# Quincy, MASSACHUSETTS - January 27, 2016

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# Regular Meeting of the Quincy School Committee

A regular meeting of the Quincy School Committee was held on Wednesday, January 27, 2016 at the Coddington Building. The Superintendent called the roll and School Committee members present were Mr. James DeAmicis, Mrs. Kathryn Hubley, Ms. Barbara Isola, Mayor Thomas Koch, Mrs. Emily Lebo, Mrs. Anne Mahoney, and Mr. Paul Bregoli, Vice Chair.

Regular Meeting

Vice-Chair Presiding

Also present were: Dr. Richard DeCristofaro, Secretary; Ms. Laura Owens, Clerk; Mrs. Rita Bailey, Mrs. Catherine Carey, Mrs. Donna Cunningham, Mr. Michael Draicchio, Mrs. Mary Fredrickson, Ms. Beth Hallett, Deputy Superintendent Kevin Mulvey, Mrs. Maura Papile, Mrs. Erin Perkins, Ms. Madeline Roy, Mr. Keith Segalla, Ms. Judy Todd; Quincy Education Association President Allison Cox; Citywide Parent Council Co-President Paula Reynolds; and North Quincy High School Representative Stephen Condon.

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There was a moment of silence for U.S. Marine Christopher Orlando and all service members serving at home or overseas.

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Mrs. Hubley made a motion, seconded by Ms. Isola, to approve the Regular Meeting minutes for January 13, 2016. On a voice vote, the ayes have it.

Regular Meeting Minutes Approved 1/13/16

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Ms. Paula Reynolds, Citywide Parent Council Co-President presented information encouraging the teaching of foreign language in the elementary grades, citing the many benefits for students.

Open Forum

Mr. David Blaton also spoke in favor of expanding Foreign Language instruction opportunities.

NQHS Student Representative Stephen Condon spoke about the revised Mid-Year Examination schedule, expressing concerns about the change from the open campus format to exams being integrated into the school day.

Dr. DeCristofaro opened the Superintendent's Report with Inspire Quincy, featuring Lincoln Hancock PBIS Shout-Outs, Project 351 Ambassadors, Middle School Technology Engineering, the Quincy vs. North Quincy High School Swim Meet, the North Quincy High School *Quiz Show* team, and the MME Eastern District Senior Chorus members from Quincy High School.

Superintendent's Report

Dr. DeCristofaro then introduced Director of English Language Learners & Academic Programs Beth Hallett who recognized Quincy High School students Emily Crosta, Leanne Gough, and Marcus Johnston, selected to perform in the Massachusetts Music Educators Eastern District Senior Chorus on January 9, 2016. The students were accompanied by Chorus Director Timothy Carew. All three students were also accepted to the All-State Chorus and will perform at Symphony Hall on March 12 as part of a 200-member chorus.

For the new Sterling Middle School, a neighborhood meeting will be held on Thursday, February 4 at 6:00 pm at the Lincoln Hancock Community School. The procurement process for the project's Construction Manager is underway; six prequalified firms participated in a walkthrough of the current Sterling facility on Tuesday, January 26.

A Parent Academy will be held on Tuesday, February 9 at 6:30 pm at Central Middle School for high school parents to review the new SAT. A representative from the College Board Testing Service will speak about the redesigned testing format and supporting resources available through Khan Academy.

Kindergarten registration will be held at all elementary schools on Tuesday, February 23 between 9:00 am and 2:00 pm. Kindergarten registration packets are available under Parent Links on the Quincy Public Schools website: <a href="https://www.quincypublicschools.com">www.quincypublicschools.com</a>.

Upcoming Quincy School~Community Partnership events include A Matter of the Heart CPR training for Grade 8 students in partnership with Brewster Ambulance Service the week of February 1 at all middle schools and culminating with a full-day certification opportunity on Saturday, February 6 at Central Middle School.

The Student Leadership Summit for Grade 5 Student Council members will be held on February 11 at the Tirrell Room.

Merrymount Elementary School has been nominated by the state to be recognized as a Blue Ribbon School. Principal Ann Pegg is assembling a team to begin preparing the application for submission. Only seven schools in the entire state of Massachusetts have been nominated.

The Department of Elementary and Secondary Education recognized Quincy Public Schools for having a dropout rate below state average and 4-year graduation above state average. These statistics are recognition that our many

high school programs support students and make sure that all students have a place that they feel comfortable and support their educational vision.

125 middle school students competed in the Middle School Volleyball Championship on Saturday, January 23 at Quincy High School. After several rounds of preliminary competition, the Broad Meadows Middle School Girls and Atlantic Middle School Boys won the City Championship.

Dr. DeCristofaro attended the North Quincy High School team competing on WGBH's *High School Quiz Show* on Sunday, January 24. Over 70 North Quincy High School students attended to cheer on the team during the taping. Team members Alexander DeJesus, Zachary Erickson, Lincy Shen, and Ethan Sit and alternate Cameron White were supported by North Quincy High School staff members Mira Kriz, Danielle Fernandez, Peggy Farren, and Principal Rob Shaw.

On Saturday, January 23, a career exploration day was held at Quincy High School, Teacher Patrick Noe hosted eight students for the Future Chefs program.

Dr. DeCristofaro noted that Aspen Publication #18 and program newsletters for Community Service, Health Services, and the School~Community Partnership were shared with School Committee.

Dr. DeCristofaro concluded his report by noting that Director of Assessment & Data Analysis Mary Fredrickson will be retiring on Friday, January 29. He read the following remarks:

It is certainly bitter/sweet as we say "good luck" and "thank you" to Mary Fredrickson as she retires after almost 30 years of dedication to our Quincy Public Schools. Mary graduated from Lexington High School, went on to Emmanuel College, and earned her Masters Degree in Counseling from Suffolk University.

Mary came to Quincy Public Schools following social work/counseling experiences in Boston, Weymouth, Duxbury, New England Medical Center, and as an Educational Coordinator in the "Survival Program".

I don't think there is any professional staff member in the school system who has served as many programs or has had as many supervisors as Mary. A Career Counselor, Gender Equity Specialist, the first Coordinator of the School~Community Partnership, served/coordinated in many mainstream and alternative programs: Heritage, STEP, High Schools That Work, Tech Prep, Project Catalyst, Career Pathways, Career Connections, CTE Advisory Board, the Assessment Center at QHS, Thomas Jefferson Forum (Community Service), Institutes for Academically Talented/Motivated Students, NEASC, Perkins Advisory Boards, Parent Academies, and ultimately becoming the system Assessment Specialist and Academic Support Coordinator.

Mary shared her expertise through presentations for the School Counselors Association, Fitchburg and Westfield State Universities, as well as several presentations to the South Shore Chamber of Commerce. Not to mention the many well-prepared and informative presentations to the Quincy School Committee and Teaching & Learning Subcommittee, Citywide PTO, and school councils.

This incredible woman has passionately and tirelessly served with four Superintendents, eight Assistant Superintendents, several Directors, Coordinators, and a multitude of Principals, Assistant Principals, Student Support, and professional staff members. More importantly, Mary's intense focus has always been on our students. Pathways for increasing student achievement, improving programs, and offering hope to so many high school students and parents even after graduation.

A plethora of wonderful words and praise about Mary's enormous talent, boundless energy, diligence, determination, and dedication. Coordinator Gail Murphy commended that your work was "impeccable" and that "you have the ability to communicate with students, parents, and colleagues in a most respectful manner that always maintains dignity and honesty." Director Emily Lebo stated that you "were never just analyzing numbers, you were looking into the faces of our students." Director and Assistant Superintendent Colleen Roberts commented on your "excellence and thorough comprehensive knowledge of Career Education, School to Work, Assessment, and Vision."

So as we say farewell this evening, what matters is not necessarily your work with the: DIP and SIPs --PIPs or PARCC -- MCAS and MAP -- A-Days or NWRA -- IEPs, ILTs, IT, or SLT -- CTE, CAMT, and QSC -- Test Wiz or Teams and More Teams -- DESE, DSAC, DIBELS, or DRAs -- EPPs, CPI, PPIs, or AYP -- APC, ELL, ELC, or ACTs -- SIMS, Standards, or SCLS -- SATs, PSATs, and of course, the Common Core -- Beyond the Bell or SWELL...

In the words of Michael Josephson, So what will matter? How will the value of your days with QPS be measured? What will matter is not what you bought, but what you built, not what you got, but what you always gave. What will matter is not your success, but your significance. What will matter is not what you learned, but what you taught. What will matter is every act of integrity, compassion, courage or sacrifice that enriched, empowered or encouraged. What will matter is not your confidence, but your character. What will matter is not how many people you knew, but how many will miss you as you retire. What will matter is not your memories but the memories of those who respected you. What will matter is how long you will be remembered, by whom, and for what!!

Living a life that matters doesn't happen by accident. It is not a matter of circumstances, but of choices. Mary, you have chosen to live a life that matters to so many staff, students, and their families that are so grateful because they knew so deeply that they mattered. Your QPS tradition of teaching, caring, and devotion will be sorely missed and your legacy will live in the hearts of so many for so many years to come.

The best of health and happiness to you and your family – God bless!

DeCristofaro and said that she always felt as if she worked with so many giants in Quincy Public Schools.

Mrs. Lebo said that Mrs. Fredrickson exemplifies the term "thought partner," and was always positive and supportive. Mrs. Mahoney said that Mrs. Fredrickson educated so many parents and helped them understand the complicated nature of data, that a set of scores is only a snapshot of the students' education. Mr. Bregoli said that Quincy Public Schools will miss Mrs. Fredrickson and thanked her for hard work and professionalism.

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Ms. Isola made a motion to approve the 2016-2017 School Year Calendar as presented. Mrs. Hubley seconded the motion and on a role call vote, the ayes have it, 6-1. Mrs. Mahoney voted NO.

Old Business

2016-2017 School Year Calendar (Vote)

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Dr. DeCristofaro reviewed the process of submitting Statements of Interest to the Massachusetts School Building Authority (MSBA) for their Core Program (new or renovated buildings) and the Accelerated Repair Program (windows and doors, roofs, boilers). Statements of Interest are due to be submitted to the MSBA by February 12, 2016 for the Accelerated Repair Program and April 8, 2016

**New Business** 

MSBA Statements of Interest (Vote)

To date, new windows and doors for Merrymount, Parker, Lincoln Hancock, Wollaston, and North Quincy High School were installed in the summer of 2015. At today's MSBA Board Meeting, schematic designs for the Beechwood Knoll (windows, doors, roof) and Merrymount (roof) projects were approved and are on track for Summer 2016 installation, pending project funding approval by City Council.

Mayor Koch said these projects are an example of the collaboration between Public Buildings, Quincy Public Schools, the City Solicitor's Office, and Mayor's Office. The recently submitted Sterling Middle School Educational Program document has been cited by the MSBA as a model for preparation for other communities. Mayor Koch thanked the City Council and the taxpayers of Quincy for their support of the city's school buildings, which provide the environment for the high quality educational program. Mayor Koch also thanked the Quincy Legislative delegation for their support, Chapter 70 funding and oversight of the MSBA program. City Council will be reviewing the \$6.7 million bond appropriation for the summer 2016 projects at the February 1 Finance Subcommittee.

Ms. Isola made a motion to support submitting the Core Program Statement of Interest for the Squantum Elementary School.

MSBA Core Program Statement of Interest (SOI) for Squantum Elementary School

### Be It Resolved:

Having convened in an open meeting on Wednesday, January 27, 2016, prior to the closing date, the Quincy School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent of Schools to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 8, 2016 for the **Squantum Elementary School** located at 50 Huckins Avenue, Quincy, Massachusetts which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

<u>Priority 7:</u> Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with the state and approved local requirements.

<u>Description of Deficiencies for Priority 7:</u> The Squantum Elementary School was built in 1919 and an addition constructed in 1971. In almost forty-five years, it has not received any substantial upgrades or improvements to the infrastructure or to the interior/exterior structures. Although the custodial and maintenance staffs are attentive to this building's operational needs, a large portion of Squantum's mechanical, electrical, and plumbing systems were installed during the original construction of the facility. Aside from the improvements needed to the physical plant, educational components crucial for 21st century elementary schools are lacking, specifically classrooms equipped for the integration of educational technology and STEM concepts integral for standards-based instruction for regular education, Special Education, and English Language Learner students. Squantum's nurse's office, student support staff offices, cafeteria/ gymnasium, and media center are all undersized and under-equipped by modern educational standards.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City of Quincy to filing an application for funding with the Massachusetts School Building Authority.

Mrs. Lebo seconded the motion and on a roll call vote, the ayes have it, 7-0.

Ms. Isola made a motion to support submitting the Accelerated Repair Program Statement of Interest for the Atherton Hough Elementary School.

## Be It Resolved:

Having convened in an open meeting on Wednesday, January 27, 2016, prior to the closing date, the Quincy School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent of Schools to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 12, 2016 for the **Atherton Hough Elementary School** located at 1084 Sea Street, Quincy, Massachusetts which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

<u>Priority 5:</u> Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy-related costs in a school facility.

<u>Description of Deficiencies for Priority 5:</u> The Atherton Hough Elementary School was built in 1911 and renovated in 1950. Given the innovations in HVAC technology since the building renovation was completed, the Atherton Hough Elementary School's energy efficiency would be substantially improved by the installation of a replacement boiler.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City of Quincy to filing an application for funding with the Massachusetts School Building Authority.

Mrs. Lebo seconded the motion and on a roll call vote, the ayes have it, 7-0.

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Ms. Isola made a motion to support submitting the Accelerated Repair Program Statement of Interest for the Beechwood Knoll Elementary School.

### Be It Resolved:

Having convened in an open meeting on Wednesday, January 27, 2016, prior to the closing date, the Quincy School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent

MSBA Accelerated Repair Program Statement of Interest (SOI) for Atherton Hough Elementary School

MSBA Accelerated Repair Program Statement of Interest (SOI) for Beechwood Knoll Elementary School of Schools to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 12, 2016 for the **Beechwood Knoll Elementary School** located at 225 Fenno Street, Quincy, Massachusetts which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

<u>Priority 5:</u> Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy-related costs in a school facility.

<u>Description of Deficiencies for Priority 5:</u> The Beechwood Knoll Elementary School was built in 1952 and renovated in 1995. Given the innovations in HVAC technology since the building renovation was completed, the Beechwood Knoll Elementary School's energy efficiency would be substantially improved by the installation of a replacement boiler.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City of Quincy to filing an application for funding with the Massachusetts School Building Authority.

Mrs. Lebo seconded the motion and on a roll call vote, the ayes have it, 7-0.

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Ms. Isola made a motion to support submitting the Accelerated Repair Program Statement of Interest for the Merrymount Elementary School.

## Be It Resolved:

Having convened in an open meeting on Wednesday, January 27, 2016, prior to the closing date, the Quincy School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent of Schools to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 12, 2016 for the **Merrymount Elementary School** located at 4 Agawam Road, Quincy, Massachusetts which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

<u>Priority 5:</u> Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to

MSBA Accelerated Repair Program Statement of Interest (SOI) for Merrymount Elementary School increase energy conservation and decrease energy-related costs in a school facility.

<u>Description of Deficiencies for Priority 5:</u> The Merrymount Elementary School was built in 1928 and renovated in 1977. Given the innovations in HVAC technology since the building renovation was completed, the Merrymount Elementary School's energy efficiency would be substantially improved by the installation of a replacement boiler.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City of Quincy to filing an application for funding with the Massachusetts School Building Authority.

Mrs. Lebo seconded the motion and on a roll call vote, the ayes have it, 7-0.

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Ms. Isola made a motion to support submitting the Accelerated Repair Program Statement of Interest for the Wollaston Elementary School.

#### Be It Resolved:

Having convened in an open meeting on Wednesday, January 27, 2016, prior to the closing date, the Quincy School Committee, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent of Schools to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 12, 2016 for the **Wollaston Elementary School** located at 205 Beale Street, Quincy, Massachusetts which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future:

<u>Priority 5:</u> Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy-related costs in a school facility.

<u>Description of Deficiencies for Priority 5:</u> The Wollaston Elementary School was built in 1912 and renovated in 1987. Given the innovations in HVAC technology since the building renovation was completed, the Wollaston Elementary School's energy efficiency would be substantially improved by the installation of a replacement boiler.

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way

MSBA Accelerated Repair Program Statement of Interest (SOI) for Wollaston Elementary School guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City of Quincy to filing an application for funding with the Massachusetts School Building Authority.

Mrs. Lebo seconded the motion and on a roll call vote, the ayes have it, 7-0.

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Director of Special Education Judy Todd, Director of Assessment & Data Analysis Mary Fredrickson, and Special Education Team Administrators Catherine Carey and Donna Cunningham presented an update on the Middle School Math Reteach Initiative, a collaborative effort of Grades 7-8 Special Education teachers, Team Administrators, and Middle School Principals. With the goal of raising middle school Math assessment scores, the initiative focused on developing alternative means to teach lessons and directly impact Math performance.

**New Business** 

QPS 2015-2016 Initiatives Update: Math Reteach

Middle School Principals utilize the daily Student Support Block as opportunity for students to meet with teachers for reteach opportunity on the same day as the original lesson. The design team focused on how to engage students meaningfully with hands-on and multi-modal lessons. The benefits of teacher collaboration and the inclusion model are many: different learning methods support achievers of all levels and enhance understanding. Multiple system-wide opportunities for Professional Development and collaboration between general and special education teachers. Teacher collaboration fosters improving student understanding and achievement through shared resources and teaching strategies, building relationships and collegiality, and developing alternative methods for instruction. The Math Reteach model is about evolving from a fixed mindset that math ability is somehow a gift that is fixed and unchangeable to a growth mindset, where students understand that with effort, they can learn.

Mrs. Fredrickson reviewed the progress in narrowing the gap between students with and without disabilities. In 2015, the median Student Growth Percentile for students with disabilities in full inclusion classes moved 10 points to 64.5. 33% of students with disabilities in full inclusion classes scored Advanced or Proficient on the 2015 MCAS. 66% of students without disabilities scored Advanced or Proficient on the 2015 Mathematics MCAS.

Mrs. Lebo said this is an amazing progress and asked for clarification that the data was for all Grades 7 and 8 students. Ms. Isola said the progress is great to see, many positive steps, and would like to continue to monitor the initiative.

Ms. Todd thanked Senior Director of Middle School Curriculum & Programs Madeline Roy for her collaboration on this Initiative.

Mrs. Lebo made a motion to create an Ad Hoc Subcommittee for Athletics for the purpose of analyzing student athletic participation and exploring the current MIAA league status of both Quincy and North Quincy High School teams. The Ad Hoc Subcommittee team will work with the high school Principals, Athletic Directors, and the Superintendent. Mrs. Hubley seconded the motion.

**New Business** 

Ad Hoc Subcommittee for Athletics Created

On the motion, Mayor Koch suggested a friendly amendment to create a Subcommittee rather than an Ad Hoc Subcommittee.

Mrs. Lebo amended the motion to create a new Athletics Subcommittee for the purpose of analyzing student athletic participation and exploring the current MIAA league status of both Quincy and North Quincy High School teams. The Athletics Subcommittee team will work with the high school Principals, Athletic Directors, and the Superintendent. Mayor Koch seconded the amended motion.

On the motion, Ms. Isola suggested that an Athletics Subcommittee would still refer items to the Budget & Finance and Policy Subcommittee as needed.

On a roll call vote, the ayes have it 5-2. Mr. DeAmicis and Mrs. Hubley voted NO.

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Mayor Koch made a motion to approve the Overnight travel of Quincy High School Skills USA State Leadership Conference, Marlborough, Massachusetts, April 28-30, 2016. On the motion, Mrs. Hubley noted that the QHS Nurse signature was missing from the form. Ms. Isola seconded the motion and on a voice vote, the ayes have it.

**New Business** 

Overnight Travel

Mayor Koch made a motion to approve the Out of State travel of North Quincy High School Debate Team to Greenwich, Connecticut, April 23-24, 2016. On the motion, Mrs. Hubley noted the question about signed permission slips was left blank on the form. Mr. DeAmicis seconded the motion and on a voice vote, the ayes have it.

Out of State Travel

Mayor made a motion to approve the Out of State travel of North Quincy High School Debate Team to Washington DC, February 26-28, 2016. Mrs. Mahoney seconded the motion and on a voice vote, the ayes have it.

Mr. Bregoli asked that care be taken to ensure that the Student Travel Request forms are filled out completely.

Upcoming meetings were announced: Regular Meetings on February 10, 2016, March 2 and March 16, 2016 all at 7:00 pm at the Coddington Building; Subcommittee Meetings for Budget & Finance on Monday, February 1, 2016 at 5:00 pm; Policy on Monday, February 1, 2016 at 5:30 pm; and Health, Transportation & Safety on Wednesday, February 3, 2016 at 5:00 pm.

Communications

Ms. Isola noted that when an email is sent to all members of the School Committee, members may not "reply all" as this is a violation of the Open Meeting Law.

Mrs. Hubley noted that this also applies to communications on social media platforms.

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Mr. Bregoli noted that all Subcommittee meeting minutes are posted online at <a href="https://www.quincypublicschools.com">www.quincypublicschools.com</a>.

Reports of Subcommittees

Mrs. Mahoney reviewed the Special Education Subcommittee Meeting held on January 20, 2016. Agenda items included a review of the next generation motor skills program being piloted at Della Chiesa Early Childhood Center, the Aspen Special Education Module implementation, and an update on QPAC goals and events.

**Special Education** 

Ms. Isola reviewed the Teaching & Learning Subcommittee Meeting held on January 25, 2016. Mrs. Fredrickson and Mrs. Papile presented the Annual System Profile, reviewing statistics and indicators for the 2015-2016. In addition, Next Generation Assessments currently being piloted were reviewed.

Subcommittee Meeting Minutes Approved

As there were no corrections to the meeting minutes the January 20, 2016 Special Education Subcommittee and January 25, 2016 Teaching & Learning Subcommittee Meeting minutes, the minutes were approved as presented.

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Mrs. Hubley made a motion to adjourn for the evening at 8:25 p.m. The motion was seconded by Mrs. Mahoney and on a voice vote, the ayes have it.

Adjournment