



# Watertown High School

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Shirley J. Lundberg, M.Ed.  
Principal

Annmarie Boudreau, Associate Headmaster  
Brian Brewer, Dean of Students

## Watertown High School Site Council Meeting Minutes December 2, 2015 6:30 p.m. WHS Library

### **Present:**

Members: Shirley Lundberg (Principal), Hillary Glencross (Teacher), John Rimas (Teacher), Jeremy Breen (Student), Ann Walters (Parent), Lisa Gabel (Parent)

Non-Members: Isaac Gibbons (Student), Chris Lowry (Parent), Michelle Gaseau (Parent)

6:30pm Shirley Lundberg called meeting to order.

1. Approval of Minutes from November 4, 2015 meeting
  - Ann Walters made motion to accept and Lisa Gabel seconded
  - Unanimously accepted
2. Update from Subcommittee on Progress Reports – W. MacLaughlin (*given by Shirley Lundberg*)
  - Neither teachers or parents are satisfied with progress reports
  - Start clean with the new PowerSchool system
  - Continuing to get a lot of information from teachers from email sent requesting such, but need to get more parent input
3. Update from Subcommittee on Parent Conference Night – J. Rimas
  - Email sent to staff for feedback/thoughts/suggestions regarding conferences
    - Not enough time to meet with parents
    - Looking into creating more time periods throughout the week/during the day
  - Currently no feedback from parents – look into a survey monkey to get parent input?
4. Overview of status of 2014 - 2016 WHS School Improvement Plan (copy attached)
  - About ¾ of staff trained in RETELL at this time
  - Providing common planning time: Spanish now has same period off, history and science are now broken up to be off at the same time based on what they teach. Special Education, Math and English continue to have a common planning period preserved in the schedule
  - NEASC – all Standards Reports have been accepted by the faculty; NEASC Visitation Team comes March 13-16, 2016
  - 1:1 Student to Technology 8<sup>th</sup> grade currently 1:1 with Chromebooks, next year looking to expand the initiative to grades 7, 9 and 10
  - Doing away with Rankbook in iPass and going to PowerSchool (so no additional training in Rankbook, but will have PD on PowerSchool), hoping to get more teachers to use the electronic gradebook function (PowerSchool coming online in February; running dual systems for a while)
  - Virtually no students with 2-3 study periods
    - Added electives
    - 4 year math requirement and 4 year PE requirement has been added
    - Mainly freshmen and sophomores are fully scheduled
  - Decent job adding STEM classes. Ex. Engineering, Computer Science, AP Computer Science, AP Environmental Science
  - Look at recruiting more peer leaders for advisories

- Some school-wide rubrics created; not yet being implemented across all disciplines – NEASC will look for evidence of widespread use of the rubrics
  - Updated and documented the curriculum maps but they are not yet published online
  - Guidance spends a lot of time with the upper classmen re: graduation needs and the college application process, but need more guidance counselors to support more student needs, across all four years. Recent addition of a 0.5 counselor. Possible additional 0.5 addition for next year
  - Staff who write advisory curriculum do receive a stipend
  - Move-Up Day has been moved to January 8<sup>th</sup> Grade Tour Day on a half-day midterm day
  - Look into adding an Athletic Council; Captain's Meetings
  - District goal: travel opportunities (Costa Rica in April 2016; investigating an international student leadership trip)
  - Opioid week – great success; youth risk behavior survey completed – awaiting formal results
  - Administration continues to monitor attendance and discipline; will be reviewing/assessing the effectiveness off the No Credit policy and of Saturday School
5. Any other business that may legally come before the council
- Mascot – Native American is not being printed on anything – Potential speaker to educate in January? Michelle Gaseau provided information on a potential speaker
  - Weekly email from Shirley – parent request to move the routine information at the top of the email to the end instead
  - Isaac Gibbons – YPAC Youth Political Action Committee
    - Bringing up current issues that YPAC is working on
    - Presented to school committee re: bilingual education (Look Act)
      - Schools would be able to choose to go to a Bilingual Education Model v. Sheltered English Instruction
      - Really affects Watertown's immigrants – may hold forum on issue to raise awareness for when people go to the polls to vote; vote on facts
      - Expose students to lots of different languages, if the bill is passed
      - Asking for feedback and suggestions on how YPAC can reach the community before voting in order to inform the voters on the facts around a bilingual education

John Rimas made motion to adjourn. Lisa Gabel seconded. Unanimously voted to Adjourn at 7:50pm.

Respectfully submitted,  
Hillary Glencross, Secretary

**Approved 01-06-2016**