



BOARD OF DIRECTORS
Lopez Island School District #144
September 28, 2022
Multi Purpose Room
6:00 PM
Board Meeting Agenda

[Meeting Link can be found on LISD Website](#)

Following the recommendation of the San Juan County Health Department and LISD School measures to control the coronavirus, in-person attendance is limited by social distancing and Zoom meeting access is available.

I. CALL TO ORDER:

*Board members present: Chair Carrier, Vice-Chair Guenther, Director Taylor, Director Rabel
Staff present: Superintendent Murray, Principal Martin, Principal Fordham, Financial Manager Moore, J.Hammond, S.Jones*

Chair Carrier called the meeting to order at 6:00 pm.

II. PLEDGE OF ALLEGIANCE AND LAND ACKNOWLEDGEMENT:

Vice-Chair Guenther led the Flag Salute. Chair Carrier gave the land acknowledgement.

III. APPROVAL OF AGENDA:

Vice-Chair Guenther moved to approve the agenda. Discussion: add September Payroll total \$419,005.85. Three directors voted to approve the agenda and Vice-Chair Guenther abstained. The board approved the agenda.

IV. APPROVAL OF MINUTES:

A. Regular Board Meeting of August 24, 2022

Vice-Chair Guenther moved to approve the minutes as printed. No discussion. All voted in favor to approve the minutes.

B. Board Work Study of September 14, 2022

Vice-Chair Guenther moved to approve the minutes for the Board Work Study. No Discussion. All voted to approve the minutes.

V. ADOPTION OF THE CONSENT AGENDA:

A. Payroll for the month of August 2022 \$381,578.81

B. Payroll for the month of September 2022 \$419,005.85

C. Consideration to approve:

1. AP Warrant Log 116966 through 116990, totaling \$43,484.42
2. AP Warrant Log 116991 through 116993, totaling \$11,836.69
3. AP Warrant Log 116994 through 1167029, totaling \$123,004.91
4. Contract Stipend for Testing Coordinator (K.Booth)
5. Contract Services for Physical Therapy (K.Shapiro)
6. Contract for Provisional Certified Teacher, SAP (S.Jones)

7. Contract for Supplemental Certified Teacher, SAP (S.Jones)
8. Contract for Classified Employment, Secondary Office Coordinator (R.Berg)
9. Contract for Classified Employment, Head Custodian (J.Burt)
10. Contract for Classified Employment, Paraprofessional (T.Elliott-Napier)
11. Contract for Classified Employment, Bus Driver (K.Ferrugiaro)
12. Contract for Classified Employment, Bus Driver (D.Garcia)
13. Contract for Classified Employment, SN Paraprofessional (H.Gibson)
14. Contract for Classified Employment, Custodian (D.Hatch)
15. Contract for Classified Employment, Head Maintenance (D.Jardine)
16. Contract for Classified Employment, Food Services Cashier (L.Jardine)
17. Contract for Classified Employment, Cook/Dishwasher (R.Klompus)
18. Contract for Classified Employment, Head Transportation (T.Linneman)
19. Contract for Classified Employment, Food Services Manager (J.Shaw)
20. Contract for Classified Employment, SN Paraprofessional (K.Soderlind)
21. Contract for Classified Employment, Bus Driver (L.Zellner-Burt)

Director Taylor moved to approve the Consent Agenda. No discussion. Three board members voted to approve, Vice-Chair Guenther abstained.

VI. INTERVIEWS FOR BOARD OF DIRECTOR VACANCY:

One candidate submitted a letter of interest to fill the vacancy on the School Board. Candidate Robert O'Connell joined for an interview. Questions were provided in advance and Chair Carrier & Vice-Chair Guenther will alternate asking questions of the candidate. Mr. O'Connell introduced himself to the board. Director Carrier began with the interview questions.

VII. REQUEST TO ENTER EXECUTIVE SESSION (Roll Call Vote):

1. To evaluate the qualifications of a candidate for appointment to elective office RCW 42.30.110M (h)
2. Time allotted to Executive Session

Director Carrier moved to enter executive session, Chair Carrier seconded the motion. Vice-Chair Guenther led a roll call vote: KT-yes, SR-yes, KC-yes, DG-yes. The board voted unanimously to enter executive session. The board expects to be in executive session for about 15 minutes with a return time of 6:50 pm. Director Carrier excused the board at 6:36 pm to executive session.

VIII. RECONVENE IN OPEN SESSION:

The board reconvened at 6:46 pm.

IX. REQUEST FOR ACTION ON EXECUTIVE SESSION IF NEEDED:

- A. Board Director Selection (Roll Call Vote)

Director Rabel moved to accept Robert O'Connell's request to fill the board director vacancy and appoint him to the board of directors. Director Taylor seconded the motion. Discussion: Chair Carrier thanked him for his interest. Vice-Chair Guenther led the roll call vote: KC-Yes, SR-Yes, KT-yes, DG-Yes. The board approved Robert O'Connell's appointment.

X. PUBLIC COMMENT:

When called forward, individuals will identify themselves and proceed to make comments within the three (3) minute time limit established by the board. The board is not obligated to respond to questions or challenges made during the public comment period and the board's silence will not signal agreement or endorsement of the speaker's remarks. The board may control the time, place, and manner of public comment. The chair/president may terminate an individual's statement when the allotted time has passed and may interrupt a speaker to require the same standard of civility that the board imposes on itself.

No public comment.

XI. RECOGNITION AND GRATITUDE:

Superintendent Murray celebrated all of the staff & students upon return this school year.

XII. FINANCIAL REPORT: Kara Moore, NWESD Business Services Manager

Financial Manager Moore shared a slide presentation of current enrollment and our projected budget numbers are a little higher. Based on past trends, enrollment is expected to increase in August. In the October meeting, the August Year-End Budget numbers will be presented along with the September budget numbers.

XIII. ADMINISTRATIVE REPORT:

A. School Report

1. Elementary (M.Fordham)

Principal Fordham shared a slideshow presentation of the Elementary Report. Teachers and staff are rolling out a lot of new curriculum. Bridges Math, CKLA through Amplify literacy, SEL Second Step and iReady Diagnostic Assessments. Staff have been doing several professional development training for the new curricula. A staff inservice day is scheduled for Oct 14th. She shared events, field trips and special events planned.

Principal Fordham identified the newly hired staff including paraeducators, teachers and an elementary custodian. She continued to share updates from each of the classrooms and some recent field trip photos. Appreciation was given to LIFRC for their support with school supplies and to the Summer Literacy Program Team as well as the paraeducators and Special Education Team.

2. Secondary (M.Martin)

Principal Martin shared a slide presentation with the board. She outlined highlights for the Secondary School including iReady testing, SIP, mid-terms, Fieldwork (SAP & Outdoor Leadership), clubs, Writers in Schools Program. Clubs have been starting and will meet the last Tuesday of each month and staff and students are looking to expand clubs and participation. The Writers in the School Program is brought to the school from the Library and will work with students for about 30 hours during a 2 week period. AP Classes are offered to students. AP Literature and Composition and Art were offered last year and all passed the course with a higher mean score than the Washington Average.

Intensives are planned for April 3-7 and there are two international trips planned: a Japanese Connections Trip and a Trip to France. These will take place in March & April. Fall sports are underway- HS & MS Volleyball and HS & MS Soccer. The LIFE Program will plant a fig tree with the Kindergarten Class this year, a Island Marble Butterfly plot will be installed by US Fish & Wildlife and the SJC Conservation District this fall. Students went to Horse Drawn Farms to harvest dry beans for the cafeteria. The LIFE team is collaborating with the Lopez Grange for a fall bulb sale fundraiser. Principal

Martin and Jesse Hammond made a trip to Decatur Island. Teacher Kim Phillips has created a multi-age study on Energy. Students will make a trip to Waldron Island. Appreciation was given to LIPTSA, LIEF, LIFRC, Stipend Contract holders for extracurricular activities, LIFE Team, Lobo Pack, Custodian Jim Burt and all of the Secondary Staff.

Director Rabel left the meeting. The board still has a quorum and the meeting proceeded.

B. Superintendent Report (E.Murray)

Superintendent Murray thanked Custodian Dallin Hatch for helping setting up tonight's meeting. He shared the Board had a work study to discuss the Strategic Planning process. The board will continue to review this process at the next work study session. The 2023 MBE was in compliance on 9/15/22 as per the State Board Education. The 2021-22 Report Card information for our school is available on the OSPI website. He shared scoring information. He shared the site chosen to be the Island Marble Butterfly plot. This will be south of the tennis courts. The Comprehensive Counseling Program (CSCP) Policy 2140 is presented for tonight for review. The CSCP Transition Plan was due in 2021-22, but Superintendent Murray will be making an effort to prepare a plan for board review in October. He addressed Harassment, Intimidation and Bullying (HIB). There is a form on the website that anyone can use to report incidents. He shared the number of occurrences and resolution of 2021-22 reports. The Health Dept will be offering Flu Vaccines for Children in October. He shared a Covid Update report that is also included in the weekly newsletter: Current staff & student cases are zero.

XIV. UPDATES:

A. Associated Student Body (ASB)

ASB Representative Amelia Patino joined to share a report. All elected positions are filled with the 7th grade rep recently filled. An Advisory Committee has been formed to come up with ideas for activities during that class. A Day of the Dead event is planned for next month. This year the Soccer Team has new uniforms as a result of the ASB's request for a 5- year sports uniform rotation. They asked the board to consider writing in the rotation into policy. They are working with Kristen Ryan to become an Edgenuity Advisor. Some students need extra support during the Learning Lab for these classes. Students are comfortable bringing their thoughts to the ASB for consideration.

B. Lopez Education Association (LEA)

Becca Hamilton, LEA President reported that there are no new business items. MOU negotiations are continuing being discussed for Covid and remote schooling, and stipend contracts. Caseload MOU was signed over the summer and teachers are working on gathering information and Superintendent Murray is working on spreadsheeting the student categories. LEA continues to ask for 1 bathroom to be gender neutral. They welcome Special Education teacher, Edee Nanneman and a long-term sub, Heather Hatch, has been hired and more students are receiving services. LEA is concerned about the retention and apprehension of the paraprofessional staff. They encourage the district to investigate any incentives to secure and maintain the staff for these positions.

C. Public School Employees (PSE)

Deirdre Steinbrueck, PSE President, congratulated Debbie Tetu on her retirement and expressed appreciation for all of her hard work and many years of service. Elections for secretary and treasurer are underway. They will be meeting with the administration soon. She requested that a para orientation be worked into schedules as that is an important introduction.

D. Lobo Pack

Samantha Olson joined to provide an update of summer activities and fall sports events. Three camps were offered, Volleyball, basketball and cheer were offered. They were careful to schedule so that kids had few conflicts with other events. They had good turnout and want to offer more next year. The goal is to give students access earlier to help them develop skills for when they can join teams in 6th grade. Cheer for Elementary with 17 kids are meeting and practicing at the school. These students will be attending the games. Pack's goal is to rebuild Cheer for High School. Middle School and High School Volleyball and Soccer teams are playing. Volleyball got new warm ups. These were donated to the teams. The goal is to get each team new warm ups within the next two years. The Pack also donated new line flags. They also donated new practice jerseys. Pack is providing concessions at all home games. They continue to give shoutouts to the top player at the end of each game. Senior banners are also printed and displayed on the field or in the gym. They are working on banners for all players as well. They are very happy with the student and stadium turnouts and have lots of energy to support students. They have fundraisers planned. A new Run With The Pack design is underway. A Spirit Club is in progress of being created. Pack is also discussing ways to ticket games equitably.

E. Parent, Teacher, School Association (LIPTSA)

Candace Downey announced the new board. Candace is president, Malia Sanford, Laurie Bullock is the Fundraiser Coordinator, Sara Wysocki is secretary, and Catalina Kohring is treasurer. They are looking for a parent rep and an ASB rep. On October 27th they will be hosting the Pumpkin Carving Party. They are looking to change the board structure. During Covid, Zoom meetings were better attended, but now teacher reps are busier. They are looking to create an advisory position with a rotating school staff to offer ideas and participate in discussions. They continue to come in to offer support for recess duty. They provided a partial grant to Kristen Ryan for her Outdoor Leadership Challenge course.

F. Lopez Family Resource Center (LIFRC)

Stephanie Stratil recapped the Summer Programs and shared news about the upcoming After School Program. Camp Huckleberry and specialty camps were held last summer. She shared pictures and statistics of the program. Students were able to step into leadership roles. Camp Huckleberry was a K-5 camp for 6 weeks, full days. The LIFRC received a federal grant for a 21st Century After School Learning Center with funding for 5 years. This grant is supported by OSPI. They are currently forming the team and have hired Pat Burleson as the Elementary Coordinator and Rose Prust as the Middle School Coordinator. They are looking to hire instructors and bus drivers and plan to start in November. This program will have funds for field trips. Activities will include family activities and High School teen involvement will be included..

G. Equity and Inclusion Committee

Keri Sausman joined to update the board about the Committee which has been meeting once a month for over a year. Currently, they are working on translating the school's policies into Spanish. They hope that all future policies will not be approved until the documents have been translated.

XV. OLD BUSINESS:

- A. Policy 1400 Meeting Conduct, Order of Business, and Quorum- Second Reading
Vice-Chair Guenther moved to approve the Policy 1400. Discussion: Superintendent Murray shared information from Director Rabel ‘the board will provide a period at or before each meeting. Chair Carrier moved to make the change of language proposed by Director Rabel. No discussion. All voted in favor of approving the amended language. Vice-Chair Guenther moved to approve the Policy as changed. No discussion. All voted to approve Policy 1400.
- B. Policy 3122 Excused and Unexcused Absences- Second Reading
Vice-Chair Guenther moved to approve the Policy 3122. No discussion. All voted in favor of adopting policy 3122 Excused and Unexcused Absences.
- C. Board Meeting Calendar Revision
Chair Carrier moved to approve the School Board Calendar. Discussion: The proposed change the date of the November 16th meeting to Thursday, Nov 10th. Vice-Chair Guenther moved to change the regular board meeting to November 10th. All voted in favor of the change.

XVI. NEW BUSINESS:

- A. Resolution 22/23-1: A Resolution Authorizing an Inter-Fund Loan (Roll Call Vote):
Vice-Chair Guenther moved to approve Resolution 22/23-1. Discussion: The electric school bus is partially funded under a reimbursement grant. LISD has a loan to cover that expense during that time period and funds need to be moved. Funds need to be moved from the General Fund to the Transportation Fund to cover the loan until the reimbursement is issued. Vice-Chair Guenther led a roll call vote: KC-yes, KT-yes, DG-yes. The Resolution 22/23-1 was approved with 3/3 vote.
- B. Surplus Distribution
The district has literacy books that were cleaned out of the new current Spanish room. These books were offered to staff and now are surplus. These books will be made available to the 21st Century Grant teaching coordinators.
- C. Board Work Session Schedule
Superintendent Murray shared a proposed board work session study schedule after polling the four current board members. Chair Carrier moved to approve the board work session schedule as provided. No Discussion. All voted to approve the schedule.
- D. Policy 3207 Prohibition of Harassment, Intimidation, and Bullying - First Reading
This change reflects current Washington State legislation. Superintendent Murray currently serves as the liaison to HIB.

Policy 3207 (Update – 1st Reading)



Prohibition of Harassment, Intimidation, and Bullying:

- Updated to reflect current legislation
- Recognition of harassment, intimidation, and bullying as separate but related behaviors (to be differentiated in accompanying procedures)
- Specific training requirements to be identified in accompanying procedures
- Change of wording from “perpetrator” to “aggressor”
- Added “or participating in an investigation”
- District Compliance Officer to participate in at least one mandatory training opportunity offered by OSPI (already completed for the 2022-2023 school year)

E. Policy 2140 Comprehensive School Counseling Program - First Reading

Policy 2140
(Update – 1st Reading)



Comprehensive School Counseling Program:

- Updates required as a result of SSB5030
- Key Elements
 - Written Plan Required
 - 80/20 split
 - At least 80% of time spent on direct & indirect support to students
 - No more than 20% of time spent on program planning and school support activities

Updates from WSSDA Model Policies

XVII. ADJOURNMENT:

Vice-Chair Guenther moved to adjourn the meeting at 8:45 pm. No Discussion. Chair Carrier adjourned the meeting at 8:45 pm.

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.