



# Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6

Telephone: (519) 253-2481  
Michael B. Moher, Director of Education

Fax: (519) 253-0620  
John Macri, Board Chairperson

## REGULAR BOARD MEETING

Tuesday, May 24, 2005

Windsor Essex Catholic Education Centre  
1325 California Avenue, Windsor

## MINUTES

### PRESENT

#### **Trustees:**

F. Alexander	J. Macri, Chair
J. Courtney, Vice-Chair	S. Porcellini
M. DiMenna	L. Soulliere
B. Holland	
C. Janisse	
Student Trustee N. Deschamps	
Student Trustee (Alternate) E. Limarzi	

#### **Regrets:**

P. Keane, Fr. Brunet

#### **Administration:**

M. Moher (Resource)	P. Littlejohns
J. Berthiaume	C. Marier
P. Marchini	R. Mousaly
J. Ouellette	E. Poirier
T. Halford	T. Robins

#### **Recorder:**

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:15 p.m.
2. Opening Prayer – The meeting opened with a prayer.
3. Recording of Attendance – Trustee Keane and Fr. Brunet sent regrets.
4. Approval of Agenda

**Moved by Trustee Holland and seconded by Trustee Soulliere that the May 24, 2005 Regular Board meeting agenda be approved as distributed. *Carried.***

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

## 7. Presentations

### a. 2004 – 2005 Student Senate

Student Trustee Deschamps and Alternate Student Trustee Limarzi provided an overview of this year's Student Senate events including the December Faith Development Day which was attended by approximately 200 secondary student leaders from across the system. Student Prime Ministers were present to highlight the many school activities, fundraising, community volunteer projects organized by their Student Councils during the past year.

### b. Information Technology Annual Update

Rose Mousaly, Chief Information Officer presented a report of the activities and initiatives lead by the Information Technology department over the past 18 months. The report included an update of initiatives to enhance curriculum / technology integration for student learning; improve equitable student computer access; create quality workplaces; provide professional development initiatives, including the 2005 Summer Institute; and, expand the availability of online e-Learning programs. Ms. Mousaly commended employees of both the Information Technology and Facilities Services departments for their successful development of a system-wide Help Desk program that has been nominated for a 2005 Canadian Information Productivity Award for innovation and excellence in information technology.

## 8. Delegations

a. Delegation Regarding Items Not on the Agenda – None.

b. Delegations Regarding Items On the Agenda – None.

## 9. Action Items

### a. Approval of Minutes

i) Minutes of In-Camera Meeting, May 10, 2005

**Moved by Trustee Holland and seconded by Trustee Janisse that the minutes of the In-Camera meeting of May 10, 2005 be adopted as amended. Carried.**

ii) Minutes of Regular Meeting, May 10, 2005

**Moved by Trustee DiMenna and seconded by Trustee Courtney that the minutes of the Regular Meeting of May 10, 2005 be adopted as distributed. Carried.**

### b. Items From In-Camera Meeting of May 24, 2005

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on May 24, 2005, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Alexander, Courtney and Porcellini declared a conflict of interest in the May 24, 2005 In-Camera Session and excused themselves from the relevant discussion item.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meeting of May 24, 2005 be approved. Carried.**

Vice-Chair Courtney made the following announcements:

**Elementary** Principal/Vice Principal transfers and placements for the 2005/2006 school year:

- **Therese Barichello**: from Principal St. Bernard (Amherstburg) to Principal Holy Cross
- **Cathy Nelson**: from Acting Administrator Holy Cross to Vice-Principal Holy Cross
- **Rita Pallisco**: from Principal St. James to Principal Our Lady of Mount Carmel
- **Joe Bachetti**: from teacher St. Pius to *Acting* Vice-Principal Our Lady of Perpetual Help
- **Nancy George**: from teacher St. Louis to Vice-Principal Queen of Peace
- **Bill Vaillancourt**: from teacher St. Alexander to *Acting* Vice-Principal Sacred Heart
- **Joe Iacono**: from Vice-Principal Our Lady of Perpetual Help to Principal St. Bernard (Amherstburg)
- **Lisa Boudreau**: from Vice-Principal St. Pius to *Acting* Principal St. Christopher
- **Carol Wilk**: from Vice-Principal Sacred Heart to *Acting* Principal St. James
- **David Bornais**: from Principal St. Maria Goretti to Principal St. John Vianney
- **Joan Schell**: from Principal St. William to Principal St. Maria Goretti
- **Steve Bellaire**: from Vice-Principal St. William to Principal St. Peter
- **Rita Raniwsky**: from Vice-Principal Queen of Peace to Vice-Principal St. Pius
- **Pat Murray**: returning from a secondment to the Catholic Principals Council of Ontario to Principal St. William
- **Pam Prsa**: from Special Education Coordinator to Vice-Principal St. William

**Secondary** Principal/Vice-Principal transfers and placements for the 2005/2006 school year:

- **Ron Innocente**: continuation of *Acting* Vice-Principal F. J. Brennan
- **Jim Byrne**: from Supervisor Human Resources - Academic to Vice-Principal Cardinal Carter
- **Kathy Furlong**: extension of Secondary Vice-Principal Special Assignment – Student Learning to 18 Project

## 10. Communications

- a. External (Associations, OCSTA, Ministry) – None.
- b. Internal (Reports from Administration)
  - i) Report: Administrative Staff Report  
**Moved by Trustee Holland and seconded by Trustee Soulliere that the Board receive the *Administrative Staff Report* on hiring and retirement of staff dated May 24, 2005 for information. Carried.**

ii) Report: Kindergarten Programs

Superintendent Ouellette briefly reported on the current status of Kindergarten programming in the Windsor-Essex Catholic District School Board and outlined several pending matters that impede changes to the program at this time, including significant financial issues related to the provision of student transportation, full day versus half day/every other day, implementation of primary reduction of class size and subsequent increased space requirements, implementation of the Best Starts program, and the impact of curriculum changes in Kindergarten programming.

**Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board receive the report on Kindergarten Programs as information. Carried.**

iii) Report: Child Care – Queen of Peace Catholic Elementary School

Superintendent Ouellette indicated that Queen of Peace is the only school within the board that has two child care providers. Since the duplication of services impacts on available space in the school, a 'Request for Proposal' was sent out to both child care providers, as a means of selecting one organization that could provide both the 'before and after school' and the 'full day' components. *Discovery* was the only provider that submitted a tender. *Essex County Latch Key* chose not to submit a tender because they felt that *Discovery* had a greater presence at Queen of Peace School.

**Moved by Trustee Holland and seconded by Trustee DiMenna that the Board receive the report Child Care – Queen Of Peace Catholic Elementary School as information. Carried.**

iv) Report: International Languages Program

Superintendent Ouellette and Ron Donaldson, Principal St. Michael's Alternate High School provided an overview of the board's International Languages Program (previously delivered as the Heritage Language Program.) Mr. Donaldson indicated that the study of additional languages by students is encouraged as part of the board's effort to maintain cultural and linguistic diversity and to promote a truly multicultural society.

**Moved by Trustee Alexander and seconded by Trustee Holland that the report on the status of the International Languages Program be received as information. Carried.**

v) Report: Special Education - Effectiveness & Equity Fund

Superintendent Marchini reported the Board's allocation from the Effectiveness and Equity Fund (EEF) which was established in the spring of 2004 as a result of the Ministry of Education's province-wide adjustment to Special Education Reserve Funds. Based on the Ministry's guidelines for accessing the EEF, the Board has been notified that it is eligible to receive back \$1,190,605 of the \$2,959,000 originally taken from its Special Education Reserve Funds. The outstanding amount of approximately \$1.7 million dollars did not qualify under the EEF guidelines.

Superintendent Marchini responded to trustee questions relating to the Ministry's accountability for the reallocation of approximately \$80 million of special education reserve funds that was collectively withdrawn from school boards across the province and the security of the Board's New Pupil Places Grant Reserve that has been earmarked for the purpose of financing long-term debentures to fund major capital projects. Additional discussion with respect to the special education reserve funds will occur once the Board receives the EEF monies and the Ministry has announced the 2005-2006 foundation grants.

**Moved by Trustee Holland and seconded by Trustee DiMenna that the report Special Education – Effectiveness and Equity Fund be received as information. Carried.**

vi) Report: Electrical Supply Contract – One Year Pricing

Tim Robins, Controller of Facilities Services reported that the electrically supply contract the Board approved last year in conjunction with the Catholic School Board Services Association (CSBSA) has come up for renewal. The Board will realize an estimated net annual cost avoidance of \$100,000 for the 12-month period ending April 30, 2006 by opting out of the Hydro One Rate Protection Plan and purchasing electricity on the open market.

**Moved by Trustee Courtney and seconded by Trustee Holland that the Board receive the electrical supply contract pricing for the term ending April 30, 2006 as information. Carried.**

vii) Report: 2005 – 2006 Budget Meetings

Superintendent Marchini reported that June 30 is the anticipated submission deadline for the Board's 2005/2006 fiscal budget estimates. Dependent on receiving details of the funding guidelines from the Ministry of Education, a draft budget will be provided to the Board for receipt at the June 14 meeting. Stakeholders will be invited to provide feedback, make comment and highlight areas of concern regarding enrolment, program issues, special education or any other issue related to education at the Windsor-Essex Catholic District School Board. The budget will come back to the Board for final Board approval at the June 27 meeting.

**Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board received the report 2005 – 2006 Budget Meetings as information. Carried.**

11. Unfinished Business

- a. Trustee Porcellini indicated that sufficient information has been received from Superintendent Marchini with respect to this issue and withdrew the following amended Notice of Motion from March 29, 2005: *“that the Board request from administration a report detailing and discussing the enrolment pressures facing Catholic Central High School, identifying possible solutions and next steps.”*

## 12. New Business

- a. Report: Tender – St. Joseph High School - Construction Management RFP (*Handout was provided to trustees previously*)

Superintendent Marchini reported that the opening for the “Construction Manager at Risk - New St. Joseph Catholic High School” request for proposal took place on Thursday, May 19, 2005. Of the three companies who pre-qualified, two companies bid on this project. The completion of the new St. Joseph Catholic High School is estimated on or before August 15, 2006.

**Moved by Trustee Holland and seconded by Trustee Alexander that the Board approve the successful Request for Proposal submission from Oscar Construction Co. Limited for the “Construction Manager at Risk” new St. Joseph Catholic High School project and that a Canadian Construction Documents Committee (CCDC) contract be issued upon Board approval. Carried.**

- b. Fieldtrips:

- i) St. Thomas of Villanova Catholic High School – Edmonton, AB

**Moved by Trustee Courtney and seconded by Trustee Porcellini that the Board approve the St. Thomas of Villanova Catholic High School field trip to Edmonton for June 3 to 5, 2005. Carried.**

## 13. Committee Reports

- a. Ad-Hoc Elementary Uniform Committee Report

Trustee Janisse reported that, in February 2005, the Ad Hoc Elementary Uniform Committee informed the Board of its intention to survey School Councils with respect to the advisability of conducting a Board-wide survey to determine the views of parents regarding the implementation of a mandatory elementary school uniform. The Elementary School Council survey was completed April 29, 2005. The Committee met the first week of May to review and analyze the results of the survey.

Based on the survey responses, the Committee is recommending that a Board-wide parental survey be conducted early in the new school year to ascertain the support for establishing a mandatory elementary school uniform policy. Trustees provided feedback with regard to the breadth of such a policy and provided suggestions for content of the parental survey. The Committee will report back to the Board and provide a draft of the survey prior to proceeding with the process in the fall.

**Moved by Trustee Holland and seconded by Trustee Courtney that the Board approve the recommendations of the Ad Hoc Elementary Uniform Committee. Carried.**

## 14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chairperson – No remarks this evening.
- b. Director of Education – Director Moher provided the following information: the City of Windsor in consort with federal and provincial government officials have scheduled a **Ground Breaking Ceremony for the Huron Church Road Overhead Pedestrian Bridge** on Friday, May 27; a Community Open House will be held at St. Joseph Catholic High School highlighting the proposal for the **New St. Joseph Catholic High School** on Thursday, June 9 (6:00 p.m. – 8:00 p.m.); and, the **Employee Retirement Celebration** will be held on June 10<sup>th</sup> at the Ciociaro Club.
- c. Board Chaplain – Not present this evening.

16. Remarks/Questions by Trustees

- Trustee Porcellini congratulated School Council member Mary Sagat on her appointment as the Windsor-Essex/St. Clair Regional Director of the Ontario Association of Catholic Parents in Education. Trustee Porcellini offered thanked administration for invitation to the recent graduation celebration for the Support Staff Leadership Program and the Catholic Central Student Council for the invitation to attend their retreat at Holy Family Retreat House. Trustee Porcellini indicated the Teachers Have Heart group is holding a fundraising gala on Friday, June 3 to help support local children’s charities. Trustee Porcellini thanked the Windsor District Labour Council for hosting a town hall meeting providing the public with an opportunity to ask questions of our local Members of Provincial Parliament.
- Trustee Janisse congratulated the students and staff of St. Mary Catholic Elementary School upon their recent success at the 2005 Physics/Science/Math Days held at Canada’s Wonderland.
- Trustee Soulliere congratulated the students and staff of St. William Catholic Elementary School on their annual drama presentation, “Another Day in Model Land.”
- Trustee Holland congratulated Mary Sagat on her role as Regional Director of the Ontario Association of Catholic Parents in Education.
- Trustee DiMenna congratulated the students and staff of Queen of Peace Catholic Elementary School upon their recent success at the 2005 Physics/Science/Math Days held at Canada’s Wonderland and asked the school be placed on the next agenda to present their winning entry.

17. Pending Items – None.

18. Continuation of In-Camera – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, June 14, 2005 – 7:00 p.m.
- Monday, June 27, 2005 – 7:00 p.m. (**NOTE REVISED DATE**)

20. Closing Prayer – The meeting closed with a prayer.
21. Adjournment - There being no further business, the Regular Board Meeting of May 24, 2005 adjourned at 8:50 p.m. at the call of the Chair.

***John Macri***  
*Board Chairperson*

***Michael Moher***  
*Director of Education & Secretary*