

BOARD OF DIRECTORS
Lopez Island School District #144
September 22, 2021
Library Media Center/LISD Zoom
6:00 pm
Board Meeting Agenda

[Meeting Link can be found on LISD Website](#)

Following the recommendation of the San Juan County Health Department and LISD school measures to control the coronavirus, public involvement in the meeting will be by computer or phone conference utilizing this link. Thank you for understanding the need for this measure.

Board Members present: Chair Poole, Vice Chair Guenther, Director Greacen, Director Stephenson, Director Carrier
Staff present: Superintendent Murray, Principal Martin, Principal Fordham, Sara Jones, Jesse Hammond

I. CALL TO ORDER AND FLAG SALUTE:

Chair Poole called the meeting to order at 6:01 pm.

Vice Chair Guenther led the flag salute.

I. LANGUAGE INTERPRETATION INTRODUCTION:

Interpreter 1 gave instruction to log into the Spanish Language Channel via Zoom.

II. LAND ACKNOWLEDGEMENT:

Director Stephenson led the Land Acknowledgement

III. ADJUSTMENTS TO THE AGENDA:

Correct payroll to read \$376,733.44.

IV. APPROVAL OF THE MINUTES: (Action)

A. Regular Board Meeting of August 25th 2021

Director Stephenson moved to approve the minutes, Director Greacen seconded. Discussion: edit section 9 c. Superintendent's report, 4th sentence. 'Some vaccinations will be verified' should be 'some vaccination exemptions would be allowed'. The board approved the minutes unanimously (5/5)

V. ADOPTION OF THE CONSENT AGENDA:

A. Payroll for the month \$371,528.01

B. Consideration to approve:

1. Contract for Volleyball Coach (EB)
2. Contract for Soccer Coach (CP)
3. Contract for Volleyball Coach (KW)
4. Contract for Soccer Coach (MK)
5. Contract for Athletic Event Coordinator (LB)

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

6. Contract for Certified Staff, Supplemental (AB)
7. Contract for Certified Employment (AB)
8. Contract for Certified Staff, Supplemental (BG)
9. Contract for Certified Employment (BG)
10. Contract for Certified Staff, Supplemental (CC)
11. Contract for Certified Employment (CC)
12. Contract for Certified Staff, Supplemental (FH)
13. Contract for Certified Staff (FH)
14. Contract for Certified Staff, Supplemental (JB)
15. Contract for Certified Staff (JB)
16. Contract for Certified Staff, Supplemental (JC)
17. Contract for Certified Staff (JC)
18. Contract for Certified Staff, Supplemental (JP)
19. Contract for Certified Staff (JP)
20. Contract for Certified Staff, Supplemental (JT)
21. Contract for Certified Staff (JT)
22. Contract for Certified Staff, Supplemental (KL)
23. Contract for Certified Staff (KL)
24. Contract for Certified Staff, Supplemental (KR)
25. Contract for Certified Staff (KR)
26. Contract for Certified Staff, Supplemental (MR)
27. Contract for Certified Staff (MR)
28. Contract for Certified Staff, Supplemental (NM)
29. Contract for Certified Staff (NM)
30. Contract for Certified Staff, Supplemental (RC)
31. Contract for Certified Staff (RC)
32. Contract for Certified Staff, Supplemental (RP)
33. Contract for Certified Staff (RP)
34. Contract for Certified Staff, Supplemental (RT)
35. Contract for Certified Staff (RT)
36. Contract for Certified Staff, Supplemental (AS)
37. Contract for Certified Staff (AS)
38. Contract for Certified Staff, Supplemental (KB)
39. Contract for Certified Staff (KB)
40. Contract for Certified Staff, Supplemental (KK)
41. Contract for Certified Staff (KK)
42. Contract for Certified Staff, Supplemental (LB)
43. Contract for Certified Staff (LB)
44. Contract for Certified Staff, Supplemental (LS)
45. Contract for Certified Staff (LS)
46. Contract for Certified Staff, Supplemental (RH)
47. Contract for Certified Staff (RH)

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

48. Contract for Elementary Principal, revised (MF)
49. Contract for Secondary Principal, revised (MM)
50. Contract for Stipend GSA Advisor (AS)
51. Contract for Stipend ASB Senior Advisor (DT)
52. Contract for Stipend MPPACT Advisor (JH)
53. Contract for Stipend Liaison to JCS (JH)
54. Contract for Stipend Secondary RTI Specialist (JP)
55. Contract for Stipend ASB Advisor (RT)
56. Contract for Stipend ASB Freshman Advisor (RT)
57. Contract for Stipend Elementary RTI Specialist (SD)
58. Contract for Stipend Garden/LIFE Program Coordinator (SJ)
59. Contract for Stipend Guidance Counseling (JC)
60. Contract for Nursing Services (KH)
61. Warrant Log, AP Check Summary 115696 to 115994 totaling \$35,137.33
62. Warrant Log, AP Check Summary 115995 to 115995 totaling \$2,083.62
63. Warrant Log, AP Check Summary 115969 to 116016 totaling \$27,407.33

Director Greacen moved to approve the Consent Agenda, Director Carrier seconded with the addition of the payroll correction. No further discussion, the board approved unanimously.

VI. FINANCIAL REPORT:

- A. Monthly Budget Status Report - Kara Moore, NWESD Business Manager
1. General Fund Reserve update and status of ongoing budget projections
 2. Capital Projects
 3. Debt Service Fund
 4. ASB
 5. Transportation Vehicle Fund

Kara Moore shared an enrollment report with budgeted enrollment and actual enrollment per month from current date to 2017-2018 school year. This year LISD budgeted for 230 students, the actual enrollment is almost 240 students.

Kara followed up with an explanation for a question about differentiation and capacity. The two budget listings are based on the difference of adjustments based on grants received vs the board approved budget before grants.

VII. RECOGNITION AND GRATITUDE:

Director Carrier recognized the incredible output of energy from the staff. She thanked them for their work. Directory Carrier also recognized the students and encouraged them. Stephenson confirmed these sentiments and appreciated all of the staff and families 'working miracles' when dropping off and picking up kids.

VIII. UPDATES:

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

A. Lobo Pack

No update.

B. Parent, Teacher, School Association

C.Downey joined to share an update. The LIPTSA is kicking off the new year with ice cream for Friday's game. The group is calling for members to encourage folks to have a collective and combined voice. Five membership meetings are scheduled a year and PTSA is supported by the school administration. The annual pumpkin carving will be in-person at the school. Volunteers are needed. Chair Poole asked if there is an email that will go out for reregistration to members. She replied that membership can be registered online.

C. Technology

J.Hammond joined to provide a Technology update. Students and classrooms have devices and are using them. Informacast system (the new phone system), now allows the intercom system to reach areas of the school that do not have loud speakers and to bypass issues with the old system. Robo alerts are being created and tested to create a system that can notify all staff. When 911 is called, first responders will get a text message indicating which phone was used to call, linking it to a room or area of the school.

Canvas learning management system has been implemented and rolled out for students and staff to get content for assignments and submit work online. Staff training was done during Start Up days. Student feedback is positive and staff are working hard to adopt this system. The goal at this point is to do more parent outreach to get feedback and offer support. The system is a unified platform for all students and staff. He thanked teachers for taking this on.

IX. ADMINISTRATIVE REPORT: (Information)

A. Lopez Education Association (LEA)

A.Ball joined to share an update from LEA. She expressed appreciation to Martha & Mary for their work to put together a fulfilling startup week.

B. Associated Student Body (ASB)

No report

C. Elementary Principal Report

Principal Fordham shared the names of new paraprofessional staff who have joined the team.. She is working with Principal Martin for professional development plans that tie into our school improvement plan. She shared that this month Elementary is focusing on 'Belonging' which is one of our core agreements. Currently, STAR testing is going on in the classrooms. This will give post-remote learning data providing baseline information to show progress over the year. She expressed gratitude for the paraeducators and their hard work, and to Karrie, the elementary office coordinator for all of her hard, hard work and helping in the nurse's office; she thanked Martha for all of the work they are doing together.

D. Secondary Principal Report

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

Secondary Principal Martin joined to share that Homecoming week is next week! Soccer and Volleyball games are next Friday. ASB planned Spirit Week and a dance is planned. Covid safety for the dance will include masks, attestations, food will be individually wrapped, and reminders or physical distancing. Middle school games began this week with soccer and volleyball games today. Orchestra also started this week. She has been working with Mary in Collaboration addressing SBAC, PD planning and Epipen training. Meetings for curriculum. Professional learning communities, equity work focusing on culturally responsive and restorative practices and school-wide discipline. Adjustments have been made on classes based on student feedback. Learning labs are working on Math two days a week and ELA a week. Learning Lab was previously PACK time and was developed based on testing results, feedback and need assessments, She shared changes to Learning Lab based on feedback. Advisory is for social emotional learning and habits of character discussions. Current events are discussed that can be school events, or national or world events. Next week a Pep Rally and Assembly will be held for middle school and high school students, Carl Wilkens , a hope based process of rebuilding based on his work in Rwanda. She recognized the need to include students in the advisory needs and is including students. Jeanna Carter, Larry Berg, and Martha with Ed are reviewing the Student Handbook to update it. Once the version is ready, it will be posted on the website to keep the handbook online as a live working document. Changes will be posted. She acknowledged transportation lead Teri and coach Karrie for working together to get students to the last ferry after . Thanks to Ronda. Thanks to the SPED team, teachers and paraeducators for the big job they are doing. Thanks to teachers, staff and students for working on their endurance as we are in full time school again. Thanks to secondary custodian Jimmy to keep the school clean and shiny. Thanks to two interim Athletic directors and coaches, Micyah Krausar, Karrie Warner, Claudio Pelligrino and Emily Berg.

Director Greacen asked if Principal Martin could explain the scheduling of the Learning Lab and Advisory student schedules. She clarified the breakdown of these and how they fit into the day.

E. Superintendent Report

A tentative agreement has been reached with PSE with the bargaining team. A special meeting will need to be scheduled to approve this CBA. In October, adjusted pay to these staff will be reflected. He discussed a modified calendar request, a \$75000 grant has been applied for. Water project efforts are in progress. The first emergency drill will be done this week. A review of all the emergency procedures has begun and a safety review team is being assembled to ensure all is being done to keep our school safe. Staffing continues to be an issue and he made a call to any interested persons to reach out to Human Resources to inquire about working for the school. This is not unique to Lopez Island, all schools are facing staffing shortages. Clubs are being reactivated. He thanked interim Athletic Directors for their hard work dealing with ferries, he commended students and their resiliency.

X. PUBLIC COMMENT:

Comments made during Public Comment will be noted by the Board Chair. No response, other than requests for clarifications, will be made by the Board. The Board will follow up as necessary at a later date. Due to

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

time, we ask that all comments be limited to three minutes per individual or group.

No public comment

XI. OLD BUSINESS:

A. Citizens Advisory Committee Report

*Chair Poole and Superintendent Murray met with Bill Ledrew and Steve Adams to discuss steps that have been taken and share how the plan recommendations may have been implemented into the school. Director Carrier gave an update on the development of an Equity Committee. She has met with the two principals to join efforts. She has reached out to community members and other stakeholders to discuss how to address equity and inclusion within the school and the supportive learning environment. Director Stephenson asked if students are enrolling in Edgenuity classes. Principal Martin responded that many students are taking classes through this program. Some students want to take higher level classes not offered at Lopez School or classes that may conflict in their schedule. Director Greacen asked if this enrollment allows the school to keep the schools under enrollment versus the Parent Partner program that may remove school from enrollment. Director Carrier added that the MOU conversation with Lopez Library is continuing. **No action was taken.***

XII. NEW BUSINESS:

A. Policy 3510 Associated Student Bodies - First Reading

A new law affects our policy 3510. A policy must be adopted to address fees for students of low income status. A procedure for waiving fees must be adopted.

*Director Guenther noted that Lopez Island has included these practices informally in the past and he appreciated the formal policy. **No action was taken.***

XIII. COMMUNICATIONS:

No communications.

XIV. BOARD MEMBER ITEMS:

No Board member items.

XV. ADJOURNMENT:

Director Stephenson moved to adjourn the meeting, Director Greacen seconded. The board voted all in favor of adjournment. Chair Poole adjourned the meeting at 7:14 pm.

Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.

Nondiscrimination: The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.