

## **FLORHAM PARK BOARD OF EDUCATION**

Regular Public Meeting, December 20, 2021

Ridgedale Middle School

Ridgedale Learning Commons

71 Ridgedale Ave

### **AGENDA**

(Formal action will be taken on the following)

**Executive Session 6:30pm**

**Public Session 7:00pm**

Mission Statement: The Florham Park Schools are committed to the achievement of individual academic excellence through high quality teaching, learning and community involvement. This results in students being well prepared to meet future educational challenges and to contribute to society. They will achieve these goals in accordance and alignment with the New Jersey Student Learning Standards, which guide our academic instruction.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-822-3880 (x1005).

#### **2021-2022 Board Goals**

- Support the health, safety, and welfare of the district's students and staff, with a continued emphasis on the district's Social-Emotional Learning initiative.
- Continue to support effective and transparent communication with the community to further the development of an engaged, connected community, and a growing environment of local organizations and businesses.
- Continue to use student achievement data to monitor the effectiveness of all of our instructional programs and professional development across all learning platforms.
- Ensure that all funds are used in an effective and efficient manner to achieve the Board and District goals; curricular needs; and meet the district's long-range facilities needs, including the capital improvement projects supported by the referendum.

#### **2021-2022 District Goals**

- Continue to provide for the emotional well being and support for our students. (Supports Strategic Plan Goal 1)
- To create a learning environment that maximizes student access to 21st Century Tools. (Supports Strategic Plan Goal 3)
- Increase achievement of all students in the district including those who are not meeting grade-level benchmarks. (Supports Strategic Plan Goal 1)
- To assist in developing an engaged and connected environment within the community. (Supports Strategic Plan Goal 4)

**A. CALL TO ORDER**

**B. ROLL CALL**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ms. Sabatos (Stacey)		
Ms. Heinold (Kristina)		
Ms. Crimi (Fabienne)		
Mr. Ritrivi (Nicholas)		
Mr. Perillo (Brian)		
Ms. Rozek(Linda)		
Ms. Cali (Yvonne)		

**C. EXECUTIVE SESSION**

**WHEREAS**, the Florham Park Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.: and

**WHEREAS**, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters pertaining to personnel, negotiations, and /or current and potential litigation; now

**BE IT RESOLVED**, that the Florham Park Board of Education adjourns to Executive Session; and

**BE IT FURTHER RESOLVED**, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

**D. RECONVENE PUBLIC SESSION**

Motion by \_\_\_\_\_ to adjourn the Executive Session for the purposes of negotiations, legal issues, personnel issues and reconvene the Regular Meeting at \_\_\_\_\_p.m. Said motion was seconded by \_\_\_\_\_.

**E. FLAG SALUTE**

**F. SUNSHINE STATEMENT**

In accordance with the Open Public Meetings Act, (Chapter 231, P.L. 1975), adequate notification of this meeting has been provided by advertising in the Morristown Daily Record and the Madison-Florham Park Eagle. In addition, notices were posted at the Municipal Clerk's Office, Public Library, and the Board Administration Office at 67-71 Ridgedale Ave at least 48 hours prior to the meeting.

**G. SUPERINTENDENT'S REPORT:**

1. Current Enrollment - 959
2. HIB Report

3. Drill Report
4. Referendum Update
5. 2021/22 School Year Communications - Update
  - a. 12/3/21 District Communication Letter
  - b. FP-GEOY Award Winners 2021/22
  - c. Morris County CALI Level - Orange
  - d. Bus Accident 12/7/21
  - e. 12/17/21 District Communication Letter
6. Fair for Emergent Researchers Grant Award
7. International Day of Persons with Disabilities
8. Thank you - HPRHS Facility Use
9. *The District's Journey* - Social Emotional Learning Presentation
10. Congratulations Dr. Hilde Dyer - Retirement
11. Thank You - Linda Rozek, FPBOE Member

#### **H. PUBLIC COMMENT-OPEN:**

This portion of the meeting is open to any individuals for the purpose of addressing resolutions on this agenda or matters that they find is important to the Board of Education, and is governed by Board Policy 0167. Prior to making a comment, members of the public are required to state their names, addresses and the subject matter of the comment. Comments are limited to three minutes per person. No participant may speak more than once on the same topic until all others who wish to speak on the topic have been heard. Comments made by members of the public may or may not be responded to by the Board. Any response that is provided will be made at the end of the public comment period, after all comments have been heard.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Students and employees have specific legal rights afforded by the laws of New Jersey. Therefore, comments regarding specific students and employees will not be responded to by the Board. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

#### **I. CLOSURE OF PUBLIC COMMENT**

#### **J. COMMITTEE REPORTS**

Policy/Personnel

Curriculum

Finance/Facility/Transportation

H.P.R.H.S Articulation

Teacher Administrator Board

Project Community Pride

Borough Liaison

**K. RESOLUTIONS**

**POLICY**

**Upon recommendation of the Superintendent, move to:**

1. **Approve** the minutes of the November 29, 2021 Regular Board Meeting.  
Motion;            Second;                            SS    KH    FC    NR    BP    LR    YC
  
2. **Approve** the minutes of the November 29, 2021 Regular Board Meeting Executive Session.  
Motion;            Second;                            SS    KH    FC    NR    BP    LR    YC
  
3. **Be It Resolved**, that the board accepts and approves the Superintendent's current to date bullying report. *(On file in Administration Office)*  
  
Motion;            Second;                            SS    KH    FC    NR    BP    LR    YC
  
4. **Approve** the 2022 - 2023 12 Month Employee School calendar. *(On file in Administration Office)*  
Motion;            Second;                            SS    KH    FC    NR    BP    LR    YC
  
5. **Approve** the following events/fundraisers for the 2021-2022 school year;  
*(subject to changes pending circumstances and adjustments to local, state, federal health guidance)*

Event/Fundraiser	School	Organization/Staff Member	Dates
Panera Bread Fundraiser	RMS	Jennifer Casola, PTA 8th Grade Dance	1/21/22
LLD Classroom	RMS	Sarah Montasr, LLD Breakfast Cart	1/03/22 - 6/10/22

Motion;            Second;                            SS    KH    FC    NR    BP    LR    YC

6. **Approve** the first reading of the following policies and regulations;  
-  
Motion;            Second;                            SS    KH    FC    NR    BP    LR    YC
  
7. **Approve** the second reading of the following policies and regulations;  
-  
Motion;            Second;                            SS    KH    FC    NR    BP    LR    YC

**PERSONNEL**

1. **Upon recommendation of the Superintendent, move to approve the following Personnel Items:**

**A. Additional Compensation:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
C	Houston, Kristin	HR Prof. Dev.	DIST	EAS/GAP.999.SEC.01	1.0	20 hrs/per yr.	Hrly. rate	11-000-230-105-	11/01/21	6/30/22
C	Moss, Kevin	Additional	DIST	P/T Computer/	0.7	Up to 6 hrs/wk	Hrly. rate	11-000-252-100	1/01/22	3/31/22

		Compensation		NetworkTech. IIP.001.TEK.02						
A	Steffner, Nicholas	Sub-Coach Basketball	RMS	Principal/ SAP.001.PRI.03	1.0	8 Hours	Hrly. rate	11-403-100-100	12/01/21	12/31/21
B	Williver, Katie	15 yr. Longevity	RMS	SED.001.RRM.15	1.0	MA/ Step 14	\$900.00	11-213-100-101-	12/01/21	6/30/22

Motion; Second; SS KH FC NR BP LR YC

**B. Appointments/Resignations/Retirements/RIFS:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.

Motion; Second; SS KH FC NR BP LR YC

**C. College Student Placements:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
F	Buntin, Katie	Clinical Experience	RMS	St. Elizabeth University (Jayme Russo)					1/18/22	6/30/22
F	Butler, Bridget	Observation	RMS	Fairleigh Dickinson University (Lisa DeFonte)					12/15/21	1/21/22
F	Clapp, Sanae	Clinical Experience	RMS	Seton Hall University (Michaela Harris)					1/24/22	6/30/22
F	Kleinfeldt, Dylan	Clinical Experience	RMS	Seton Hall University (Ana Baker)					1/24/22	6/30/22
F	Selinger, Emma	Clinical Experience	RMS	Seton Hall University (Jeremy Serfozo)					1/24/22	6/30/22

Motion; Second; SS KH FC NR BP LR YC

**D. Athletics/Co-Curricular Appointments/Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Esteves, Erin	Appointment	RMS	Golf Club (2 Positions 17.5 hrs. ea.)	17.5	\$37/hr	\$647.50	11-402-100-101	12/01/21	06/30/22
E	Foster, Robert	Appointment	RMS	Spring Track (2 Positions 105 ea.)	105	\$37/hr	\$3,885.00	11-402-100-101	12/01/21	06/30/22
E	Lavalle, Joe	Appointment	RMS	Spring Track (2 Positions 105 ea.)	105	\$37/hr	\$3,885.00	11-402-100-101	12/01/21	06/30/22
E	McParland, Brian	Appointment	RMS	Softball (Girls)	102	\$37/hr	\$3,774.00	11-402-100-101	12/01/21	06/30/22
E	Putignano, Vinnie	Appointment	RMS	Baseball (Boys)	102	\$37/hr	\$3,774.00	11-402-100-101	12/01/21	06/30/22
E	Stein, Karen	Appointment	RMS	Golf Club (2 Positions 17.5 hrs. ea.)	17.5	\$37/hr	\$647.50	11-402-100-101	12/01/21	06/30/22

Motion; Second; SS KH FC NR BP LR YC

**E. Leave of Absence:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
C	Chambliss, Shadiyqah	Dock/Unpaid Leave	RMS	Secretary / SAP.999.SEC.05	1.00	Step 6	\$59,787.00	11-000-218-105	11/30/21	12/10/21

Motion; Second; SS KH FC NR BP LR YC

**F. Revisions:**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/Step	Salary	GAAP Code	Eff.	Term.
E	Stumpf, Jane	Appointment	BWD	Team Leader Specials	25	\$37/hr	\$925.00	11-401-100-101	12/01/21	6/30/22

Motion; Second; SS KH FC NR BP LR YC

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**G. Transfers;**

Code	Name	Action	Loc	Position/UPC	FTE	Degree/ Step	Salary	GAAP Code	Eff.	Term.
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Motion;                      Second;                                      SS      KH      FC      NR      BP      LR      YC

2. **Approve** the following co-curricular positions as part of the Fair for Emergent Researchers Grant, and further approve posting: Two (2) positions at 17 hours each at the co-curricular rate of \$37/hour.

Motion;                      Second;                                      SS      KH      FC      NR      BP      LR      YC

3. **Approve** the sidebar agreement #121021 between the Florham Park Board of Education and the FPEA. (*On file in administration office.*)

Motion;                      Second;                                      YC      FC      BP      KH      LR      NR

**CURRICULUM**

1. **Approve** the acceptance of the Fair for Emergent Researchers Grant and participation in the Fair for Emergency Researchers Grant.

Motion;                      Second;                                      SS      KH      FC      NR      BP      LR      YC

2. **Be It Resolved**, that the board accepts and approves the Florham Park School District's English Language Learner (ELL) Three Year Plan 2021-2024.

Motion;                      Second;                                      SS      KH      FC      NR      BP      LR      YC

**FINANCE**

1. **Professional Development/Travel:**

The Florham Park Board of Education is required pursuant to N.J.S.A. 18A:11-12 and 18A:12-24 to approve travel expenditures by district employees and board members that are educationally necessary and financially prudent.

The following list of workshops, seminars, conferences and other travel-related staff development has been reviewed by the Florham Park Board of Education and found to be (1) educationally necessary and fiscally prudent; (2) directly related and within the scope of the district employee or board member's' current responsibilities; (3) critical to the instructional needs of and furthers the efficient operation of the Florham Park School district; & (4) is in compliance with N.J.S.A. 18A:12-24.1.

Date	Employee Full Name	Notes to Administrator	Administrator Approval Date
12/1/2021	ESTEVES, ERIN	Starlab Training, Branchburg, NJ - \$150	November 29, 2021
12/1/2021	Martino, Angelina	Starlab Training, Branchburg, NJ - \$150	November 29, 2021
12/9/2021	GEORGE, LYNSAY	Spelling Bee Consortium - \$0	November 23, 2021

12/9/2021	KLYMKO, LINDSAY	Leadership - \$0	December 7, 2021
12/9/2021	SIRIMIS, LOUISE	2-Day Certification Training: Treating Anxiety - Webinar - \$439	December 2, 2021
12/10/2021	SIRIMIS, LOUISE	2-Day Certification Training: Treating Anxiety - Webinar - \$439	December 2, 2021
12/14/2021	Krno, Laura	Wilson - In district - \$0	December 6, 2021
12/15/2021	MANGER, DANIELLE	Making the Shift: Caseload to Workload - Virtual - \$179	December 2, 2021
1/20/2022	Spindler, Kristen	Accelerate ELL Student's Learning - West Orange, NJ - \$279	December 3, 2021

Motion;                  Second;                  SS      KH      FC      NR      BP      LR      YC

2.     **Approve** the check register submitted by the Business Administrator/Board Secretary to pay bills and claims through November 30, 2021 in the amount(s) of \$2,749,778.12.

Motion;                  Second;                  SS      KH      FC      NR      BP      LR      YC

3.     **Approve** the following District financial reports and submission to the Executive County Business Administrator.

Board Secretary's (A148) Report for the Month(s) of November 2021.                          Business Administrator / Board Secretary

Treasurer's (A149) Report for the Month(s) of November 2021.                          Business Administrator / Board Secretary

Motion;                  Second;                  SS      KH      FC      NR      BP      LR      YC

4.     **Approve** the Report of Transfers submitted by the Business Administrator/Board Secretary for November 30, 2021 in the amount of \$112,813.23.

Motion;                  Second;                  SS      KH      FC      NR      BP      LR      YC

5.     **Approve** accepting, with gratitude, the following donations from the Florham Park Education Foundation as part of their Teach Grant Program;

- 10 Noise Reduction Earmuffs
- 186 Floor Cushions for students to engage in group work
- Toys for students to develop functional skills while they learn and explore
- Wilson Reading System
- Fine Motor Kits
- Tangrams, Scramble Square and Biekiefan puzzles for perseverance playground
- 3 Gaiam Balance Ball stools for special education resource room

Motion;                  Second;                  SS      KH      FC      NR      BP      LR      YC



6. **Approve** the following change order on State Project#1530-030-19-3000 /Local Project Contract#21 State Project#1530-030-19-3000 /Local Project Contract#21 Auditorium Renovations at Ridgedale Middle School.

- CO#21 PCO 006-R4 Stage Ceiling Removal 40,244.99
- CO#21 PCO 007-R1 Relocate Existing Electric 4,164.51

Motion; Second; SS KH FC NR BP LR YC

7. **Approve** the submission of an amendment to the FY21 NJSIG ERIC West Safety Grant as follows:

- Remove Extension of the Passive Recreation Trail
- Submit Purchase and Installation of Safety Bollards at Briarwood Elementary School

Motion; Second; SS KH FC NR BP LR YC

8. **Approve** the following change order AIA#2 \$7,168.29 on State Project#1530-030-19-3000 /Local Project Contract#22 and #23 HVAC/DDC Controls Replacement and Upgrades at Ridgedale Middle School November 1, through December 13, 2021.

- CO#2223 PCO 041R-1 T&M Remove Furniture \$(8,500.00)
- CO#2223 PCO 042 T&M Electrical Room 016C,B101 1,987.50
- CO#2223 PCO 043 T&M Electrical Various Rooms 3,127.00
- CO#2223 PCO 044 T&M Additional Speakers/Electric 3,227.70
- CO#2223 PCO 045 REJECTED
- CO#2223 PCO 046 T&M Shelving Installation ( 900.00)

Motion; Second; SS KH FC NR BP LR YC

9. **Approve** contracting with Kimberly Zito to provide professional development in human resources, up to an additional 40 hours for the 2021/2022 fiscal year at a cost of \$50.00/hr. *(On file in the administrative office)*

Motion; Second; SS KH FC NR BP LR YC

10. **Approve** contracting with LAN Associates, Architect of Record to “Develop Capacity Floor Plans “ for all buildings district wide as proposed in an amount not to exceed \$3,900.00. *(On file in the administrative office)*

Motion; Second; SS KH FC NR BP LR YC

11. **Approve** contracting with LAN Associates, Architect of Record to provide Professional Services for the Capital Project - Purchase and Installation of Site Bollards at Briarwood and Brooklake Elementary Schools as proposed in an amount not to exceed \$14,400.00. *(On file in the administrative office)*

Motion; Second; SS KH FC NR BP LR YC

**FACILITIES**

1. **Approve** the following facility requests:  
*(subject to changes pending circumstances and adjustments to local, state, federal health guidance)*

Control	Organization	Location	Date
22-034	Morris Magic Basketball - Spring Season	RMS/ BKL Gym	March 2022 - June 2022
22-035	Cub Scout Meetings - Pack 2	BWD/BKL	Dec 2021 - Feb 2022

Motion;            Second;                            SS    KH    FC    NR    BP    LR    YC

**TRANSPORTATION**

1. **Approve** the following field trip requests:  
*(subject to changes pending circumstances and adjustments to local, state, federal health guidance)*

School	Staff Member	Date	Trip Location	Class/Group
RMS	M. Leone, M. Kenter	1/05, 1/12, 1/19, 1/26, 2/02, 2/09, 2/16, 2/23/22	Hanover Lanes, East Hanover, NJ	Bowling Club
RMS	R. Foster, J. Russo, M. Kentner, J. Serfozo, B. McParland, L. George, V. Putignano, E. Esteves, S. Couto, R. Fano	5/31 - 6/01/22	Happiness is Camping Trip, Hardwick Twp., NJ	7th Grade Class
BLK	C.Fugger, K.Ford	1/10/22	FDU Madison - Peer Leadership Training	Peer Leadership

Motion;            Second;                            SS    KH    FC    NR    BP    LR    YC

**L. OLD BUSINESS/NEW BUSINESS:**

- Board of Education Reorganization Meeting - January 3, 2022, 7:00pm, Ridgedale Middle School Learning Commons

**M. CORRESPONDENCE/COMMUNICATIONS:**

**N. ADJOURNMENT**

Move to adjourn the meeting at \_\_\_p.m.