

# Elementary Responsible Technology Use Agreement



Dear Elementary Families,

At Lopez Island School we offer equal and moderated access to technology for all students. Each student may be outfitted with internet connected devices designed for student use including but not limited to laptops and tablets. Please read this agreement with your child so that your family has an adequate understanding of the guidelines laid out in this responsible use agreement.

- I will treat my device with care. When I carry my device, I will carry it with both hands and I will walk, not run.
- I will listen to the direction of my teacher and parents. When it is time, I will calmly get my device and I will put it away when asked by staff or my parents.
- When using my device, I will set it on a table or other appropriate surface. I will not set the device in my lap or on my legs.
- I will use my device for school purposes only and I will only go to websites or apps as instructed by my teacher.
- If I see something on my device that doesn't seem right or that is inappropriate, I will let my teacher or school staff know immediately.
- I will be a good digital citizen and report any bullying or inappropriate behavior to my teacher or school staff.
- When on a device, I will not give out personal information about myself such as my birthdate, address, and phone number.
- I will keep my password and device login safe and only share it with my family or school staff.
- I understand that not everything I read or watch on my device is true. I will do my best to make sure that the information I consume is accurate and safe.
- I understand that it is not appropriate to claim credit for another person's work. I will not pretend I created something when someone else created it.
- I will be mindful of how much time I spend using screens and digital tools and follow the guidance of school staff and parents on screen time limits.
- I will recognize that these technologies are tools for school and not for non-academic games, videos, or other websites that do not assist with my learning.

Name of Child \_\_\_\_\_ Date \_\_\_\_\_

Name of Parent \_\_\_\_\_ Signature of Parent \_\_\_\_\_