

Quincy, MASSACHUSETTS – September 14, 2016

Special Meeting of the Quincy School Committee

A special meeting of the Quincy School Committee was held on Wednesday, September 14, 2016 at the Coddington Building at 5:00 pm. The Superintendent called the roll and present were: Mrs. Kathryn Hubley, Ms. Barbara Isola, Mrs. Emily Lebo, Mrs. Anne Mahoney, and Mr. Paul Bregoli, Vice Chair.

Special
Meeting

Vice-Chair
Presiding

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Also present were: Dr. Richard DeCristofaro, Secretary; Ms. Laura Owens, Clerk; Ms. Sarah Anderson, Ms. Rita Bailey, Ms. Roberta DiTullio, Mr. Michael Draicchio, Ms. Beth Hallett, Mr. James Mullaney, Deputy Superintendent Kevin Mulvey, Mrs. Maura Papile, Mrs. Erin Perkins, Ms. Madeline Roy, Mr. Keith Segalla, Mr. Kevin Segalla; and Quincy Parent Advisory Council to Special Education Board members Ms. Debby Nabstedt and Ms. Cassandra Beck.

Mr. DeAmicis and Mayor Koch were absent.

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Vice-Chair Bregoli welcomed everyone to the Special School Committee meeting and reviewed the meeting purpose. Dr. DeCristofaro then introduced the new Superintendent's Leadership Team members introduced Ms. Sarah Anderson, Coordinator of Middle & High School Special Education and Ms. Roberta DiTullio, Coordinator of Literacy and Title I.

Dr. DeCristofaro then spoke about the District Improvement Plan for 2016-2017 reviewing the Design Elements and Frameworks, which document the Key Questions and Indicators, Benchmarks, Sources of Evidence, and Teams responsible for achieving those benchmarks. Dr. DeCristofaro shared the Team Organization for 2016-2017, aligned to the six standards: Leadership, Governance, and Communication; Curriculum & Instruction; Assessment & Program Evaluation; Human Resource Management; Access, Participation, and Student Support; Financial Asset Management Effectiveness & Efficiency. The District Improvement Plan provides School Committee connections to each of the components, primarily the School and Program Improvement Plans.

District Improvement.
Plan 2016-2017

The School Committee goal setting process encompasses a review of items currently in Subcommittee and goals and action steps with proposed additional action steps. Dr. DeCristofaro noted that there are many initiatives underway,

managed by the members of the Superintendent’s Leadership Team and these will be reviewed at Subcommittee meetings over the course of the year.

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The School Committee and Superintendent and Leadership Team members then split up into Subcommittee groups to discuss their goals and to review the items on the Agenda for each Subcommittee.

District Improvement
Plan ~ School
Committee
Connections

After meeting in Subcommittee groups, the School Committee reconvened at 5:50 to share their discussions.

Each Subcommittee had the opportunity to propose additions and changes to their goals and to set meeting dates. For the *Budget and Finance Subcommittee*, their goal and purpose will remain as presented. Mrs. Lebo removed the item pertaining to the FY2016 appropriation from Subcommittee as the funding has been expended.

For the *Facilities and Security Subcommittee*, Mrs. Hubley accepted the proposed action step related to monitoring MSBA Accelerated Repair Program projects and added an update on Playground equipment and safety fiber upgrades and monitoring the construction of the new Sterling Middle School to the items in Subcommittee.

For the *Health, Transportation and Safety*, in Mr. DeAmicis’s absence, Mrs. Lebo accepted the proposed action step related to monitoring initiatives and removed Traffic Concerns at North Quincy High School (road construction complete); CPR Certification (Grade 8 program now in its third year); and Solar Arrays (installations complete). Agenda items for upcoming subcommittee meetings will focus on Program Improvement Plans (October); updates on Farm to School, Substance Abuse Awareness, and Diversity & Respect (February); and updates on the Learn to Swim, Health & Wellness Symposium, PBIS, and Peer Mentoring in May. Food Services Director Sara Dufour will also be asked to present on Food Services initiatives at the February meeting.

For the *Policy Subcommittee*, Mr. Bregoli accepted the proposed new action step related to updating the Policy Handbook and the 2016-2017 School Year and School Committee calendars (completed); Open Enrollment (updated information to families provided through regular website posts); and Weather Cancellation Schoolwork (posted on the QPS website). The remaining items will be retained.

Mrs. Mahoney presented for *Special Education* and requested to remove the substitute information item as this has now been addressed through Aspen. The suggested action steps relating to monitoring initiatives and planning for Parent

Academy events were approved, along with the proposed meeting dates of October 26, 2016; January 18, 2017; March 22, 2017; and May 24, 2017. Agenda items for Special Education Subcommittee meetings for the year were planned: October Special Education PIP, Rights & Responsibilities, Legal status of QPAC
January: Guided Math and Close Reading Initiatives (video for Channel 22)
March: CARES/TLC Curriculum; (video for Channel 22); May: Transition

QPAC is planning to host events such as Sensory Night, Wahlburgers, Gingerbread Decorating. For Parent Academies, proposed topics include Social Emotional issues, a Resource Fair, and Dyslexia awareness.

Ms. Isola reported that the *Teaching and Learning Subcommittee* agreed to the proposed action step regarding monitoring specific initiatives at the subcommittee meetings held on the last Monday of the month beginning in January. There are a five Teaching & Learning meetings scheduled for October and November focused on SIP and PIP review. Ms. Isola removed the item about the Resolution on Student Assessment as this was completed last year.

The *Athletics Subcommittee* was established last winter, but no members have been named and no items referred to this Subcommittee to date.

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On a motion by Ms. Isola, seconded by Mrs. Hubley, the Special School Committee Meeting was adjourned at 6:15 pm. The ayes have it.

Adjournment