of August 30, 2005 be adopted as amended. Carried.**

b. Items From In-Camera Meeting of September 13, 2005

Vice-Chair Courtney reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on September 13, 2005, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

**Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its meeting of September 13, 2005 be approved. Carried.**

10. Communications

a. External (Associations, OCSTA, Ministry) – None.

b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

**Moved by Trustee DiMenna and seconded by Trustee Keane that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated September 13, 2005 for information. Carried.**

ii) Report: Updated Facilities Services Project List – Summer 2005

Tim Robins, Controller of Facilities Services, reported on the progress of the approved building and site construction projects that have been initiated across the system. Funding to complete the projects is provided under a combination of the New Pupil Places Grant (NPPG), the 2005 – 2006 Capital Renewal Grant and the Good Places to Learn (GPL) Stage 1 Grant. Mr. Robins responded to trustee questions related to

specific school projects, the process for implementing and monitoring paint projects, the window replacement schedule, the maintenance of playground surfaces and the extreme demands placed on the facilities services staff in light of the extraordinarily high number of projects resulting from the Good Places to Learn grant this year.

**Moved by Trustee Porcellini and seconded by Trustee Keane that the Board receive the Updated Facilities Services Project List, Summer 2005 as information. Carried.**

- iii) Report: Legal Services May to July 2005  
**Moved by Trustee Soulliere and seconded by Trustee Holland that the report *Legal Services – May to July 2005* be received as information. Carried.**

11. Unfinished Business – None.

12. New Business

- a. Report: Appointment of Special Education Advisory Committee (SEAC) Representative  
**Moved by Trustee DiMenna and seconded by Trustee Holland that the Board approve the appointment of Laurie Golocevac to the Special Education Advisory Committee, representing Autism Society Ontario (Windsor-Essex Chapter). Carried.**
- b. Fieldtrips:
  - i) St. Anne’s Catholic High School – Montreal, Quebec  
**Moved by Trustee Keane and seconded by Trustee Janisse that the Board approve the St. Anne’s Catholic High School Basketball Tournament field trip to Montreal September 23 – 25th, 2005. Carried.**
  - ii) Immaculate Conception Catholic Elementary School – Camp GessTwood  
**Moved by Trustee Courtney and seconded by Trustee Porcellini that the Board approve the Immaculate Conception Catholic Elementary School camping trip to GessTwood on October 5 – 7, 2005. Carried.**

13. Committee Reports – None.

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chairperson – Chair Macri congratulated those involved in the construction and innovative design of the renovations and additions to St. Christopher Catholic Elementary School and reminded trustees of the Blessing and Rededication Ceremony which will be held at the school on September 14.
- b. Director of Education – Director Moher reported that preliminary enrolment numbers for 2005 – 2006 have exceeded projections, which is a good indication of a stable and viable system. A detailed enrolment and school organization report will be brought to the next

Board meeting. Director Moher indicated that a Blessing of the new St. Joseph Catholic High School construction site has been scheduled for Tuesday, September 27 at 10:30 a.m. Additional information will be provided at a later date. Director Moher commended students and staff for the outpouring of support for Hurricane Katrina relief that has been occurring across the system.

c. Board Chaplain – Fr. Brunet indicated he had no comments this evening.

#### 16. Remarks/Questions by Trustees

- Trustee Porcellini – Superintendent Marchini will follow-up with the student transportation issue Trustee Porcellini described at St. Anne French Immersion Catholic Elementary School.
- Trustee Keane – The Director and Chair will review the Board Meeting schedule in light the March Break dates.
- Trustee Alexander emphasized the need for a detailed financial analysis – addressing all costs - to be included in a report pertaining to the Educational Wetland Project proposal.
- Trustee Soulliere – Administration will follow-up with a reminder to principals regarding compliance to the Board’s policy on Alcohol Based Hand Cleaners in Schools.
- Trustee Holland sought clarification on the “drop out” rate of 30% widely reported in the media and expressed concern that the provincial government may use the numbers to propose another change in curriculum. Trustee Holland suggested that OCSTA be apprised of this concern as well as the possibility of a change in government policy that may not allow grade 12 students to return for a partial year in order to complete secondary school graduation requirements.
- Trustee DiMenna commented on the completion of the new St. Anthony Catholic Elementary School in Harrow that was open and ready to receive students on the first day of school.
- Trustee Courtney asked for a report providing an update on the implementation of the new Video Security Surveillance Board policy.

#### 17. Pending Items

- a. Deferred from June 27, 2005: Board Policy Review Committee – Board Policy Revisions: *A:12 Code of Ethics / Conflict of Interest (Amended Policy)*
- b. Deferred from August 30, 2005: Notice of Motion - Trustee Soulliere: *“At the next Board meeting, I shall move or cause to be moved that the Board add two (2) more psychologists to its psychology department for a total of four (4), and that the cost be applied to the general budget to offset the cost of educational assistant lunch supervisor to the Special Education budget.”*

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, September 27, 2005
- Tuesday, October 11, 2005

- Tuesday, October 25, 2005
- Tuesday, November 8, 2005
- Tuesday, November 22, 2005
- Tuesday, December 6, 2005 (Organizational Meeting)
- Tuesday, December 13, 2005

20. Closing Prayer – Father Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Board Meeting of September 13, 2005 adjourned at 8:50 p.m. at the call of the Chair.

*John Macri*  
*Board Chairperson*

*Michael Moher*  
*Director of Education & Secretary*