



Windsor-Essex Catholic District School Board

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Michael B. Moher, Director of Education John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, January 11, 2005 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
Rev. L. Brunet, Board Chaplain	
N. Deschamps, Student Trustee	
E. Limarzi, Student Trustee Alternate	

Administration:

M. Moher (Resource)	K. Gignac
J. Berthiaume	P. Littlejohns
P. Marchini	C. Marier
J. Ouellette	T. Robins
	L. Staudt

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:25 p.m.
2. Opening Prayer - Father Brunet opened the meeting with a prayer.
3. Recording of Attendance – All trustees present.
4. Approval of Agenda – Chair Macri indicated that the report pertaining to agenda item 12c *St. Anthony Catholic Elementary School Tender* is as trustee places and was previously emailed to trustees.

Amendments to the agenda:

- agenda item 12a *Notice of Motion* to be renumbered to item 8c
- agenda item 12c *St. Anthony Catholic Elementary School Tender* to be renumbered to item 8d

Moved by Trustee Janisse and seconded by Trustee Courtney that the January 11, 2005 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda – None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

- a. St. Angela Catholic Elementary School – Music Therapy Program
Principal Mary Ann Harding and Dimitra Kampergiannis, Music Therapist Intern, provided highlights of the Music Therapy Program at St. Angela Catholic Elementary School. The program, part of Ms. Kampergiannis' internship, uses music and musical elements to promote, maintain, and restore mental, physical, emotional and spiritual health. Music therapy assists in addressing Individual Education Plan goals and to improve student communication skills, academic skills, motor skills, emotional skills and social skills.
- b. Catholic Central High School – Computer Technology
Principal Darlene Kennedy and teachers from Catholic Central High School's Technology department provided an overview of the technological and skilled trade programs offered at the school. Melissa Medeiros, Anthony Maniscalco, and Patrick Soulard students from the Communication class, presented two videos created the Communications class – one as a promotional tool for the technology programs offered system-wide and one providing highlights of a skilled trade open house offered to elementary students from Catholic Central feeder schools.

8. Delegations

- a. Delegation Regarding Items Not on the Agenda – None.
- b. Delegations Regarding Items On the Agenda

St. Bernard Catholic Elementary School Parent Delegation

Shawn Lappan and Dave Laforce spoke on behalf of St. Bernard parents and School Council conveying their support for the notice of motion pertaining to a feasibility study on rebuilding St. Bernard Catholic Elementary School in Windsor. Students Carlie Prymack, Jessica Lappan and Spencer Zakoor brought forward concerns on behalf of the student body, including limited playground area, inadequate washroom facilities and the need for major interior repairs. Trustees received a paper copy of an electronic presentation, which will form part of the meeting records, outlining physical plant concerns including roof leaks, poor ventilation, interior structural cracks and exterior deterioration.

- c. Notice of Motion: Trustee Alexander from December 14, 2004 (item moved up from 12a)

Administration responded to trustee questions regarding the physical condition of the school facility and the application of the priority ratings contained in the elementary school profile document which was received at the December 14 Board meeting. Discussion occurred around concerns regarding the timing of the motion in relation to the possibility of significant revisions to the Ministry's New Pupil Place Grants and School Renewal funding models, and around the number of capital revitalization projects already in progress.

Moved by Trustee Alexander and seconded by Trustee Janisse that administration undertake a feasibility study regarding the construction of a new St. Bernard Catholic Elementary School (Windsor), and that a report be submitted to the Board of Trustees as soon as possible.

Moved by Trustee Porcellini and seconded by Trustee Courtney that the motion be deferred until the Ministry of Education releases the details of the new funding model. *Defeated.*

Original motion - Carried.

- d. Report: St. Anthony Catholic Elementary School Tender (item moved up from 12c)

Superintendent Marchini reported that a tender opening for the new St. Anthony Catholic Elementary School took place on January 7, 2005. Six contractors had previously completed a pre-qualification process and five companies successfully closed on the call to tender.

\$1,183,678 above the Capital Strategy Plan is related to increased cost of construction materials and a contract provision to ensure the new school is ready for occupancy for September 5, 2005.

Trustee Porcellini left the meeting at 9:00 p.m.

Moved by Trustee DiMenna and seconded by Trustee Courtney that the Board approve the successful tender bid from Wincon Construction Co. Limited of \$5,707,575 for the new St. Anthony Catholic Elementary School and that a purchase order contract be issued upon Board approval.

and, that the Board approve the total project cost of \$6,083,678.

and, that the Board approve the amount of \$4,900,000 to be included in the Board's next debenture issuance.

and, that the difference in the Project Cost and debenture amount of \$1,183,678 be funded through the Board's Working Fund Reserve Account. Carried.

9. Action Items

- a. Approval of Minutes

- i) Minutes of the In-Camera Meeting, December 14, 2004

Moved by Trustee Janisse and seconded by Trustee Keane that the minutes of the In-Camera meeting of December 14, 2004 be adopted as amended. Carried.

- ii) Minutes of the Regular Meeting, December 14, 2004

Moved by Trustee DiMenna and seconded by Trustee Keane that the minutes of the regular meeting of December 14, 2004 be adopted as distributed. Carried.

b. Items From In-Camera Meeting of January 11, 2005

Trustee Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on January 11, 2005, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Moved by Trustee Courtney and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meeting of January 11, 2005 be approved. Carried.

Trustee Courtney made the following announcements:

- o extension of retirement for one additional school year for M. Stoyanovich in accordance with Board Policy H:12
- o secondment of Kathy Furlong to the position of Secondary Vice-Principal: Special Assignment for the period of February 2005 to June 2005 to support the Intensive Support Team Initiative.

Trustee Porcellini re-entered the meeting at 9:15 p.m.

10. Communications

- a. External (Associations, OCSTA, Ministry) – None.
- b. Internal (Reports from Administration)

i) Report: Administrative Staff Report

Moved by Trustee Janisse and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated January 11, 2005 for information. Carried.

ii) Report: Pilot Project Funding to Support Student Learning to 18

Linda Staudt, Supervisor of Pathways to Success, reported that the Ministry of Education recently announced funding will be made available to school boards for pilot projects that provide expanded programming for Student Success initiatives. Two project applications submitted by our Board have been approved for funding. Over \$200,000 will be available to put additional staffing and programming in place to serve “at risk” learners at three high schools for semester two of the 2004-2005 school year. The expanded programming will include: *Intensive Support Team Initiative* (\$170,000) and *Alternative Education: Expansion of Programming* (\$40,000.)

Moved by Trustee Keane and seconded by Trustee DiMenna that the Board receive the report *Pilot Project Funding to Support Student Learning to 18* as information. Carried.

- iii) Report: Trustee Expenditures 2003/2004
Moved by Trustee Keane and seconded by Trustee Holland the Board receive the Report of Trustee Expenses as information. Carried.
- iv) Report: Legal Services-September through November 2004
Moved by Trustee Porcellini and seconded by Trustee Holland that the report Legal Services – September through November 2004 be received as information. Carried.

11. Unfinished Business – None.

12. New Business

- a. Notice of Motion: Trustee Alexander (from December 14, 2004) – Trustees discussed this item under 8c.

- b. Report: Fiscal 2004 Year End Financial Statements (P. Marchini/K. Gignac)

Superintendent Marchini reported that, for the fiscal year ended August 31, 2004, the Board realized a modest surplus in its operating fund. Last year's surplus of \$3,719,787 was used to retire the deficit of \$3,467,680 and the balance of \$252,107 was transferred to a reserve for working funds. Transferring this year's surplus to working funds increases the reserve to \$1,714,670. In addition to the operating surplus, the Board increased its Special Education Reserve fund to \$458,295 to \$3,208, 439 to fund this school year's special education expenditures. As previously reported, 98% of that reserve fund was clawed back by the Ministry. Proceeds from the sale of buildings and sites totalling \$1,543,621 were added to the Pupil Accommodation Reserve fund.

Moved by Trustee Janisse and seconded by Trustee Porcellini that the Board approve the Fiscal 2004 Year End Financial Statements;

and, that the year-end surplus of \$1,462,563 be transferred to the Reserve for Working Funds. Carried

- c. Report: St. Anthony Catholic Elementary School Tender – Trustees discussed this item under 8d.
- d. Report: Appointment of Special Education Advisory Committee (SEAC) Alternate
Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board approve the immediate appointment of Beverly Clarke as the alternate member of the Board's Special Education Advisory Committee, representing the Learning Disabilities Association of Windsor-Essex County. Carried.
- e. Field Trip:
 - i) Assumption College Catholic High School – Battle Creek, Michigan
Moved by Trustee Keane and seconded by Trustee Janisse that the Board approve the Assumption College Catholic High School Field trip – Battle Creek, Michigan from March 8 – 12, 2005. Carried.

13. Committee Reports

a. Report: Ad Hoc OCSTA Resolutions Committee

Trustee Soulliere reported that the Ad Hoc OCSTA Resolutions Committee met on November 23, 2004 to discuss possible resolutions to be brought forward at the 2005 Ontario Catholic Schools Trustees' Association (OCSTA) Annual General Meeting.

Funding of the Reduced Class Size Initiative

Moved by Trustee Soulliere and seconded by Trustee Holland that the resolution *Funding of the Reduced Class Size Initiative* be submitted for consideration at the 2005 OCSTA Annual General Meeting as distributed. Carried.

New Funding for Special Education

Resolution to be amended as follows: Bullet "d" to be renumbered to "a" and bullet "e" to be amended to read "Any change to *special education* funding"

Moved by Trustee Soulliere and seconded by Trustee Holland that the resolution *New Funding for Special Education* be submitted for consideration at the 2005 OCSTA Annual General Meeting as amended. Carried.

Claw Back of Special Education Funding

Moved by Trustee Soulliere and seconded by Trustee Holland that the resolution *Claw Back of Special Education Funding* be submitted for consideration at the 2005 OCSTA Annual General Meeting as distributed. Carried.

Claw Back of Reserves

Moved by Trustee Soulliere and seconded by Trustee Holland that the resolution *Claw Back of Reserves* be submitted for consideration at the 2005 OCSTA Annual General Meeting as distributed. Carried.

French Immersion (Certificates of Proficiency)

Moved by Trustee Porcellini and seconded by Trustee Holland that the resolution *French Immersion (Certificates of Proficiency)* be submitted for consideration at the 2005 OCSTA Annual General Meeting as distributed. Carried.

French Immersion (Marketing Strategy)

Moved by Trustee Porcellini and seconded by Trustee Holland that the resolution *French Immersion (Marketing Strategy)* be submitted for consideration at the 2005 OCSTA Annual General Meeting as distributed. Carried.

Core French as a Second Language

Trustees referred this resolution back to the Ad Hoc OCSTA Resolution Committee for further discussion.

Effectiveness and Equity Fund (Special Education)

Moved by Trustee Soulliere and seconded by Trustee Holland that the resolution *Effectiveness and Equity Fund (Special Education)* be submitted for consideration at the 2005 OCSTA Annual General Meeting as distributed. Carried.

Monitoring of Funding Adequacy

Moved by Trustee Soulliere and seconded by Trustee Holland that the resolution *Monitoring of Funding Adequacy* be submitted for consideration at the 2005 OCSTA Annual General Meeting as distributed. Carried.

Special Education Advisory Committees

Moved by Trustee DiMenna and seconded by Trustee Holland that the resolution *Special Education Advisory Committees* be submitted for consideration at the 2005 OCSTA Annual General Meeting as distributed. Carried.

14. Notice of Motion

- Trustee Porcellini: “At the next regular scheduled meeting of the Board, I shall move, or cause to be moved, that the Board organize a Capital Planning Priority meeting before the end of March, at which the Board, in conjunction with Administration, will establish a process, to be communicated to our school communities, that will organize and formalize how schools will be chosen, going forward for major repair, addition or construction.”

15. Remarks and Announcements

- a. Chair Macri indicated that the 2005 Trustee Committee appointment list is at Trustee places.
- b. Director of Education Moher indicated that reports will be presented to the Board regarding strategies for fleet management and the Board’s energy conservation program.
- c. Father Brunet commented on the recent Tsunami disaster in south Asia and requested a summary of school fundraising for the relief efforts.

16. Remarks/Questions by Trustees

Trustee DiMenna sought clarification on funding source for school purchases such as replacement screens and doorstoppers.

Trustee Courtney sought clarification on school principals providing yard duty. Trustee Courtney expressed her concern with present model for the elementary school profile report and suggested that communication be sent to school communities that have a low rating in order to alleviate concerns of school closure.

Trustee Porcellini encouraged everyone to attend the musical production of Annie Jr. at W. J. Langlois Catholic Elementary School during the week of January 24.

Trustee Janisse inquired into the protocol of distributing information for a Red Cross tsunami benefit dinner to be held at the Fogolar Furlan Windsor Club.

Student Trustee Alternate Limarzi expressed her appreciation for the work that has gone into the at risk pilot programs.

17. Pending Items

a. Notice of Motion (deferred from September 28, 2004)

Trustee Courtney: “At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the board approve the immediate appointment of a campus minister at St. Michael’s Alternate High School and its satellite campuses; in keeping with past and current practice of employing Campus Ministers in all our secondary schools.”

b. Notice of Motion (from December 14, 2004)

Trustee Alexander: “At the January 25, 2005 regular meeting of the Windsor-Essex Catholic District School Board, I will move or cause to be moved that the administration undertake a feasibility study regarding the relocation of Catholic Central High School, and that a report be submitted to the Board of Trustees as soon as possible.”

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, January 25, 2005 - 7:00 p.m.
- Tuesday, February 8, 2005 - 7:00 p.m.
- Tuesday, February 22, 2005 – 7:00 p.m.

20. Closing Prayer – Father Brunet closed the meeting with a prayer.

21. Adjournment- There being no further business, the Regular Meeting of the Board of January 11, 2005 adjourned at 10:20 p.m. at the call of the Chair.

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary