

FLORHAM PARK BOARD OF EDUCATION

Regular Public Meeting, March 29, 2021

67-71 Ridgedale Avenue

-MINUTES-

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

2020-2021 Board Goals

- Regardless of the learning environment (virtual, hybrid, in-person), the board will use student achievement data to monitor the effectiveness of all of our instructional programs, including but not limited to Special Education; and curricular updates that encompass the district's Social Justice vision.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals; curricular needs; and meet the district's long-range facilities needs, including the capital improvement projects supported by the referendum.
- Continue to support effective and transparent communication with the community to further the development of an engaged, connected community, and a growing environment of local organizations and businesses.
- Support the health, safety, and welfare of the district's students and staff, with a continued emphasis on the district's Social-Emotional Learning initiative.
- Continue to recognize the accomplishments of staff and students.

2020-2021 District Goals

- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)

A. CALL TO ORDER - President Cali called the meeting to order.

B. ROLL CALL

BOARD MEMBER	PRESENT	ABSENT
Ms. Sabatos (Stacey)	X	
Ms. Heinold (Kristina)	X	
Ms. Crimi (Fabienne)	X	
Mr. Ritivi (Nicholas)	X	
Mr. Perillo (Brian)	X	
Ms. Rozek(Linda)	X	
Ms. Cali (Yvonne)	X	

C. EXECUTIVE SESSION

WHEREAS, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

BE IT RESOLVED, that the Florham Park Board of Education adjourns to Executive Session; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

Motion: LR Second: FC

7 yes, 0 no

D. RECONVENE PUBLIC SESSION

Motion by Ms. Heinold to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at 6:53 p.m. Said motion was seconded by Ms. Crimi.

E. FLAG SALUTE

F. SUNSHINE STATEMENT

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

G. SUPERINTENDENT'S REPORT: - Dr. Caponegro reported:

1. Current Enrollment

- Current enrollment is at **974** students as of March, 26 2021.

2. HIB Report

- There has been 0 HIB investigation reported to the BOE for all 3 schools since last month's meeting. As communicated to the public at each meeting, though an HIB investigation may be conducted with results being labeled as "unfounded," intervention to address the specific situation is always provided and was provided.

3. Drill Report

- Drill Report - BWD, BKL, & RMS conducted their mandatory drills this past month. To remind the public and as approved by the NJDOE during COVID and our current state of emergency, most of our emergency drills are conducted using a "table top" type training during this time, rather than physical walkthroughs.

4. Referendum Update

- Referendum projects continue. The district communicated out on March 12th updates on the RMS I.A. room and STEAM labs with a referendum video. Meetings continue to take place with engineers, architects and contractors. District has permitted access to the buildings at nights and the weekends, under the supervision of Mr. Infantolino, project manager. Credit and appreciation was provided to Mr. Infantolino in his role as the referendum project manager.

5. Florham Park Girl Scouts Service Donation - Thank you

- Thanked the Florham Park Girl Scouts for donating a total of 330 Girl Scout Cookie boxes to all Florham Park staff.

6. Distance Learning Framework/Curriculum Writers & Dr.O'Connor - Thank you!

- Credit and recognition was provided to the Distance Learning Framework Curriculum Writers and Dr. O'Connor. Briarwood: Kevin Crosetto, Kristin Pettersson. Brooklake: David Letchinger, Jen Munzer, Lisa Bregman, Maria Zieja, Wendy Tedesco. RMS: Robert Foster, Karen Stein, Michaela Harris. Mr. Silkensen also provided appreciation and recognition to the group for their efforts and dedication.

7. FP Rotary Grant \$1500 Doc Camera

- The district thanked the FP Rotary Club for their donation.

8. Latest District Communication/Items

- **Updated NJDOH/Department of Health Information - Travel Guidelines**
 - Reiterated NJDOH travel guidance that was communicated the previous week
 - Discussed the District Covid "cheat sheet" communication provided over the weekend.
- **Mr. Michael Rabasca's Passing**
 - Recognize the passing of Mr. Michael Rabasca, who served as the Ridgedale Middle School principal for 30 years from 1960-1990.
- **Woman's Month / Irish-American Heritage Month - Celebration/Recognition**
 - To celebrate Women's History Month across the district we highlighted various female historians, scientists, actors, politicians, and more who have made important contributions to our nation. While women's history is American history, and the perspective and contribution of important historical figures is embedded throughout our social studies curriculum, there was an extra focus on women's

history in all of our social studies classes. During interactive read aloud time teachers read books that featured important historical figures and characters that were written by female authors. In our elementary libraries students studied famous women in the field of computer technology and library. Students conducted a research project and created a presentation on a famous woman of their choice. The District also celebrated Irish heritage by reviewing the ways that Irish immigrants have enriched our American culture. Schools have shared stories of perseverance as we reviewed the many hardships they overcame in their homeland and in America. Many of these activities were shared in the district's curriculum weekly newsletter to the school community that highlights the books students have read and teaching points from the social studies curriculum.

- **School Student Absence Voicemail Specifics**
 - Discussed the changes made to the school absence voicemail to address specific questions required by the nurses.

- **Atlantic Health FP Staff Vaccine Scheduling**
 - The Florham Park District aligned with Atlantic Health of Morristown Medical to provide vaccine appointments for Florham Park School staff. The safety and health of our staff and students remain our number priority. Thanks was provided to the FP health officer, Mr. Cantisano. The district then provided staff names and contact information from Magic Kingdom and Holy Family staff. Providing this opportunity for the staff was a major step towards returning to a more normalized environment this September, and in ensuring the highest quality instructional environment possible with our staff members working from their classrooms with the students.

- **School District "A" Rating - Niche**
 - NICHE has provided an "A" rating to the Florham Park Schools. Discussed the many positive factors involved with this rating. Dr. Caponegro respectively disagreed with the town of Florham Park being ranked as the 10th best town in Morris County to live in by NICHE, and stated that they may have meant in the state.

H. PUBLIC COMMENT-OPEN:

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

I. COMMITTEE REPORTS

Policy- Ms. Heinold reported on the meeting of 3/22/21.

Personnel- Ms. Heinold reported on the meeting of 3/22/21.

Finance/Facility- Mr. Ritrivi reported on the meeting of 3/22/21.

Transportation - Mr. Ritrivi reported on the meeting of 3/22/21.

H.P.R.H.S Articulation- There was no report.

Teacher Administrator Board- There was no report.

Project Community Pride- Ms. Rozek stated that there are currently eight families being provided services in Florham Park.

Borough Liaison- Ms Cali reported the Borough has posted its User Friendly Budget and the Police Department was awarded national recognition by the Federal Bureau of Investigation.

J. RESOLUTIONS

POLICY

Upon recommendation of the Superintendent, move to:

1. **Approve** the minutes of the February 22, 2021 Regular Board Meeting.
Motion; KH Second; FC 7 yes, 0 no
2. **Approve** the minutes of the February 22, 2021 Regular Board Meeting Executive Session.
Motion; KH Second; FC 7 yes, 0 no
3. **Approve** the minutes of the March 22, 2021 Curriculum Work Session Meeting.
Motion; KH Second; FC 7 yes, 0 no
4. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*
Motion; KH Second; FC 7 yes, 0 no

5. **Approve** the following events/fundraisers for the 2020-2021 school year;

Event/Fundraiser	School	Organization/Staff Member	Dates
Honor Wall	DIST	Florham Park Education Foundation	6/1/21-6/30/21

Motion; KH Second; FC 7 yes, 0 no

6. **Approve** the sidebar agreement between the Florham Park Board of Education and the FPEA. *(On file in administration office.)*
Motion; KH Second; FC 7 yes, 0 no
7. **Approve** the sidebar agreement between the Florham Park Board of Education and the FPA. *(On file in administration office.)*
Motion; KH Second; FC 7 yes, 0 no

PERSONNEL

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

A. Additional Compensation:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
C	Benton, Gary	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.01	1	Step 13	\$36.00	11-000-270-161	7/1/20	6/30/21
C	Benton, Gary	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.01	1	Step 13	\$372.60	11-000-270-161	4/15/21	4/15/21
B	Castellano, Kristen	Additional Compensation	BWD	Nurse extra hours up to 60 hours/ SSP.001.NRS.03	1	BA / 1-2	\$38.30/hr	11-000-213-100	7/1/20	6/25/21
C	Dannic, Roger	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.03	1	Step 16	\$43.74	11-000-270-161	7/1/20	6/30/21
C	Dannic, Roger	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.03	1	Step 16	\$352.44	11-000-270-161	4/15/21	4/15/21
B	DiLeo, Stephanie	Additional Compensation	BKL	Nurse extra hours up to 60 hours/ SSP.001.NRS.02	1	BA / 5	39.26/hr	11-000-213-100	7/1/20	6/25/21

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Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
B	Kentner, Marian	Additional Compensation	RMS	Nurse extra hours up to 60 hours/ SSP.001.NRS.01	1	MA / 22	\$69.51/hr	11-000-213-100	7/1/20	6/25/21
B	Kaluzavich, David	Mentor Payments	BKL	Teacher/REG.001.K25.21	N/A	Per State	\$312.00	11-120-100-101	2/29/20	6/22/20
C	Robertson, Alan	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.05	1	Step 16	\$43.74	11-000-270-160	7/1/20	6/30/21
C	Robertson, Alan	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.05	1	Step 16	\$638.22	11-000-270-160	4/15/21	4/15/21
C	Stevens, Drew	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.06	1	Step 16	\$43.74	11-000-270-160	7/1/20	6/30/21
C	Stevens, Drew	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.06	1	Step 16	\$883.08	11-000-270-160	4/15/21	4/15/21
C	Tierney, Thomas	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.02	1	Step 8	\$29.88	11-000-270-163	7/1/20	6/30/21
C	Tierney, Thomas	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.02	1	Step 8	\$310.50	11-000-270-163	4/15/21	4/15/21
C	Williams, Edward	Pay Rate Compensation	DIST	Bus Driver / STS.999.SBD.09	1	Step 12	\$34.72	11-000-270-161	7/1/20	6/30/21
C	Williams, Edward	Retroactive Compensation	DIST	Bus Driver / STS.999.SBD.09	1	Step 12	\$517.40	11-000-270-161	4/15/21	4/15/21

B. Appointments/Resignations/Retirements/RIFS:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
D	Carrell, Ryan	Appointment	DIST	Summer Custodian			\$11.10/HR	11-000-262-100	7/5/21	8/13/21
D	Csatlos, George	Appointment	DIST	Summer Custodian			\$11.10/HR	11-000-262-100	7/5/21	8/13/21
D	Csatlos, John	Appointment	DIST	Summer Custodian			\$11.10/HR	11-000-262-100	7/5/21	8/13/21
D	Di Francescantonio, Francesco	Appointment	DIST	Summer Custodian			\$11.10/HR	11-000-262-100	7/5/21	8/13/21
D	Duggan, Chris	Appointment	DIST	Summer Custodian			\$11.10/HR	11-000-262-100	7/5/21	8/13/21
D	Dumas, Tyree	Appointment	DIST	Summer Custodian			\$11.10/HR	11-000-262-100	7/5/21	8/13/21
D	Haynes, Kayla	Appointment	DIST	Summer Custodian			\$11.10/HR	11-000-262-100	7/5/21	8/13/21
A	Itzkowitz, Jordana	Appointment	BKL	Teacher/REG.001.K25.35	1	MA+30/8	\$69,540.00	11-120-100-101	9/1/21	6/30/22
D	Janicelli, John	Appointment	DIST	Summer Custodian			\$11.10/HR	11-000-262-100	7/5/21	8/13/21
B	Kilimnik, Michelle	Resignation	BWD	Social Worker/SSP.001.SSW.01	.70	MA/Step 7	\$45,745.00	11-000-219-104	6/25/21	6/25/21
D	Violante, Nicholas	Rescind Appointment	DIST	Substitute Custodian	1		\$15/HR		3/10/21	3/10/21

C. Athletics/Co-Curricular Appointments/Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
E	Baker, Ana	Appointment	RMS	History-WWII Club	20	\$34/HR	\$680.00	11-403-100-101	4/12/21	6/25/21
E	Cantwell, Danielle	Appointment	RMS	Student Council Advisor	20	\$34/HR	\$680.00	11-403-100-101	4/12/21	6/25/21
E	Cochario, Brenda	Appointment	RMS	Student Council Advisor	20	\$34/HR	\$680.00	11-403-100-101	4/12/21	6/25/21
E	Cochario, Brenda	Appointment	RMS	Homework Club Advisor	10	\$34/HR	\$340.00	11-403-100-101	4/12/21	6/25/21
E	Codey, Erin	Appointment	RMS	Visual Arts Club Advisor	20	\$34/HR	\$680.00	11-403-100-101	4/12/21	6/25/21
E	Crumm, Anna	Appointment	RMS	Peer Leadership Advisor	20	\$34/HR	\$680.00	11-403-100-101	4/12/21	6/25/21
E	DeFonte, Lisa	Appointment	RMS	Homework Club Advisor	10	\$34/HR	\$340.00	11-403-100-101	4/12/21	6/25/21
E	Eveland, Linda	Appointment	RMS	Homework Club Advisor	10	\$34/HR	\$340.00	11-403-100-101	4/12/21	6/25/21
E	Fano, Rebecca	Appointment	RMS	Peer Leadership Advisor	20	\$34/HR	\$680.00	11-403-100-101	4/12/21	6/25/21
E	Foster, Robert	Appointment	RMS	Homework Club Advisor	10	\$34/HR	\$340.00	11-403-100-101	4/12/21	6/25/21
E	Hoffman, Lauren	Appointment	RMS	Homework Club Advisor	10	\$34/HR	\$340.00	11-403-100-101	4/12/21	6/25/21
E	Karl, Beth	Appointment	RMS	Homework Club Advisor	10	\$34/HR	\$340.00	11-403-100-101	4/12/21	6/25/21
E	Klymko, Lindsay	Appointment	RMS	Homework Club Advisor	10	\$34/HR	\$340.00	11-403-100-101	4/12/21	6/25/21
E	LaValle, Joseph	Appointment	RMS	Technology Club Advisor	20	\$34/HR	\$680.00	11-403-100-101	4/12/21	6/25/21
E	Leone, Michael	Appointment	RMS	E-Sports Gaming Club	20	\$34/HR	\$680.00	11-403-100-101	4/12/21	6/25/21
E	McParland, Brian	Appointment	RMS	Fantasy Baseball Statistics Club	20	\$34/HR	\$680.00	11-403-100-101	4/12/21	6/25/21

D. College Student Placements:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
F	Songun, Deniz	Student Teaching	BWD	FDU: Grade 2 (Avanzato)					3/29/21	6/18/21

E. Revisions:

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
C	Christopher, Alyssa	Revised Leave of Absence	BWD	Secretary / SAP.999.SEC.02	1	Step 8	\$61,750.00	11-000-240-105	4/12/21	11/30/21

Motion; KH Second; FC 7 yes, 0 no

2. Approve the following positions for the 2021 Extended School Year Program (ESY21):

Summer 2021- Child Study Team Positions & Extended School Year Positions

It is anticipated that the CST will require the following summer allotment to meet NJAC 6A:14 requirements and to coordinate and prepare for the 2021-22 school year. These hours will be used as required for evaluations, IEP meetings, program evaluations, case management, and school and parent meetings, etc. Additionally, In order to meet the needs of the students anticipated to qualify for the Extended School Year program through their IEP, it's anticipated that the staff positions will be needed. Hours are based upon a 20-day ESY program and include time for training and organizational meetings.

	<u>Position</u>	<u>Total Hours (Max)</u>
A.	LDT-C	100 hours
B.	Psychologist	80 hours
C.	Psychologist	80 hours
D.	Social Worker	80 hours
E.	Speech/Language Therapist	80 hours
H.	District Behaviorist	60 hours
I.	Teacher(s) (to attend IEP meetings)	30 hours
J.	Teacher(s)	100 hours
K.	Teacher(s)	65 hours
L.	Staff Assistant(s)	125 hours
M.	Staff Assistant(s)	95 hours
N.	Staff Assistant(s)	65 hours
O.	Speech/Language Therapist(s)	100 hours
P.	Occupational Therapist	65 hours
Q.	Nurse (25 days)	100 hours
R.	Behaviorist	65 hours
S.	Bus Aides	180 hours
T.	Anti-Bullying Coordinator/School Counseling	40 hours

Motion; KH Second; FC 7 yes, 0 no

CURRICULUM

Upon recommendation of the Superintendent, move to:

FINANCE

Upon recommendation of the Superintendent, move to:

1. Professional Development/Travel:

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that is educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Full Name	Notes to Administrator	Admin. Approval Date
4/14/2021	BREGMAN, LISA	MUJC Dynamic Differentiation in the Mathematics Classroom, Grades 3-8 Virtual Cost: \$80	3/12/21
4/13/21	CSATLOS, JOHN	NJASBO CRRSA Virtual Cost \$25.00	3/19/21
4/29/21	CSATLOS, JOHN	NJASBO Legislative Update Virtual Cost \$50.00	3/19/21
5/18/21	CSATLOS, JOHN	NJASBO Audit, GASB84, Internal Controls Virtual Cost \$50.00	3/19/21
4/14/2021	DEFONTE, LISA	MUJC Dynamic Differentiation in the Mathematics Classroom, Grades 3-8 Virtual Cost: \$80	3/11/21
5/7/2021	MUNZER, JENNIFER	TCRWP Specialty Group titled Methods to Help Move All Readers: Effective Ways to Incorporate Multisensory Reading Instruction Into Your Teaching, Grades 3-5 Cost \$0	2/17/21
4/23/2021	O'NEIL, HEATHER	Trauma Induced Behavior Analysis, \$136.49, virtual	3/16/21
4/14/2021	SILKENSEN, BRIAN	MUJC Dynamic Differentiation in the Mathematics Classroom, Grades 3-8 Virtual Cost: \$80	3/11/21

Motion; NR Second; LR 7 yes, 0 no

2. **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through February 28, 2021 in the amount(s) of \$3,035,641.35.

Motion; NR Second; LR 7 yes, 0 no

3. **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month (s) of February 2021. Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of February 2021. Business Administrator / Board Secretary

Motion; NR Second; LR 7 yes, 0 no

4. **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for February 28, 2021 in the amount(s) of \$61,907.90.

Motion; NR Second; LR 7 yes, 0 no

5. **BE IT RESOLVED**, that the Florham Park Board of Education approves, that as of February 28, 2021 after reviewing the Business Administrators/Board Secretary's financial report, to the best of our knowledge no major account of fund has been over-expended in violation of N.J.A.C. 6:20-2.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the school year.

Motion; NR Second; LR 7 yes, 0 no

6. **Approve** the following change order on State Project#1530-015-19-4000/Local Project Contract#1 Partial Roof Replacement at Briarwood Elementary School;

- #1-004 CREDIT Unused Supervision Hours (\$4,230.95)

Motion; NR Second; LR 7 yes, 0 no

7. **Approve** the following change order on State Project#1530-020-19-2000/Local Project Contract#14 Partial Roof Replacement at Brooklake Elementary School;

- #14-002 CREDIT Unused Deck Replacement Contingency (\$3,049.50)

Motion; NR Second; LR 7 yes, 0 no

8. **Approve** the disposal of various inoperable and obsolete technology hardware, deemed to have no educational value in accordance with policy # 7300. (*List On file in Administration Office*)

Motion; NR Second; LR 7 yes, 0 no

9. **Approve** the NJSBA Cooperative Pricing System NJSBA ACES CPS #E8801 Participation Agreement

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-4.1a, authorizes district boards of education to competitively contract for the procurement of proprietary computer software and services; and

WHEREAS, the New Jersey School Boards' Association (NJSBA), N.J.S.A. 18A:6-45 et. seq., on behalf of its membership has competitively contracted to procure on an aggregated basis digital and electronic products and services, ERate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis; and

WHEREAS, N.J.S.A. 18A:18A-11 specifically authorizes two or more local district boards of education (hereinafter referred to as local boards) to enter into a Cooperative Pricing Agreement for the purchase of work, materials, and supplies; and **WHEREAS**, NJSBA is conducting a voluntary Cooperative Pricing System within the State of New Jersey, utilizing the administrative purchasing services and facilities of NJSBA; and

WHEREAS, this Cooperative Pricing Agreement (hereinafter referred to as the Agreement) is to effect substantial economies in the purchase of energy and technology products and services for local boards across this State; and

WHEREAS, all parties to this Agreement have approved this Agreement by resolution, in accordance with N.J.S.A. 18A:18A-1 et. seq. and regulations promulgated thereunder; and 2

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms, and conditions hereinafter set forth, it is mutually agreed as follows:

1. The products and services to be priced cooperatively may include, on an aggregated basis or not, digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools-NJ, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis.

2. The services and classes of services which may be designated by the participating local boards hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.

3. The NJSBA, on behalf of all participating contracting units, shall, upon approval of the System's registration and upon the anniversary of the system's registration publish a legal ad in such format as required by N.J.A.C. 5:34-7.12 in a newspaper normally used for such purposes by it, to include such information as: a. NJSBA's full name and the fact that it may be soliciting competitive bids or informal quotations; and b. NJSBA's address and telephone number; and c. The names of the participating contracting units; and d. The State Identification Code for the Cooperative Pricing System, and e. The expiration date of the Agreement.

4. Each of the participating local boards shall designate, in writing, to NJSBA, products and services to be purchased and indicate therein the approximate quantities desired, the location for delivery and other requirements, to permit the preparation of specifications as provided by law.

5. The specifications shall be prepared and approved by NJSBA and no changes shall thereafter be made except as permitted by law. Nothing 3 herein shall be deemed to prevent changes in specifications for subsequent purchases.

6. A single advertisement for bids or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be prepared by NJSBA on behalf of all of the participating local boards desiring to purchase products and services and some or all of the other services specified in this Agreement.

7. NJSBA shall receive bids or quotations on behalf of all participating local boards. Following the receipt of bids, NJSBA shall review said bids and on behalf of all participating local boards, either reject all or certain of the bids or make one award to the lowest responsible bidder. This award shall result in the opportunity for individual local boards to enter into individual contracts with the successful bidder providing for the estimated aggregate quantities to be purchased during the term of the individual contracts.

8. Upon determining to accept the bid provided through this Agreement, each participating local board shall: a. Certify the funds available only for its own needs ordered; b. Enter into a formal written contract directly with the successful bidder(s); c. Issue purchase orders in its own name directly to successful bidder(s) against said contract; d. Accept its own deliveries; e. Be invoiced and receive statements from the successful bidder(s); f. Make payment directly to the successful bidder(s) and g. Be individually responsible for any tax liability associated with the individual contract.

9. No participating local board in the Cooperative Pricing System shall be responsible for payment for any services ordered or for performance generally by any other participating local board. Each participating local board shall, accordingly, be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability. The provisions of paragraphs 7, 8 and 9 above shall be quoted or referenced and sufficiently described in all specifications so that each 4 bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.

10. No participating local board in the Cooperative Pricing System shall issue a purchase order or issue a contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.

11. NJSBA reserves the right to exclude any item or service from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or practicable.

12. NJSBA shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.

13. This Agreement shall become effective upon signing, subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for the duration of the Cooperative Pricing System's Registration with DCA unless any party to this Agreement shall give written notice of its intention to terminate its participation.

14. Additional local boards may from time to time, execute this Agreement by means of a Rider attached hereto, which addition shall not invalidate this Agreement with respect to the other signatories. NJSBA is authorized to execute the Rider(s) on behalf of the members of the Cooperative Pricing System.

15. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be identified by the code number assigned to the System by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

16. This Agreement shall be binding upon and enure to the benefit of the successors and assigns of the respective parties hereto.

Motion; NR Second; LR 7 yes, 0 no

10. Approve the following change order on State Project#1530-030-19-3000 /Local Project Contract#20 and #26 Renovation of Wellness Room/ STEAM/ Learning Commons and Classroom Ceiling and Lighting at Ridgedale Middle School.

- CO#2026 CO No.1 Supply and Installation of Isolation Valves \$2,573.68
- CO#2026 CO No. 2R1 Concrete Flooring to Grade \$7,192.00

Motion; NR Second; LR 7 yes, 0 no

11. Approve accepting, with gratitude, the donation of \$900.00 from the Florham Park Education Foundation to be used during Read Across America Week.

Motion; NR Second; LR 7 yes, 0 no

12. Approve accepting, with gratitude, the donation of a Sharp Aquos TV from Faegre Drinker Biddle & Reath, LLP.

Motion; NR Second; LR 7 yes, 0 no

13. A RESOLUTION AUTHORIZING THE DISPOSITION OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR SCHOOL PURPOSES BY WAY OF PRIVATE SALE IN ACCORDANCE WITH N.J.S.A. 18A:18A-45 TO **(Borough of Florham Park)**

WHEREAS, the Florham Park Board of Education (the “Board of Education”) is the owner of certain **[District Grounds Equipment]** which are deemed no longer needed for school purposes in accordance with N.J.S.A. 18A:18A-45; and

WHEREAS, the public school laws of the State of New Jersey permit personal property to be sold by private sale without advertising for bids if the sale is to the United States, the State of New Jersey, another board of education, any body politic, any foreign nation which has diplomatic relations with the United States, or any governmental unit in these United States; and

WHEREAS, the property to be sold has little to no fair market value; and

WHEREAS, the property shall be sold “as-is” without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education authorizes the sale of the grounds equipment to **(Borough of Florham Park)** for the amount of **\$1.00**.

Motion; NR Second; LR 7 yes, 0 no

14. **Approve** authorizing the School Business Administrator to advertise for bids under State Approved Project #1530-030-19-3000/ Local Project Contract#21 Renovation of the Auditorium at Ridgedale Middle School.

Motion; NR Second; LR 7 yes, 0 no

15. **Approve** accepting, with gratitude, a donation in the amount of \$1,500.00 from the Florham Park Rotary for the purchase of;

- Three(3) Document Cameras

Motion; NR Second; LR 7 yes, 0 no

16. **Approve** accepting, with gratitude, a donation of cookies from the Florham Park Girls Scouts of America recognizing the commitment and effort of the Florham Park Board of Education, Administration, Teachers and Support Staff in educating the children of Florham Park during the Covid-19 Pandemic.

Motion; NR Second; LR 7 yes, 0 no

FACILITIES

Upon recommendation of the Superintendent, move to:

1. **Approve** the following facility requests:

Organization	Location	Date
Borough of Florham Park Police	RMS Front Grounds DEA Take Back Initiative	April 24, 2021
Florham Park PTA	RMS Front Grounds Krispy Kreme Fundraiser	March 20, 2021

Motion; NR Second; LR 7 yes, 0 no

TRANSPORTATION

K. OLD BUSINESS/NEW BUSINESS:

Dr. Caponegro reminded parents and staff to please contact the school if planning on traveling outside of the New Jersey region. Standard Operating Procedures have not changed.

L. CORRESPONDENCE/COMMUNICATIONS:

Mrs. Cali read a thank you card written by the class of 5DL to the BOE for their dedication and hard work. This was an activity associated with *Kindness Month*.

M. ADJOURNMENT

Move to adjourn the meeting at ___p.m.