

# QUINCY SCHOOL COMMITTEE

## POLICY SUBCOMMITTEE MEETING ~ Monday, September 26, 2016

A meeting of the Policy Subcommittee was held on Monday, September 26, 2016 at 5:00 pm in the Coddington Building. Present were Mrs. Kathryn Hubley, Ms. Barbara Isola, Mrs. Emily Lebo, Mrs. Anne Mahoney, and Mr. Paul Bregoli, Chair. Also attending were Superintendent DeCristofaro, Mrs. Rita Bailey, Deputy Superintendent Kevin Mulvey, Mrs. Maura Papile, Ms. Madeline Roy, Mr. Keith Segalla; and Ms. Laura Owens, Clerk.

Executive Director of Information Technology Keith Segalla presented the **Technology & Training Program Improvement Plan**. The Technology & Training Team collaborates with the Elementary and Middle/High School Digital Learning and Principal Teams on hardware and software purchases, training for staff, and outreach to parents and families. The team also collaborates with the City Information Technology department.

DESE no longer requires submission of the three-year Technology Plan; that framework will be integrated into this yearly Technology & Training plan. Goals for 2016-2017 include supporting the implementation of online assessments, including MCAS 2.0 for Grades 4 and 8; providing and supporting a variety of technology planning and training opportunities for Quincy Public Schools staff, including Aspen Gradebook 100; and increasing funding opportunities through grants and partnerships.

Mrs. Hubley asked about tablets from Boston Scientific and other sources, will these be replacing existing. Mr. Segalla said these tablets are currently in six schools and the additional tablets are for those same schools. Other schools will have opportunities under other grants in development stage.

Mrs. Hubley asked about the IT staff, there are currently five IT techs and one open position.

Mr. Bregoli asked about short-throw projectors at North Quincy High School. Mr. Segalla said 10 were installed last fall and there an additional 12 scheduled to be installed if the funding before the City Council for the Capital Plan is approved.

Mrs. Hubley made a motion to accept the Technology and Training Program Improvement Plan. Ms. Isola seconded the motion and on a voice vote, the ayes have it.

Mrs. Bailey then presented several proposed Policy updates: For Concussion Policy, there were some additional updates since the MIAA Sports Medical Questionnaire is now online. Ms. Isola and Mrs. Lebo were concerned that if a student's physical exam does not indicate a previous concussion, how will the nurse know about concussion history. Ms. Isola said the MIAA form requires the parent to affirm whether the student has had a concussion or not, these should be reviewed by the school

nurses. Mrs. Lebo suggested the completed MIAA form be printed and attached to the physical exam in the Athletic Office files.

Mr. Bregoli expressed concern about how the medical information is shared with coaching staff members. Mrs. Lebo suggested that this would be an item to discuss in the Athletic Subcommittee.

Ms. Isola asked what parents do if they do not have online access. Mrs. Bailey said the forms are also available in the Health offices.

Ms. Isola made a motion to approve the Updated Concussion Policy 10.19 as discussed. Mrs. Hubley seconded the motion and on a voice vote, the ayes have it.

The next Policy for review is 10.11.4 Administering Non-Prescription Medications. Mrs. Bailey asked to remove "Students in grades 6-12 only" from the list.

Ms. Isola made a motion to accept revised Policy 10.11.4 Administering Non-Prescription Medications as presented. The motion was seconded by Mrs. Hubley and on a voice vote, the ayes have it.

Mr. Mulvey presented on creating a Policy for Substance Use, Prevention, and Abuse Education. Mr. Mulvey recommended that School Committee adopt the language of the law as the Policy, and then Superintendent and Leadership Team will develop the specific procedures under the policy. Mrs. Lebo expressed concerns about the verbal screening section of the law, currently unfunded. Mrs. Lebo said it is time-consuming and not necessarily of value.

Ms. Isola made a motion to adopt amended MGL Chapter 71, Section 96 as the Policy for Substance Use, Prevention, and Abuse Education. The motion was seconded by Mrs. Hubley and on a voice vote, the ayes have it.

These three Policy items will appear on the School Committee agenda for a vote on October 5.

Mr. Bregoli requested a Policy Subcommittee meeting for the week of October 11, to begin the review of the Policy Book.

Mrs. Hubley made a motion to adjourn the meeting at 5:45 pm. Ms. Isola seconded the motion and on a voice vote, the ayes have it.