

Quincy Public Schools

Career Vocational and Technical Education Program Improvement Plan 2022 - 2023

*Keith P. Segalla, Executive Director
Career Vocational and Technical Education*

*Rebecca McInnis, CVTE Department Chair, QHS
Marianne Collins, CTE Department Chair, NQHS*

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Quincy Public Schools

~ Mission ~

Our mission is to provide a safe and nurturing learning environment for children to achieve their individual maximum potential.

Our desire is to develop students who persevere in their studies, take responsibility for their choices, and are honest in their character.

We seek to equip the students with the necessary skills to thrive as productive workers and committed citizens, and to meet the challenge of change in a global community.

We strive to help children discover and explore their gifts and talents, and to value and respect each other's uniqueness.

In order to accomplish our mission, staff, parents and students must work in a collaboration of effort and trust with open communication.

Our success will be measured by our students who exemplify a lifelong love of learning.

Career Vocational and Technical Education

~ Mission ~

Quincy Public Schools Career Vocational and Technical Education emphasizes an education with academic rigor, technical proficiency, and civic obligation. Our community fosters respect for individual and cultural diversity while our curriculum and programs provide a comprehensive education, which opens multiple career paths. Whether students intend to pursue a college education, employment, trades, or military service, Quincy Public Schools Career Vocational and Technical Education provides programs to facilitate their success. Graduates of Quincy Public Schools Career Vocational and Technical Education will be skilled and contributing members of our 21st century global community.

Executive Director's Message

Quincy Public Schools Career Vocational & Technical Education Program provides practical instruction and valuable intellectual content alongside academics. North Quincy and Quincy High School's foster a stimulating environment, where traditional programs exist side-by-side with cutting-edge 21st Century competency-based career pathways, including: Automotive Technology, Business Technology, Carpentry Technology, Criminal Justice, Culinary Arts, Design and Visual Communications, Early Education and Care, Electrical Technology, Engineering Technology, Fashion Technology, Film and Television Production, Health Care Technology, Information Support and Networking Services, Metal Fabrication and Joining Technologies, and Plumbing Technology.

Our Career Vocational & Technical Education programs are industry certified, have strong business partnerships and a variety of post-secondary initiatives, including Articulation Agreements, CVTE Pathways, Dual Enrollment, and Early College High School. We encourage our students to take an active role in their own education. It is our hope to send our students to the world of work, armed forces, and/or post-secondary education with the necessary skills and knowledge for long-term success.

CVTE students and staff have opportunities to explore current industry trends in collaboration with our business partners, Quincy's CVTE General Advisory and Program Advisory Teams. Through this collaboration, our competencies and technical vocational teaching areas are guaranteed to be industry specific and meet industry standards.

Quincy Public Schools CVTE staff members are trained, experienced, and state-certified in the career field they teach. Quincy's CVTE teachers deliver instruction in safety and health, technical, and embedded academics related to their subject matter, as well as employability and career readiness, management and entrepreneurship, and technological skills required for workplace success.

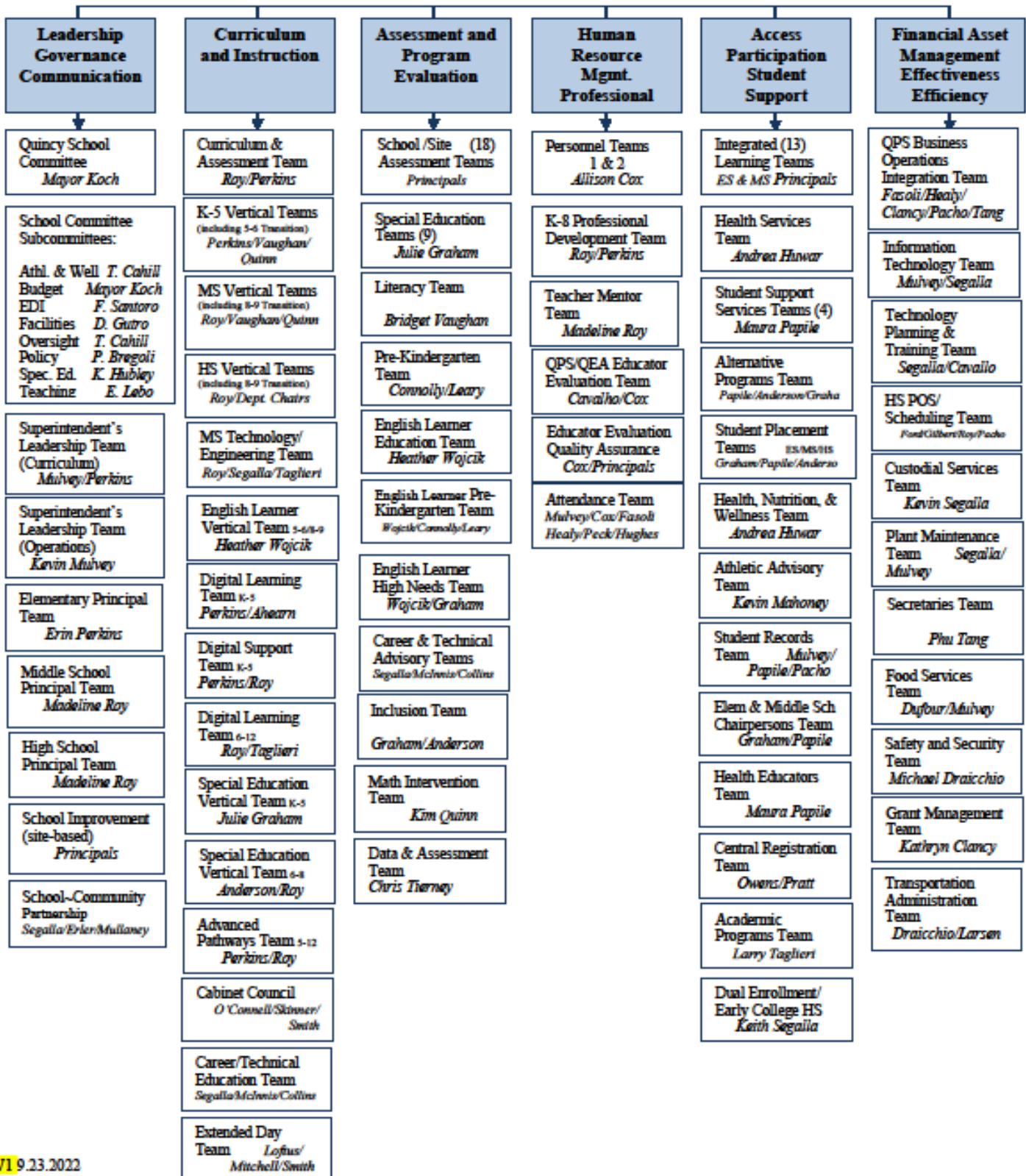
Quincy Public Schools Career Vocational & Technical Education offers multiple educational resources for CVTE students, including both school-based and work-based learning opportunities, including, job shadowing, co-ops, apprenticeships, internships, clinical placements, community service learning, and employment experiences, which are available to all students. These educational resources open doors to careers, colleges, and the future.

Keith P. Segalla

Quincy Public Schools

Team Organization and Alignment Chart 2022-2023

Superintendent of Schools

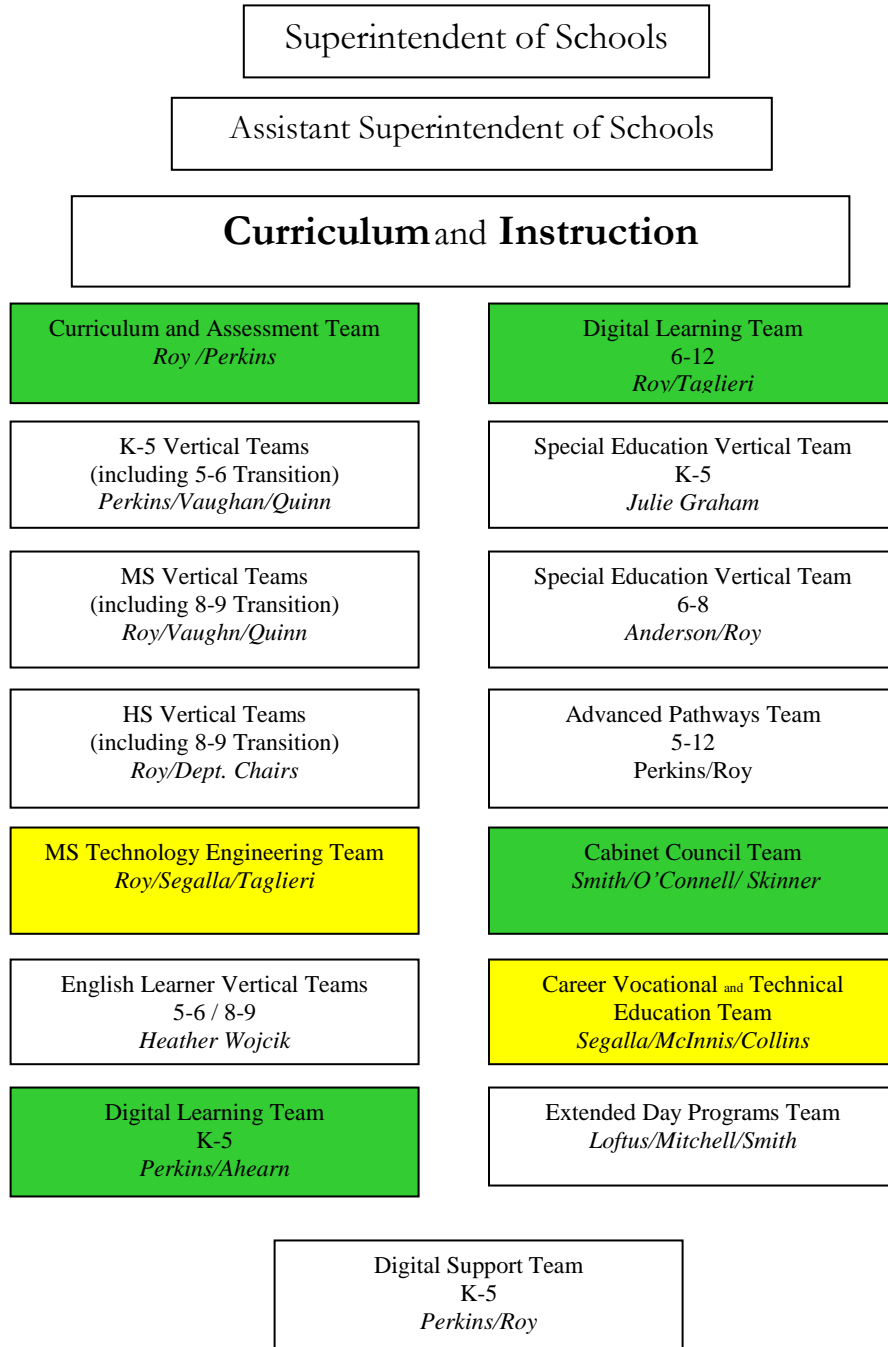


Standard and Team Alignment

Standard 2 – Curriculum and Instruction

Key Question - Are all aspects of the curriculum to the state Frameworks? Are instructional practices developed and implemented toward attaining high levels of student achievement?

Team Alignment Chart



Primary



Secondary

Team: Career Vocational and Technical Education Team
Chairperson: Keith Segalla
Co-Chairs: Rebecca McInnis and Marianne Collins
Purpose: Provide curriculum guidelines and support professional development for CVTE teachers and provide career pathway support for career and technical education students.

DIP Standard:	Standard 2 – Curriculum and Instruction
Key Question:	Are all aspects of the curriculum aligned to the state frameworks? Are instructional practices developed and implemented toward attaining high levels of student achievement?

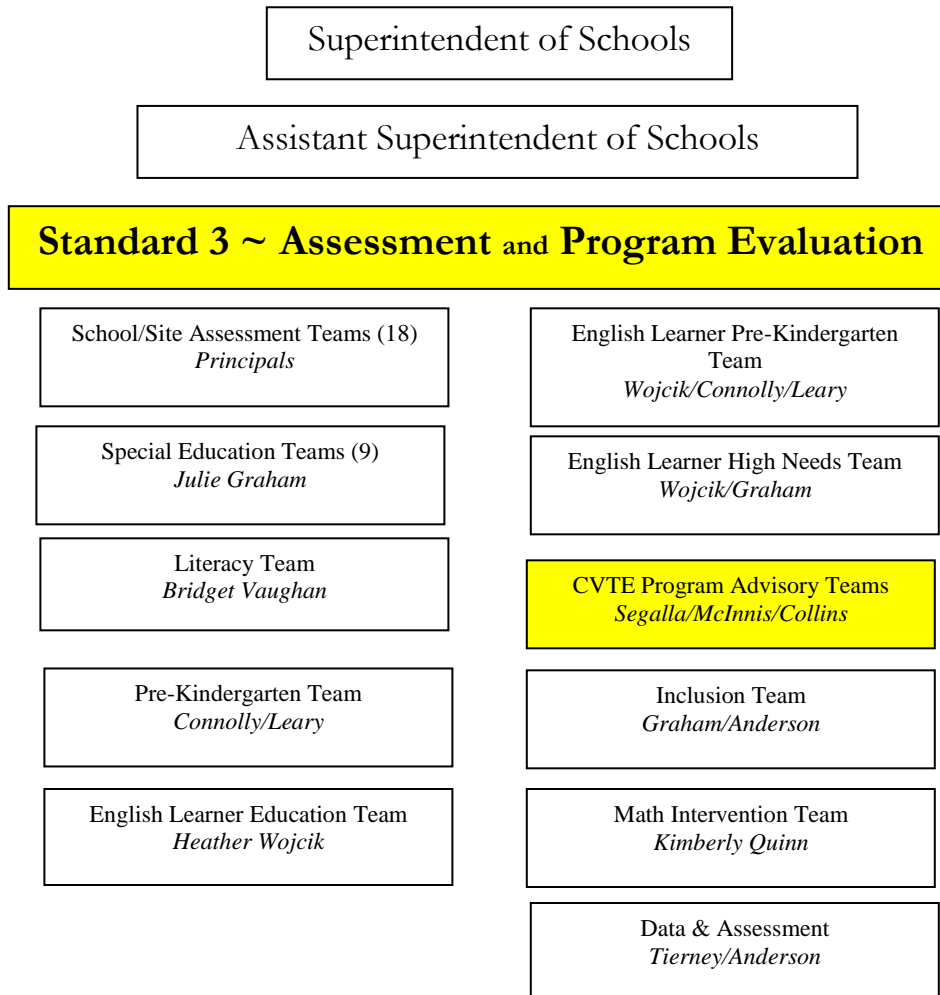
Indicators	Benchmarks
Indicator 1: The district implements curricula for all grade levels in tested content areas that clearly address all components of the state curriculum frameworks.	The district has fully developed high quality curriculum guidelines in all subject areas that are completely aligned with the State Curriculum Frameworks.
	Curriculum enhancements and experiences will be provided by extra-curricular programs and activities that are diverse and are carefully planned to enhance students’ intellectual and social development.
	Career Vocational and Technical Education programs will address and incorporate the Massachusetts Department of Elementary and Secondary Education CVTE Frameworks, including Safety and Health Knowledge and Skills; Technical Knowledge and Skills; Embedded Academic Knowledge and Skills; Employability and Career Readiness Knowledge and Skills; Management and Entrepreneurship Knowledge and Skills; and Technological Knowledge and Skills into their curriculum.
	Career Vocational and Technical Education programs address embedded academics in the core content areas, including ELA, Math, and Science.
Indicator 7: Appropriate educational technology is available and used as an integral part of the instructional process.	Teachers utilize educational technology as a tool for individualizing instruction and reinforcing their classroom instruction.
	Administrators, teachers, and students have access to technical support.
	The district provides students with access to computers beyond the regular school day.
	Technology is integrated in all areas of the curriculum.
	Appropriate educational technology is available and will be utilized in all CVTE Programs (i.e. interactive whiteboards, projectors, document cameras, etc...)
	Students are able to use word processing and publishing software to produce written work.
	Students use technology devices to help solve mathematics problems and graphically display results.

Indicator 8: District and school leaders monitor teachers' instruction for evidence of practices that reflect high expectations for students' work and Mastery.	CVTE Program curriculum includes rigorous, honors level course of study. All students are encouraged to prepare for these courses in order to reach their academic potential.
	Course expectations are outlined in teacher's syllabus and inform parents about course expectations and what their children are studying in school.
	CVTE instructors encourage students to participate in CVTE Program National Certification Standards exams, articulation agreements, CVTE pathways, dual enrollment, early college high school, scholarships, and award opportunities.
	CVTE instructors encourage students to participate in Non-Traditional Pathways, including apprenticeships, armed forces, etc.
	CVTE instructors consistently communicate to students and parents about their high expectations for all students.
	The number of students awarded the Certificate of Occupational Proficiency is monitored.
Indicator 10: Teachers use differentiated instructional strategies that reflect high expectations for all students.	CVTE curriculum ensures that students share learning by working independently or collaboratively, while thinking critically and working creatively.

Standard and Team Alignment

Standard 3: Assessment and Program Evaluation

Key Question ~ Are assessment results and local benchmarks used to make decisions, and improve student performance?



Primary



Secondary

Team: CVTE Program Advisory Teams

Chairperson: Keith Segalla

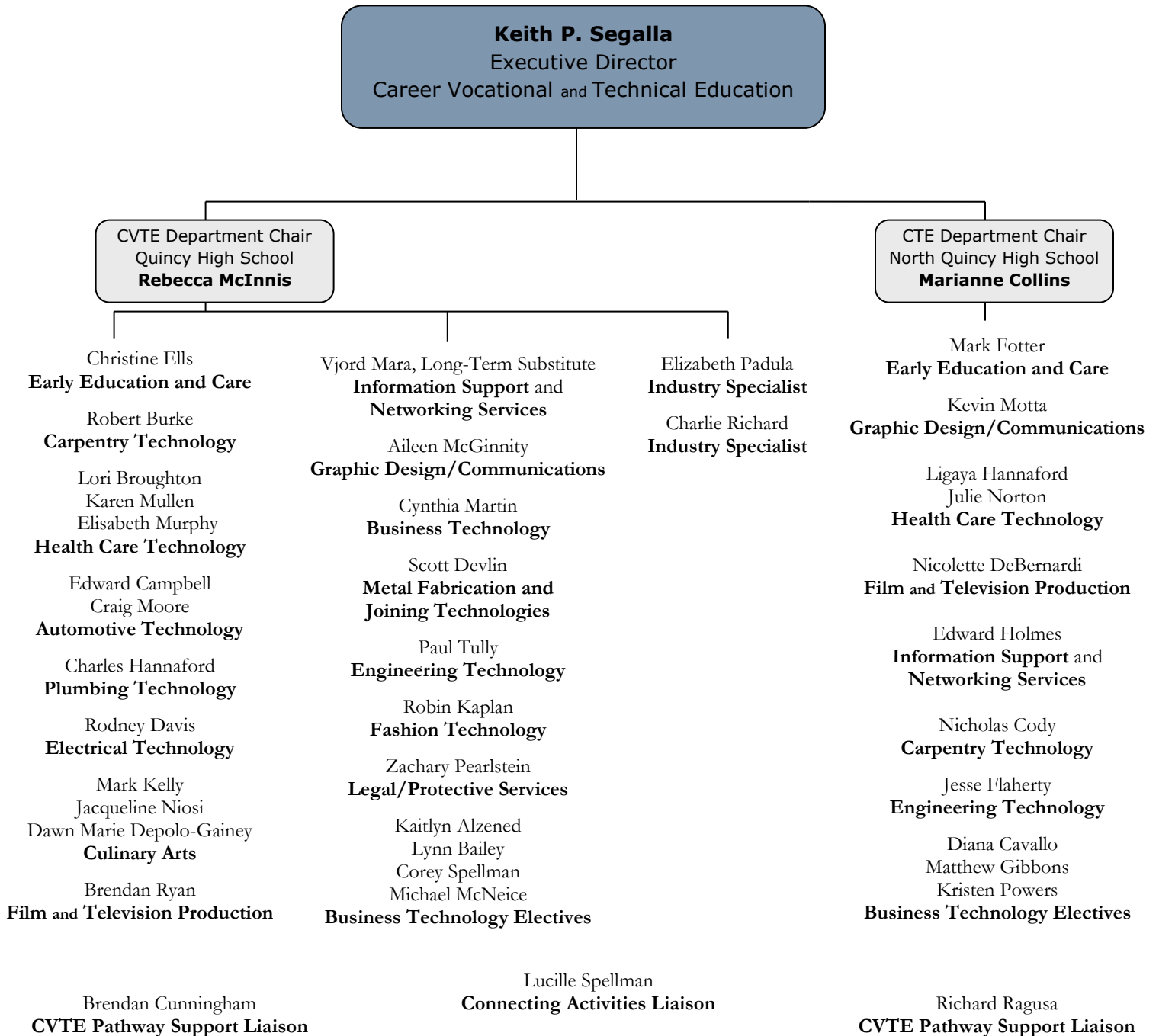
Co-Chairs: Rebecca McInnis and Marianne Collins

Purpose: This team is a requirement of the Massachusetts Department of Elementary and Secondary Education regulations. Members of the business community, industry, labor unions, post-secondary representatives, parents and students assess current program offerings and equipment. Their written report on their findings is submitted to the Quincy School Committee and the MA Department of Elementary and Secondary Education CVTE Unit.

DIP Standard:	Standard 3 – Assessment and Program Evaluation
Key Question:	Key Question - Are assessment results and local benchmarks used to make decisions, and improve student performance?

Indicators	Benchmarks
Indicator 2: District and school leadership require all students to participate in all appropriate assessments.	Coordinate and implement a 6 Year Educational Plan for all Grade 9 students.
	Coordinate and implement a Career Exploratory Program (Freshman Seminar) for all QHS Grade 9 students.
	Coordinate and implement Career Plans for all grade 9-12 students.
Indicator 5: The district and school leadership annually assess the effectiveness of its program and service delivery systems.	The district offers Career Vocational & Technical Education Programs with significant depth and breadth to insure all students are prepared to enter the current workforce or post-secondary educational settings with competencies, skills and knowledge that are aligned with MA Curriculum Frameworks/Common Core, MA CVTE Frameworks, and Industry Standards.
	Monitor and communicate the progress of CVTE students as delineated through the MA DESE CVTE Core Indicators.
	Coordinate and implement Quincy’s annual CVTE Graduate Follow-up Survey.
	Insure and implement continuation of National Standards Certifications for Quincy’s CVTE Programs.
	Insure and implement the required execution of Quincy’s annual CVTE General Advisory and CVTE Program Advisory Team Meetings.

Career Vocational and Technical Education 2022-2023 Organizational Chart



2022-2023 CVTE TEAM

Team Membership

Member Names	Titles	Telephone Extension	Email
Keith Segalla	Executive Director CVTE	8731	keithsegalla@quincypublicschools.com
Keith Ford	Principal, QHS	3352	keithford@quincypublicschools.com
Daniel Gilbert	Principal, NQHS	8744	danielgilbert@quincypublicschools.com
Rebecca McInnis	CVTE Department Chair, QHS	3324	rebeccamcinnis@quincypublicschools.com
Jacqueline Niosi	CVTE Teacher, QHS	3328	jacquelineniosi@quincypublicschools.com
Charles Hannaford	CVTE Teacher, QHS	3325	charleshannaford@quincypublicschools.com
Lori Broughton	CVTE Teacher, QHS	3337	loribroughton@quincypublicschools.com
Robin Kaplan	CVTE Teacher, QHS	3377	robinkaplan@quincypublicschools.com
Scott Devlin	CVTE Teacher, QHS	3325	scottdevlin@quincypublicschools.com
Nicholas Cody	CVTE Teacher, NQHS	8744	nicholascody@quincypublicschools.com
William Reardon	Guidance Department Chair, QHS	3389	williamreardon@quincypublicschools.com
Marianne Collins	CTE Department Chair, NQHS	8749	mariannecollins@quincypublicschools.com
Virginia Cushman	Guidance Counselor, NQHS	8983	virginiacushman@quincypublicschools.com
Brendan Cunningham	CVTE Support Liaison, QHS	3324	brendancunningham@quincypublicschools.com
Richard Ragusa	CVTE Support Liaison, NQHS	7717	richardragusa@quincypublicschools.com
Lucille Spellman	MassHire SSWB Connecting Activities	8744	lucillespellman@quincypublicschools.com

Meeting Schedule:

Meeting Dates	Times	Location
Thursday, October 27, 2022	8:00 a.m. – 9:30 a.m.	QHS ~ Abigail Adams Conference Room
Thursday, January 5, 2023	8:00 a.m. – 9:30 a.m.	QHS ~ Abigail Adams Conference Room
Thursday, March 9, 2023	8:00 a.m. – 9:30 a.m.	QHS ~ Abigail Adams Conference Room
Thursday, May 18, 2023	8:00 a.m. – 9:30 a.m.	QHS ~ Abigail Adams Conference Room

2022-2023 Team Goals:

CVTE GOAL ONE: To support our high school’s School Improvement Plan (SIP) Academic Goal, the CVTE Team will design and develop a new Writing Prompt ~ “My Career Vocational Education Experience”, including a Rubrics for Quincy’s CVTE Career Portfolio Initiative. The Writing Prompt will include the six CVTE Frameworks, including Safety and Health, Technical, Embedded Academics, Employability, Management and Entrepreneurship, and Technological Knowledge and Skills. This goal will be completed by May, 2023.

NEW GOAL

Steps	Action Steps / Timeline	Source of Evidence	Team/Person(s) Responsible
a.	CVTE instructors will design and develop a new Writing Prompt DRAFT “My Career Vocational Education Experience” for Quincy’s CVTE Career Portfolio Initiative. The Writing Prompt will include the six CVTE Frameworks, including Safety and Health, Technical, Embedded Academics, Employability, Management and Entrepreneurship, and Technological Knowledge and Skills by November 2022.	New Writing Prompt ~ “My Career Vocational Education Experience” Draft	R. McInnis M. Collins CVTE Instructors
b.	CVTE instructors will review and revise (if applicable) a new Writing Prompt FINAL DRAFT “My Career Vocational Education Experience” for Quincy’s CVTE Career Portfolio Initiative by December 2022.	New Writing Prompt ~ “My Career Vocational Education Experience” Final Draft	R. McInnis M. Collins CVTE Instructors
c.	CVTE instructors will design and develop a Writing Prompt ~ “My Career Vocational Education Experience” Rubrics by January 2023.	Writing Prompt ~ “My Career Vocational Education Experience” Rubrics Draft	R. McInnis M. Collins CVTE Instructors
d.	CVTE instructors administer Writing Prompt ~ “My Career Vocational Education Experience” to CVTE students by February 2023.	Writing Prompt ~ “My Career Vocational Education Experience”	R. McInnis M. Collins CVTE Instructors
e.	CVTE instructors correct Writing Prompts ~ “My Career Vocational Education Experience” utilizing developed rubrics by May 2023.	Writing Prompt ~ “My Career Vocational Education Experience” Rubrics	R. McInnis M. Collins CVTE Instructors
f.	CVTE instructors will compile, analyze, and share Writing Prompt ~ “My Career Vocational Education Experience” Rubric Results Data by June 2023.	Writing Prompt ~ “My Career Vocational Education Experience” Rubrics Data and Charts	R. McInnis M. Collins CVTE Instructors

CVTE GOAL TWO: To support our high school's School Improvement Plan (SIP) Goal of Social Emotional Learning, the CVTE Team will continue to implement a variety of Character Development Strategies, including Empathy, Ethics, and Growth Mind Set into our CVTE curriculum by June 2023. **CONTINUOUS GOAL**

Steps	Action Steps / Timeline	Source of Evidence	Team/Person(s) Responsible
a.	CVTE instructors will review and discuss the year-to-date implementation and reflection/assessment of Growth Mind Set/Grit Character Development Strategies by November 2022.	Growth Mind Set/Grit PowerPoint Presentation Growth Mind Set/Grit Videos by Angela Duckworth and Carol Dwek Collins Open Response Writing Template	R. McInnis M. Collins CVTE Instructors
b.	CVTE instructors will continue to discuss and share Growth Mind Set/Grit/Affirmations Character Development Strategies by December 2022- January 2023.	Student Growth Mind Set/Grit Test	R. McInnis M. Collins CVTE Instructors
c.	CVTE instructors will share and present Growth Mind Set Strategies by understanding "Right vs Left Brain" Processing by February 2023.	"Right vs Left Brain" processing PowerPoint Presentation Right vs Left Brain Questionnaire	R. McInnis M. Collins CVTE Instructors
d.	CVTE instructors will share and present Empathy and Motivational Character Development Strategies by March 2023.	Empathy and Motivational PowerPoint Presentation Empathy and Motivational Videos Series Collins Open Response Writing Template	R. McInnis M. Collins CVTE Instructors
e.	CVTE instructors will share and present Ethics Character Development Strategies by April - May 2023.	Ethics PowerPoint Presentation Ethics Case Studies Series Collins Open Response Writing Template	R. McInnis M. Collins CVTE Instructors
f.	CVTE instructors will design and develop a Growth Mind Set Assessment Tool to assess CVTE student's knowledge and understanding by January 2023.	Growth Mind Set Assessment Tool Draft	R. McInnis M. Collins CVTE Instructors
g.	CVTE instructors administer Growth Mind Set Assessment Tool to CVTE students by May 2023.	Growth Mind Set Assessment Tool	R. McInnis M. Collins CVTE Instructors
h.	CVTE instructors compile, analyze, and share Growth Mind Set Assessment Tool data by June 2023.	Growth Mind Set Assessment Tool Data	R. McInnis M. Collins CVTE Instructors

CVTE GOAL THREE: To increase non-traditional pathway opportunities for high school students, including Quincy’s CVTE Program to ensure success beyond graduation by June 2023. **CONTINUOUS GOAL**

Steps	Action Steps / Timeline	Source of Evidence	Team/Person(s) Responsible
a.	CVTE Support Liaisons will continue to design, develop, and implement a comprehensive plan to assist high school students, including Quincy’s CVTE trades and its teachers by collaborating with Labor Unions and Community Partners and facilitate the support and services they provide by June 2023.	Meeting Agendas and Minutes Task Log Calendar of Events	CVTE Executive Director CVTE Support Liaisons CVTE Department Chairs CVTE Staff MA Labor Unions
b.	CVTE Support Liaisons will continue to design and develop a schedule of non-traditional activities, workshops, initiatives, and quarterly newsletter promoting the success of these initiatives by June 2023.	Non-Traditional Pathway Schedules of Activities, Workshops, and Initiatives. Task Log	CVTE Executive Director CVTE Support Liaisons CVTE Department Chairs
c.	CVTE Support Liaisons will continue to develop connections with community business partners to support a range of work-based learning experiences, including job shadowing, apprenticeships, internships, co-op placements, mentorships, and employment opportunities, etc. by June 2023.	Introduction Letter Work-Based Learning Brochure Meeting Agenda/Notes Task Log	CVTE Executive Director CVTE Support Liaisons CVTE Department Chairs CVTE Staff
d.	CVTE Support Liaisons will continue to assist and support in arranging community business partners for guest lecturer series, women in the trades summit, career days, job fairs, senior portfolio interviews, etc. by June 2023.	Communication Letter Flyers Task Log	CVTE Executive Director CVTE Support Liaisons CVTE Department Chairs CVTE Staff
e.	CVTE Support Liaisons will continue to develop connections and work in collaboration with the Massachusetts Armed Forces Recruitment Agencies (all branches) to promote opportunities and services they provide by June 2023.	Communication Letter Workshop Schedule Listing of Activities Task Log	CVTE Executive Director CVTE Support Liaisons HS Principals

CVTE GOAL FOUR:

During the 2022-2023 school year, CVTE Team will continue to provide students a variety of additional curriculum enhancements and educational opportunities. These curriculum enhancements complement our CVTE programs.

CONTINUOUS GOAL

Steps	Action Steps / Timeline	Source of Evidence	Team/Person(s) Responsible
a.	Planning, implementation, and reflection/assessment of “Live Work” for QHS Culinary Arts Program, including Presidents Café Lunch, ‘Tis the Season...Symphony Song Dinner, Stop and Shop Initiatives, Mayor Koch’s Holiday Luncheon, and Fashion Show, etc. by June 2023.	Event Program, Menus, and Press Releases	Culinary Arts Staff and Students
b.	Planning, implementation, and reflection/assessment of “Constructing Your Future” Career Day Initiative sponsored by Lee Kennedy by October 2022.	Event Program, Menus, and Press Releases	Construction Trades: Carpentry, Electrical, Plumbing, Metal Fabrication Lee Kennedy Company
c.	Planning, implementation, and reflection/assessment of Quincy’s CVTE Job Fair sponsored by MA Hire South Shore Workforce Board by November 2022.	Event Program, Menus, and Press Releases	Connecting Activities Liaison CVTE Support Liaisons CVTE Team
d.	Planning, implementation, and reflection/assessment of Read Across America Literary Support within our Early Education and Care Programs by March 2023.	Lesson Plan Presentation	Early Education and Care Staff and Students (NQHS/QHS)
e.	Planning, implementation, and reflection/assessment of our annual Credit For Life Fair within our CVTE and CTE Programs by March 2023.	Event Program/Agenda	CTE Business Staff and Students CVTE Trades Students (NQHS/QHS)
f.	Planning, implementation, and reflection/assessment of Annual Fashion Show within QHS Fashion Technology Program by May 2023.	Event Program/Agenda	Fashion Technology Staff and Students
g.	Planning, implementation, and reflection/assessment of Innovative Engineers within our Engineering Technology Programs by May 2023.	Event Program/Agenda	Engineering Technology Staff and Students (NQHS/QHS)
h.	Planning, implementation, and reflection/assessment of National Business Honor Society Initiatives by June 2023.	Team Meetings	Business Technology Staff and Students
i.	Planning, implementation, and reflection/assessment of Clinical Placements/Co-op’s/Internships for Quincy’s CVTE Programs by June 2023.	Participation Agreements for Clinical Placements, Co-ops, Internships	CVTE Staff and Students
j.	Participation in Local 103 Electrical Union’s Women in the Trades Summit for Quincy CVTE Trades Program by March 2023.	Event Program/Agenda	CVTE Staff and Students Local 103 ~ Electrical Union CVTE Support Liaisons

k.	Continue the planning, implementation, and reflection/assessment of Tiny House Initiative within QHS Trades Programs by June 2023.	Event Program/Agenda	Construction Trades: Carpentry, Electrical, and Plumbing Quincy Chamber of Commerce ~ Timothy Cahill
l.	Planning, implementation, and reflection/assessment of Health and Wellness Fair within Quincy's Health Care Technology Programs by April 2023.	Event Program/Agenda	Health Care Technology Staff and Students
m.	Continue to implement and strengthen CVTE Pathways Initiative in collaboration with Quincy College by June 2023.	CVTE and Quincy College CVTE Pathways Agreement	Criminal Justice, Business Technology, Information Support and Networking Services, and Early Education and Care
n.	Continue to promote CVTE Post-Secondary Initiatives, including Articulation Agreements, Dual Enrollment, CVTE Pathways, and Early College High School Pathway by June 2023.	Quincy's CVTE Post-Secondary Initiatives Brochure Articulation Agreements	Post-Secondary Facilitators K. Segalla M. Cassidy A. McGinnity CVTE Staff

CVTE GENERAL ADVISORY TEAM

Membership 2022-2023

Member Names	Title	Telephone Ext.
Philip Chong	Quincy Asian Resources, Chief Executive Officer	617-472-2200
India Gerald	MassHire South Shore Workforce Board, Director, Youth Services	617-934-4854
John Sullivan	IronWorker Local 7, Apprentice Coordinator	617-268-0707
Andrea McLain	Program Director, Medical Laboratory Program, Quincy College	617-984-1726
James Toomey	Carpentry Local Union 424	781-367-6188
John MacNeil	Danish Pastry House	617-773-0944
Jonathan Caliri	Quincy Access TV, Executive Director	617-984-1444
Janet Widopp	Quincy Head Start	617-249-2470
Joe Devlin	Quincy Housing Authority ~ Electrical	617-376-3300
Tara Anderson	Jostens Publishing	508-580-1984
Maralin Manning	Quincy After School Day Care	617-471-3232
Marc Zade	Plumbing Inspector, Canton	781-821-5000
Jordan Alther	Amtrack, Maintenance	617-719-5195
Sgt. Nick LaRoche	Army National Guard	508-493-9066
James Guertin	UTS Energy Engineering	617-471-3454
Jennifer Croes	Dana-Farber Brigham Cancer Center, Executive Director	781-624-8548
Kathleen Nugent	City of Quincy Inspectional Services	617-376-1458
Mark Carey	Carey Productions, Inc.	857-919-2323
Nicki Cauldwell	Campus Kinder Haus	617-328-5530
Diane Gillis	Quincy College, Dean of Nursing	617-984-1700
Judith Krimski	Krimski Design	781-267-4903
Taylor Pecoraro	City of Quincy Health Department	617-376-1286
Kyle Cook	Building Restoration Services	617-984-3029
Shawn O'Brien	Wolters Kluwer	800-261-3111

2022-2023 Team Goals:

CVTE PROGRAM ADVISORY TEAM GOAL ONE: Design and develop Quincy Public Schools Career Vocational and Technical Education Program Advisory Team Report by April 2023 for presentation to the Quincy School Committee by May 2023. **CONTINUOUS GOAL**

Steps	Action Steps / Timeline	Source of Evidence	Team/Person(s) Responsible
a.	Design, develop, and distribute CVTE General Advisory and Program Advisory Teams invitations to Annual Meeting by September 2022.	Advisory Team Invitation	Executive Director CVTE CVTE Team
b.	Execute CVTE General Advisory and Program Advisory Teams Annual Fall Meeting (In-Person) by October 2022.	Meeting Agenda and Report Materials	Executive Director CVTE CVTE Team CVTE General and Program Advisory Teams
c.	Execute CVTE Program Advisory Teams ~ Co-Chairs (only) Spring Meeting (In-Person) by April 2023.	Meeting Agenda and Report Materials	Executive Director CVTE Team CVTE General and Program Advisory Teams
d.	Design and develop CVTE Program Advisory Team Report by May 2023.	CVTE Advisory Team Report	Executive Director CVTE Team CVTE General and Program Advisory Teams
e.	CVTE General and Program Advisory Teams presentation to Quincy School Committee by May 2023.	CVTE Advisory Report and Presentation	Executive Director CVTE Team CVTE General and Program Advisory Teams

CVTE PROGRAM ADVISORY TEAM GOAL TWO: To enlist CVTE General Advisory and Program Advisory Team members to present a relevant lesson or a visitation to their workplace or post-secondary institution for students in each Career Vocational and Technical Education major by May 2023. **CONTINUOUS GOAL**

Steps	Action Steps / Timeline	Source of Evidence	Team/Person(s) Responsible
a.	CVTE Team Members will present and share CVTE Team/Advisory Board visitation goals at Program Advisory Team Meeting held on October 20, 2022 (In-Person).	CVTE Program Advisory Team Meeting Agenda	CVTE Department Chairs CVTE Staff Members CVTE General Program and Advisory Team Members
b.	CVTE Program Advisory Team members will implement and present one relevant lesson or facilitate a visitation to their workplace or post-secondary institution by June 2023.	Lesson Plan or Scheduled Visitation	CVTE Department Chairs CVTE Staff Members CVTE Program Advisory Team Members
c.	Quincy's CVTE Department Chairs will ensure implementation/reflection and assessment of goal number two and develop a status/results document by CVTE programs of obtained goals by June 2023.	CVTE Status/Report Document	Executive Director CVTE CVTE Department Chairs CVTE Staff Members
d.	CVTE Program Advisory Team members (Business, Industry, and Community) will be invited to participate in the Senior Exit Interview Process by May 2023.	CVTE Student Portfolio Interviewing Scoring Sheet	Executive Director CVTE CVTE Department Chairs CVTE Staff Members CVTE Program Advisory Teams

CVTE Professional Development 2022-2023

Date	Time	Location	Participants (Team/Grade Level)	Topic	Presenters
9/14/22	1:00 p.m. 4:30 p.m.	Quincy High / North Quincy	CVTE Team Grades 9-12	Principal: Assessment Presentation; School Improvement Goal Review; Civil Rights and Student Records Confidentiality Training; and Teach Point ~ Evaluation System Training. Review Departmental MCAS Data and Formulate 2022-2023 CVTE Program Goals and Action Steps.	D. Gilbert K. Ford R. McInnis M. Collins CVTE Team
10/12/22	1:00 p.m. 4:30 p.m.	Quincy High / North Quincy	CVTE Team Grades 9-12	CVTE 2022-2023 Program Goals; Review and update 2023-2024 Program of Studies; Professional Student Goal (Continued) ~ Social and Emotional Learning; Character Development Strategies (Empathy, Ethics, Growth Mind Set); CVTE Team will design and develop an Academic Goal to support site Academic Goals.	D. Gilbert K. Ford R. McInnis M. Collins K. Segalla CVTE Team
1/11/23	1:00 p.m. 4:30 p.m.	Quincy High / North Quincy	CVTE Team Grades 9-12	CVTE Core Indicators Review; Mid-Reflection of 2022-2023 CVTE Program and Actions Steps that align with School Improvement Plan Goals. Finalize and share revisions of CVTE 2023-2024 Program of Studies;	K. Segalla R. McInnis M. Collins CVTE Team
2/8/23	1:00 p.m. 3:00 p.m.	Quincy High / North Quincy	CVTE Team Grades 9-12	Individual CVTE Program Goals CVTE Post-Graduate Survey Implementation	K. Segalla R. McInnis M. Collins CVTE Team
3/15/23	2:30 p.m. 4:30 p.m.	Quincy High / North Quincy	CVTE Team Grades 9-12	CVTE Staff Compensation Day 1 ~ CVTE Program Advisory Team Meeting (Fall, 10/20/22)	CVTE Team
4/12/23	1:00 p.m. 3:00 p.m.	Quincy High / North Quincy	CVTE Team Grades 9-12	Principal ~ Review MCAS Protocols; CVTE Credential and Certification Review (Grade 12); Reflect and assess CVTE 2022-2023 CVTE Program Goals and Action Steps; Design and develop CVTE 2023-2024 Goals;	K. Segalla D. Gilbert K. Ford R. McInnis M. Collins CVTE Team
5/17/23	2:30 p.m. 4:30 p.m.	Quincy High / North Quincy	CVTE Team Grades 9-12	CVTE Staff Compensation Day 2 ~ CVTE Program Advisory Team Meeting (Spring, 5/17/23)	CVTE Team

Appendix 2022-2023

- 2022-2023 CVTE Retirements, Resignations, and New Staff Flyer
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