



Windsor-Essex Catholic District School Board

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Michael B. Moher, Director of Education John Macri, Board Chairperson

REGULAR BOARD MEETING Tuesday, October 26, 2004 Windsor Essex Catholic Education Centre 1325 California Avenue, Windsor

MINUTES

PRESENT:

Trustees:

F. Alexander	P. Keane
J. Courtney	J. Macri, Chair
M. DiMenna	S. Porcellini
B. Holland (arrived at 7:55 p.m.)	L. Soulliere
C. Janisse	
Natalie Deschamps, Student Trustee	
Emily Limarzi, Student Trustee (Alternate)	

Regrets: Rev. L. Brunet, Director M. Moher

Administration: J. Berthiaume (Resource) T. Halford
J. Ouellette P. Littlejohns
T. Robins

Recorder: D. Steffens

1. Call To Order - Chair Macri called the meeting to order at 7:27 p.m.
2. Opening Prayer – Chair Macri led the opening prayer.
3. Recording of Attendance –Trustee Holland arrived at 7:55 p.m. All other Trustees present at time of recording.
4. Approval of Agenda

Addition to agenda:

- Item 12 a (iii) – Field Trip Request: St. Anne Catholic High School - Ottawa

Moved by Trustee Keane and seconded by Trustee Soulliere that the October 26, 2004 Regular Board meeting agenda be approved as amended. Carried.

5. Questions Pertaining to Agenda – None.

6. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act. – None.

7. Presentations

a. Holy Names Catholic High School: Summer Programs

Jim Minello, Principal and Rose Jobin, Music Department Head were present to brief Trustees on the Holy Names Catholic High School Summer Music/Band Camp. This past summer, 76 grade 7 and 8 students participated in this successful program. Music students Brendan Friel, Melissa Boyer, Chris Caputo and Robert Carson shared their personal experiences as students who have learned from the program and are now participating as coaches and mentors.

8. Delegations

a. Delegation Regarding Items Not on the Agenda – None.

b. Delegations Regarding Items On the Agenda – None.

9. Action Items

a. Approval of Minutes

i) Minutes of the In-Camera Meeting, October 12, 2004

Moved by Trustee Keane and seconded by Trustee DiMenna that the minutes of the In-Camera meeting of October 12, 2004 be adopted as distributed. Carried.

ii) Minutes of the Regular Meeting, October 12, 2004

Moved by Trustee Soulliere and seconded by Trustee DiMenna that the minutes of the regular meeting of October 12, 2004 be adopted as distributed. Carried.

b. Items From In-Camera Meeting of October 26, 2004

Moved by Trustee Courtney and seconded by Trustee Soulliere that the recommendations and directions of the Committee of the Whole Board at its meeting of October 26, 2004 be approved. Carried.

10. Communications

a. External (Associations, OCSTA, Ministry)

i) Letter from St. Clair Catholic District School Board dated October 13, 2004 re: Special Education Funding

Moved by Trustee Keane and seconded by Trustee Courtney that the correspondence from St. Clair Catholic District School Board regarding Special Education Funding be received as information. Carried.

- ii) News Release from the Ministry of Education - dated October 20, 2004 re: Vending Machines in Elementary Schools
Moved by Trustee Keane and seconded by Trustee Courtney that the news release from the Ministry of Education regarding vending machines in elementary schools be received as information. Carried.

b. Internal (Reports from Administration)

- i) Report: Administrative Staff Report
Moved by Trustee DiMenna and seconded by Trustee Porcellini that the Board receive the *Administrative Staff Report* on hiring, retirement and resignation of staff dated October 26, 2004 for information. Carried.

- ii) Report: Portable Inventory Report

Mr. Robins, Controller of Facilities Services provided an overview of the *Portable Summary Report*, which outlines the types of portables within the system and the estimated repair costs resulting from the annual summer inspection. There are currently 94 portables inventoried with a projected reduction to 89 in September 2005.

Mr. Robins indicated that the inventory of portables has been significantly reduced over the past two years due to elevated operating costs. Mr. Robins responded to trustee questions related to the age/condition of specific portables, the on-going maintenance program and other costs associated with keeping portables on-site. The *Portable Summary Report* will be shared with principals for additional input and included in the Capital Plan Review process.

Moved by Trustee Janisse and seconded by Trustee Courtney that the Board receive the *2004 Portable Inventory – Detailed Report* as information. Carried.

11. Unfinished Business

- a. Field Trip Request: St. John Vianney Catholic Elementary School – Ottawa (deferred from October 12, 2004)
Moved by Trustee Holland and seconded by Trustee Janisse that the Board approve the St. John Vianney Catholic Elementary School – Ottawa, Ontario Field Trip for February 15 - 17, 2005. Carried.

12. New Business

- a. Field Trip Requests
 - i) Catholic Central High School – Quebec City
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the Catholic Central High School Trip to Quebec for December 9 – 12, 2004. Carried.

- ii) St. Joseph Catholic High School – United Nations, New York
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the St. Joseph Catholic High School – United Nations – New York field trip for March 10 to 13, 2005. Carried.
- iii) *Walk-On Agenda Item*: St. Anne Catholic High School - Ottawa
Moved by Trustee Alexander and seconded by Trustee Keane that the Board approve the St. Anne Catholic High School – Ottawa field trip for November 4 to 6, 2004. Carried.

13. Committee Reports – None.

14. Notice of Motion – None.

15. Remarks and Announcements

- a. Chairperson – No comments this evening.
- b. Director of Education – Mr. Berthiaume, Administrative Resource in Mr. Moher’s absence, reported on the contingency plan for the secondary literacy test in the event of inclement weather. Mr. Berthiaume reminded trustees of the Together in Faith event on December 3 and the Bishop-elect Daniel’s Ordination on November 9.
- c. Board Chaplain – Fr. Brunet sent his regrets.

16. Remarks/Questions by Trustees

Trustee Porcellini commented on the success of Catholic Central High School’s student recruitment and indicated that classroom space is at a premium.

Trustee Janisse commented on the Ministry of Education’s announcement regarding school vending machines and inquired into the status of the Vending Machine Board Report.

Trustee DiMenna provided a reminder of the St. John de Brebeuf Catholic Elementary School Rededication and Blessing on October 31.

Trustee Courtney commented on Minister Kennedy’s announcement mandatory physical education.

Trustee Alexander commended Teacher Annie Touma on the organization of the St. Joseph Catholic High School field trip to United Nations.

Trustee Holland reported on the recent Elementary School Council Chairs’ In-Service. Trustee Holland also reported, as Chair of the Stakeholder Focus Group, on the status of the elementary school uniform study, which was implemented by Board motion at the May 25 meeting. Trustee Holland indicated that the activities of the Focus Group will extend beyond the initial January 2005 date and will report back to the Board from time to time.

Trustee Soulliere commented on the paperless process of communicating with school community and requested the administration consider reinstating the previous practice for schools located in

areas that may not have high-speed internet access.

17. Pending Items

a. Notice of Motion (deferred from September 28, 2004)

Trustee Courtney: "At the next regular scheduled meeting of the Board, I shall move or cause to be moved that the board approve the immediate appointment of a campus minister at for St. Michael's Alternate High School and its satellite campuses; in keeping with past and current practice of employing Campus Ministers in all our secondary schools."

18. Continuation of In-Camera - Not required.

19. Future Board Meetings: (unless stated otherwise all meetings will be held at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor)

- **Wednesday, November 10 – 7:00 p.m. (NOTE: New Date)**
- Tuesday, November 23 – 7:00 p.m.
- Tuesday, December 7 – 7:30 p.m. (Organizational Meeting – **Note: Time.**)
- Tuesday, December 14 – 7:00 p.m.
- Tuesday, January 11, 2005 - 7:00 p.m.
- Tuesday, January 25, 2005 - 7:00 p.m.
- Tuesday, February 8, 2005 - 7:00 p.m.

20. Closing Prayer – Trustees closed the meeting with a prayer.

21. Adjournment - There being no further business, the Regular Meeting of the Board adjourned at 8:30 p.m. at the call of the Chair.

John Macri
Board Chairperson

Joseph Berthiaume
Acting Director of Education & Secretary