



CRPUSD Instructional Student Device Use Agreement

2021-2022

The Cotati-Rohnert Park Unified School District may provide technology devices to its student body in order to facilitate the integration of technology driven curriculum in the classroom. These devices (iPads, Chromebooks, WiFi Hotspots, etc.) are the sole property of the School District. The ownership of all software, services, and network resources provided for these devices is retained by the Cotati-Rohnert Park Unified School District.

STUDENT USE POLICIES

Students are permitted the use of these devices only when adhering to the policies listed below:

- 1) School provided technology shall be used strictly for instructional/educational purposes during the school day.
- 2) Devices must be charged at home and be present and ready to use for class instruction daily. There will be no charging of devices at school unless an exception is made by an instructor. Students that leave their device at home will not be issued a loaner/temporary device.
- 3) Device chargers and cables are the responsibility of the student and will not be replaced by the district if lost or damaged.
- 4) Devices are not to be removed from the district provided cases (if present) either at school or when at home.
- 5) Use of social media applications while at school is prohibited and may be filtered/blocked on school provided networks. This includes iMessage and other “chatting” apps.
- 6) Playing games and streaming video during instructional hours is prohibited unless specifically approved by an instructor.
- 7) Technology devices should be off the student’s desk and put away unless an instructor has specifically directed the class to use them.
- 8) Any attempt to circumvent wireless network policies and security measures is prohibited. This includes the use of VPN and P2P sharing apps.
- 9) Any non-standard modification to the hardware or software of the device is strictly prohibited. This includes Jailbreaking or “hacking” the operating system.
- 10) Devices may be remotely observed and managed by the district to ensure appropriate use and functionality.
- 11) Students will relinquish the device to any instructor/administrator/technology team member when it is requested with or without warning or cause. There should be no expectation of privacy with these devices.
- 12) The Technology Services Department retains the right to add, remove, and update apps, software, or data on these devices in order to ensure the overall functionality of the device and ensure student safety.

TECHNOLOGY DEVICE FEES

Students shall be provided with a device appropriate to their grade level or instructional need by the district free of charge. There is, however, a set fee structure in place to ensure devices are repaired or replaced when damaged or lost. These charges both ensure that the district is able to continue providing students with instructional technology and provide a level of accountability for students in the care and treatment of their assigned devices. Failure to pay fees associated with device loss or damage may result in a loss of privileges or having a high school diploma withheld until such a time as payments are received as outlined in [Education Code Article 5.5 Section 49014 \(g\)](#). By accepting a district provided device for your student, you are agreeing to comply with the fee structure as outlined below:

Chromebooks

Charger Replacement if lost or damaged	\$40
Broken Keyboard	\$50
Broken Screen	\$75
Chromebook Replacement if lost or not returned	\$300

iPads

Replacement Lightning cable or charging brick	\$19 each
Broken Keyboard Case	\$99
Broken Screen	\$100
iPad Replacement if lost or not returned	\$350

Devices that experience hardware malfunctions and have not been damaged or mistreated during use will be replaced or repaired free of charge. This applies to accessories that are turned in without damage. Devices that are reported as stolen will also be replaced if the district is provided a police report that includes the device as a named item.

If a student leaves the district, but does not return their assigned device, they will be fined for the full replacement cost, and standard rules for the restriction of records and transcripts will apply. Law enforcement may be involved for the purpose of recovering district property.

DISTRICT DEVICE OPT-OUT

Parents and Guardians retain the right to opt out of receiving district technology for their student/s as long as they provide their student with the necessary technology to participate in classroom instruction. Family provided devices must adhere to the following:

- 1) The devices that students bring to school are their sole responsibility.
- 2) The school site or district assumes no responsibility for personal devices if they are lost, loaned, damaged, or stolen.
- 3) Personal devices may be subject to investigation in accordance with District Policy.
- 4) Students are expected to keep their devices secure at all times and not loan to others.
- 5) Students are expected to exhibit digital responsibility and all web traffic filtering and monitoring services will apply to the student's personal device while at school.

The district recommends the use of iPads for students in grades TK-1st and Chromebooks for grades 2-12. A parent or guardian that has opted out of receiving district technology may reverse their decision and request a device for their student at any point during the school year. Please indicate below if you wish to provide your own device.

Failure to adhere to these policies and guidelines may result in disciplinary action or loss of device use privileges. CRPUSD wants to ensure that these devices are recognized as robust learning tools that can create a sense of engagement and excitement for learning among our students. This goal can only be achieved through productive and responsible use of district technology.

I have read and agree to the terms of the student device use agreement as written.

____ Please provide a district assigned device for my student's use.

____ I will personally provide my student with a device to use for instruction and would like to opt out of receiving a district device.

Student Name (Print): _____

Parent/Guardian Signature: _____

Date: _____