

El Camino High School

Comprehensive School Safety Plan

Effective Dates 2021-2022

**El Camino High School
School/Site**

**Angela Scardina
Principal/Administrator**

Plan Developed By	Title
Bill Bowers	Teacher, El Camino
Genaro Centano	Student, El Camino
Tim Coshow	Teacher, Phoenix
Natalie Hedrick	Parent, El Camino
Erin Lane	Principal, Alternative Education
Caroline Purtell	Office Manager, Alternative Education
Reannaa Smith	Student, Phoenix
Tina Tambornini	Parent, Phoenix

Cotati-Rohnert Park Unified School District

Comprehensive School Safety Plan

**El Camino High School
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Philosophy, Goals, Objectives and Comprehensive Plans: BP0450 / AR0450

Safety: BP5142 / AR5142

<http://www.gamutonline.net/district/cotatirohrnertpark/DisplayPolicy/756926/5>

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**Comprehensive School Safety Plan
2021-2022
Committee Members**

**El Camino High School
School/Site**

School Site Council or Delegated School Safety Planning Committee Members		Principal or designee	Classified Employee	Teacher Rep. of Cert. Employees	Parent	Law Enforcement	Other School Staff	Community Representative	Student	Other (specify)
(A)		(B)	(C)	(D)	(E)	(F)	(G*)	(H*)	(I*)	(J*)
1.	Bill Bowers			X						
2.	Genaro Centano								X	
3.	Tim Coshow			X						
4.	Natalie Hedrick				X					
5.	Erin Lane	X								
6.	Caroline Purtell		X							
7.	Reannaa Smith								X	
8.	Tina Tambonini				X					
9.										
10.										
11.										
12.										
13.										
14.										
15.										

School Vision Statement

Not all students experience success in a comprehensive high school. Many students require a different approach to obtain academic achievement. To meet the varying needs of all students, El Camino High School was founded in 1980 to serve students who were struggling to earn their high school diplomas at Rancho Cotate High School. Faced with students dropping out of high school and failing to meet graduation requirements, the Cotati-Rohnert Park Unified School District established an alternative school. El Camino High School served a very specific need, to create an academic atmosphere where at-risk students could be successful in a smaller educational learning environment while maintaining good academic standing and remaining on schedule to earn a high school diploma.

El Camino High School was created in order to provide all students with a greater opportunity to earn a high school diploma during their 4 year academic career. El Camino High School offers students a more flexible schedule with accelerated learning opportunities. Students in El Camino High School encounter a blended learning environment that capitalizes upon direct instruction and online learning. Two teachers and a bilingual paraeducator instructed and supported the students during the 2021-2022 school year. Through use of the online learning curriculum Edgenuity and direct teacher support, students are able to recover missing credits for courses that were either failed or marked incomplete during their coursework at Rancho Cotate High School.

El Camino High School is located on the Rancho Cotate High School campus and serves approximately 40 to 100 students in a given school year. This number fluctuates as students who earn their appropriate credits may graduate early and leave during the regular school year. The students attending El Camino are juniors and seniors who have struggled to remain on track for graduation and have faced challenges academically and often socially/emotionally as well. These students are credit deficient and require additional academic and social support. A number of the students are English Language Learners who struggled to reach English and academic proficiency during their high school careers. These students require a different approach to help them complete their coursework and graduation requirements.

As an alternative school, the credits needed to earn an El Camino High School Diploma are 180. The purpose of El Camino High School is to ensure students gain a sense of well-being and academic accomplishment prior to their graduation.

**Comprehensive School Safety Plan
2021-2022
Data Analysis**

**El Camino High School
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Conclusions from Data:

The data indicates that suspensions decreased dramatically from 83% in 2010-2011 to 46% 2011-2012. In addition, expulsions decreased from 2.52% in 2010-2011 to .66% 2011-2012. This supports the general belief and observations made by adults on campus that the students adjusted very well to the new school location near the district offices and met the challenge of expected improved behavior. Unfortunately, truancy increased somewhat from 32% to 36%. Although it is understood that truancy is a significant concern at Alternative Education, efforts to decrease truancy were not successful although auto-dialer calls were made daily, truancy letters were sent and attendance conferences were held. The California Healthy Kids Survey responses remained constant from 2009 to 2011 and were consistent with responses from students at other continuation schools in the county and state. There was a disproportionately high amount of substance abuse amongst alternative education students in general. Our ProjectSUCCESS program continues to support the needs of this group on campus.

Conclusions from Parent, Teacher and Student Input:

Students reported preferring the new location to the former location. Administration and teaching staff felt that not being as close to Rancho Cotate High School and The Square, the local strip mall, reduced distractions and opportunities for students to get into trouble. Truancy was an ongoing concern at Alternative Education. Parents and students indicated that having reliable transportation was a problem. Some students reported that they didn't like attending school and didn't anticipate graduating. Parents indicated that it became more difficult to encourage school attendance when their children were 16 -18 years old. Some parents expressed concern about alcohol and drug use of the students but understood it was an issue at all schools. Students reported feeling mostly safe while on campus.

Other

Adults at the Mountain Shadows Educational Center, both at the district office level and the schools level, reported feeling safe on campus.

**Comprehensive School Safety Plan
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Data Analysis (Continued)**

El Camino High School
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List Data Sources Reviewed and How the Data Determined the Goals: surveys, focus groups, discipline, and attendance.

Attendance data including number of truancy letters sent, and SARCs/SARBs held, suspension data, expulsion data, behavior referrals data, number of referrals to diversion programs such as ProjectSUCCESS and SCAYD and Healthy Kids Survey data.

Areas of Pride and Strength (include school programs and practices that promote a positive learning environment).

Reduced suspensions and expulsions and very minimal vandalism and violent behavior, ProjectSUCCESS program, Health Fair, Red Ribbon Week activities, partnership with Rohnert Park Public Safety, partnership with Sonoma County Probation Department, partnership with SCAYD for referrals, consistent enforcement of district and school policies regarding behavior expectations and consequences as described in the comprehensive Student/Parent Handbook for an orderly and safe environment and a skilled and caring staff.

Areas we wish to Change:

- I. Increased student achievement towards graduation.
- II. Continued decrease in number of suspensions and expulsions.
- III. Continued decrease in number of behavior referrals from teachers.
- IV. Decrease in truancy and tardiness.
Increase student pride and diversity awareness.
- V.

**Comprehensive School Safety Plan
2021-2022
Goals, Strategies and Activities**

For

**Ensuring A Safe And Orderly Environment –
Component I
People and Programs - Supports and Engagement
Violence, Victimization & Substance Use**

El Camino High School
School/Site

Component I: People and Programs - Supports and Engagement Violence, Victimization & Substance Use	
Goal #1 Our school is a place where students and staff demonstrate respect for each other.	
Measurable Objective: By March, 2013, (% or #) will be a 5% reduction in the suspension rate for long-term students.	
Action Steps	
1.0	<ul style="list-style-type: none"> a. Supervision -- Frequent and clear communication and consistent enforcement of school rules b. Supervision -- Adequate and effective supervision at all times, including effective classroom management
2.0	<ul style="list-style-type: none"> a. Student Support -- Fair and consistent discipline program, effective classroom management and staff practicing respect, by using positive language when speaking about students, and models good listening and a caring nature with students, parents and other staff b. Student Support -- Project SUCCESS substance counseling, SCAYD referrals and consultation with support agencies: Public Safety, SARB, CPS, probation officers
3.0	<ul style="list-style-type: none"> a. Communication of Policies -- Publish school rules, policies, procedures and expectations for behavior in a comprehensive Student/ Parent Handbook b. Communication of Policies -- Recognize students publicly and frequently for positive behavior

**Comprehensive School Safety Plan
2021-2022
Component I**

**People And Programs - Supports and Engagement
Violence, Victimization & Substance Use, Continued**

El Camino High School
School/Site

Who will take the lead	<ul style="list-style-type: none"> • Principal • Faculty • Staff • Community agencies • District programs
Completion Date and Budget	<ul style="list-style-type: none"> • Ongoing • Revisit discipline policy/protocol in April, 2013 • District and school budgets
Resources Needed	<ul style="list-style-type: none"> • Staff development • Student/Parent Handbook • Two-Way Radio Communication • Project SUCCESS counselor • SCAYD referrals • Due Process • Student Data
How we will Monitor and evaluate	<ul style="list-style-type: none"> • Data collection (AERIES student data system queries from last year and this year) • Reduction in the number of referrals for aggressive behavior inside and outside of class • Observation • Reduction in referrals for negative behavior • Reduction in suspension and expulsion rates

**Comprehensive School Safety Plan
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**Ensuring A Safe And Orderly Environment
Component II – Place**

El Camino High School
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Component 2: Ensuring A Safe And Orderly Environment	
Goal #1 Our school has a physical environment that promotes pride in accomplishment and respect for school property.	
Measurable Objective: By March, 2013, (% or #) will will continue be a clean, physically safe and a comfortable place to be.	
Action Steps	
1.0	<ul style="list-style-type: none"> a. Maintaining School Grounds -- All necessary repairs will be made immediately if the condition creates an unsafe environment (carpeting, loose trim, wet floors, mold, sharp or unsecured heavy objects, etc.) b. Maintaining School Grounds -- Areas surrounding the office and classrooms will be well-lit and maintained (shrubbery, walkways, parking lots, recess areas, etc.)
2.0	<ul style="list-style-type: none"> a. Classrooms will be organized -- To welcome an easy traffic flow and free of clutter with desks and chairs set up in a safe and orderly fashion b. Classrooms will be organized -- So backpacks, textbooks and other items that may cause tripping are placed in a safe area
3.0	<ul style="list-style-type: none"> a. Bathrooms will be kept clean and in good working order and custodian will respond quickly to unclean or unsafe conditions b. Bathrooms will be kept clean and in good working order and students will be monitored closely to prevent vandalism and unsafe activities in restrooms
4.0	<ul style="list-style-type: none"> a. School Parking Lot -- Enforce safe traffic flow and communicate the importance of following parking lot procedures to drivers b. School Parking Lot -- Post of signs and monitor entry and exit points before and after to school to ensure student safety from danger or harassment
5.0	<ul style="list-style-type: none"> a. Visitors -- Provide visitor passes and engage everyone in the monitoring of unknown people on campus
6.0	<ul style="list-style-type: none"> a. Vandalism -- Remove graffiti and repair vandalism immediately

**Comprehensive School Safety Plan
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**Component II
Place, Continued**

El Camino High School
School/Site

Who will take the lead	<ul style="list-style-type: none">• Principal• Faculty• Staff• District M & O staff
Completion Date and Budget	<ul style="list-style-type: none">• Ongoing• Revisit discipline policy/protocol in April, 2013• District and school budgets
Resources Needed	<ul style="list-style-type: none">• Administrator, faculty and support staff• Staff development• Student/Parent Handbook• Two-way radio communication
How we will Monitor and evaluate	<ul style="list-style-type: none">• Observations• Incident Records• Healthy Kids Survey Results• Information Documents• Maintenance records• Require visitors to check in in main office before entering the campus

**Comprehensive School Safety Plan
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Communication of the Plan

El Camino High School
School/Site

Review of Progress for Last Year	Name:	Erin Lane	Date:	September 19, 2012
Site Council Approval	Name:	Bill Bowers, Chair	Date:	December 19, 2012
District Approval	Name:	Ed Gilardi, President	Date:	January, 2013

**Comprehensive School Safety Plan
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Evaluation of Plan

**El Camino High School
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How was the previous plan monitored?

Periodic review of data at SSC and Faculty/Staff meetings: Discipline infractions, suspensions and expulsions, truancy letters, district maintenance and operations records, diversion referrals. Revisions to the Parent/Student Handbook and discipline code of conduct and the School Safety Plan based in data.

What progress was made on Component 1 (People and Programs)?

The data indicates that suspensions decreased dramatically from 83% in 2010-2011 to 46% 2011-2012. In addition, expulsions decreased from 2.52% in 2010-2011 to .66% 2011-2012. The Healthy Kids Survey and adult reports indicate that they feel mostly safe on campus.

What progress was made on Component 2? (Place / Physical Environment)

Maintenance records indicate that all necessary repairs were made in a timely and efficient manner. Incident reports indicate no injuries were due to unsafe classrooms or the surrounding school environment. Logs indicate all visitors, including substitutes, guest speakers and parents, were required to sign in at the main office prior to entering campus.