



- **Ap BOARD OF DIRECTORS**

Lopez Island School District #144

April 27, 2022

Library Media Center/LISD Zoom

6:00 PM

Board Meeting Agenda

[Meeting Link can be found on LISD Website](#)

Following the recommendation of the San Juan County Health Department and LISD School measures to control the coronavirus, in-person attendance is limited by social distancing and Zoom meeting access is available.

I. CALL TO ORDER:

Board members present: Chair Poole, Vice-Chair Guenther, Director Carrier, Director Rabel and Director Taylor

Staff present: Superintendent Murray, Business Manager K.Moore, J.Hammond, S.Jones

Chair Poole called the meeting to order at 6:00 pm.

II. PLEDGE OF ALLEGIANCE AND LAND ACKNOWLEDGEMENT:

Vice-Chair Guenther led the Flag Salute as well as the Land Acknowledgement.

III. APPROVAL OF AGENDA:

Vice-Chair Guenther moved to approve the Agenda. Adjustments to the agenda: remove Tech Update under IX Administration Update B Technology Update. Add item K to New Business Payroll Services Contract with NWESD June, 2022 through August 2023. All voted in favor with the adjustments listed above.

IV. APPROVAL OF MINUTES:

A. Regular Board Meeting of March 23, 2022

Director Carrier moved to approve the minutes of 3/23/22. Adjustment: Vice-Chair "Taylor" should be corrected to say "Guenther" in Section XIII, Item D, last line. Correct Section II, second sentence, last word should say "agenda", not "minutes". Section VII should say "its endangered ~~species~~ status" where "species" is removed. Unanimous approval with the above adjustments.

V. ADOPTION OF THE CONSENT AGENDA:

A. Payroll for the month April 2022, \$403,645.67

B. Consideration to approve:

1. AP Check Summary, Warrant log 116565 through 116586, totaling \$17,385.17
2. AP Check Summary, Warrant Log 116587 through 116589, totaling \$209,509.92
3. AP Check Summary, Warrant Log 116590 through 1166634. Totaling \$60,517.51
4. Contract for Stipend, Drama (R. Carter)

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

5. Contract for Stipend, Robotics (L. Swanson)
6. Contract for Stipend, Athletics, HS GB Coach (S. Patrick)
7. Contract for Stipend, Athletics, HS BB Assistant Coach (S. Patrick)
8. Contract for Employment, Food Services LR Cook (J. Bates)
9. Contract form Employment, Paraprofessional Decatur (L.Garvey-Jenkins)
10. Resignation, Paraprofessional (T. Patino)
11. Resignation, Elementary Teacher (M. Ramsey)
12. Resignation, Secondary Teacher (O. Murphy)
13. Resignation, Kitchen Staff (S. DeRoy)
14. Resignation, Secondary Teacher (A.Studzienko)
15. Resignation, Decatur Teacher (C.Campbell)
16. PFML Leave of Absence, Secondary Teacher (F. Hoops)
17. Medical Leave, Elementary Custodian (P. Reser)

Director Rabel moved, all voted in favor and the Consent Agenda was approved.

VI. PUBLIC COMMENT:

When called forward, individuals will identify themselves and proceed to make comments within the three (3) minute time limit established by the board. The board is not obligated to respond to questions or challenges made during the public comment period and the board's silence will not signal agreement or endorsement of the speaker's remarks. The board may control the time, place, and manner of public comment. The chair/president may terminate an individual's statement when the allotted time has passed and may interrupt a speaker to require the same standard of civility that the board imposes on itself.

No public comment

VII. RECOGNITION AND GRATITUDE:

A. Superintendent's ABCD Award

This month's recipient is Denny Jardine for his dedication in resolving extraordinary concerns and maintenance issues.

B. Board Recognition

Director Rabel acknowledged the new hires and recent resignations.

VIII. FINANCIAL REPORT: Kara Moore, NWESD Business Services Manager

Business Services Manager K.Moore joined with slides of budget information. The board was given the opportunity to ask questions and make comments.

IX. ADMINISTRATIVE REPORT:

A. Superintendent Report

1. Strategic Planning Update (Education Elements)

Drew Schantz from Education Elements joined to share an update of the planning process with slides. He outlined the process and the next steps during this process. The board followed up with questions and comments.

Superintendent Murray provided a campus update. Room 7, Richard Carter's room, renovation is now complete and is now in use. There is a long list of additional maintenance items including older window replacement, lighting change over to LED, fire protection upgrades, soffit damage from birds, and sagging ceiling tiles. Door jambs

and sweeps need to be replaced, parking lot regrading, potential pavement and a long term goal of redoing the track. Also a backup generator would be important to help backup other systems such as kitchen coolers and tech equipment and revamp the sewer system. LISD is still waiting for the electric school bus.

2. Campus Security

Superintendent Murray provided an update regarding campus security options as part of an exploratory process.

~~B. Technology Update~~

X. UPDATES:

A. Associated Student Body (ASB)

V.Rendon provided an ASB update. ASB celebrated Earth Day with door decorations and events hosted by the Solid Waste Manager. ASB elections are underway. Sarah Greacen, president, Camille Steckler, vice-president, Lucy McGown, Morgen Limbach and Anada Velo are leaving.

B. Lopez Education Association (LEA)

R.Hamilton, LEA president, joined to give an update from the LEA. Changes to the LEA Executive Team: R.Hamilton, president, F.Hoops has resigned as VP and M.Ramsey, treasurer, is leaving at the end of the year. LEA working on the 2022-23 school calendar. The LEA had already voted on a 3 year calendar last year with the previous superintendent. New changes will have to go before the LEA for a vote. LEA asked how the board would like to be informed regarding the goings-ons of each of the elementary and secondary schools and if having monthly principals' reports would be desired as part of the public record.. The board reflected that the weekly Smores newsletter is a great source of information. LEA will begin bargaining negotiations. LEA recognized the substitute teachers and their co-workers who have been filling as subs including administrators who have filled in. LEA would like to have the building principals included in bargaining as per the CBA agreements.

C. Public School Employees (PSE)

D.Steinbrueck, PSE president, provided an update. She thanked J.Shaw for his term as president. PSE will be meeting next week with the field rep and plan to set up monthly meetings with Superintendent Murray. PSE would like to work with HR for when new hires are brought on. The current executive committee has D.Steinbrueck as president, J.Burt as vice president and D.Tetu as secretary.

D. Parent, Teacher, School Association (LIPTSA)

S.Woodington joined to give an update for the LIPTSA. Staff appreciation week is coming up in May. She called folks to please reach out to staff and recognize them.

XI. OLD BUSINESS:

A. Equity and Inclusion Committee Update (Kelli Carrier)

Director Carrier and the E&I Committee are reviewing the current school policies to determine if the language needs to be updated and made current. Once items are found, they will be brought to the board for review. The committee will also like to see all of the uploaded documents to the LISD website have a Spanish translation copy uploaded as well.

B. Policy 6220 - Bid or Request for Proposal Requirements (Second Reading)

Director Rabel moved to approve Policy 6220 as proposed. The board had no further discussion. All voted in favor of approving Policy 6220.

XII. NEW BUSINESS:

- A. Student Count for 2022-2023 Preliminary Budget
*K.Moore presented the Basic Ed & ALE student projections. She asked the board to decide on an enrollment to budget for. The preschool estimates about 9-10 students will move up to Kindergarten. She included the actual enrollment data as per April 2022. The outgoing senior class is 13 students. **Director Carrier moved to approve 230 enrollment for the 2022-23 school year. The board approved enrollment unanimously.***
- B. School Board Budget Committee
The board discussed the process of reviewing the budget and committee responsibilities. Director Carrier and Director Rabel have volunteered to serve on the Budget Committee.
- C. Resolution 21/22-4 EP&O Levy
Vice-Chair Guenther moved to approve Resolution 21/22-4.** The board discussed the resolution and K.Moore provided explanatory information. **Vice-Chair Guenther performed a roll call vote: KC - Yes, SR- Yes, KT- Yes, JP- Yes, DG- Yes. The board approved the Resolution 21/22-4 unanimously.
- D. Resolution 21/22-5 180-Day Waiver
*Superintendent Murray provided an explanation of this resolution. **Vice-Chair Guenther moved to approve Resolution 21/22-5 180-Day Waiver. Vice-Chair Guenther led a roll call vote: KC-Yes, SR- Yes, KT-Yes, JP-Yes, DG-yes. The board approved the Resolution 21/22-5***
- E. Technology Surplus
Vice-Chair Guenther moved to approve the Technology Surplussing of the items listed.** Discussion: Students would like priority to purchase their devices. Staff will have the option to purchase devices to use in their classrooms. J.Hammond sought out pricing references for devices. **All board members voted to approve the Technology Surplus of devices.
- F. 2022-2023 School Year Calendar
*Superintendent Murray asked the board to delay approval of the 2022-23 calendar until the next board meeting as policy states that a calendar needs to be approved by May 1st each year. LEA would like more time to discuss the calendar changes as proposed by the Superintendent. **Vice-Chair Guenther moved to delay the approval of the 2022-23 School Year Calendar to the May meeting. Discussion: clarifying questions about the policy. All voted in favor***
- G. 4th Grade Field Trip to Outer Islands
- H. 5th Grade Field Trip to Island Wood
- I. 6th Grade Field Trip to Island Wood
- J. 7th Grade Field Trip to Island Wood
Director Rabel moved to approve the Field Trip requests for 4th Grade Field Trip to Outer Islands, the 5th Grade Field Trip to Island Wood, the 6th Grade Field Trip to Island Wood and the 7th Grade Field Trip to Island Wood. Discussion: R.Hamilton explained that several of these trips were canceled due to Covid. She thanked L.Swanson for her work on an outdoor education grant and Principal Martin for taking middle school students on these trips. The board approved the field trips unanimously.
- K. Payroll Services NWESD Contract
Chair Poole moved to approve the Payroll Services Contract. Discussion: the payroll services will be outsourced to an individual under Business Services Manager K.Moore's supervision. The board approved the contract unanimously.

XIII. REQUEST TO ENTER EXECUTIVE SESSION (Roll Call Vote):

A. To discuss collective bargaining for LEA

B. Time allotted to Executive Session

Vice-Chair Guenther took a roll call vote to enter Executive Session: KC-Yes, SR-Yes, KT-Yes, JP-Yes, DG-Yes. The board entered into Executive Session at 8:29 pm and expected to reconvene at 8:50 pm after approximately 20 minutes. The Board extended the session an additional 10 minutes.

XIV. RECONVENE IN OPEN SESSION

The board reconvened at 9:01 pm.

XV. REQUEST FOR ACTION ON EXECUTIVE SESSION IF NEEDED

There are no requests for action on Executive Session.

XVI. ADJOURNMENT:

Chair Poole moved to adjourn the meeting at 9:01 pm. The board approved unanimously.