

APPROVED 4/7/21

**BOARD OF DIRECTORS**  
Lopez Island School District #144  
March 24th, 2021  
LISD Library Media Center via Zoom  
6:00 pm  
**Board Meeting Minutes**

[Meeting Link can be found on LISD Website](#)

Following the recommendation of the San Juan County Health Department and LISD school measures to control the coronavirus, public involvement in the meeting will be by computer or phone conference utilizing this link. Thank you for understanding the need for this measure.

*Spanish Interpretation offered via Zoom link*

**Board members present: Chair J.Poole, Vice Chair D.Guenther, C.Greacen, W.Stephenson, K.Carrier**  
**Guests present: Spanish interpreter 1, Spanish interpreter 2,**  
**Staff & students present: C.Bruner, M.Martin, M.Fordham, M.Rabel, S.Jones, J.Hammond, K.Moore**

*Spanish Interpreter 1 read an announcement with instructions to join the zoom spanish interpretation channel. Simultaneous interpretation began at 6:05 pm.*

- I. CALL TO ORDER AND FLAG SALUTE:  
*Chair Poole called the meeting to order at 6:05 pm. Vice Chair Guenther led the flag salute.*
- II. NATIVE LAND ACKNOWLEDGEMENT:  
*Principal Martin led the Native Land Acknowledgement. She invited others to lead the acknowledgement in the future.*
- III. ADJUSTMENTS TO THE AGENDA: (Action)  
*Remove Item A: Lobo Pack under VIII Updates. Lobo Pack will not be presenting.*
- IV. APPROVAL OF THE MINUTES: (Action)
  - A. Regular Board Meeting of February 24, 2021  
*Vice Chair Guenther moved to approve minutes, Board member Greacen seconded. Discussion: In public comment add "COVID" prior to the word testing, section IV. Call to vote: motion unanimously approved.*
  - B. Study Session Meeting of March 8th, 2021  
*Board member Greacen moved to approve the minutes, Board member Stephenson seconded. In discussion two corrections were requested: to change 'flat' to flag salute and to correct the spelling of Guenther. The Board unanimously approved the motion.*
- V. ADOPTION OF THE CONSENT AGENDA: (Action)
  - A. Payroll for the month March 2021 totalling \$337,729.44
  - B. Consideration to approve:

---

**Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.**

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

---

APPROVED 4/7/21

1. Resignation (LC)
2. Resignation (LG)
3. Contract of Employment Golf (RT)
4. Contract of Employment Track (MS)
5. Contract for Employment (MR)
6. Contract for Employment (CW)
7. Contract for Employment (KW)
8. Contract for Services (PL)
9. Contract for Services (AR)
10. Warrant Log 115478 through 115500, totalling \$38,534.65
11. Warrant Log 115501 through 115501, totalling \$3,275.00
12. Warrant Log 115502 through 115544, totalling \$43,309.99
13. Warrant Log Voids/Cancellations, totalling (\$149.22)

***Board member Stephenson motioned to approve the Consent Agenda, Board member Greacen seconded. No discussion. The Board unanimously approved.***

VI. **FINANCIAL REPORT: (Information)**

- A. Monthly Budget Status Report - Kara Moore, NWESD Business Manager
  1. General Fund Reserve update and status of ongoing budget projections
  2. Capital Projects
  3. Debt Service Fund
  4. ASB
  5. Transportation Vehicle Fund

*Business Manager Moore joined the meeting with a slide presentation of the Budget Report through February 2021. The electric school bus is on order which shows up in the Transportation Vehicle Fund report. K.Moore noted that the ending fund balance changes this year are largely due to the pandemic. K.Moore clarified that the ESSER is part of the CARES Act (COVID relief funding). The board asked clarifying questions of K.Moore and C.Bruner regarding general school district budgeting. Known Changes -Increase (Decrease) to Budget Ending Balance is \$138,200. Known and Pending Changes - Increase (Decrease) to Budgeted Ending Fund Balance is \$249, 650. K.Moore clarified that this is a live document and it changes often with inputs. Board member Greacen asked for a clarification on how COVID funds are distributed. Superintendent Bruner noted that ESSER I & II are collected as reimbursements. ESSER II can extend into the year 2023, however the funds likely will be gone by that date.*

*K.Moore moved to a slide showing enrollment projections scenarios and how that affects Budget Roll Up (of FTE for February). Two projections were for BEA (Basic Education) and ALE (Alternative Learning Education, specifically Parent Partner program). A survey to project 2021/2022 enrollment is underway from the District to provide data for the budgeting process.*

---

***Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.***

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

---

APPROVED 4/7/21

*No additional board member questions.*

VII. RECOGNITION AND GRATITUDE:

*Board member Greacen recognized the teachers who are putting in a tremendous amount of work to bring students back to in-person school. He expressed thanks for the whole team working together. Chair Poole echoed that gratitude and appreciated the welcoming party greeting students as they came to school. Principal Martin shared that she just celebrated her one-year anniversary of being on Lopez Island and expressed gratitude for all those that welcomed her.*

VIII. UPDATES: (Information)

A. ~~Lobo Paek~~

*No report*

B. Parent, Teacher, School Association

*C.Rempel thanked the Interpreters for the good job they are doing. PTSA has grants available for Administrators items needed for the district. The PTSA is working on Spring fundraisers as well as a PTSA logo contest. The association is almost at their membership goal of 100 individuals. They are seeking board members for their upcoming elections.*

*Chair Poole also noted that the LISD Board will be looking for new board members this fall.*

IX. ADMINISTRATIVE REPORT: (Information)

A. Lopez Education Association (LEA)

*President J.Carter thanked the board for recognizing the staff and supporting them at this time. She complimented all involved in the budget review process and the good work they are doing.*

B. Public School Employees (PSE)

*No report*

C. Associated Student Body (ASB)

*M.Rabel joined to share that the ASB is working on an outdoor prom. He requested that students be included more on communications sent to parents as some emails are getting missed.*

D. Principals' Reports

*Principal Fordham reported Monday was the first day of in-person school for grades 2-5. She gave a huge shout out to staff who are working tirelessly to make sure everything was ready for students upon return. The recent Governor's mandate requires that students be in school for 8.4 hours a week by April 5th so the elementary staff will be working to create an adjusted schedule. She anticipates that an additional second & third grade teacher will be hired and in place after the break to increase the number of days those students can be in class. An extracurricular group,*

---

**Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.**

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

---

APPROVED 4/7/21

*Hands on the Land, has been created with L.Swanson to involve kids outside of school. Also a garden club has started with S.Berry & V.Yukluk.*

*Chair Poole thanked Principal Fordham for her hard work.*

*Principal Martin reported that it is secondary conference week. The next conferences will be May 5th. Secondary staff are currently working on a restart plan. Golf is in the 5th week of their 6 week season. Next season will include three sports. Principal Martin acknowledged resigning staff L.Geddes for her presence of fun, calm and incredible attitude. She is sad to see L.Geddes leave and looks forward to having a chance to celebrate departing long-time staff including L.Geddes and A.Fisher.*

*Principal Martin shared a powerpoint presentation of reopening plans that includes a required 30% time in class per week. Students will have remote learning on Monday and Friday with in-person options on Tuesday, Wednesday and Thursday. Office hours will continue to be in the afternoons. Anticipated opening will be either in the week of April 12 or April 19. Adjustments may need to be made based on the transportation schedule options. Further conversations will determine health screening, lunch times, PACK schedule, class sizes, supporting both hybrid and remote learning, etc.*

*She thanked the elementary crew for creative problem solving and forging the in-person path. She thanked the secondary crew for the collaboration. She shared her reminder of habits of character: kindness, belonging, ownership and perseverance as a way to work through the difficult issues.*

*Chair Poole and Board member Greacen both acknowledged L.Geddes's departure and her wonderful impact on the school and students.*

#### E. Superintendent Report

*Interim Superintendent Bruner shared a Powerpoint with current updates. He reported current requirements for Restart based on the Governor's proclamation to get students back in school for 30% of their time. Also the CDC made a policy change to reduce the distance between individuals to be reduced from 6 ft to 3 ft. Currently the WA DOH has not approved this change. The impacts to our district are unclear at this time. The county was able to provide vaccinations to staff a couple of weeks ago. Some staff remain in high risk categories and others may not have the vaccination which leads to one-on-one accommodations. Return to Learn Testing on campus became available last week to staff and students using a PCR test. Nurse Hattman is in the process of getting certified to be able to offer a 15-minute antigen test.*

*Budget planning is underway. Increased costs of restart are anticipated, but ESSER I and ESSER II funding will help off-set these costs. Student enrollment predictions are challenging. The*

---

**Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.**

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

---

APPROVED 4/7/21

*2021-2022 budget process began with budget review discussions with LEA and PSE union groups and Business Manager Moore.*

*PSE & LEA have open contracts for the next school year. Superintendent Bruner would like to start the collective bargaining process with these groups.*

*Public records are being handled weekly. Interim Superintendent Bruner gave a brief history of the Public Records Act and the district's role and involvement in that law. He indicated that a large amount of staff time is being used to respond to current requests and noted that it is important for the Board and the public to be aware of this process.*

*He added that he feels fortunate that the District has a wonderful team to work with.*

X. PUBLIC COMMENT:

Comments made during Public Comment will be noted by the Board Chair. No response, other than requests for clarifications, will be made by the Board. The Board will follow up as necessary at a later date. Due to time, we ask that all comments be limited to three minutes per individual or group.

*J.Hammond asked that individuals speak clearly for the interpreters. He will give a notice of 1 minute remaining and 15 seconds remaining.*

*A parent had some issues connecting to zoom and was unable to speak.*

*A parent joined to thank individuals who recognized departing L.Geddes. She wanted to honor what an incredible gift she has been to the community. She noted that 4 members of the staff have been with the school of staff for long periods of time and that she will miss them.*

*A member of the community joined to appreciate the comments of the Superintendent. He noted that information requested that information be available in copies in the office for viewing. He complained that the expense of public records should not be so large. He welcomed the board member Carrier. He claims violations to the open public meetings act has been violated. He felt the board should apologize to individuals of the recent suit.*

*A parent noted that ASB will not be paying for prom, but instead the 11th graders will be out fundraising for this event. She also asked what is the plan for students with allergies? What are the plans for students who are fully remote and how does that work? And why are students at Lopez not in sports when other school districts are participating in sports.*

*An individual noted that a previous speaker brought up a point that needed clarification in regards to transparency from the district. He feels the responses to the public records requests would help improve trust from the community.*

XI. OLD BUSINESS:

*No business.*

---

**Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.**

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

---

APPROVED 4/7/21

XII. NEW BUSINESS: (Action)

A. Renewal of WIAA

*Washington interscholastic Athletic Association. This is the governing body for the district regarding Athletics.*

***Vice Chair Guenther moved to make WIAA the district's official athletic organization. Seconded by Board member Stephenson. No discussion. Board unanimously approved this motion.***

B. Resolution ~~20/21-7~~ 2021-8

*Interim Superintendent Bruner clarified that this resolution is to assist students with completions for all graduations requirements by waiver due to the pandemic setbacks.*

***Board member Greacen moved to approve this resolution, Board member Guenther seconded.***

*Discussion to change the text on the Agenda to match the correct number as 2021-8.*

***Roll Call Vote:***

***Poole - yes***

***Stephenson - yes***

***Carrier - yes***

***Greacen - yes***

***Guenther - yes***

***The Board approved Resolution 2021-8 unanimously.***

C. Calendar Revision - Conference Schedule

*Currently secondary conferences are listed as March 30, 31 and April 1. The change is to move them to March 23, May 4th, and May 5th.*

*Elementary conferences currently are listed for the week of March 29th. A request is to have them moved to April 26th through 30th because staff would like to have more time with their students.*

***Board member Carrier moved to approve calendar revision, Board member Stephenson seconded. No discussion. The Board unanimously approved calendar changes.***

D. Capital Levy

***Vice Chair Guenther moved to have the Board put on the Ballot a Capital Levy for \$139,000 per year for a period of 5 years. Seconded by Board member Stephenson.***

*Discussion: One-third of funds would pay principle and interest for the water project, the second 1/3 would be spent on maintenance projects like like repainting, repairs, etc some of which are currently coming out of the general fund, 1/3 designated for special large products like LED lights, backup generator for the freezer, refrigerator replacements, parking lot work, etc. Further discussion brought up the time of the ballot voting and the amount to request. Board member*

---

***Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.***

***Nondiscrimination:*** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

---

APPROVED 4/7/21

*Stephenson clarified that expenses to maintain the remodel are included. Guenther recommended a Levy vs a Bond because of the interest payment schedule and the duration over 5 years. Board member Greacen gave examples of other scenarios. Board member Stephenson clarified that the current water is drinkable, but the system needs to be improved for the long-run. Board member Carrier requested clarification for the public how this discussion has evolved. Board member Guenther clarified the process for approval and the filing timeline for the August ballot. Funds would not be available until the spring of 2022. Construction would begin that summer. The levy amount works out to 9.38 cents per \$1,000 of real estate value, or about \$46 per year for a \$500,000 house.*

***The Board unanimously approved this motion.***

E. Credit Card Account Change

**A motion to add Carl Bruner to the credit card account was made by Board member Greacen, seconded by Board member Carrier. No discussion. Unanimously approved.**

XIII. COMMUNICATIONS: (Information)

A. Northwest Leadership Associates update

*M. Venn joined to give the board an update on the superintendent search. Three applicants have applied. The application period ends next week. Twenty-three individuals have expressed interest and received applications. He reviewed the demographics of individuals inquiring about the position. He shared the timeline for the final stages of the search process as well as the selection process. He expressed his gratitude for the board's work and service to the community. J. Carter asked to be sure Union representatives were involved in the interview process. M. Venn confirmed that they will receive input from LEA.*

XIV. BOARD MEMBER ITEMS:

*Board member Greacen mentioned that the OPALCO work on campus is for the new transformer for the electric school bus.*

XV. EXECUTIVE SESSIONS:

*No Executive session.*

XVI. ADJOURNMENT:

**Board member Greacen moved to adjourn the meeting, Board member Carrier seconded. The board unanimously approved to adjourn at 8:54 pm.**

Attachments: Minutes 022421, Minutes 030821, Contract of Employment Golf (RT), Contract of Employment Track (MS), Contract for Employment (MR), Contract for Employment (CW), Contract for Employment (KW), Contract for Services (PL), Contract for Services (AR), Warrant Logs: 210311 AP Check Summary, 210225 AP Check Summary, 210224 AP Check Summary, 100224 AP Check Summary -Void, Board Report 02 21, Resolution 20/21-8, NWLA report, *Enrollment Report, Updated NWLA reports, Monitoring Budget Changes*

---

***Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.***

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

---

APPROVED 4/7/21

\_\_\_\_\_  
*Board Chair*

\_\_\_\_\_  
*Board Vice Chair*

\_\_\_\_\_  
*Board Member*

\_\_\_\_\_  
*Board Member*

\_\_\_\_\_  
*Board Member*

\_\_\_\_\_  
*Secretary*

\_\_\_\_\_  
*Date*

---

***Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.***

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

---