

QUINCY SCHOOL COMMITTEE

BUDGET and FINANCE SUBCOMMITTEE MEETING

Monday, October 22, 2012

A meeting of the Budget and Finance Subcommittee was held on Monday, October 22, 2012 at 5:00 pm in the 2nd Floor Conference Room at the NAGE Building. Present were Mrs. Kathryn Hubley, Mrs. Emily Lebo, Mrs. Anne Mahoney, Mr. Dave McCarthy, and Ms. Barbara Isola, Chair. Also attending were Superintendent DeCristofaro, Mr. Jim Mullaney, Mr. Kevin Mulvey, Mr. Jim Rendle, Mrs. Colleen Roberts, Mr. Keith Segalla, and Ms. Laura Owens, Clerk.

Ms. Isola called the meeting to order at 5:00 pm. Athletic Director Jim Rendle presented the **Athletic Department Program Improvement Plan** and began by thanking the School Committee for funding the Athletic Trainers, citing the immediate impact on the fall sports program. He reviewed the Athletic Programs goals, noting that they are ongoing from last year's goals (1) Continue to work with coaches in order to monitor the School Committee Policy of no tolerance in regard to hazing, harassment, and bullying to ensure compliance during the 2012-2013 school year; (2) Continue to work in collaboration with the High School Deans to monitor students who may be at-risk or who have attendance/disciplinary issues during the 2012-2013 school year; and (3) collaborate with the Health, Nutrition, and Wellness Advisory Council to revise the current QPS Wellness Policy to comply with the new state and federal regulations governing nutrition and wellness in schools and to provide guidance and support to individual school wellness teams throughout the school year. Mr. Rendle mentioned that the Athletic Handbook was updated last year to add the anti-bullying, harassment, hazing and concussion policy information, so there were no major changes for this year.

Mrs. Lebo suggested adding to the sources of evidence for goal #1, by documenting attendance by coaches and athletes at the pre-season meetings. Mrs. Lebo also asked for clarification on the individual number of student-athletes at both high schools; 1,600 high school students participate in athletics out of 2,800 total high school students, many in multiple sports. Mrs. Lebo thanked Mr. Rendle for posting gate help and field help positions as had been requested and inquired about paraprofessionals and site supervisor positions that are not included in the Athletics budget. Mr. Mullaney will move these positions from Non-Academic Program Support into the Athletics section of the budget. Ms. Isola requested that a goal reflection section be added to next year's PIP.

Mr. McCarthy made a motion to approve the Athletics Program Improvement Plan. Mrs. Mahoney seconded the motion and on a voice vote, the ayes have it.

The next item on the agenda was the **Quarterly Budget Review** for the first quarter of FY2013. Mr. Jim Mullaney reviewed the salary budget for Academic Classroom Teachers, Academic Programs, Academic Support, and Non-Academic Support. All line items are within expected ranges for this

point in the year; all step and level increases are accounted for, as well as anticipated increases from contract negotiations.

For Academic Expenses, Circuit Breaker funding will be increased by \$100,000 over what was budgeted. Some expenses, such as supplies and textbooks are frontloaded so between 40% and 50% has already been expended. For Non-Academic Expenses, funding has been encumbered for natural gas and electricity by the issuing of purchase orders. Other lines are on target; the other major account is transportation, the majority of which is Special Education and that spending is on track. Mrs. Lebo asked about Athletic Supplies as this line is almost expended. Mr. Mullaney explained that additional funding for supplies is available in the Revolving Fund.

Mr. Mullaney then presented the **Professional Staff Reconciliation** and noted that he will re-issue the Budget Books so they reflect this information. Adjustments were made to add and remove classroom teachers at the elementary, middle, and high school levels to reflect shifts in student populations, with a net gain of six positions. Additional part-time staff for were placed in Music, ELL, and Guidance and offset by a decrease in the Nursing staff line due to grant funding.

Mr. McCarthy made a motion to approve the Quarterly Budget as presented. Mrs. Hubley seconded the motion and on a voice vote, the ayes have it.

Mrs. Mahoney made a motion to adjourn the meeting at 5:50 pm. Mr. McCarthy seconded the motion and on a voice vote, the ayes have it.