



# Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6  
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Michael B. Moher, Director of Education John Macri, Board Chairperson

## REGULAR BOARD MEETING Tuesday, March 29, 2005 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

### MINUTES

#### PRESENT

##### **Trustees:**

J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
P. Keane	
Rev. L. Brunet, Board Chaplain	
Student Trustee Deschamps	

##### **Regrets:**

F. Alexander, C. Janisse  
E. Limarzi, Student Trustee Alternate

##### **Administration:**

M. Moher (Resource)	T. Halford
J. Berthiaume	P. Littlejohns
P. Marchini	E. Poirier
J. Ouellette	T. Robins

##### **Recorder:**

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:30 p.m.
2. Opening Prayer – Fr. Brunet opened the meeting with a prayer.
3. Recording of Attendance – Trustees Alexander, Janisse and Student Trustee Alternate Limarzi sent regrets.
4. Approval of Agenda

##### Amendments:

- Item 13a Board Policy Review Committee: Chair Macri indicated that the amended policy *A:09 Educational Resources Deselection* has been removed from the report and will be presented at a future meeting.

**Moved by Trustee DiMenna and seconded by Trustee Soulliere that the March 29, 2005 Regular Board meeting agenda be approved as amended. *Carried.***

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.
7. Presentations – None.
8. Delegations
  - a. Delegation Regarding Items Not on the Agenda – None.
  - b. Delegations Regarding Items On the Agenda – None.
9. Action Items
  - a. Approval of Minutes
    - i) Minutes of In-Camera Meeting, March 8, 2005  
**Moved by Trustee Soulliere and seconded by Trustee Courtney that the minutes of the In-Camera meeting of March 8, 2005 be adopted as distributed. Carried.**
    - ii) Minutes of Regular Meeting, March 8, 2005  
**Moved by Trustee Keane and seconded by Trustee Porcellini that the minutes of the regular meeting of March 8, 2005 be adopted as distributed. Carried.**
  - b. Items From In-Camera Meeting of March 29, 2005  
  
Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on March 29, 2005 pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.  
  
**Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its meeting of March 29, 2005 be approved. Carried.**  
  
Vice-Chair Courtney made the following announcements:
    - Approval of extension of retirement for Earl Skidmore for one additional year
10. Communications
  - a. External (Associations, OCSTA, Ministry) – None.
  - b. Internal (Reports from Administration)
    - i) Report: Administrative Staff Report  
**Moved by Trustee Soulliere and seconded by Trustee Keane that the Board receive the Administrative Staff Report on hiring, retirement and resignation of staff dated March 29, 2005 for information. Carried.**

- ii) Report: Public Sector Salary Disclosure  
**Moved by Trustee Holland and seconded by Trustee Courtney that the Board receive the report *Public Sector Salary Disclosure Act, 1996 Disclosure for 2004* as information. Carried.**
- iii) Report: Legal Services – January 2005  
**Moved by Trustee DiMenna and seconded by Trustee Holland that the report *Legal Services – January 2005* be received as information. Carried.**

11. Unfinished Business – None.

12. New Business

- a. Trustee Porcellini Notice of Motion from March 8, 2005

Trustee Porcellini indicated that motion is intended to begin dialogue on the enrolment pressures at St. Anne French Immersion Catholic Elementary School and Catholic Central High School following the Ministry's funding changes.

**Moved by Trustee Porcellini and seconded by Trustee Courtney that the Board request from administration two reports detailing and discussing the enrolment pressures facing St. Anne French Immersion Catholic Elementary School and Catholic Central High School, identifying possible solutions and next steps.**

Since a French Immersion program review is currently in progress the mover and seconder agreed to amend the motion as follows:

**Moved by Trustee Porcellini and seconded by Trustee Courtney that the Board request from administration a report detailing and discussing the enrolment pressures facing Catholic Central High School, identifying possible solutions and next steps.**

Discussion occurred with respect to duplication of reports given the Good Places to Learn study, which will encompass a review of schools across the whole system including Catholic Central High School.

**Moved by Trustee Porcellini and seconded by Trustee Courtney that the amended motion be deferred to the next meeting. Carried.**

- b. Trustee Porcellini Notice of Motion from March 8, 2005

**Moved by Trustee Porcellini and Trustee DiMenna that the Board request administration prepare a report identifying and discussion the impact a new Begley School will have on enrolment at Immaculate Conception Catholic Elementary School. Motion withdrawn.**

Director Moher indicated that trustees would be provided an internal report providing an overview of the projected demographics in the Immaculate Conception Catholic Elementary School area. Trustee Porcellini withdrew the motion.

c. Report: Good Places to Learn Capital Planning Process

Superintendent Marchini provided an overview of Ministry Memorandum 2005:B4 that provides additional information on the implementation of the Good Places to Learn initiative. A Capital Planning Advisory Committee must be established to provide input into the Capital Plan, which must be approved by the Board and submitted to the Ministry in October 2005.

Superintendent Marchini reported the Good Places to Learn Capital Renewal Needs document, received by the Board at the March 8 Regular Board Meeting, must be reviewed in order to identify the conflicting information between the Ministry's Renewal Capital Asset Planning Process (ReCAPP) database and the stage 1 urgent repair needs identified in the Board's document.

**Moved by Trustee Holland and seconded by Trustee Soulliere that the report *Good Places To Learn Capital Planning Process* be accepted as information;**

**and, that the Board establish a Good Places to Learn Capital Planning Advisory Committee with municipal, school, community and public representation, as well as Board Trustees. Carried.**

d. Field Trips:

i) 2005 Spring Muskoka Woods Leadership Experience

**Moved by Trustee Holland and seconded by Trustee Porcellini that the Board approve the *2005 Spring Muskoka Woods Leadership Experience* field trip. Carried.**

ii) Holy Names Catholic High School – Northern Edge Algonquin

**Moved by Trustee Courtney and seconded by Trustee Porcellini that the Board approve the *Holy Names Catholic High School* field trip to Northern Edge Algonquin for April 27 to 30, 2005. Carried.**

iii) St. John de Brebeuf Catholic Elementary School – Muskoka Woods

**Moved by Trustee Holland and seconded by Trustee DiMenna that the Board approve the *St. John de Brebeuf Catholic Elementary School Muskoka Woods* field trip to participate in cooperative learning and physical education activities from June 8 to 10, 2005. Carried.**

13. Committee Reports

a. Report: Board Policy Review Committee – Policy Revisions

Chair Macri reported that the amended *A:09 Education Resources Deselection* was withdrawn at the request of administration in order to allow time for further review.

**Moved by Trustee Soulliere and seconded by Trustee Holland that the Board approve the policies with no amendments for future review in accordance with the Board's Policy Review Process. Carried.**

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chairperson Macri congratulated the staff of Holy Cross Catholic Elementary School for recently being chosen as a “lighthouse” school.
- b. Director of Education congratulated the principal and staff of Holy Cross Catholic Elementary School for being chosen as one of three “lighthouse” schools in Saskatchewan and Ontario that provide a model-learning environment. Director Moher also commended Elaine Poirier, Supervisor of Curriculum and Tim Halford, Communications Services for their work on the recent Junior Kindergarten and Senior Kindergarten promotional activities.
- c. Board Chaplain Fr. Brunet commented on the recent pilgrimage to Greece where he and several Catholic educators from Windsor-Essex, London and Niagara Catholic school boards participated in faith development experiences while walking in the footsteps of Saint Paul.

16. Remarks/Questions by Trustees

- Trustee Porcellini commended Acting Campus Minister Kathy Verardi for organizing the Living Stations of the Cross for the students of Catholic Central High School and encouraged fellow trustees to attend Canada South Science City during the months April to June when the history of the Italian community in Windsor will be highlighted.
- Trustee Holland commented on the Board’s Grade 8 Graduation policy and encouraged the current policy review process include comments from the Windsor and Essex County Episcopal Vicars with respect to referencing clergy involvement and graduation masses. Trustee Holland reaffirmed her support of the recent Greek pilgrimage and the on-going need to nourish the faith leaders of the Catholic education community as part of the Faith pillar of the Board’s strategic plan.
- Trustee DiMenna thanked the principal and staff of Holy Cross Catholic Elementary School for the invitation to visit the school and view the innovative programming initiatives.

17. Pending Items – None.

18. Continuation of In-Camera – The Board reconvened to In-camera Committee of the Whole meeting following adjournment.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, April 12, 2005 – 7:00 p.m.
- Tuesday, April 26, 2005 – 7:00 p.m.
- Tuesday, May 10, 2005 – 7:00 p.m.
- Tuesday, May 24, 2005 – 7:00 p.m.
- Tuesday, June 14, 2005 – 7:00 p.m.

- Monday, June 27, 2005 – 7:00 p.m. (**NOTE NEW DATE**)

20. Closing Prayer – Fr. Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Meeting of the Board of March 29, 2005 adjourned at 8:27 p.m. at the call of the Chair.

***John Macri***  
*Board Chairperson*

***Michael Moher***  
*Director of Education & Secretary*