



Series 9000
Bylaws

Bylaw 9311
Formulation, Adoption, Amendment
or Deletion of Policies

1. In the absence of any written policy, administrative regulations will be used to guide and administer the effective operation of the Clinton Public Schools.
2. Suggestions for either new policies or policy changes would normally come to the Clinton Board of Education (the "Board") from any of the following:
 - a. Board of Education members
 - b. Superintendent
 - c. Statute
 - d. Matters of law
 - e. Citizens, and/or
 - f. Students
3. The Superintendent will utilize appropriate sources and legal references to prepare a draft policy statement for consideration and development by the Board.
4. Policy proposals and suggested amendments to, revisions of, or deletions of existing policies shall normally be submitted to all members of the Board by the Superintendent in writing prior to a regular Board meeting in which such proposed policies, amendments, revisions or deletions thereof shall be read and discussed.
5. Policies that deal with matters of an emergency nature may be introduced at any regular or special Board meeting.
6. Policies that affect students shall become effective at the beginning of the next school year following adoption unless the policy provides otherwise.
7. Except for emergency situations, policies will be adopted, amended, or deleted after consideration at two regular meetings of the Board. The agenda shall be marked to indicate such policy matters.
8. When a policy is placed on the agenda for the second consecutive meeting, a motion either to adopt or not to adopt the policy or the proposed policy changes is necessary for discussion. If the discussion results in a suggestion for change, such changes will be included in the second reading of the policy prior to adoption.
9. The formal adoption or deletion of policies and the adoption of policy changes shall be by majority vote of all members of the Board, and the action shall be recorded in the minutes of the Board.
10. Only those written statements so adopted as policy and so recorded shall be regarded as official policy of the Board.

Bylaw adopted: September 23, 1991



**Series 9000
Bylaws**

**Bylaw 9311
Formulation, Adoption, Amendment
or Deletion of Policies**

Bylaw revised: August 16, 1999
Bylaw revised: February 7, 2005
Bylaw revised: November 19, 2018
Bylaw revised: May 16, 2022