

## MOUNT SINAI UNION FREE SCHOOL DISTRICT



The Best in Learning and Living

**Welcome to your Mount Sinai issued Dell Laptop Computer!**

### LOGIN TO YOUR COMPUTER:

1. Turn on the laptop by pressing the small power button located on the right side of the device.
2. Login with your Mount Sinai issued username and password
  - **Username:** the first two letters of your first name, followed by your entire last name  
*For example... student John Doe would login with 'jodoe'*
  - **Password:** Mssd followed by your school ID number  
*For example, if your student ID# is 12345, you would use 'Mssd12345'*

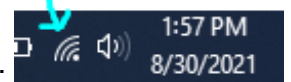
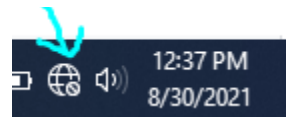
### CONNECT TO YOUR GOOGLE ACCOUNT:

1. Open the Google Chrome browser 
2. Go to [www.google.com](http://www.google.com)
3. Click on the blue 'Sign in' button in the top-right corner 
4. Login with your Mount Sinai issued **Google** username and password
  - **Username** format is the first two letters of your first name, followed by your entire last name, followed by @mtsinai.k12.ny.us  
*For example... student John Doe's Google username is 'jodoe@mtsinai.k12.ny.us'*
  - **Password** format is Mssd followed by your school ID number  
*For example, if your student ID# is 12345, you would use 'Mssd12345'*
5. Next click on the 'waffle' button to choose the Google product you would like to use



### CONNECT TO YOUR HOME WI-FI NETWORK:

1. While at home and on your laptop, click on the network icon (globe) in the lower right-hand corner.
2. From the list, select your home wi-fi and enter the password.  
The network icon should have changed to show that you are now connected.



\* Please note, your laptop has been configured so that it will automatically connect to the school network when you are in the building.

### ADDITIONAL INFORMATION:

- You should bring your laptop to school fully charged everyday. If you forget it at home or if it is not working, please bring it to the device depot located in the school library. You will be provided with a loaner laptop to use for the day or days until it is repaired and returned to you.
- For more resources on Google and other technology tools, visit the 'Tech Tips for Students' page located in the 'Students' menu of your school website or [click here](#) to go there directly.