



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
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Michael B. Moher, Director of Education John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, December 14, 2004 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

MINUTES

PRESENT

Trustees:

F. Alexander	P. Keane
J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
C. Janisse	L. Soulliere
Rev. L. Brunet, Board Chaplain	
N. Deschamps, Student Trustee	

Administration:

M. Moher (Resource)	K. Gignac
J. Berthiaume	T. Halford
P. Marchini	P. Littlejohns
J. Ouellette	T. Robins

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:20 p.m.
2. Opening Prayer - Father Brunet opened the meeting with a prayer.
3. Recording of Attendance – Regrets: Trustee Holland, Student Trustee Alternate E. Limarzi.
4. Approval of Agenda

Deferred Agenda Item

- 10b(iv) Report: Emergency Response Manual deferred to a future meeting

Moved by Trustee Janisse and seconded by Trustee Keane that the December 14, 2004 Regular Board meeting agenda be approved as amended. *Carried.*

5. Questions Pertaining to Agenda – None.
6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

a. Muskoka Woods Leadership Experience

Mike Barlow, Director of Summer Camp and Don Hood, General Manager of the Muskoka Woods Sports Resort presented the Chair and Director with a wilderness print in recognition of the Board's commitment to the health and physical well being of students. Recently, the Muskoka Woods Sports Resort, in partnership with the Windsor-Essex Catholic District School Board, applied for a grant from the Ministry of Tourism and Recreation's Communities in Action Fund. The funding will enable Muskoka Woods Sports Resort, in partnership with our Board, to offer a Leadership Experience program based on our model to every school board across the province.

8. Delegations

a. Delegation Regarding Items Not on the Agenda

i. Huron Church Road Overhead Pedestrian Bridge – Stantec Consulting

Mr. Joudrey, Engineer - Stantec Consulting and Rod Strickland from the Green Corridor Group/University of Windsor provided a progress report on the Huron Church Road Overhead Pedestrian Bridge since last appearing before the Board on September 14, 2004. Mr. Joudrey indicated that the City of Windsor Council adopted a resolution on November 1 to proceed with a more detailed design that is to be presented at a public consultation centre and to be report back to City Council for final approval. Conceptual drawings of the overhead pedestrian bridge design were presented to the Board. Trustees were afforded the opportunity to ask questions for clarification and voice safety concerns related to the design, landscape features and traffic intersection. Trustees were invited to attend the Public Consultation on December 17 for additional information.

b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

i) Minutes of the In-Camera Meeting, November 23, 2004

Moved by Trustee DiMenna and seconded by Trustee Keane that the minutes of the In-Camera meeting of November 23, 2004 be adopted as distributed. Carried.

ii) Minutes of the Regular Meeting, November 23, 2004

Amend agenda item 12(b) Exterior Playground Equipment – Surface Repairs recommendation to read: *Moved by Trustee Courtney and seconded by Trustee Holland that the Board award the repairs to the exterior playground equipment surface to Active Playground Equipment in the amount of \$120,667.96 plus G.S.T. Carried.*

Moved by Trustee Porcellini and seconded by Trustee Courtney that the minutes of the regular meeting of November 23, 2004 be adopted as amended. Carried.

- iii) Minutes of the Organizational Meeting, December 7, 2004
Moved by Trustee Porcellini and seconded by Trustee Soulliere that the minutes of the Organizational meeting of December 7, 2004 be adopted as distributed.
Carried.

b. Items From In-Camera Meeting of December 14, 2004

Vice-Chair Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on December 14, 2004, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustees Alexander, Courtney, Keane and Porcellini declared a conflict of interest in the In-Camera Session and excused themselves from the relevant discussion items.

Moved by Trustee Courtney and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meeting of December 14, 2004 be approved. *Carried.*

Trustee Courtney made the following announcements:

Department Head appointments:

- Christina Slivocka appointed Guidance Department Head at F. J. Brennan Catholic Secondary School, effective January 3, 2005.
- Gisele Jobin appointed Mathematics Department Head at F. J. Brennan Catholic Secondary School, effective February 3, 2005.

Elementary Principal transfers effective January 3, 2005:

- Joni Ouellette, Principal St. Anthony to Principal St. Alexander
- Sean Schulert, Principal St. Alexander to Principal St. Anthony

10. Communications

- a. External (Associations, OCSTA, Ministry)
- i) Memo from the Ontario Catholic Schools Trustees' Association re: 2005 Annual General Meeting & Conference
Moved by Trustee Keane and seconded by Trustee Porcellini that the Memo from the Ontario Catholic Schools Trustees' Association re: 2005 Annual General Meeting & Conference be received as information. *Carried.*
- ii) Letter from the Conseil Scolaire Catholique Franco-Nord to Minister Kennedy re Special Education Funding
Moved by Trustee Keane and seconded by Trustee Porcellini that the Letter from the Conseil Scolaire Catholique Franco-Nord to Minister Kennedy re Special Education Funding be received as information. *Carried.*

b. Internal (Reports from Administration)

i) Report: 2004 – 2005 School Retention Profile – Elementary Schools

Trustees reviewed the *2004 – 2005 School Retention Profile – Elementary Schools*, which is prepared annually in accordance with Board Policy A:05 School Closure. The application of the School Retention Profile identifies schools that may need considered for potential consolidation or closure. Trustees sought clarification on data from specific schools and discussed criteria that may be considered in future pupil accommodation reports.

Moved by Trustee Keane and seconded by Trustee Courtney that the Board receive the report 2004 – 2005 School Retention Profile – Elementary Schools as information. Carried.

ii) Report: Administrative Staff Report

Moved by Trustee DiMenna and seconded by Trustee Courtney that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated December 14, 2004 for information. Carried.

iii) Report: High School Council Minutes of October 14, 2004

In relation to “Business Arising from the Minutes” on page one of the High School Council Minutes, Director Moher indicated that a plan would be devised by administration to ensure that all school councils have a safe accessible place to store their records.

Moved by Trustee Keane and seconded by Trustee Soulliere that the Board accept the minutes of the High School Council dated October 14, 2004, as information. Carried.

iv) Report: Emergency Response Manual – Deferred to a future meeting.

v) Report: St. Christopher Catholic Elementary School Addition & Renovations - Project Update

Mr. Robins, indicated that the St. Christopher Catholic Elementary School addition and renovations are progressing on target and within budget.

11. Unfinished Business – None.

12. New Business

a. Report: Trustee Group Accident Insurance

Moved by Trustee Keane and seconded by Trustee Soulliere that the Board renew the current trustee group accident insurance policy for elected trustees, one student trustee and alternate student trustee. Carried.

b. Field Trip Requests

- i) Assumption College Catholic High School – Quebec
Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the Assumption College Catholic High School’s Quebec Field Trip for the study of French/Canadian Culture; to enhance French language skills and experience history from February 2nd – 5th, 2005. Carried.
- ii) St. William Catholic Elementary School – Ottawa/Montreal/Toronto
Moved by Trustee Courtney and seconded by Trustee Keane that the Board approve the St. William Catholic Elementary School Quebec Field Trip to Ottawa/Montreal/Toronto on June 20th – 24th, 2005 as a culmination of their Grade Eight Studies. Carried.

13. Committee Reports

- a. Report: Special Education Advisory Committee Minutes of October 28, 2004
Moved by Trustee Soulliere and seconded by Trustee DiMenna that the Board receive the Minutes of the October 28, 2004 Special Education Advisory Committee meeting. Carried.

14. Notice of Motion

Trustee Alexander: “At the January 11, 2005 regular meeting of the Windsor-Essex Catholic District School Board, I will move or cause to be moved that the administration undertake a feasibility study regarding the construction of a new St. Bernard Catholic Elementary School (Windsor), and that a report be submitted to the Board of Trustees as soon as possible.”

Trustee Alexander: “At the January 25, 2005 regular meeting of the Windsor-Essex Catholic District School Board, I will move or cause to be moved that the administration undertake a feasibility study regarding the relocation of Catholic Central High School, and that a report be submitted to the Board of Trustees as soon as possible.”

15. Remarks and Announcements

- a. Chair Macri reported that he and the director had an informal meeting with Auxiliary Bishop Daniels today and reminded trustees to submit their preferences for Committee appointments prior to the next meeting.
- b. Director Moher wished everyone a blessed and holy Christmas.
- c. Father Brunet reported that he visited St. Michael’s Alternate High School last week and held an advent Christmas Mass today that was attended by 75 to 80 students. Father Brunet also wished everyone a safe and joyous Christmas.

16. Remarks/Questions by Trustees

Trustee Alexander wished everyone seasons greetings and all best in the new year.

Trustee Soulliere wished a happy and safe holiday to everyone.

Trustee DiMenna reminded trustees to provide their feedback on the SEAC circular and wished everyone a merry Christmas and happy new year.

Trustee Courtney thanked a school that has quietly and without fanfare for the second year in a row undertaken to adopt one of the west end schools during the Christmas season.

Trustee Porcellini thanked Kathy Verardi, Catholic Central High School Chaplain and Anna St. Antoine School Council Chair for their work organizing the School Council Retreat last week. Trustee Porcellini also thanked student Christopher Cobbler for his extra effort in participating in the Catholic Central High School Christmas concert.

Trustee Janisse reported that the Uniform Stakeholder Focus Group recently undertook a visit to the Hamilton Wentworth Catholic District School Board to speak with students, teachers, principals, superintendent and Board Chair about their mandatory elementary school uniform policy. Trustee Janisse thanked his fellow trustees for their guidance and advice over the past year.

Trustee Keane wished everyone a merry Christmas and congratulated the board of trustees and all members of administration for a fantastic year. Trustee Keane also thanked schools in our system that faithfully give to those schools whose families are less fortunate at Christmas time and throughout the year.

Student Trustee Deschamps thanked trustees for their support of faith development day.

17. Pending Items

a. Notice of Motion (deferred from September 28, 2004)

Trustee Courtney: "At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the board approve the immediate appointment of a campus minister at St. Michael's Alternate High School and its satellite campuses; in keeping with past and current practice of employing Campus Ministers in all our secondary schools."

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, January 11, 2005 - 7:00 p.m.
- Tuesday, January 25, 2005 - 7:00 p.m.
- Tuesday, February 8, 2005 - 7:00 p.m.
- Tuesday, February 22, 2005 - 7:00 p.m.

20. Closing Prayer - Father Brunet closed the meeting with a prayer.
21. Adjournment - There being no further business, the Regular Meeting of the Board of December 14, 2004 adjourned at 8:50 p.m. at the call of the Chair.

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary