

LOPEZ ISLAND SCHOOL DISTRICT NO. 144
86 School Rd., Lopez Island, WA 98261 360.468.2202/Fax 360.468.2212
CLASSIFIED POSITION ANNOUNCEMENT

Elementary Literacy Interventionist

POSTING: 22/23-28

Announcement Date: November 21, 2022

Applications Due by: Open until Filled

Applications Screened: As received

Responsible to: Elementary Principal

Job Summary: LISD is hiring multiple individuals to fill the newly created position of Elementary Literacy Interventionist, working one-on-one or with small groups of students in grades 1, 2, and 3 to practice the fundamentals of literacy. This is considered a literacy intervention program and is intended to close the literacy gap for students who need support to increase and strengthen their reading and writing skills.

This contract position runs for two 10-12 week sessions during the school year. This program is created through a partnership between the Lopez Island Library, Lopez Island Family Resource Center, and the Lopez Island School District.

Duties and Responsibilities:

- Facilitate 1:1 or 1:2 literacy tutoring for students in 1st, 2nd, and 3rd grade three mornings per week (Tuesday, Wednesday, Thursday), from 10 am – 11 am at the Lopez Island Elementary School
- Commit to one or two 10–12-week sessions
- Participate in weekly debriefing with Literacy Experts and planning lessons for students
- Flexibility and responsiveness to student's unique individual needs are required, but curriculum and materials will be provided
- Attend four training sessions prior to beginning service
- Communicate regularly with the Literacy Program Lead

Minimum Qualifications:

- Must be at least 18 years of age and hold a high school diploma or its equivalent.
- WSP/FBI criminal history background clearance (fingerprinting).
- Satisfactory completion and compliance with District application and employment requirements.

Desired Qualifications:

- Creative, imaginative, fun approach to teaching and learning required
- Ability to organize, perform, and evaluate a comprehensively designed individualized program of varied activities with minimal supervision.
- Ability to be flexible and consistent.
- Desire to make a connection with students and take a personal interest in their literacy growth.
- Ability to work as part of a team.
- Effective written and oral communication skills.
- Demonstrated record of personal safety and ability to promote safety in the workplace, including abstinence from the influence of alcohol and other illicit substances, while on the job.
- Positive record of good work, attendance, and punctuality.
- Satisfactory fingerprint and WSP background check.

Compensation: PSE Schedule A: Program Assistant/Paraprofessional, Step 1: \$19.93 per hour

Licenses/Special Requirements:

Valid WA state driver's license. Optional First Aid and CPR training, as required by the District.

Working Conditions:

- Required to always set a good example for students.
- Work independently and setting the priority of tasks is required.
- Have knowledge of some computer applications and basic technology.

Application Procedures:

Current employees should submit a letter indicating interest in the position; include the position's title, why you are applying for this position, and how you meet the requirements. Current employees do not need to submit the information listed below.

Applicants must submit the following information to the Human Resources Office:

1. Letter indicating interest
2. Completed district application
3. Complete resume of personal history, education, experience, and references
4. Three references

Applicants will be screened, and candidates will be selected for interviews based on preparation, experience, and references.

Apply to: Summer Hagge, Human Resources
Lopez Island School District
86 School Rd
Lopez Island, WA 98261

Phone: 360.468.2202 ext. 2303

FAX: 360.468.2212

hr@lopezislandschool.org

www.lopezislandschool.org

Immigration Reform and Control Act Requirement: The recommended applicant, if not a current employee will be required to complete an INS I-9 form and must provide proof of employment eligibility.

Disclosure Statement and Background Check: Pursuant to chapter 43.43, Washington Laws of 1990, the recommended applicant will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check, based on fingerprints and at employee expense, will be requested from the FBI and Washington State Patrol. Employment status is contingent on verification of background check clearances.

Job Sharing: Pursuant to Chapter 206, laws of 1989, the District will accept applications from individuals wishing to share a position.

Nondiscrimination: The Lopez Island School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Civil Rights Compliance Coordinator, Superintendent Ed Murray – emurray@lopezislandschool.org, Title IX Coordinator, HR Specialist Summer Hagge – shagge@lopezislandschool.org, Section 504 Academic Case Manager, K-12 Counselor Jeanna Carter – jcarter@lopezislandschool.org, Section 504 Health Care Case Manager, Will Sanford, RN – wsanford@lopezislandschool.org OR contact by phone, 360-468-2202, OR mail to 86 School Rd, Lopez Island, WA 98261.