

BRIARWOOD FUN FACTS 22-23



Contact Us:

Briarwood School
151 Briarwood Road, Florham Park, NJ
973-822-3884 briarwood.fpbs.org
Main Office Secretary- Ms. Bennett, Sarah.bennett@fpks.org
Nurse- Mrs. Castellano, Kristen.castellano@fpks.org
Principal- Mrs. Rizkalla, Madlen.rizkalla@fpks.org

Regular School Hours:

K-2 8:30am-3:00pm (drop off 8:15am-8:30am)
AM Preschool - 8:30am-11:00am (drop off 8:15am-8:30am)
Full Day Preschool - 8:30am-2:55pm (drop off 8:15am-8:30am)

Emergency Day Adjustments

Delayed Opening:

- ❖ K-2 - 10:15am - 3:00pm
- ❖ AM Preschool - 10:30am-12:00pm (Drop off between 10:15am-10:30am)
- ❖ Full Day Preschool - 10:30am-2:55pm (Drop off between 10:15am-10:30am)

Early Dismissal:

- ❖ K-2 - 8:30am-12:50pm
- ❖ AM Preschool - 8:30am-10:00am (Drop off between 8:15am-8:30am)
- ❖ Full Day - 8:30am-12:40pm (Drop off between 8:15am-8:30am)

Drop off and Pick up Procedures

AM Drop Off:

8:15am - 8:30am- Arrival with supervision on the carline. If you arrive after 8:31 A.M- children are late and must be brought into the building by an adult to get signed in and receive a late pass via the visitor door.

- ❖ **Rolling drop off-** Children must exit on the passenger side of cars. If your child can exit the car alone, they are welcome to. Otherwise, a staff member will open your door and help your child out. Please have them ready before pulling up. Children will walk down our sidewalk to enter the building through Door A (Main entrance).
- ❖ **Carline and Walking Students** enter through Door A (Main Entrance.)
- ❖ **Parking-**If you choose to park and walk your child to the front door, you must park in a designated parking space. When crossing our parking lot, please **only cross at our crossing guard** intersection.
- ❖ **Bus Students-** All children are dropped off in our bus area. Children enter through Door A (Main Entrance.)

PM Pick Up:

- ❖ Preschool – Park and walk up to meet your child at Door A (Main entrance)
- ❖ Kindergarten- Park and meet your child **at their kindergarten door in the back of the building.**
- ❖ Grade 1- Park and meet your child at Door B (when looking at the building, the middle set of doors.)
- ❖ Grade 2- Park and meet your child at Door C (when looking at the building, the extreme right set of doors.)
- ❖ Children who take the BUS- children are supervised in the gym and enter and exit from the front door of the building (Door A).

Work-Family Connection- (Before and Aftercare)

- ❖ Families enter and exit through Door C (when looking at the building, the extreme right set of doors.)
- ❖ Children are picked up from classrooms and brought to Aftercare locations for supervised activities.

Snack

- ❖ Preschool through grade 2 will to bring a snack daily
- ❖ All items should be packed in a separate bag/lunch box from lunch items
- ❖ Snacks should be small and healthy. We advise packing a small snack that children can eat without utensils. Many times, classes will utilize a “working snack”
- ❖ If your child is in an ALLERGY classroom, the teacher will provide a specific list of approved snacks for the classroom. You can only send in items from this list. If you need other items approved, please send a note to the nurse for approval.

Lunch

- ❖ There are no food restrictions for lunch.
- ❖ Parents may pre-purchase daily lunch through the PTA.
 - o Money is not accepted daily, meals are pre-purchased online. You will receive this information through the PTA and Myfooddays.
- ❖ Children with allergies can be placed at an allergy table. Please discuss with nurse.

K-2 Specials

- ❖ Art, Music, PE, Library/Tech, STEAM, World Cultures

Document Manager

Every Wednesday an email will be sent to families with a link to notices and important information. Please look at this weekly “cheat sheet” email to keep you updated on all events happening at our school ([Document Manager Link](#)). You may also check our website for our calendar of events.

Notes from the Nurse

- ❖ Preschool and Kindergarten Students – Please provide a change of clothes
- ❖ Label all items brought to school (lunchbox, clothes, snack)
- ❖ All medications need a doctor’s order (even over the counter medicine like Tylenol, cough drops.)
- ❖ Please contact the school nurse if your child has any medical needs such as allergies, diabetes etc. or requires medication in school.