



Windsor-Essex Catholic District School Board

1325 California Avenue, Windsor, Ontario N9B 3Y6
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Michael B. Moher, Director of Education John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, November 23, 2004 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

MINUTES

PRESENT:

Trustees:

J. Courtney, Vice-Chair	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland	L. Soulliere
C. Janisse	
P. Keane	
Rev. L. Brunet, Board Chaplain	
Natalie Deschamps, Student Trustee	
Emily Limarzi, Student Trustee (Alternate)	

Regrets:

F. Alexander

Administration:

M. Moher (Resource)	T. Halford
J. Berthiaume	P. Littlejohns
P. Marchini	C. Marier
J. Ouellette	T. Robins

Recorder:

D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:40 p.m.
2. Opening Prayer – Father Brunet opened the meeting with a prayer.
3. Recording of Attendance - Trustee Alexander sent his regrets.
4. Approval of Agenda

Additions to the agenda:

- Item 12b *Report: Exterior Playground Equipment – Surface Repairs*

Moved by Trustee DiMenna and seconded by Trustee Keane that the November 23, 2004 Regular Board meeting agenda be approved as amended. *Carried.*

5. Questions Pertaining to Agenda – None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

a. St. John the Baptist Catholic Elementary School – Child Nourishment Program

Students, under the direction of Sharon O’Hagan-Wong, Principal, provided an enthusiastic presentation of the school’s parish relationship, community partnerships and learning programs offered at St. John the Baptist Catholic Elementary School. Students provided special highlights of the school’s Habitat Trail, Instrumental Music Program, and the Learning through the Arts Program. Student Lauren Laforet presented an overview of the Child Nourishment Program which is co-ordinated at the school by parent volunteer Carolyn Berube and largely supported by community partnerships.

b. Catholicity Practices in the Board

Superintendent Ouellette indicated that this presentation is a follow-up to the August 31, 2004 discussion surrounding the *2004/2005 Fiscal Year Budget Report* as it pertained to the faith pillar of the Board’s strategic plan *Blueprint for the Future*. Barry Elliott, Religion and Family Life Consultant, and Margaret Palmer-McCann, Adult Faith Animator, were present to provide an in-depth report on the faith development and spiritual growth initiatives for both students and staff. Mr. Elliott highlighted initiatives related to staff professional development and internal in-servicing, involvement in the development of provincial Catholic curriculum documents and other resources made available to support Catholicity within the classroom, school, local system and province. Ms. Palmer-McCann provided an overview of Board initiatives to support adult faith development, to promote partnerships within the Diocese of London, parishes and youth ministers and to enhance the spiritual growth of our students. Trustees received a handout that outlined faith traditions in each school by way of their commitment to the poor, their involvement in traditions of the Catholic faith, their building of Christian Community and their promotion of go spel values.

c. Student Senate Faith Development Day

Student Trustees Natalie Deschamps and Emily Limarzi provided an overview of the upcoming Student Senate Faith Development Day to be held on December 7. Over 200 student leaders from across the system will come together for a day of faith development activities aimed to enrich faith and leadership qualities. Following the Celebration of Mass, the morning keynote address will be given by Neil MacCarthy of the Archdiocese of Toronto’s Office of Catholic Youth who will share ideas on how to enrich faith in our schools. The afternoon keynote address will be Stu Saunders who will speak on the subject of student leadership.

8. Delegations

a. Delegation Regarding Items Not on the Agenda – None.

- b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

- i) Minutes of the In-Camera Meeting, November 10, 2004
Moved by Trustee Courtney and seconded by Trustee Soulliere that the minutes of the In-Camera meeting of November 10, 2004 be adopted as distributed. Carried.
- ii) Minutes of the Regular Meeting, November 10, 2004
Moved by Trustee Keane and seconded by Trustee DiMenna that the minutes of the regular meeting of November 10 2004 be adopted as distributed. Carried.

b. Items From In-Camera Meeting of November 23, 2004

Trustee Courtney reported that the Windsor-Essex Catholic District School Board convened a closed Committee of the Whole meeting on November 23, 2004, pursuant to the Education Act - Section 207, to consider specific personnel and real property issues and other matters permitted or required to be kept private and confidential under the Freedom of Information and Protection of Privacy Act.

Trustee Macri declared a conflict of interest in the In-Camera Session and excused himself from the relevant discussion item.

Moved by Trustee Courtney and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meeting of November 23, 2004 be approved. Carried.

Trustee Courtney made the following announcement of Elementary Principal/Vice Principal appointments and placements for January 2005:

- **Kevin Bellaire** : from Vice-Principal Holy Name to *Acting Principal* Christ the King
- **Cathy Nelson**: from teacher at Holy Cross to *Acting Administrator* Holy Cross
- **Louise St. Pierre** : from teacher at Holy Name to Vice-Principal Holy Name
- **Tony Corona**: from Vice-Principal St. Pius X to Vice-Principal Notre Dame
- **Marilyn Villalta**: from Principal St. Gabriel to Principal Our Lady of Perpetual Help
- **Anne Marie Brode** : from Principal Christ the King to Principal Sacred Heart
- **Anna-Marie Melito**: from Principal St. Mary to Principal St. Gabriel
- **Bridget Russo**: from Vice-Principal St. William to Vice-Principal St. John and Glengarda
- **Randy Sasso**: from Principal Sacred Heart to Principal St. John the Evangelist
- **Michael Pannunzio**: from Vice-Principal Holy Cross to Principal St. Mary
- **Greg Jolicoeur**: from Vice-Principal St. John and Glengarda to Vice-Principal St. Peter
- **Lisa Boudreau**: from Vice-Principal at Notre Dame to Vice-Principal at St. Pius X
- **Steve Bellaire** : from Vice-Principal at St. Peter to Vice-Principal at St. William

10. Communications

a. External (Associations, OCSTA, Ministry)

- i) Letter from the Ontario Catholic Schools Trustees' Association to the Minister of Education re: Student Transportation Funding

Trustees received the correspondence and indicated that it may be appropriate to forward a letter to the Minister of Education outlining local student transportation issues.

Moved by Trustee Holland and seconded by Trustee Keane that the correspondence from the Ontario Catholic Schools Trustees' Association to the Minister of Education re: Student Transportation Funding be received as information. Carried.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report

Moved by Trustee Courtney and seconded by Trustee DiMenna that the Board receive the *Administrative Staff Report on hiring, and retirement of staff dated November 23, 2004* for information. Carried.

- ii) Report: Student Senate Report - Minutes of September 30, October 13 and November 3, 2004

Moved by Trustee Courtney and seconded by Trustee DiMenna that the Minutes of the Student Senate meeting held on September 30, October 13 and November 3, 2004 be received as information. Carried.

11. Unfinished Business – None.

12. New Business

a. Report: OSBIE Insurance Premium 2005

Superintendent Marchini reported that the Insurance Policy with the Ontario School Board's Insurance Exchange is due for renewal on January 1, 2005. The annual premium for 2005 is \$358,772 as compared to \$351,391 for the 2004 calendar year which represents an increase of 2.1%.

Moved by Trustee Soulliere and seconded by Trustee Janisse that the Board approve payment for the Ontario School Board's Insurance Exchange Insurance Premium for the year 2005. Carried.

b. Report: Exterior Playground Equipment – Surface Repairs

Director Moher reported that during the late spring and summer of 2004, the Facilities Services department undertook all recommended repairs to the exterior playground equipment with the exception of the maintenance of the protective surfaces. At this time, it

is recommended that all surfaces be topped up or removed and replaced with a new minimum standard for exterior playground equipment surfacing of “doubled washed pea-stone.”

Moved by Trustee Courtney and seconded by Trustee Holland that the Board award the repairs to the exterior playground equipment surface to *Active Playground Equipment* in the amount of \$120,667.96 plus G.S.T. Carried.

13. Committee Reports – None.

14. Notice of Motion

15. Remarks and Announcements

- a. Chairperson – Chair Macri reminded trustees of the December 7 Organizational Meeting, which begins at 7:30 p.m. in the Boardroom. The meeting will be preceded by a Celebration of the Eucharist at 6:45 p.m. in Assumption Chapel. Chair Macri also commended all the people responsible for organizing the Dedication and Blessing of the Catholic Education Centre on November 17.
- b. Director of Education – Director Moher invited trustees to attend the Catholic Education Centre’s Christmas Mass and luncheon on December 15. Director Moher provided an update on the Continuing Education Program that was recently relocated to the Town of Essex and indicated that a Board Report will be brought forward on the International Language Program early in the new year.
- c. Board Chaplain – Father Brunet commented everyone on the overwhelming success of the Catholic Education Centre’s Dedication and Blessing. Father Brunet also reported that he has been working with Patti Mouland, Vice-Principal at the St. Michael’s Alternative High School site in Essex, to plan group Masses in celebration of the Christmas season.

16. Remarks/Questions by Trustees

Trustee Soulliere reminded trustees to share their feedback on the Special Education Advisory Committee Circular September 2004 (*The Importance of Special Education Advisory Committees to Boards of Education*) and an accompanying discussion brief prepared by a member of the Board’s SEAC prior to the next SEAC meeting. Trustee Soulliere reported that the Board’s Ad Hoc Ontario Catholic Schools Trustees’ Association (OCSTA) Resolutions Committee held its first meeting tonight and the Committee has developed a list of topics to bring forward to the OCSTA Annual General Meeting. Information regarding the Committee’s work will be available to trustees in the Trustee Conference area of the BBS. Trustee Soulliere inquired into the status of the allocation process for this year’s Rural Strategy Grant. Trustee Soulliere conveyed her satisfaction with the site selection of the new Catholic Education Centre and encouraged administration to host system-wide committee meetings and events on site.

Trustee Porcellini congratulated the Catholic Central Senior boys football team for their recent win and invited trustees to attend the Catholic Central High School Council “Meet the Trustee” night on November 24. Trustee Porcellini thanked the staff of W. J. Langlois for the invitation to participate in their read-a-thon and thanked Paul Picard and the Muskoka Woods team for the presentation on their program.

Trustee Janisse congratulated the staff and students involved in the recent Dedication and Blessing of the Catholic Education Centre. Trustee Janisse also inquired into the learning support plans resulting from the recent release of the Grades 3 and 6 EQAO results. Superintendent Ouellette indicated that the Board would receive a full report in January 2005 that addresses all testing data across the system.

Trustee DiMenna congratulated members of the organizing committee for the 25-Year Service Celebration.

Trustee Courtney commented on the celebration at the Dedication and Blessing of the Catholic Education Centre and congratulated students from St. Thomas of Villanova High School on their Academic Achievement evening. Trustee Courtney sought clarification on the search for a psychologist to fill a vacancy caused by a temporary leave of absence.

Student Trustee Deschamps thanked the Board for its support of the Student Senate activities and extended an invitation to all trustees to attend the upcoming Faith Development Day on December 7.

Student Trustee Alternate Limarzi indicated it was an honour for her to be part of Dedication and Blessing celebration for the Catholic Education Centre and that other students have conveyed their enjoyment to be involved as well. Limarzi also extended an invitation to participate in Assumption College Catholic High School's annual Canned Food Drive. This year's goal is 40,000 cans.

17. Pending Items

a. Notice of Motion (deferred from September 28, 2004)

Trustee Courtney: "At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the board approve the immediate appointment of a campus minister at St. Michael's Alternate High School and its satellite campuses; in keeping with past and current practice of employing Campus Ministers in all our secondary schools."

18. Continuation of In-Camera, if required – Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- Tuesday, December 7 – 7:30 p.m. (Organizational Meeting – **NOTE: DATE/TIME**)
(*Mass will be celebrated at 6:45 p.m. in Assumption Chapel*)
- Tuesday, December 14 – 7:00 p.m.
- Tuesday, January 11, 2005 - 7:00 p.m.
- Tuesday, January 25, 2005 - 7:00 p.m.
- Tuesday, February 8, 2005 - 7:00 p.m.

20. Closing Prayer – Father Brunet closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Meeting of the Board of November 23, 2004 adjourned at 9:40 p.m. at the call of the Chair.

John Macri
Board Chairperson

Michael Moher
Director of Education & Secretary