



REIMAGINE NOW

2018 LETTER OF INTENT (Due no later than April 13, 2018)

- At this time I intend for my child to attend The Ecology School with next year's fifth grade. I have attached to this letter the deposit of \$210.00 due no later than April 13, 2018. (Checks made payable to WRSD) I also understand that there will be fund raisers to acquire the remainder of the cost of camp. I understand that I will be refunded my deposit money if I both decide my child will not attend, and inform Mr. Norton of this before the end of September 2018..
- I have made the choice of having my child remain at Davis Hill for the week that the fifth grade is at The Ecology School. I understand that the school will provide a classroom teacher for my child. I also understand that it is impossible to provide the same experience here, that the rest of the class will have in Maine, but every effort will be made to make it an enjoyable and enriching week.

Student's Name _____

Parent's Name _____

Parent's Signature _____ Date _____

*All forms and payment go directly to the fourth grade classroom teachers. They will collect them and send any money to the main office for deposit.



The Ecology School

8 Morris Ave. Building 1, Saco, Maine 04072 ~ 207.283-9951 ~ www.TheEcologySchool.org

Registration & Permission Form

By signing below, I give permission for my child to participate in the The Ecology School residential education program. I have read and understand the *Parent/Guardian Letter* that details some key Ecology School policies regarding equipment, communication, medication and supervision and the *Packing List*. I understand it is my responsibility to provide The Ecology School with all relevant medical information and have read, understand, filled out and returned all pertinent health forms. I understand that by agreeing to allow my child to participate in The Ecology School program s/he will be eating meals in The Ecology School dining facilities, staying overnight in Ecology School dorms, spending time outside and participating in outdoor lessons. In addition to exploring onsite ecosystems, the program may include bus trips off site to explore areas such as tide pools, all of which can be physically challenging activities. I further understand that in order to participate in The Ecology School program, proper behavior is expected of my child and inappropriate behavior could potentially lead to my child being sent home.

* Name of Child: _____

* His/Her School: _____

* Parent/Guardian Signature: _____ * Date: _____

* Parent/Guardian Printed Name: _____ * Phone: _____

Street Address: _____

City, State, Zip: _____

Email address: _____

** denotes required field*

- I do not wish to receive information on summer camps, newsletters or other information about The Ecology School. Please **do not** include my name on the mailing list.

Photo and Video Exclusion

I understand that The Ecology School occasionally photographs/videos scenes of school life, including students, teachers and staff. I understand these photographs and/or videos may be used for brochures, online media, presentations and for other public relations purposes. Students' names are not used by The Ecology School without further permission from parents/guardians.

- I **DO NOT** wish my child's likeness to be used by The Ecology School in any way.

*The Ecology School fosters stewardship for the Earth by teaching the science of ecology and practice of sustainability.
The Ecology School is an independent, non-profit educational corporation.*

Rev: 6/23/16



THE ECOLOGY SCHOOL

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www.TheEcologySchool.org

Student Health Form

Dear Parents/Guardians: Please provide to us below a *complete* record of your child's health history and current health status so that we can care for your child's health and safety in our residential school program setting. If your child has a medical condition, including asthma or an allergy, additional health information may be required. If need be, please contact your school nurse or The Ecology School on-site nurse to discuss your child's needs.

Please fill out this form completely including signatures. All information is confidential.

Student's Name _____

School Name _____ Teacher's Name _____

Gender: _____ Date of Birth _____ Height _____ Weight _____

Address _____

City _____ State _____ Zip Code _____

Parent/Guardian Names _____ Home Phone(s) _____

Parent/Guardian #1's Employer _____

Phone Number _____ Cell Phone _____

Parent/Guardian #2 Employer _____

Phone Number _____ Cell Phone _____

Emergency Contact if above not available:

Name/Relation _____ Contact Number(s) _____

Student's Physician _____ Phone Number _____

Health Insurance Provider _____ Policy Number _____

Date of Student's last Tetanus Booster _____

Will your child take medication while at The Ecology School? Yes _____ No _____

MEDICATIONS:

Please list all medications student will take at The Ecology School. All medications must be sent with teachers. DO NOT PACK WITH STUDENT. MEDICATIONS MUST BE IN ORIGINAL CONTAINER CLEARLY LABELED BY PHARMACY WITH CORRECT DOSAGE AND TIME.

<u>Medication Name</u>	<u>Dose</u>	<u>Time(s)</u>	<u>Reason for taking</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please fill out page 2

Student Health Form, page 2 Student's Name _____

Please list any known *allergies* and describe reaction that occurs:

Medications: _____

Food: _____

Bees/Insects: _____

Other: _____

Check all applicable health conditions of student and explain below:

- | | |
|---|---|
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Recent surgery |
| <input type="checkbox"/> Bathroom issues | <input type="checkbox"/> ADD or ADHD |
| <input type="checkbox"/> Epilepsy or Seizures | <input type="checkbox"/> Diabetic |
| <input type="checkbox"/> Fainting | <input type="checkbox"/> Special Education |
| <input type="checkbox"/> Panic attacks | <input type="checkbox"/> Recent illness |
| <input type="checkbox"/> Behavior issues | <input type="checkbox"/> Skin problems |
| <input type="checkbox"/> Psychiatric conditions | <input type="checkbox"/> Sleepwalking, bedwetting |
| <input type="checkbox"/> Recent trauma in home/family | <input type="checkbox"/> Does your child require aid in classroom? |
| <input type="checkbox"/> Eating disorder | <input type="checkbox"/> Religious restrictions (food, medical, etc.) |
| <input type="checkbox"/> Ever been hospitalized? | <input type="checkbox"/> Vegetarian or Vegan |
| <input type="checkbox"/> Headaches/Migraines | <input type="checkbox"/> OTHER _____ |
| <input type="checkbox"/> Heart condition | |
| <input type="checkbox"/> Nose bleeds | |
| <input type="checkbox"/> Recent orthopedic injury | |

Please explain All items checked above:

Occasionally, it is necessary to administer non-prescription (over-the-counter) medication to students while at The Ecology School (for headaches, sore throats, stomachaches, etc.). These medications can only be administered with parent/guardian permission.

Please sign here to give permission for your child to receive over-the-counter medications if needed.

Signature: _____ **Date:** _____

Treatment Permission

In the event of a medical emergency, I, _____
(print parent/guardian name), grant permission for The Ecology School staff, Student's school staff, or an ambulance to transport my child and I grant permission for any doctor, clinic, or hospital to perform emergency treatment as deemed necessary for my child.

I further authorize The Ecology School Nurse to administer medications listed above to my child as scheduled.

Signature: _____ **Date:** _____



The Ecology School

Medical Management Plan -- Student with Chronic Illness or Severe Allergy

In recognition of the uniqueness of each child, the client school, student's parents and The Ecology School will work together to develop a management plan for each student with a chronic illness or severe allergy. Illnesses that may need special accommodation include but are not limited to; diabetes, asthma, severe allergy, physical limitations and/or epilepsy. Our goal is to provide a healthy and safe environment for all students.

Parents/guardians of students with chronic illness or a severe allergy must sign a consent form and, in most cases, the student's health care provider must also sign the management plan. Depending on the nature of the illness, students will be scheduled to check in with The Ecology School nurse at some or each of the scheduled med passes (8:30 am, 12:30 pm, 5:30 pm, and 8:30 pm)

Severe Allergies: The nature of The Ecology School site does not allow us to provide an allergen-free site. The Ecology School will work with client school and student's family to ensure the student's nutrition needs are met. The Ecology School will work with the chef to provide as much of the student's food needs as we can, but in some cases (due to availability, cost and site), it may be necessary for student's family to provide food alternatives.

The Ecology School has adequate resources and adheres to policies that promote safe and appropriate administration of life-saving medications by staff and provides a supportive healthy environment that respects the abilities and needs of each student. The Ecology School has a plan for handling student emergencies and provides ongoing staff development about health issues.

Family's Responsibilities:

- Notify The Ecology School of the student's health management needs and diagnosis.
- Provide a written description of the student's health needs including provisions for 24 hour residential care and participate in the development of a plan to support the student's health needs while at The Ecology School.
- Provide authorizations for medication administration and emergency treatment
- Communicate changes in student's needs or health status to nurse
- Provide an adequate supply of student's medication, in pharmacy-labeled containers, and other supplies as required.
- Provide The Ecology School nurse with contact information for parent/guardian or another responsible person in case of medical problem or an emergency

In the case of diabetes:

- Provide Ecology School nurse with a log for tracking student's blood sugars, to include a recent history of student's blood sugars
- a second glucagon pen must be provided to keep in nurse's office
- Ecology School staff are not trained in the emergency administration of glucagon. Provisions should be made for emergency supplies to accompany the student with diabetes at all times.

In the case of asthma:

- If student is required to self-carry and administer inhaler, release form must be signed and a second inhaler must be provided to keep in nurse's office.

In the case of a severe allergy:

- Provide alternative food when deemed necessary by Ecology School director and/or parent.
- If student is required to self-carry epi-pen, release form must be signed and a second epi-pen must be provided to keep in nurse's office.

Client School's Responsibilities:

- Develop and implement protocols and established standards of care for students with chronic illnesses and allergies and adhere to federal laws that provide protection to students with disabilities.
- Clarify the roles and obligations of specific school staff to ensure that student's health needs are met in a safe and coordinated manner
- Meet with parents, school personnel, and health care providers to address issues of concern about the provision of care to students with chronic illnesses or allergies as necessary.
- Provide Ecology School nurse with student's 504 Plan, IEP, or other school plan as appropriate, adapted to a 24 hour residential setting and assist The Ecology School in accommodating needs as dictated by the provided plan. (This includes the provision of a 1:1 care provider as needed and 24 hour coverage for administration of emergency glucagon injection)
- *In the case of allergies:* communicate with student's family and The Ecology School about nature of allergy and client school allergy policies.

The Ecology School's Responsibilities:

- Ensure the student receives prescribed medications in a safe, reliable, and effective manner and has access to needed medications at all times
- Be prepared to handle health needs and emergencies and to ensure that there is a staff member from client school and/or The Ecology School who is properly trained to administer medications or other immediate care regardless of time and location
- Provide a safe and healthy school environment that promotes good general health, personal care, nutrition, and physical activity
- Ensure proper record keeping, including appropriate measures to both protect confidentiality and to share information.
- Regularly assess and monitor child's condition
- Work with client school staff to assure accommodations are in place for the child's well-being
- Nurse and/or appropriate Ecology School designee will be available for phone consultation in advance of student's arrival for family and school personnel

In the case of food allergy:

- Work with chef in advance to accommodate student needs when possible (ie: sandwich preparation, cookie ingredients, preparation of meat without sauces)

Student's Responsibilities:

- Notify an adult about concerns and needs in managing his or her symptoms or the school environment and ensure that nurse is informed of condition
- Participate in the care and management of his or her health as appropriate to his or her developmental level
- *In the case of asthma:* Student must notify the nurse if one dose of asthma medication fails to relieve symptoms.



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Packing List

Below is a *suggested* packing list, designed for a 4-5 day stay at The Ecology School. Please adjust accordingly if your program is for fewer days. We recommend labeling items with student's name or initials. Remember, students will be outside most of the time and the weather can change quickly on the ocean. Come prepared to stay dry and warm, maybe get a little dirty and have fun learning!

Overnight Necessities

- sleeping bag or sheets and blanket
- pillow
- 1-2 towels
- 1 washcloth/hand towel
- toothbrush & toothpaste
- soap
- shampoo
- hairbrush/comb
- chapstick
- sun block
- laundry bag or trash bag for wet/dirty clothes

Basics

- water bottle
- underwear
- pajamas
- socks (extras are great to have!)

Clothing

- 3-4 pairs long pants (required for lessons)
- t-shirts
- long sleeve shirts
- sweatshirts/sweaters/fleece layer
- warm/windproof jacket
- rain proof layer

Having plenty of layers to mix and match is a great way to ensure students are comfortable while they are outside learning.

Footwear (at least two pairs recommended)

- sturdy shoes/boots for hiking/walking
- waterproof boots (if you have them) or shoes that can get wet

Suggested Items

- sunglasses
- hat with a brim
- a book/games for indoor/rainy/quiet times
- a clearly labeled camera
- slippers for dorm
- letter writing materials (paper, envelopes, stamps)
- small backpack for lessons
- flip flops for showers

Seasonal

- gloves
- warm hat
- thermal underwear/sweatpants
- mosquito repellent (no aerosol please)
- shorts for free time (long pants required on lessons)

Items not allowed at The Ecology School

- cell phones
- internet capable devices (ipods etc.)
- electronics (games, portable DVD players)
- alarm clock
- flashlights
- scented body sprays/colognes (such as Axe)
- food, candy, gum, soda etc.
- money/jewelry/expensive items
- knives/weapons

The Ecology School provides a safe living and learning environment. However, The Ecology School is not responsible for any property that is lost or stolen.

