

APPROVED 1/26/22



BOARD OF DIRECTORS
Lopez Island School District #144
December 15th, 2021
Library Media Center/LISD Zoom
6:00 pm*
Board Meeting Agenda

[Meeting Link can be found on LISD Website](#)

Following the recommendation of the San Juan County Health Department and LISD school measures to control the coronavirus, public involvement in the meeting will be by computer or phone conference utilizing this link. Thank you for understanding the need for this measure.

***Pre-meeting at 5:55 pm to swear in newly elected board members.**

Board members present: Chair Poole, Vice-Chair Guenther, Sarah Rabel, Kirman Taylor, Kelli Carrier
Staff present: Superintendent Murray, Kara Moore, S.Jones, J.Hammond

Superintendent Murray swore in new directors Kelli Carrier, Sarah Rabel, Kirman Taylor

I. CALL TO ORDER AND FLAG SALUTE:

Chair Poole called the meeting to order at 6:00 pm. Vice-Chair Guenther led the flag salute.

II. LAND ACKNOWLEDGEMENT:

Director Carrier led the Land Acknowledgement.

III. ADJUSTMENTS TO THE AGENDA:

Add Payroll total under Consent Agenda \$378,282.73

Add New Business: Item C Hi-Cap Form

Board Member Items: Land Acknowledgement

IV. APPROVAL OF THE MINUTES: (Action)

A. Board Meeting of November 17, 2021

Vice Chair Guenther moved to approve the minutes, Director Carrier seconded. Discussion: under section 5, 13, after 10 should have a period, not a comma, under updates B. LIPTSA: correct typo where P and T are transposed and 'the' should be 'they'. The board unanimously approved the minutes with the above changes. 5/5 approval.

V. ANNUAL ORGANIZATION

A. Welcome and Introduction of Newly Elected Board Members

Sarah Rabel and Kirman Taylor were welcomed as new directors

B. Call for Nominations for Board Chair (1 year term)

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

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Chair Poole opened the floor to nominations. Director Guenther moved to nominate Jennifer Poole as Board Chair, Director Taylor seconded the motion. Discussion: The board had a brief discussion. No further nominations. Chair Poole closed the nominations.

- C. Election of Board Chair (Roll call vote)

Director Guenther led the Roll Call Vote: SR- Yes, KC-Yes, DG- Yes, JP-Yes, KT-Yes.

- D. Assumption of Office by New Chair

Chair Poole continued as Board Chair.

- E. Call for Nominations of Vice-Chair (1 year term)

Chair Poole moved to nominate Del Guenther, Director Carrier seconded the motion.

Discussion: Chair Poole expressed appreciation for the working relationship she has had with Director Guenther. No further discussion. Chair Poole closed nominations.

- F. Election of Vice-Chair (Roll call vote)

Roll call led by Vice-Chair Guenther: SR- Yes, KC-Yes, DG- Yes, JP-Yes, KT-Yes. Del Guenther was elected as Vice-Chair.

- G. Call for Nominations for WSSDA Legislative Representative (Complete the remaining year of a vacated two-year term)

Director Rabel nominated Director Taylor, Vice-Chair Guenther seconded the motion.

Discussion: This term is the completion of a 2 year term and will end in 2022. Vice-Chair Guenther offered support to Director Taylor. No further discussion. Chair Poole closed nominations.

- H. Election of WSSDA Legislative Representative (Roll call vote)

Vice-Chair Guenther led the Roll Call vote: SR- Yes, KC-Yes, DG- Yes, JP-Yes, KT-Yes.

Director Taylor was elected as Legislative Representative.

VI. ADOPTION OF THE CONSENT AGENDA:

- A. Payroll for the month \$378,282.73

- B. Consideration to approve:

1. Contract for Employment HR (SH)
2. Contract for Employment Decatur (EJ)
3. Contract for Employment Payroll (RK)
4. Resignation (RK)
5. Resignation (BK)
6. AP Check Summary Warrant Log 116203 through 116234, totaling \$135,034.92
7. AP Check Summary Warrant Log 116235 through 116235, totaling \$3089.61
8. AP Check Summary Warrant Log 116236 through 116261, totaling \$58,774.97
9. AP Check Summary Warrant Log 116262 through 11287. Totaling \$20653.30

Vice-Chair Guenther moved to approve the Consent Agenda as amended with the Payroll total added, Director Rabel seconded. The board approved the Consent Agenda unanimously.

VII. FINANCIAL REPORT:

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- A. Monthly Budget Status Report November 2021- Kara Moore, NWESD Business Manager
 - 1. General Fund Reserve update and status of ongoing budget projections
 - 2. Capital Projects
 - 3. Debt Service Fund
 - 4. ASB
 - 5. Transportation Vehicle Fund

K. Moore joined with a slide presentation of this month's budget report.

VIII. RECOGNITION AND GRATITUDE:

Chair Poole extended recognition and appreciation for the new board members willingness to serve on the board.

IX. ADMINISTRATIVE REPORT: (Information)

A. Lopez Education Association (LEA)

J. Carter joined from LEA. She thanked the new board members for stepping up. She thanked the LEA staff for all their hard work. LEA and administration are negotiating an MOU for additional work, as teachers are striving to reduce the achievement gap in the student body. SPED and 504 caseloads have increased because new families are moving to the community. The group is having discussions about engaging students outside of the school day. She commented that the principals' reports are not on the agenda and that LEA would like to see them there to inform the members.

B. Public School Employees (PSE)

PSE extended appreciation to the new board members and to Director Poole for continuing her role as Chair.

C. Associated Student Body (ASB)

The student representative was not available initially. She joined after the Superintendent's report to share that the ASB has been working on holiday projects as well as bringing back the Buddy Day program.

D. Superintendent Report

Superintendent Murray brought up a discussion of and outlined features of a High Reliability School. He addressed graffiti on the bathroom stall as a threat and intends to discuss a safe environment as part of the strategic planning process. He discussed elements of a Safe, Supportive and Collaborative Culture. He gave a Covid monitoring update. He'll be discussing protocols for returning staff from break. The San Juan County Department of Health has assigned a new doctor to work with Lopez. Chair Poole asked how protocols are developed. State and County regulations dictate requirements. Director Rabel inquired what role the board plays. The Board approves policies relating to Covid and health. Superintendent Murray shared current Safety Drill procedures and the safety review process.

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X. PUBLIC COMMENT:

Comments made during Public Comment will be noted by the Board Chair. No response, other than requests for clarifications, will be made by the Board. The Board will follow up as necessary at a later date. Due to time, we ask that all comments be limited to three minutes per individual or group.

A member of the public asked if the school is teaching Critical Race Theory and he requested a response to his email.

XI. OLD BUSINESS:

A. ~~Procedure~~ Policy 3520 - Second Reading

Director Carrier moved to approve the changes to Policy 3520. Vice-Chair Guenther seconded the motion. Discussion: Director Rabel corrected that error that the agenda should say "Policy" not "Procedure". Superintendent reviewed the changes that this Policy will cover for homeless students. Chair Poole reviewed policy and procedures that come up for board review and the process for the new directors. No further discussion. **The board voted unanimously to approve the Policy 3520. 5/5 approval.**

B. Strategic Plan

Superintendent informed that, with the input from Director Guenther and Director Carrier, the Lopez School will go with Educational Elements to create a strategic plan. He reviewed the process Educational Elements will follow. Director Guenther asked what board members' role will be in the process. Each board member will be interviewed in the process. Once all data is collected, the board will have a work session. Focus groups are anticipated to occur in January and into February. Director Rabel asked how staff and other stakeholders will be involved. There will be outreach to all staff with focus groups and surveys. There will also be student focus groups. Parents, through LIPTSA, and community members will also be included in the process.

XII. NEW BUSINESS:

A. 2022 School Board Meeting Calendar

Director Rabel moved to approve the school board meeting calendar of 2022, Vice-Chair Guenther seconded the motion. Discussion: Director Rabel asked if the February meeting date should be changed because that falls during that break. She inquired if support staff and administration will be available during that break? **Director Rabel moved to change the meeting in February from the 23rd to the 16th. Director Carrier seconded the motion. The board approved the change unanimously (5/5). The board approved the 2022 meeting calendar as amended unanimously (5/5).**

B. Leave of Absence Request (AS)

Superintendent Murray reviewed different policies and the CBA that address Leave Requests. He spoke with the staff requesting leave and she has indicated that she has reached out to potential subs and has favorable support. Director Rabel asked if there is a conflict with the CTE component of the staff member's leave request in terms of qualifications. Superintendent Murray

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*stated that administration will ensure the leave does not negatively impact CTE funding. **Director Carrier moved to approve the Leave Request for Ms. Studzienko. Director Rabel seconded the motion. Director Taylor asked for the motion to be repeated for clarification. The board approved the motion unanimously. (5/5)***

C. Hi-Cap

*This application has been previously submitted to OSPI. Board approval is needed to finalize the submission. **Director Guenther moved to approve the Hi-Cap form. Director Taylor seconded. Discussion: Vice-Chair Guenther noted that this form is similar to last years. The board voted unanimously to approve the Hi-Cap plan (5/5).***

XIII. COMMUNICATIONS:

Superintendent Murray welcomed the new HR staff Summer Hagge and highlighted her background in HR and as a teacher. He also announced that Renee Koplun agreed to stay on to be the Payroll Specialist through the end of the school year.

XIV. BOARD MEMBER ITEMS:

Director Carrier shared a Land Acknowledgement that she proposed the board use going forward. The Board agreed to adopt the drafted acknowledgement. Director Rabel thanked Director Carrier for putting it together. Superintendent Murray and Director Carrier did a school tour with the guest speaker Aurora from the last meeting and other members of the Samish Tribe. They discussed ways that the tribe and the school can collaborate in education and to plan for an assembly with some musical instruments. They were interested in the LIFE Garden and incorporating native plants. They were inspired by the flags in the secondary wing and would like to ask LISD to incorporate tribal flags.

XV. ADJOURNMENT:

Chair Poole opened the meeting to adjournment. Vice-Chair Guenther moved to adjourn the meeting. Director Rabel seconded the motion. The board unanimously voted to adjourn the meeting (5/5). Chair Pool adjourned at 7:42 pm.

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