

QUINCY SCHOOL COMMITTEE

BUDGET & FINANCE SUBCOMMITTEE MEETING

A meeting of the Budget & Finance Subcommittee was held on Wednesday, January 31, 2018 at 6:00 pm in the Coddington Building. Present were Mayor Thomas Koch, Mr. Anthony Andronico, Mr. James DeAmicis, Mr. Douglas Gutro, Mrs. Emily Lebo and Mrs. Kathryn Hubley, Chair. Also attending were Superintendent DeCristofaro, Deputy Superintendent Kevin Mulvey, Mr. Nicholas Ahearn, Dr. Beth Hallett, Mr. James Mullaney, Ms. Maura Papile, Ms. Erin Perkins, Ms. Kim Quinn, Ms. Madeline Roy, Mr. Keith Segalla, Mr. Edward Smith, Ms. Bridget Vaughan; Quincy Education Association President Allison Cox; and Ms. Laura Owens, Clerk.

Director of Business James Mullaney presented the Quarterly Budget review through the FY2018 second quarter ending December 31, 2017. Quincy Public Schools has expended 30% of the salary budget year to date, in line with historical expenditure levels. Mr. Mullaney reviewed the detail for 26-week, 40-week, and 52-week employees, with each account being at the appropriate level for this time of year. Mr. Mullaney is closely monitoring overtime lines for custodial and transportation for potential savings. All salary accounts are sufficiently funded to meet contract obligations and step and level raises.

On the expense side, for Special Education tuitions and associated transportation, there is just over 55% of the budget remaining. Overall, expenses are at appropriate levels for this time of year. Funds are available for textbook purchases in late spring, the newest editions will be available beginning in April. Mr. Mullaney is expecting there to be some surpluses at year end and this may allow for additional textbook and classroom furniture purchases.

For Non-Academic Expenses, utility expenditures are on track for the year to date. Repairs and maintenance for the mini-buses damaged during the January 4, 2018 storm have a total cost of \$38,000, so a request is being made to transfer funding from the Transportation purchase line to the Repair and Maintenance line in the budget.

Mr. Gutro asked for clarification of the account from which the funds will be transferred, this is a \$90,000 line item for the replacement of buses, mini-buses, and vans. Typically, the funds are expended in May, so a purchase may need to be deferred until the new fiscal year begins in July.

Mrs. Lebo made a motion to accept the 2nd Quarter FY2018 Budget Report and to move the budget transfer request to the full School Committee for consideration. Mr. Gutro seconded the motion and on a voice vote, the ayes have it.

Mrs. Lebo asked for a list of all vehicles owned by Quincy Public Schools.

Mr. DeAmicis made a motion to adjourn the meeting at 6:15 pm. Mr. Andronico seconded the motion and on a voice vote, the ayes have it.