

*Carteret County Schools*

*Book Fair Worksheet*

*Nightly Reconciliation*

Date \_\_\_\_\_

*Cash Counted*                    \$ \_\_\_\_\_

*Less Setup*                        - \_\_\_\_\_

*Total Cash Collected*        \$ \_\_\_\_\_

*Total Cash Collected*        \$ \_\_\_\_\_

*+ Credit Card Sales*            + \_\_\_\_\_

*Total Sales from  
Register Tape*                    \$ \_\_\_\_\_

*Over/Under*                        \$ \_\_\_\_\_

*Comments* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature of counter*

\_\_\_\_\_  
*Signature of counter*