



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

*"Learning together in faith and service"*

1325 California Avenue  
Windsor, ON N9B 3Y6  
CHAIRPERSON: Barbara Holland  
DIRECTOR OF EDUCATION: Paul A. Picard

**REGULAR BOARD MEETING  
Tuesday, January 26, 2016 at 7:00 p.m.  
Windsor Essex Catholic Education Centre  
John Paul II Board Room**

**AGENDA**

1. Call To Order
2. Opening Prayer
3. Recording of Attendance
4. Approval of Agenda
5. Disclosure of Interest - Pursuant to the Municipal Conflict of Interest Act.
6. Presentations:
  - a. Junior/Senior Kindergarten Registration (C. Geml) -
7. Delegations:

*By-Law 3:09: Any person(s) wishing to appear before the BOARD and speak to an item appearing on the agenda of the BOARD meeting has until noon the day before the BOARD meeting to make a request to the SECRETARY. They shall explain briefly the matter on which the presentation is to be made, the organization or interested parties to be represented, the identity, and if applicable, the authority of the spokesperson. A Delegation Form, located on the BOARD's website, must be completed and forward to the SECRETARY.*
8. Action Items:
  - a. Previous Meeting Minutes
    - i) Minutes of the Special Committee of the Whole Board meeting of December 15, 2015 --
    - ii) Minutes of the Regular Board Meeting of December 15, 2015 1-8
  - b. Committee of the Whole Board In-Camera meeting of January 12, 2016 --
9. Communications:
  - a. External (Associations, OCSTA, Ministry): *None*
  - b. Internal (Reports from Administration):
    - i) Report: Employee Purchasing Card Use 2014-15 (M. Iatonna) 9-18

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|---|-------|
| ii) Report: Windsor-Essex – Student Transportation Services (WESTS) Annual Report for the Year Ended August 31, 2015 (M. Iatonna) | 19-31 |
| iii) Report: Trustee Attendance August to December 2015 (P. Picard)   | 32-33 |
| iv) Report: 2014-2015 Annual Report on Trustee Expenses (M. Iatonna)  | 34-37 |
| v) Report: 2015-2016 First Interim Financial Variance Report (M. Iatonna)   | 38-55 |
| vi) Report: 2016-2017 Budget Schedule (M. Iatonna)  | 56-64 |
| vii) Report: Director of Education’s State of the Board and Annual Report to the Community (P. Picard)                            | 65-70 |
10. Committee Reports:
- |   |       |
|---|-------|
| a. Report: Special Education Advisory Committee (SEAC) Minutes of November 19, 2015 (C. Geml) | 71-80 |
| b. Report: French Immersion Advisory Committee (FIAC) Minutes of November 4, 2015 (C. Geml)   | 81-84 |
11. Unfinished Business: *None*
12. New Business:
- |  |         |
|--|---------|
| a. Report: Request For Proposal Approval – Building Automation System – Cardinal Carter Catholic Secondary School (M. Iatonna) | 85-87   |
| b. Report: New Policy T:01 Trustee Code of Conduct, <i>final approval</i> (T. Lyons)   | 88-101  |
| c. Report: Expansion of Elementary French Immersion Program (C. Geml)  | 102-108 |
13. Notice of Motion:
14. Remarks and Announcements:
- |                             |  |
|-----------------------------|--|
| a. Chairperson of the Board |  |
| b. Director of Education    |  |
| c. Board Chaplain           |  |
15. Remarks/Questions by Trustees
16. Pending Items: *None*
17. Future Regular Board Meetings: *Unless stated otherwise, all meetings will be held on the fourth Tuesday of the month at the Windsor Essex Catholic Education Centre - 1325 California Avenue, Windsor beginning at 7:00 p.m.*
- Tuesday, February 23, 2016
  - Tuesday, March 29, 2016
  - Tuesday, April 26, 2016
  - Tuesday, May 24, 2016
  - Tuesday, June 14, 2016 (*Additional*)
  - **MONDAY**, June 27, 2016

*Committee of the Whole Board In-Camera Meetings will be held on the second Tuesday of the month at 6:00 pm (closed sessions).*

18. Adjourn to In-Camera meeting, if required:
19. Closing Prayer
20. Adjournment

***Barbara Holland***  
*Chairperson of the Board*

***Paul A. Picard***  
*Director of Education & Secretary of the Board*