



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
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Michael B. Moher, Director of Education John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, February 8, 2005 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
C. Janisse	L. Soulliere
Student Trustee Deschamps	
Student Trustee (Alternate) Limarzi	

Regrets:

B. Holland
Rev. L. Brunet, Board Chaplain

Administration:

M. Moher (Resource)	P. Littlejohns
J. Berthiaume	C. Marier
J. Ouellette	T. Robins
T. Halford	E. Poirier
K. Gignac	L. Staudt

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:25 p.m.
2. Opening Prayer – Vice-Chair Courtney opened the meeting with a prayer.
3. Recording of Attendance –Trustee Holland and Father Brunet sent regrets.
4. Approval of Agenda

Moved by Trustee Keane and seconded by Trustee Porcellini that the February 8, 2005 Regular Board meeting agenda be approved as distributed. *Carried.*

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

a. Board Pathways to Success Committee

Superintendent Ouellette introduced the Board Pathways to Success Committee members Linda Staudt (Supervisor – Pathways to Success), Mike Chalut (Head of Guidance at Holy Names Catholic High School), Susan Friedl (Ontario Youth Apprenticeship Program (OYAP) Coordinator), Kevin Mulvey (Principal St. Joseph Catholic High School) and Velma Cocchetto-Picco (Principal Queen of Peace Catholic Elementary School.) The Committee provided an overview of two new resources to assist students in planning for their future: a brochure - “Choose Your Pathway . . . Success in Any Direction,” and a video – “Pathways to Success.” The Board developed resources are intended to increase student and family awareness of the four post-secondary destinations and to compliment the current planning supports for all students in Grade 7 through to high school graduation.

8. Delegations

a. Delegation Regarding Items Not on the Agenda – None.

b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

i) Minutes of the In-Camera Meeting, January 25, 2005

Moved by Trustee Keane and seconded by Trustee Courtney that the minutes of the In-Camera meeting of January 25, 2005 be adopted as distributed. Carried.

ii) Minutes of the Regular Meeting, January 25, 2005

Moved by Trustee Keane and seconded by Trustee Soulliere that the minutes of the regular meeting of January 25, 2005 be adopted as distributed. Carried.

b. Items From In-Camera Meeting of February 8, 2005

Vice-Chair Courtney reported the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on February 8, 2005, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Alexander, Courtney, Keane and Porcellini declared a conflict of interest in the In-Camera Session and excused themselves from the relevant discussion item.

Moved by Trustee Courtney and seconded by Trustee DiMenna that the recommendations and directions of the Committee of the Whole Board at its meeting of February 8, 2005 be approved. Carried.

Vice-Chair Courtney made the following announcements:

In relation to the Secondary Principal and Vice-Principal Roster:

- o The following individuals have been added to the 2004 – 2009 Secondary Principal Roster: Amy Lofaso, Brendan Roberts, John Ulicny.
- o The following individuals have been added to the 2004 – 2009 Secondary Vice-Principal Roster: Joanne Chiandussi.
- o The following individuals have been added to the 2004 – 2009 Secondary Vice-Principal Roster and active on the roster when qualifications are completed: Arlene Davis, Pat Hickson, Jeremy Schiller.

In relation to School Administration assignments:

- o The transfer of Rick Tolmie to St. Gregory Catholic Elementary School and the appointment of Melissa Farrand as Acting Principal at St. Christopher Catholic Elementary School, effective February 9, 2005.

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Letter from Premier McGuinty dated January 20, 2005 re South Asia Relief Efforts **Moved by Trustee Soulliere and seconded by Trustee Keane that the Letter from Premier McGuinty dated January 20, 2005 re South Asia Relief Efforts be received as information. Carried.**

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report **Moved by Trustee DiMenna and seconded by Trustee Alexander that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated February 8, 2005 for information. Carried.**
- ii) Report: Report to the Audit Committee **Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board accept the *Report to Audit Committee* and the attached letter as information. Carried.**
- iii) Report: Minutes of High School Council Meeting – November 25, 2004 **Moved by Trustee Keane and seconded by Trustee Courtney that the Board receive the minutes of the High School Council dated November 25, 2004, as information. Carried.**
- iv) Report: Fiscal 2005 Special Education Budget Report – September 1, 2004 to January 12, 2005

Superintendent Ouellette reported that the recruitment of an additional psychologist is in process. In the meantime, two third year psychologists have been hired to assist with student assessments.

Moved by Trustee Soulliere and seconded by Trustee Alexander that the Board accept the *Special Education Budget Report for the period September 1, 2004 – January 12, 2005* as information. *Carried.*

11. Unfinished Business – None.

12. New Business

a. Report: Board Resolution for Temporary Borrowing

Moved by Trustee DiMenna and seconded by Trustee Soulliere that Board Resolution for Temporary Borrowing with a limit of \$40,000,000 be deemed to be read and approved three times. *Carried.*

b. Report: School Beverage Vending Machine Tender

Mr. Marier, Purchasing Manager, reported that the Board approved a request for quote (RFQ) for “Beverage Machine Vending” at the November 10, 2004 Board meeting. Of the thirty-four requests for quotes issued, six companies bid successfully submitted tenders.

Individual schools will have the option of placing vending machines in their schools. The revenues from the vending machines will be forwarded to the Board’s Central Office (segregated elementary and secondary) and will be redistributed to each participating school on a pro-rata student basis in a similar fashion to the cafeteria services contract. In addition, a percentage of the projected revenues (approximately 15%) will be held centrally to address the social justice concerns of the board. A Committee of representatives from the Board of Trustees, the Student Senate and the Principals group will be established to develop a process to receive applications to disperse these funds throughout each school year.

Moved by Trustee Alexander and seconded by Trustee Porcellini that the Board approve a purchase order contract with F.M.J. Vending for the placement of milk vending machines in the Boards elementary and secondary schools in accordance with the specifications and terms outlined in our “Beverage Vending Machine Tender”;

***and*, that the Board approve a purchase order contract with the Pepsi Bottling Group for the placement of beverage vending machines in the Boards elementary schools in accordance with the specifications and terms outlined in the “Beverage Vending Machine Tender”;**

and*, that the Board approve a purchase order contract with the Coca-Cola Bottling Group for the placement of beverage vending machines in the Boards secondary schools in accordance with the specifications and terms outlined in the Board “Beverage Vending Machine Tender”. *Carried.

c. Report: Campus Ministry Services – St. Michael’s Catholic High School

Superintendent Ouellette indicated that, at the request of the Board, administration reviewed options for the provision of Campus Ministry Services to the students and staff of the three sites of the St. Michael’s High School programs – Essex, Victoria and St. Clair College. Due to the unique nature of the programs and the special relationships which are established with the staff in the alternate programs for adolescents (Victoria and Essex), it is recommended that those school sites continue to develop their own programs. Assistance will be provided, upon the request of the principal, for funding and/or supply teachers to assist in planning special faith development events.

At the St. Clair College adult program, it is recommended that the staffing be adjusted to allow for the assignment of one extra period of staff in each quarter of instruction. This would enable the principal to assign a teacher who knows the students and the program to be available to explore, plan and implement opportunities for faith development for staff and students. A follow-up report will be provided to the Board once the provision of services has been evaluated at the end of the school year.

Moved by Trustee Alexander and seconded by Trustee Soulliere that the Board accept the report Campus Ministry Services – St. Michael’s High School for approval. Carried.

d. Report: Ontario Association of Parents in Catholic Education (OAPCE) – 2005 Membership Fees

Trustees discussed the value of membership for our School Councils and the need for School Councils to opt into the Ontario Association of Parents in Catholic Education insurance over and above the insurance coverage already provided by the Board.

Moved by Trustee Keane and seconded by Trustee Porcellini that the Board approve payment of the Ontario Association of Parents in Catholic Education (OAPCE) 2005 membership fees for 41 elementary schools and 8 secondary schools in the amount of \$60.00 per school. Carried.

e. Field Trips:

i) St. Gregory Catholic Elementary School – Toronto/Midland

Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the St. Gregory Catholic Elementary School field trip to Midland/Toronto from June 13 – 14, 2005. Carried.

ii) St. Peter Catholic Elementary - Toronto

Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the St. Peter Catholic Elementary School field trip to Toronto on June 23 – 24, 2005. Carried.

iii) St. Joseph Catholic High School – New York

Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the St. Joseph Catholic High School – United Nations – New York field trip for May 12 to 15, 2005. Carried.

- iv) St. Joseph/St. Anne Catholic High Schools – Washington
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the St. Anne and St. Joseph Catholic High Schools field trip to Washington D.C. for April 7 to 10, 2005. Carried.

13. Committee Reports

- a. Special Education Advisory Committee (SEAC) - Minutes of November 25, 2004 Meeting

Trustee Soulliere asked trustees to read the discussion item pertaining the role and value of the Special Education Advisory Committee within the Board.

Moved by Trustee DiMenna and seconded by Trustee Soulliere that the Board receive the minutes of the November 25, 2004 Special Education Advisory Committee meeting as information. Carried.

- b. Ad Hoc Elementary Uniform Committee – Interim Report

Trustee Janisse reported that the *ad hoc* Elementary Uniform Committee has met on several occasions to study the feasibility of system-wide mandatory school uniforms for elementary students. Members of the Committee gathered research through internet searches, telephone surveys of other provincial school boards and an on-site tour of the Hamilton-Wentworth Catholic District School Board where a mandatory elementary school uniform policy was adopted in September 2004. The Committee is proposing to begin a process of consultation to determine the potential support among the key stakeholders for the concept of a mandatory uniform policy for elementary students. Trustees posed several questions regarding the proposed school community survey process. Director Moher indicated that Mr. Byrne, administrative resource to the Committee would be present at the next Board meeting to respond to specific questions.

Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board accept the *Research Committee Report – January 2005* and the *Interim Report of the Ad Hoc Elementary Uniform Committee* as information. Carried.

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chair Macri indicated that he had no comments this evening.
- b. Director of Education Moher commented on the recent correspondence from the Ontario Catholic Schools Trustees' Association to Minister Kennedy expressing disappointment on behalf of all school boards that no process has been put into place as promised in July 2004 to return clawed back special education monies to school boards.
- c. Board Chaplain sent regrets this evening.

16. Remarks/Questions by Trustees

- Trustee Porcellini thanked the St. Bernard Elementary School Council for the recent tour of the school facility.
- Trustee Janisse inquired into fees for storage containers the Board rents and the need for a central location for maintenance personnel. Trustee Janisse congratulated students from St. Anne Catholic High School for raising over \$10,000 for tsunami relief efforts.
- Trustee Keane commented on articles of interest in the Catholic Register regarding the same sex marriage legislation and asked for confirmation of a link to the Diocesan information from the Board's website so that employees can access the Bishop's message.
- Trustee Soulliere commented on the need to lobby the provincial government due to the Minister's delay in implementing a process for Boards to access the Effectiveness and Equity Fund, which was created by the provincial claw back of special education monies. Trustee Soulliere indicated that our Board lost over \$2 million and that our students have lost a year of special education services and growth they were entitled to.
- Trustee DiMenna thanked Trustees Porcellini and Holland for attending the last SEAC meeting and thanked St. Bernard Elementary School Council for the school tour. Trustee DiMenna also sought clarification on the behaviour intervention programs in place across the system.

17. Pending Items

a. Notice of Motion (deferred from September 28, 2004)

Trustee Courtney: "At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the board approve the immediate appointment of a campus minister at St. Michael's Alternate High School and its satellite campuses; in keeping with past and current practice of employing Campus Ministers in all our secondary schools."

Trustee Courtney withdrew this Notice of Motion.

18. Continuation of In-Camera - – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, February 22, 2005 – 7:00 p.m.
- Tuesday, March 8, 2005 – 7:00 p.m.
- Tuesday, March 29, 2005 – 7:00 p.m. (**NOTE NEW DATE**)
- Tuesday, April 12, 2005 – 7:00 p.m.
- Tuesday, April 26, 2005 – 7:00 p.m.
- Tuesday, May 10, 2005 – 7:00 p.m.
- Tuesday, May 24, 2005 – 7:00 p.m.
- Tuesday, June 14, 2005 – 7:00 p.m.
- Monday, June 27, 2005 – 7:00 p.m. (**NOTE NEW DATE**)

20. Closing Prayer – The meeting was closed with the Lord’s Prayer.
21. Adjournment - There being no further business, the Regular Meeting of the Board of February 8, 2005 adjourned at 9:05 p.m. at the call of the Chair.

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary