

**Florham Park School District**  
**Emergency Virtual or Remote Instruction Plan for the 2021-22 School Year**  
*P.L.2020, c.27*

- BOE Approved: September 27, 2021
- Posted on district's website: September 28, 2021
- BOE resolution submitted to the Morris County NJDOE: September 28, 2021

In accordance with P.L.2020, c.27 which in part requires each school district to annually submit a proposed program for emergency virtual or remote instruction to the New Jersey Department of Education. This law provides for the continuity of instruction in the event of a public health-related district closure by permitting the district to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. This plan has been submitted for Board of Education approval, has been posted on the district's website, and has been submitted to the County Office of Education.

In the event that the local health department and school district deem that a school closure is necessary due to health and safety concerns, the following plan will be enacted:

**General Information**

- Transportation will be provided to school(s) not affected by emergency virtual or remote instruction.
- All field trips and use of facilities by outside agencies will be canceled for the affected school(s).
- BOE approved co-curricular activities and athletics may occur remotely for the affected school(s) through virtual meetings/workouts
- School(s)/bus(es) affected by the closure will encounter a deep cleaning, disinfection and sanitization process.
- 504 Accommodations will be provided for students and staff requiring additional assistance based upon individual request and physician documentation.
- Classified students with Individualized Education Plans (IEPs) will receive modifications and accommodations according to their individual needs.
- School nurses will monitor health related items and IHP remotely.
- The Superintendent will maintain regular communication with the local health department.

**Digital Divide**

- Chromebooks devices have been set aside for students requiring this technology. The district current has a 1:1 chromebook/student ratio.
- *Go Guardian* and *Securly* software is installed in each chromebook for the purpose of filtering, monitoring, and managing student use of chromebooks on remote learning tasks, activities, and resources all throughout the school year.
- A survey will be conducted to parents/guardians to determine if internet connectivity is available in their household. If internet connectivity is needed, then the district will provide the means for internet connectivity. District will communicate to the parents/guardians that if the technology needs of the family changes at any point during the school year to contact the technology department in order for the district to provide the appropriate technology means for remote instruction.

**Meals**

- Not applicable. The Florham Park School District does not participate. The Florham Park Parent-Teacher Association “PTA” coordinates and operates the school lunch program. See county-approved document.

**Distance Learning Schedule Length of Day**

- Briarwood School (PreK-2) - 6.5 hours
- Brooklake School (Gr.3-5) - 6.5 hours
- Ridgedale School (Gr.6-8) - 6.5 hours

Homeroom		Virtual Model Synchronous Instruction 5-10 minutes
Period 1-4	Core Subjects: Math, ELA, Social Studies, Science	Virtual Model Synchronous Instruction 260 minutes
Period 5	Lunch/Recess	Remote Model Asynchronous Model 40 minutes
Period 6-7	Specials - Art, Gym, Music, Tech, STEM, etc.  Intervention - BSI, LLI, etc.	Remote Model Asynchronous Model 40-80 minutes  Virtual Model Synchronous Instruction 40-80 minutes

### **Attendance & Monitoring**

- District will continue to abide by Policy 5000 - Attendance
- Parents will be advised to call the absence number of each school on a daily basis should their child not be able to complete their assignments, indicating an absence. Secretaries will record the absences in Genesis by taking calls from parents from the absence line/emails.
- Attendance will be taken by the building administrators/secretaries based upon parent phone calls/emails.
- Parent calls will be logged, inputted into our Genesis program, and daily attendance lists will be published to faculty via email to gauge assessment completion.
- Staff will contact parents/guardians via phone/email should concerns regarding attendance arise.
- Code of conduct expectations are expected to be maintained throughout the duration of the class period/school day.

### **Instructional and Assessment Plan**

- Virtual “synchronous” instruction will be taking place for core subjects and intervention periods according to the distance learning schedule five days a week via live stream (Zoom). Remote “asynchronous” instruction will be taking place for specials.
- There could be homework that the teacher assigns outside of the synchronous or asynchronous period(s).
- Assignments will have deadlines established by the teacher.
- Summative assessments will continue to occur according to the district’s curriculum map.
- Teachers will be provided with team time on a weekly basis to articulate, be provided with additional training, and/or to further coordinate instructional practices/school procedures.
- The Administrative Team will be monitoring teacher and student performance throughout the duration of the distance learning period.